

Meeting Minutes



QGC Southern Gas Field Community Committee

Thursday 26 May 2011

Tara Customer Service Centre, 19 Fry Street, Tara

1. Opening

The seventh meeting of the QGC Southern Gas Field Community Committee was called to order at 9.00am on Thursday 26 May 2011 at the Tara Customer Service Centre, facilitated by Mr Jim Cavaye, Independent Facilitator.

2. Attendees

The following people attended the QGC Southern Gas Field Community Committee meeting:

QGC Southern Gas Field Community Committee Members	QGC Representatives
<ul style="list-style-type: none">• Lyn Clancy, Myall Youth and Community Network• Ros Wade, Tara Neighbourhood Centre• Beth Wood, Dalby Welcoming Committee• Carissa Hallinan, Tara and District Landcare• Denis Sommerfeld, Tara Futures• Matthew Prain, Western Downs Regional Council• Ric Whiting, Tara P&C	<ul style="list-style-type: none">• Eric Marsden, Kenya Operations Superintendent• Tony Heidrich, Gas Fields Social Performance Manager• Zoe Carroll, Social Performance Technical Coordinator• Vicki Ketchell, Pipeline Community Liaison Officer• Robin Evans, Centre for Socially Responsible Mining, University of Queensland
Apologies	Independent Facilitator
	<ul style="list-style-type: none">• Jim Cavaye, Cavaye Community Development

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3. Meeting agenda

The following items of business were discussed as per the meeting agenda:

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a. Introductions and meeting overview	<p>Jim Cavaye led roundtable introductions of Community Committee members and QGC representatives.</p> <p>Jim Cavaye gave a broad overview of the meeting format.</p>
b. Safety moment	<p>Jim Cavaye invited Committee members to share a safety moment. Eric Marsden informed the Committee of a simple way to recognise the symptoms of stroke, that is, to remember the letters STR: S stands for smile; T for talk; and R for raising both arms.</p>
c. Actions from previous meeting	<p>Jim Cavaye reviewed the actions from the previous meeting.</p> <p>Integrated housing strategy A presentation on the Integrated Housing Strategy had been prepared for today's meeting in response to the Committees request.</p> <p>Rural Residential Code of Conduct Zoe Carroll informed the Committee that the feedback they had provided on the Code of Conduct at the last Southern Community Committee meeting had been passed to the team coordinating the updated draft. This, together with the results of consultation conducted by an independent consultant, would be used to revise the Code of Conduct. An updated version would be shared with the Committee when completed.</p> <p>Action: circulate updated Rural Residential Code of Conduct (Zoe Carroll).</p> <p>Electric Field Compressor Stations Zoe Carroll responded to a question at the last meeting, advising the Committee that all new FCSs would have electric drives. While drives are silent, there will be some noise associated with the screw compressors. Nonetheless noise attenuation will be better with the electric FCSs.</p> <p>A Committee member asked about noise associated with compressors along the pipeline and what QGC's strategy would be to manage this.</p> <p>Action: Zoe Carroll to provide update at next meeting.</p> <p>Wambo Creek Tour</p>

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	<p>Eric Marsden reiterated his offer to organise a tour of Wambo Creek for interested Committee members.</p> <p>Local content Zoe Carroll updated the Committee on local content events in the Gas Fields. QGC held an event in December in Chinchilla. The ‘speed dating’ event saw local goods and suppliers meet potential bidders for QGC’s main works contract. A similar event would be held in the Gas Fields in the second part of the year, once the main works contractor has been appointed. QGC would be happy to work with Tara Futures and the Dalby Chamber of Commerce, in addition to the Western Downs Regional Council when organising this event.</p> <p>The Committee was further advised that QGC’s main contractors have held similar events. These events are advertised in the paper.</p> <p>Zoe Carroll distributed the ‘Working with QGC’ factsheet, which provides details of our main contractors. The factsheet can be accessed online at: http://www.qgc.com.au/dbase_upl/WorkingQGC.pdf</p> <p>Environmental capacity programs Zoe Carroll informed the Committee that QGC is working with the Queensland Minerals and Education Academy to support environmental initiatives with schools, among other programs. Examples include incorporating land management onto school syllabuses and hosting field trips to QGC sites to take part in land rehabilitation activities. Environmental capacity building projects are also eligible for funding under QGC’s Sustainable Community Fund. A Committee member asked if Tara Shire State College could take part in the QMEA program.</p> <p>Action: Zoe Carroll to report back on Tara SSC.</p>
<p>d. Adoption of minutes</p>	<p>Jim Cavaye asked the Committee to formally consider the 25 February 2011 minutes and asked for suggested changes.</p> <p>The 25 February Southern Gas Field Community Committee minutes were adopted by the Committee.</p>
<p>e. Regional Committee representation</p>	<p>A Committee member provided a summary of the Regional Committee meeting held on 12 May 2011.</p>
<p>f. Community feedback</p>	<p>Jim Cavaye invited Committee members to share feedback from their networks. Issues raised by Committee members included the following:</p>

