

Meeting Minutes



QGC Southern Gas Field Community Committee

Thursday, 30 August 2012

Dalby Chamber of Commerce and Industry, 133 Cunningham Street

1. Opening

The twelfth meeting of the QGC Southern Gas Field Community Committee was called to order at 9:00am on the 30 August at the Dalby Chamber of Commerce and Industry facilitated by Mr Jim Cavaye, Independent Facilitator.

2. Attendees

The following people attended the QGC Southern Gas Field Community Committee meeting:

| QGC Southern Gas Field Community Committee Members | QGC Representatives |
|---|---|
| <ul style="list-style-type: none">• Ric Whiting, Tara P&C• Lyn Clancy, Myall Youth and Community Network• Beth Wood, Dalby Welcoming Committee• Jayne Swift, Ozcare• Liz Ryan, Dalby Chamber of Commerce and Industry | <ul style="list-style-type: none">• Carlos Abel, Field Operations Manager• Brett Smith, Vice President Corporate• Anthony Mouzouris, Land and Community Superintendent• Zoe Carroll, Acting Social Performance Manager• John Abraham, Local Content Manager• Troy Gavin, Southern Social Performance Advisor |
| Apologies | Independent Facilitator |
| <ul style="list-style-type: none">• Patricia Peck, Wieambilla Country Club• Richard Thornbury, Tara Futures Group• Ros Wade, Tara Neighbourhood Centre• Carissa Hallinan, Tara and District Landcare• Donna Ashurst, Western Downs Regional Council | <ul style="list-style-type: none">• Jim Cavaye, School of Agriculture and Food Sciences, University of Queensland |

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3. Meeting agenda

The following items of business were discussed as per the meeting agenda:

| Agenda item | Details |
|--|---|
| a. Introductions and meeting overview | <p>Jim Cavaye led roundtable introductions of Community Committee members and QGC representatives.</p> <p>Jim Cavaye gave a broad overview of the meeting format.</p> |
| b. Safety moment | <p>Jim Cavaye invited Committee members to share a safety moment.</p> <p>Anthony Mouzouris reminded the Committee to be aware of snakes.</p> |
| c. Actions from previous meeting | <p>Jim Cavaye reviewed the actions from the previous meeting.</p> <p>Local content presentation John Abraham presented on QGC's approach to local content, as had been requested at the previous meeting.</p> <p>Brett Smith provided an update on the local content opportunities for QGC's housing investments.</p> <p>Feedback from the Committee led to implementation of stringent requirements on the use of local trades in development of additional housing.</p> <p>QGC is also working closely with the Western Downs Regional Council Affordable Housing Trust to ensure social and affordable housing investment will also use local trades.</p> <p>Dalby accommodation Zoe Carroll said QGC uses Dalby hotels and motels for short-term accommodation. The Ausco camps are used for routine stays. QGC's preference is to house workers close to the site of work to reduce traffic impacts.</p> <p>QCLNG road use Zoe Carroll said maps highlighting the roads used, or identified for use by the QCLNG project, was distributed after the previous meeting.</p> |

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| Agenda item | Details |
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| | <p>Committee representation Jim Cavaye said Ozcare and the Dalby Chamber of Commerce and Industry had accepted invitations to join the Committee. Representatives were present today.</p> |
| <p>d. Adoption of minutes</p> | <p>Jim Cavaye asked the Committee to formally consider the 24 May 2012 minutes and asked for suggested changes.</p> <p>The 24 May 2012 Southern Gas Field Community Committee minutes were adopted.</p> |
| <p>e. Community feedback</p> | <p>Jim Cavaye invited Committee members to share feedback from their networks.</p> <p>Housing A Committee member spoke about the wait list of high needs people for social housing in Dalby.</p> <p>Brett Smith said QGC had provided the Western Downs Regional Council Affordable Housing Trust with a \$5.7 million donation in July 2012.</p> <p>Road traffic A Committee member reported trucks are moving accommodation blocks without escorts.</p> <p>Local contracts A Committee member said local suppliers were daunted by the contracting processes.</p> <p>Local economy A Committee member asked QGC to comment about if there was going to be a boom in Dalby. The Committee member commented that there was a patchwork economy with some businesses benefiting and some not.</p> <p>It was discussed that businesses need to grow develop capacity for sustainability and not aim for a boom, which would require significant investment and not last for long.</p> <p>John Abraham said businesses could seize opportunities to get involved in the QGC supply chain, for example the local butcher offering to organise a fortnightly BBQ at a camp.</p> <p>John Abraham offered to speak to Dalby Chamber of Commerce and Industry businesses as invited.</p> |

