

Meeting Minutes



QGC Southern Gas Field Community Committee
Thursday 25 August 2011
Dalby Chamber of Commerce, 133 Cunningham Street

1. Opening

The eighth meeting of the QGC Southern Gas Field Community Committee was called to order at 9:15am on Thursday 25 August 2011 at the Dalby Chamber of Commerce, facilitated by Mr Jim Cavaye, Independent Facilitator.

2. Attendees

The following people attended the QGC Southern Gas Field Community Committee meeting:

QGC Southern Gas Field Community Committee Members	QGC Representatives
<ul style="list-style-type: none">• Ric Whiting, Tara P&C• Denis Sommerfeld, Tara Futures• Lyn Clancy, Myall Youth and Community Network• Beth Wood, Dalby Welcoming Committee• Ros Wade, Tara Neighbourhood Centre	<ul style="list-style-type: none">• Eric Marsden, Area Operations Superintendent Kenya• Bradley Green, Land and Asset Supervisor• Troy Gavin, Social Performance Manager, Gas Fields• Zoe Carroll, Social Performance Technical Coordinator• Mark Carden, General Manager Social Performance• Andy Smart, Seismic Project Manager
Apologies	Independent Facilitator
<ul style="list-style-type: none">• Matthew Prain, Western Downs Regional Council• Carissa Hallinan, Tara and District Landcare	<ul style="list-style-type: none">• Jim Cavaye, Cavaye Community Development

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3. Meeting agenda

The following items of business were discussed as per the meeting agenda:

Agenda item	Details
a. Introductions and meeting overview	<p>Jim Cavaye led roundtable introductions of Community Committee members and QGC representatives.</p> <p>Jim Cavaye gave a broad overview of the meeting format.</p>
b. Safety moment	<p>Jim Cavaye invited Committee members to share a safety moment.</p> <p>Eric Marsden reminded the Committee to be careful of snakes. A number have been spotted by QGC's operations at Kenya.</p>
c. Actions from previous meeting	<p>Jim Cavaye reviewed the actions from the previous meeting.</p> <p>Rural Residential Code of Conduct Zoe Carroll advised the Committee that QGC's Rural Residential Code of Conduct had not been finalised. QGC is working with the government to finalise the Code. Mark Carden added QGC recognises how we operate and conduct ourselves in rural residential areas is different to working on larger properties.</p> <p>Pipeline compressors Zoe Carroll advised the Committee of QGC's noise mitigation measures for compressors, including noise modelling, acoustic enclosures and sound mufflers. Compressor stations are placed on QGC-owned land to limit noise impacts on our neighbours.</p> <p>A Committee member asked whether QGC will bury powerlines for compressors or whether the power lines will be above ground.</p> <p>Action: Zoe Carroll to follow up and provide information at next meeting.</p> <p>Queensland Minerals and Education Academy Zoe Carroll confirmed that Tara State High School is working with QMEA. QGC, together with other CSG proponents, sponsors QMEA to deliver programs that assist young people in starting careers in CSG. Tara SHS had taken part in the QMEA 4Girls 2 Forum, which had showcased a range of</p>