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	<p>QGC’s Sustainable Communities Fund A Committee member mentioned some organisations had struggled with the Sustainable Communities Fund application form, in particular the risk section. Zoe Carroll replied that QGC was happy to receive feedback on the form; however, sections on risk management were vital to assessing the capacity of organisations to run the projects. A Committee member said the form was consistent with other grant applications.</p> <p>Zoe Carroll informed the Committee that QGC is preparing guidance on the most common reasons why applications were ineligible to inform future applications.</p> <p>Action: circulate guidance on the Sustainable Communities Fund’s first round (Zoe Carroll).</p> <p>Committee members discussed the need to hold a grant workshop in Tara. A Committee member volunteered to approach the Western Downs Communities Network.</p> <p>Employment Committee members commented that it was difficult to find easily accessible information on QGC jobs. A number of issues were raised:</p> <ul style="list-style-type: none"> • Many people do not use the Internet and therefore can’t access QGC’s careers information. • Even for those do, some find the job descriptions difficult to relate to. • It is difficult to negotiate QGC’s website and that of its contractors. Job seekers expect to be able to find the information in one place. <p>Committee members suggested providing key centers, such as the Myall Youth Network and the Dalby Chamber of Commerce, with leaflets of jobs available. Another suggestion was to advertise jobs in newspapers.</p> <p>Action: Zoe Carroll to provide accessible information on jobs to key centers.</p> <p>Energy tourism A Committee member suggested QGC should support energy tourism and provide information on CSG development to those visiting the area. Developing a leaflet with a route, and offering regular tours, were suggested as ways QGC could better inform visitors about CSG.</p>

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	<p>Action: Zoe Carroll to follow up</p>
<p>g. QGC and QCLNG update</p>	<p>Eric Marsden provided an update of QGC and the QCLNG project. Key points were:</p> <ul style="list-style-type: none"> • Work on the water treatment plant at Kenya is progressing. Once complete, the plant will produce a 100 megalitres a day. The treated water will be piped by SunWater to the Chinchilla Weir and will be available to supply farmers along the route. • Mandatory training on the Land Access Code and QGC’s procedures is being rolled out across the company. Anyone breaking the Code will be disciplined, including dismissal. <p>A Committee member asked if QGC was currently active in the rural subdivision area. Tony Heidrich replied that QGC is gathering wells in the Kate field. No drilling is taking place.</p>
<p>h. SIMP reporting</p>	<p>Zoe Carroll updated the Committee on QGC’s Social Impact Management Plan (SIMP) reporting. Key points were:</p> <ul style="list-style-type: none"> • The SIMP sets out QGC’s commitments to mitigate the project’s social and cultural heritage impacts and how the project will enhance benefits to communities. • The SIMP was developed following a comprehensive assessment of QCLNG’s potential impacts in consultation with members of the community and government. • Monitoring and reporting is a key aspect of the SIMP, ensuring both that we fulfil our commitments and our investments are effective. • A key audience for reporting is QGC’s Community Committees. QGC has committed to report to the Committees on the following six areas on a six monthly basis: integrated housing strategy; local employment plan; local industry participation; community engagement and stakeholder management strategy; issues management; and grievance management. <p>QGC’s first SIMP report to the Committee had been circulated in advance of the meeting. This report had also been shared with the Regional Community Committee two weeks earlier. The RCCC provided the following feedback:</p> <ul style="list-style-type: none"> • The Committee asked for the report to be tied back to

