

Meeting Minutes



QGC Southern Gas Field Community Committee

Monday 29 March 2010

Tara Customer Service Centre, Tara

1. Opening

The first meeting of the QGC Southern Gas Field Community Committee was called to order at 9.10am on Monday 29 March 2010 at the Tara Customer Service Centre Tara by Mr Jim Cavaye, Independent Facilitator

2. Attendees

The following people attended the QGC Southern Gas Field Community Committee Meeting:

QGC Southern Gas Field Community Committee Members	QGC Representatives
<ul style="list-style-type: none">• Denis Sommerfeld, Tara Futures Group• Jim Charlton, Dalby Chamber of Commerce• Beth Wood, Dalby Welcoming Committee• Ros Bougoure, Tara Shire State College P&C• Carissa Hallinan, Tara and District Landcare• Lyn Clancy, Myall Youth and Community Network Centre Inc• Ros Wade, Tara Neighbourhood Centre	<ul style="list-style-type: none">• Steve Carter, General Manager Field Operations• Tracey Lenz, Manager – Stakeholder Relations• Tony Heidrich, Social Performance Manager, Gas Fields
Guests	Independent Facilitator
<ul style="list-style-type: none">• Carolee Murphy, Community Development Manager, Western Downs Regional Council• Cr Carolyn Tillman, Western Downs Regional Council	<ul style="list-style-type: none">• Jim Cavaye, Cavaye Community Development

3. Apologies

- QGC Southern Gas Field Community Committee Members
 - Matthew Prain, Community Development Coordinator, Western Downs Regional Council

4. Minutes from the previous meeting

Nil

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5. Meeting agenda

The following items of business were discussed as per the meeting agenda:

Agenda item	Details
a. Introductions and meeting overview	<p>Jim Cavaye led roundtable introductions of community committee members, QGC representatives and guests.</p> <p>Jim Cavaye explained that he was the independent facilitator. He job was to ensure the meeting ran smoothly, to time and he would facilitate discussion.</p> <p>Jim Cavaye led a discussion to establish ground rules for the meeting. Ground rules were agreed by all attendees.</p>
b. Safety moment	<p>Tracey Lenz led the safety moment regarding highway driving and signage.</p> <p>Tracey Lenz and Steve Carter explained that Safety Moments were an integral part of QGC business and each meeting will commence with one. Steve Carter provided field examples.</p>
c. Interests and assets	<p>Jim Cavaye led discussion regarding what interests and assets each committee member brought 'to the table'.</p> <p>Assets and interests included:</p> <ul style="list-style-type: none"> • The general view of the Dalby community • Understanding about Dalby and Western Downs services • Obtaining community services • Communication between community and QGC • Working together with QGC on the issues • Creating positive links for employment and growth of Tara and Dalby • Creating links for projects back into the community • Environmental issues • Working with QGC to promote workers living in the region rather than fly-in-fly-out or drive-in-drive-out • Extending services such as the Welcoming Committee into construction camps • Planning for the future • Helping to improve communication between QGC, landholders and the general community
d. QGC Overview	<p>Steve Carter provided an overview of current QGC activities and QCLNG future activities. Presentation attached to minutes.</p> <p>A questions and answer session, facilitated by Jim Cavaye, regarding QGC's current and future activities in the Surat Basin, was conducted.</p> <p>Key issues raised:</p> <ul style="list-style-type: none"> • Location and servicing of construction camps: Committee

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	<p>members said they would like to see QGC utilise existing services in towns such as gyms, swimming pools etc.</p> <ul style="list-style-type: none"> • Sourcing of employees: Committee members said they would like to see as much local employment as possible. • Road infrastructure: Committee members said the current and future QGC and other proponent operations would negatively impact roads. Discussion regarding QGC's current practices and provisions in the Social Impact Management Plan (SIMP). • SIMP: Committee members said they would like a detailed briefing on the SIMP. Discussion regarding SIMP process occurred. Tracey Lenz and Tony Heidrich explained that consultation was continuing. Some members expressed confusion regarding meeting dates. • Communication with the community: Committee members said that QGC needed to increase its communication with the community through newsletters, additional advertising in local papers, community newsletters, stalls at shopping centres, meetings with rural fire brigades and school newsletters. Discussion regarding the community committees' role in ongoing communication and dialogue between community and QGC. • Associated water and groundwater. Committee members said that they would like to know more about how QGC would manage the impact of associated water and the impact to groundwater. Further information on long term bore monitoring was sought. This will be provided in an upcoming meeting.
<p>e. Role of the Community Committee</p>	<p>Jim Cavaye led discussion re; the role of the QGC Community Committees and reviewed the Terms of Reference. Clarifications regarding the Terms of Reference were provided.</p> <p>Membership selection was raised and discussed. Committee members decided it was their role to ensure they were consulting with their various networks outside community committee meetings and bring any issues or opportunities to meetings for discussion. This would ensure all community viewpoints were shared and discussed at meetings. Members felt it was also their role to go back to their networks to share discussion points and outcomes of meetings.</p> <p>Action: Community committee to review committee progress and membership after six months to ensure all community sectors are being represented. (Jim Cavaye to facilitate)</p> <p>Community committee discussed how meeting information would be shared with the Regional Committee and visa versa.</p> <p>Action: An overview of the Regional Committee Minutes to be</p>

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	<p>provided at each Southern Gas Field Community Committee meeting (Secretariat to facilitate).</p> <p>Community committee members accepted the Terms of Reference and the Undertakings of Community Committee Members.</p>
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6. General business

Due to the meeting running overtime, agenda items from this meeting were held over to the following meeting.

Agenda items for the next meeting were sought. Community committee members said that they would like a briefing on the SIMP and long term bore monitoring at the next community committee meeting.

7. Meeting reflection

Jim Cavaye asked all attendees to reflect on the first meeting and how they felt about the Community Committee concept in one word. Responses were:

- Encouraged
- Enthusiastic
- Informed
- Excited
- Relived
- Positive

8. Meeting Close:

The meeting was closed by Jim Cavaye at 12.10pm.

The next QGC Southern Gas Field Community Committee meeting will be at 9.00am sharp on Wednesday 26 May 2010 from 9.00am to 11.30am at the Dalby Chamber of Commerce, 133 Cunningham Street, Dalby.