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Agenda item	Details
	<p>career options available to women in the CSG sector. Students also had a chance to try some practical hands-on learning activities facilitated by the University of Southern Queensland. Students from Tara SHS have also taken part in land rehabilitation exercises on QGC properties.</p> <p>QGC's Sustainable Communities Fund Zoe Carroll informed the Committee that the second round of QGC's Sustainable Communities Fund had opened and would close on 30 September at 5pm. Successful applications will be announced from the beginning of January. Committee members were advised that the application form and guidance has been updated. Only applications using the new form will be eligible. Copies of the application guidelines were shared. Electronic copies and the application form can be accessed online at www.qgc.com.au/01 cms/details.asp?ID=513</p> <p>The Committee discussed the reasons why some applications to the first round of the SCF were unsuccessful or ineligible. Zoe Carroll advised the Committee that the first round of the SCF was highly competitive and QGC received a large number of high quality applications. Grant Assessment Panels comprised of equal numbers of QGC and community representatives assessed the applications and recommended projects for funding – the deliberations of the Grant Assessment Panels are confidential.</p> <p>A number of applications were, unfortunately, ineligible for review by the Grant Assessment Panels. QGC advised ineligible applicants of the common reasons applications were ineligible. This included not meeting one or more of the following mandatory requirements: adequate financial records or audited financial accounts; evidence of public liability insurance of \$10 million; letters of support; an accurate budget; and/or quotes to support all items over \$1,000 in the budget.</p> <p>In addition, some applications were deemed ineligible because: the organisation and/or project were not based in an eligible local government area; the funding amount sought was outside of the \$10,001 - \$50,000 value range; and/or some sections of the application form were left incomplete.</p>

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	<p>QGC has supported grants writing workshops. Additional grants writing support is available from Council.</p> <p>A Committee member informed the Committee that a grants writing workshop had recently been conducted in Tara.</p> <p>QGC Address to Chamber of Commerce Zoe Carroll informed the Committee that Jim Knudsen, Senior Vice President of QGC had addressed the Dalby Chamber of Commerce breakfast meeting on August 18. Over 60 people had attended this event. Key topics from the discussion included: competition for labour between local businesses and CSG; effect of our presence on the housing market and, therefore, cost of living; and groundwater. Zoe Carroll thanked the Chamber of Commerce for organising this event.</p> <p>Employment information Zoe Carroll told the Committee that their feedback on employment had been provided to QGC's Human Resources department. QGC will be placing job adverts in local papers, and including a dedicated computer at our shopfront to enable visitors to browse and apply for jobs. QGC is also developing a virtual 'one stop shop' with other CSG proponents to advertise vacancies.</p> <p>Energy tourism Zoe Carroll updated the Committee on site tours. QGC is undertaking an increasing number of tours for schools, potential local investors and environmental groups. QGC is also providing factsheets and QGC's Community Hotline cards to information centres.</p>
<p>d. Adoption of minutes</p>	<p>Jim Cavaye asked the Committee to formally consider the 26 May 2011 minutes.</p> <p>The 26 May 2011 Southern Gas Field Community Committee minutes were adopted by the Committee.</p>
<p>e. Community feedback</p>	<p>Jim Cavaye invited Committee members to share feedback from their networks.</p> <p>Housing A Committee member discussed the lack of available blocks for housing development. Tara Futures has written to Council to have blocks released in Tara.</p>

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	<p>The Committee discussed housing affordability and the difficulty this places on small businesses in attracting and retaining staff. While rents are rising in Dalby accommodation is still available.</p> <p>Zoe Carroll replied that QGC's Integrated Housing Strategy has been approved by the Coordinator General. The IHS sets out activities to manage QGC's direct housing impacts, i.e. employee housing and camp accommodation for temporary construction workers. In addition, the IHS sets out a \$5.7 million commitment to social and affordable housing to manage indirect impacts. QGC has also funded Western Downs Regional Council to develop a housing strategy.</p> <p>Disaster planning</p> <p>The Committee stressed the importance of QGC informing Council of camp locations, particularly smaller drilling camps, for disaster planning and census activities.</p> <p>The Committee advised QGC to work with local centres to have accurate maps for the company's own emergency planning activities. The Tara Neighbourhood Centre was mentioned as one reliable source.</p> <p>Local content</p> <p>The Committee spoke of the importance of local businesses benefiting from CSG development and the role for QGC in facilitating events with contractor companies. A Committee member asked if QGC could supply a list of contractor companies. Zoe Carroll replied that the main contractors are listed on a QGC factsheet, Working with QGC. Zoe Carroll offered to distribute hard copies to the Committee. QGC is also intending to host a local content networking event, similar to the event held in Chinchilla in December, and would work with the Dalby Chamber of Commerce and Tara Futures, along with Council, to organise the event.</p> <p>Action: Provide factsheet and organise local content event (Zoe Carroll/ Troy Gavin).</p> <p>The Committee asked QGC to take into account the travel and time difficulties some small businesses face in attending such forums during work hours.</p> <p>Federal Reserve appointment</p>