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	<p>the specific commitments in the SIMP and impacts being mitigated.</p> <ul style="list-style-type: none"> • The Committee asked for progress against commitments to be clearly outlined. A table format was suggested. • A Committee member suggested the presentation-style report complement a more detailed report. • The Committee asked for the report to be shared two weeks ahead of a Committee meeting. • The Committee requested that questions, clarifications and key areas of interest in the SIMP report be discussed at six-monthly meetings. It was discussed that this may require a longer meeting so as not to rush other topics on the agenda. • It was agreed that Zoe Carroll would collate questions from Committee members ahead of the meeting to structure the presentation. <p>The Southern Community Committee supported the feedback of the RCCC. The following additional comments were made:</p> <ul style="list-style-type: none"> • The report should include a timeframe to demonstrate what has been achieved and progress. • A table format for representing the information should include a status column. <p>Zoe Carroll thanked the Committee for its feedback.</p>
<p>i. Good news stories</p>	<p>Zoe Carroll presented to the Committee on a number of good news stories in response to a request made at the last meeting. Highlights include:</p> <ul style="list-style-type: none"> • QGC supported the University of Queensland’s Nurses Bursary to provide funding for nurses to undertake their placements in the Surat Basin and, we hope, encourage a career in rural communities. • QGC Scholarship Award launched at Tara Shire State College. The program provides school-based traineeships for two indigenous students. • <i>Embracing gas, without hot air</i> was the title of a recent article in the Courier Mail (21 May 2011). The article examines the economic benefits of the industry for both the State and landholders. A QGC landholder interviewed was quoted as saying “we’ve had an excellent relationship with QGC. We cannot fault them; they have kept us informed every step”. • In April, QGC announced it had spent more than \$17

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	<p>million over 2010 on local goods and services in Tara, principally on earthmoving, construction and accommodation.</p> <p>A Committee member reported that the QGC-sponsored Dalby Welcoming Committee Myall Creek Master Plan was a finalist in the Keeping Australia Beautiful Healthy Community Awards. The Dalby Welcoming Committee was awarded \$50,000 to put towards implementing the Plan.</p> <p>Committee members said that the increased visibility of QGC in the newspapers had received good feedback. However, more could be done to increase QGC's presence in Dalby. Eric Marsden replied that the Ruby Jo Superintendent will be moving to Dalby and there is likely to be an increased presence in the town as the field develops. A Committee member asked whether QGC would talk to the Chamber of Commerce.</p> <p>Action: arrange presentation to the Dalby Chamber of Commerce (Zoe Carroll).</p>
<p>j. Integrated Housing Strategy</p>	<p>Tony Heidrich presented to the Committee on QGC's Integrated Housing Strategy (IHS). Key points were:</p> <ul style="list-style-type: none"> • QGC's is conditioned by the Coordinator General to develop and implement an IHS. • In addition, QGC has a number of objectives for the IHS. Specifically attracting and retaining employees and avoiding the creation or exacerbation of social disadvantage through effects on housing availability • QGC commissioned and relied upon four independent reports in the drafting of the IHS. <p>Workforce housing</p> <ul style="list-style-type: none"> • Direct impacts from the ~2000 person construction workforce will be managed through the use of camps. This will minimise the impact in towns associated with a large, predominately male workforce and circumvent the need for to construct extensive housing that would result in an oversupply. • The geographical distribution of workers is approximately: 1400 in the Southern field; 600 workers in the Central field; and 800 workers in the Northern field. The workforce numbers of the Southern field reflects the fact it is a major area of activity for 2011.