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| Agenda item | Details |
|--------------------------------|---|
| <p>f. QGC update</p> | <p>Carlos Abel provided an update on QGC’s activities in the south. Key points were:</p> <ul style="list-style-type: none"> • 10 new compressor stations to be installed. • 38 screw compressors electronically driven, which are quieter. • Two new central processing plants on line. • Six regional ponds and pumping stations. • Reverse osmosis plant at Kenya will treat water produced by QCLNG to make 98% available for beneficial reuse. • Related infrastructure, including power, offices, roads and warehouse. • The people and skills required to operate the infrastructure include administration support, operations supervisors and technicians, maintenance supervisors and technicians – mechanical/ electrical/ instrumentation. • Ruby Jo camp opened, with 280 beds now available, which will remove vehicles from roads as workers will no longer need to travel to other camps further from southern development area. |
| <p>g. Local Content</p> | <p>John Abraham provided an update on local content. Key Points were:</p> <ul style="list-style-type: none"> • QGC aims to provide full, fair, and reasonable opportunity to capable local businesses, both through direct contracting and through performance of principal contractors. • The majority of local business opportunities exist through contractors and sub-contractors. <p><i>Approach to Contract and Procurement</i></p> <ul style="list-style-type: none"> • The QCLNG project requires thousands of goods and services. • Contracts are awarded to the most meritorious tenderer, based on technical capability, cost, schedule and other commercial considerations such as safety compliance, quality assurance and financial capacity. • Tier One contractors must demonstrate large scale expertise, exceptional risk management, compliance with regulation, and volume to cost benefits. |

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| | <ul style="list-style-type: none"> • Smaller businesses can find opportunities to sub-contract to Tier Two and Three contractors. • Businesses should understand where they are aiming for to join the supply chain and approach the appropriate contractor or sub-contractor. • Information on QGC contractors and becoming a supplier can be found on the QGC website. • In order for QGC and other contractors to determine which suppliers are tender ready, a capability profile is required from the potential supplier. • Businesses are encouraged to develop capability statements in advance of opportunities. QGC has prepared guidance on capability statements available via the QGC website. <p><i>Direct Economic Benefit</i></p> <ul style="list-style-type: none"> • QGC reports every six months to the Coordinator General on the project's economic benefits through the Australian Industry Participation Plan. • As of March 2012, the direct economic benefit of the QCLNG project during the six month reporting period in the Western Downs was A\$80 million. The total direct economic benefit to date in the Western Downs is A\$300 million. • In QCLNG's southern area, there have been more than 70 past and present contractors, with more than A\$160 million invoices receipted since the start of the project. • Through 'off the street' procurement such as restaurants and small credit card purchases, more than A\$130,000 has been transacted over the last 12 months <p>A Committee member asked where this information can be found.</p> <p>John Abraham said it could be accessed through the Coordinator Generals office. The Committee could request the report if they would like to have a copy.</p> <p>The Committee discussed the difficulty businesses faced in developing capability statements. It was suggested the Dalby Chamber of Commerce and Industry hold a master class with an expert consultant, which could be run in partnership with other Chambers.</p> |

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| <p>h. QGC Sustainable Communities Program</p> | <p>Zoe Carroll introduced QGC's new publication about the QGC Sustainable Communities Program. Key points were:</p> <ul style="list-style-type: none"> • The report provides a comprehensive overview of all our activity, from donations through to strategic social investments designed to meet SIMP commitments. • Nearly two years after FID, we have: <ul style="list-style-type: none"> ○ Supported 92 organisations with A\$2.8 million to develop community projects through the QGC Sustainable Communities Fund. ○ Invested in a several projects to enhance the delivery of health services including support for Gladstone Hospital, co-funding the establishment of a medical evacuation helicopter to respond to industry and community emergencies, a rural nursing bursary program and increasing the availability of counselling services in the project area. ○ Assisted non coal seam gas businesses in the QCLNG Project area to manage labour shortages with a \$3.5 million project to support new apprentices and trainees. ○ Supported school-based projects to raise student awareness and encourage careers in the gas industry. ○ Initiated a community road safety campaign which supported road safety educators to address approximately 6,000 students in 42 schools. ○ Invested more than \$720,000 through the sponsorship and donation fund for smaller projects costing less than \$10,000; and ○ Established six community committee meetings have also been established across the region. <p>Zoe Carroll reminded the Committee the QGC Sustainable Communities Fund was currently open and receiving applications. The closing date for the fund is 5pm on 30 September.</p> |
| <p>i. Items for next agenda</p> | <p>Jim Cavaye invited the Committee to propose agenda items for the next meeting.</p> <p>No additional items were proposed.</p> |

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4. General Business

Jim Cavaye advised the Committee that Lyn Clancy had retired from her position at the Myall Youth and Community Network. It was recommended Lyn Clancy continue to be a member of the Committee as she is well connected in the community and could continue to participate in line with the Terms of Reference.

5. Meeting Close

The meeting was closed by Jim Cavaye at 11:30am.

The next QGC Southern Gas Field Community Committee meeting will be on 22 November 2012 at the Tara Customer Service Centre.

6. Southern Gas Field Community Committee Members

| Representative | Organisation |
|-------------------|--|
| Beth Wood | Dalby Welcoming Committee |
| Carissa Hallinan | Tara and District Landcare |
| Richard Thornbury | Tara Futures |
| Lyn Clancy | Myall Youth and Community Network |
| Donna Ashurst | Western Downs Regional Council |
| Jayne Swift | Ozcare |
| Liz Ryan | Dalby Chamber of Commerce and Industry |
| Ric Whiting | Tara P&C |
| Ros Wade | Tara Neighbourhood Centre |
| Patricia Peck | Wieambilla Country Club |