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	<p>A Committee member welcomed the appointment of Cath Tanna, Executive Vice President of BG Group in Australia, to the Reserve Bank of Australia. Cath Tanna will be able to relay concerns regarding the two-speed economy.</p>
<p>f. Tara Health, Safety and Environment Event</p>	<p>Zoe Carroll discussed with the Committee a planned Health, Safety and Environment Field Day. Key points were:</p> <ul style="list-style-type: none"> • QGC is planning an event for the Tara community and company employees to coincide with national safety week (week commencing 24 October, final date to be confirmed). • The event will showcase QGC equipment, provide hands-on and accessible information on CSG, and include talks on how we manage native plants. • There will also be community stalls with information on HSE programs offered in the community. Along with children's rides and entertainment. • Food will be on sale from local businesses. <p>Zoe Carroll asked the Committee for suggestions for the HSE day. The Committee recommended the following:</p> <ul style="list-style-type: none"> • Displays on hydraulic fracturing and access to informed staff to discuss this issue; • Displays of equipment, such as the spider plough; • Information on the reverse osmosis plants; • Information on well construction; • Information on CSG and the Great Artesian Basin; • Discussion of QGC's fire management activities; • Invite the media; • Get smaller schools such as Hannaford, the Gums, Meandarra and Moonie involved. <p>Zoe Carroll thanked the Committee for their feedback and offered to send information on the event when a date is fixed.</p> <p>Action: Zoe Carroll to provide the Committee with information on the Tara HSE day.</p>
<p>g. QGC and QCLNG update</p>	<p>Eric Marsden provided an operations and project update. Key points were:</p> <ul style="list-style-type: none"> • As of 31 March 2011, QGC employs ~ 3600 staff and contractors. • Over \$2.3 billion dollars have been spent on the project and over 550 contracts have been let.

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	<ul style="list-style-type: none"> • QGC has announced that it will explore for natural gas in the Bowen Basin by drilling several wells over the next 18 months, some to ~4.5km deep. This is similar to wells being drilled by other companies in the Cooper Basin. • Pond construction works are underway on QGC-owned property at Kumbarilla Park and Kenya East. Works are expected to take six months to complete and are being carried out by Thiess Pty Ltd. • Together with the other CSG proponents QGC has invested in two helicopters – based in Toowoomba and Roma – for use for medical emergencies for staff and the community. Service is based on clinical priority as determined by medical professionals, i.e. staff not prioritised over community. Community can access the service through the 000 emergency number.
<p>h. Seismic update</p>	<p>Andy Smart updated the Committee on QGC’s seismic activities. Key points were:</p> <ul style="list-style-type: none"> • Seismic surveying is a normal part of the developing a gas field. • It is used to map rock strata to give an underground picture of where coal seams are located. • Data from the surveys assists QGC to accurately plan well locations and insures land disturbance is minimised. • Seismic surveying is a low-impact activity which QGC does under state and local government approvals. • QGC’s land access team obtains the formal consent of landholders for access and enter into a compensation agreement once the route is selected. • Where possible, QGC utilised already cleared areas such as roads and access routes. • The proposed route is inspected by landholders, cultural heritage experts and environmental scientists prior to the seismic survey. • QGC works with landholders to determine the most acceptable route. • The final route is mapped out using wooden stakes and seismic lines. • Clearing may be necessary if sections of the seismic line are inaccessible. A mulcher is used to cut vegetation with root system damage. This allows plants to regrow quickly and return to their original state.