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	<p>This is mainly centred on the development of the Ruby Jo field off Kumbarilla Lane.</p> <ul style="list-style-type: none"> • In response to the feedback of stakeholders, QGC has utilised existing camps in Chinchilla and Dalby, to ensure these towns can maximise economic benefits associated with the presence of the construction workforce. • QGC's Gasfields operations workforce is expected to reach 500 people by 2012 and plateau for the life of the project. 260 of these will be maintenance workers (electricians, caterers etc) and 240 will be administrative workers (managers and so on). QGC expects to recruit 75% of these positions locally (defined as being from the Western Downs). • Non-local maintenance workers will be housed in camps. Non-local administration workers, expected to be 60 people and their families, are expected to settle in the area. • QGC will rent, purchase or construct ten transitional houses for operational staff moving to the area. • QGC will facilitate the build or purchase of a further 46 houses in the Western Downs to manage the impacts of these 60 additional families settling in the area. • Houses will be distributed across Chinchilla, Dalby, Miles and Tara and depend on several factors, including distance from work and the preferences of staff. Whether QGC constructs houses or purchases will depend on the availability of housing stock. • QGC will monitor house and rental prices and our housing needs. The strategy will be reviewed on a six-monthly basis. <p>Affordable and social housing</p> <ul style="list-style-type: none"> • QGC is conditioned to supply one unit of affordable housing for every eight imported (operations) workers. • QGC has committed \$3 million for social housing. • QGC is in an advanced stage of discussion with Council on affordable and social housing. Options include a Council housing unit or partnering with another organisation such as a housing company. <p>A Committee member asked how staff who move to the area and independently purchase a house are counted in the figures for local/ non-local staff.</p> <p>Action: Zoe Carroll to report back.</p>

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<p>k. Sustainability indicators</p>	<p>Robin Evans from the Centre for Socially Responsible Mining provided an update on QGC’s sustainability indicators. Key points were:</p> <ul style="list-style-type: none"> • 2010 CSRSM commenced a project as part of their research partnership with QGC, focussed on the development of a set of sustainability indicators for the regions where the QCLNG project was being developed. • Initial work focussed on using input from a literature review and feedback from the community committees to identify key thematic areas. • Since then, a series of potential indicators have been developed and evaluated with respect to data availability. • A key issue raised in this process was the great difficulty in separating QGC outcomes from impacts associated with government, other CSG proponents, industry, and broader socio-economic changes. • As a result, CSRSM has been asked to develop two sets of indicators. The first, a tightly QGC-specific set measuring QGC’s outputs and outcomes. The second set of indicators will measure regional sustainability changes that may be influenced by a number of factors. • The indicators will be reported annually in a report for the Coordinator General and be publically reported in QGC’s Annual Report. <p>Jim Cavaye invited the Committee to provide feedback on the draft indicators. The Committee made the following suggestions:</p> <ul style="list-style-type: none"> • A measure of land value should be included, i.e. can people sell their land with CSG wells on the land or if there is the potential for development to take place. • A measure of who is moving to the area, i.e. families, retirees. <p>Robin Evans thanked the Committee for their feedback and encouraged the Committee to review the draft indicators in full. Comments can be sent directly to Robin by email.</p>
<p>l. Items for next agenda</p>	<p>Jim Cavaye invited the Committee to propose agenda items for the next meeting.</p>

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4. General business

The Committee was reminded to RSVP to the Water Workshop arranged for QGC's Gas Fields Community Committees. This is an invitation only event.

Eric Marsden shared with the Committee a factsheet from Australian Petroleum Production & Exploration Association (APPEA) on Gaslands. The factsheet can be viewed online at:

http://www.appea.com.au/images/stories/mb_files/Factfile_Gasland_final.pdf

Ric Whiting has replaced Ros Bougoure as the P&C representative on the Committee. QGC thanked Ros for her participation in the Community Committees.

5. Meeting Close

The meeting was closed by Jim Cavaye at 11.30am.

The next QGC Southern Gas Field Community Committee meeting will be on Thursday 25 August 2011 from 9.00am to 11.30am at the Dalby Chamber of Commerce.

6. Southern Gas Field Community Committee Members

Representative	Organisation
Beth Wood	Dalby Welcoming Committee
Carissa Hallinan	Tara and District Landcare
Denis Sommerfeld	Tara Futures
Lyn Clancy	Myall Youth and Community Network
Matthew Prain	Western Downs Regional Council
Ric Whiting	Tara P&C
Ros Wade	Tara Neighbourhood Centre