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	<ul style="list-style-type: none"> • A seismic survey consists of source vehicle connected to lines of sensors (up to 10km laid on the ground at any time). The sensor lines are also connected to a recording truck. Essentially, energy is imparted into the ground by the source vehicle. The energy is reflected back to surface level and received by the sensors and recorded. • Before each survey a study is conducted to predict the path of the vibrations and ensure a safe operating distance from infrastructure. During the survey measurements are taken at sensitive receptors to make sure vibrations are within acceptable limits. • Noise modelling is conducted by an independent third party. All households within 500m of the seismic line are notified of the activity. • QGC has static and mobile wash down areas to manage weeds. • A bush fire occurred on a property west of Wandoan on which a QGC seismic crew were operating. Around 1500ha of grassland was burnt. A tender was at the site to fight the fire and the seismic crew worked with local landholders and the rural fire brigade to contain and extinguish the fire. • QGC immediately reviewed its procedures for mitigating bush fire risks and has put in place a number of immediate measures – in consultation with landholders. • Among other measures staff on seismic crews will be empowered to stop seismic activity if climatic conditions change adversely and there is deemed to be a fire risk. Slashers which clear the way for seismic will be immediately followed by a water truck that will dampen the ground and extinguish any smouldering. • The crews are also accompanied by a paramedic and ambulance. • Once the survey is completed the area will be rehabilitated, and the area inspected by an environmental scientist. <p>Andy Smart informed the Committee of a Seismic activity due to start shortly in the area.</p> <ul style="list-style-type: none"> • A seismic program will start from September along roads near Wieambilla. • The program is expected to last for a month and is being carried out by QGC's contractor Terrex. • Work will be carried out between 7am and 5pm.

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	<ul style="list-style-type: none"> • Notifications have appeared in newspapers and on the radio. Over 400 residents have been advised by letter and QGC has met with local groups, such as We Are Anti Mining and Western Downs Alliance.
i. Bushfire Risk Management	<p>Bradley Green updated the Committee on QGC’s Bushfire Management. Key points were:</p> <ul style="list-style-type: none"> • QGC owns 30 properties in the Western Downs totalling 33 000ha. • QGC is committed to being a responsible land manager – managing pests and weeds, bushfires and undertaking infrastructure and land improvement. • QGC has purchased land in order to place our infrastructure. The intention is not to own the land indefinitely but to divest it after infrastructure has been constructed for the QCLNG project. • QGC’s land portfolio includes land capable of frequent cropping, high intensity grazing land, low intensity grazing and land not suitable for grazing. • QGC’s preferred option is to lease good quality land to farmers and graziers. Previous owners are given first right to lease then surrounding neighbours, then the wider community. • Currently, 3 previous owners and 9 neighbours are leasing back QGC land. QGC is negotiating leases with another 5 landholders and the remaining, non-agricultural land, will be managed by QGC. • Land is leased to maintain a level-playing field. It is not QGC’s intention to profit from leasing back land, but to ensure a fair market. • In regard to potential bush fire risk, QGC has developed a Bushfire Risk Management plan which is routinely examined and updated. • QGC is aware of the danger of high fuel loads and has numerous mitigation activities to reduce risk including: creating fire breaks; prescribed burns; grazing pasture; strategically renovating pasture. • Infrastructure is designed to withstand a bushfire and maintained appropriately. Infrastructure is surrounded by a gravel pad halting the progress of a fire. • Leak testing and monitoring and removing of vegetation is carried out. • In the event of a fire QGC has fire fighting capability on site. During seismic activity, a fire tender accompanies the activity.

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	<ul style="list-style-type: none">• QGC is also investing in rural fire brigades and has worked with the brigades to conduct controlled burns, paying a donation. QGC is looking to invest further in line with our SIMP commitment.• We work closely with QLD Fire and Rescue Service and provide resources and equipment in the event of a fire in the area.• We are looking at creating community safety zones on our properties where they are located in open spaces with nearby water sources and power to use in emergencies.• QGC has trained a number of staff in bushfire awareness and minimum fire fighting skills.
j. Items for next agenda	<p>Jim Cavaye invited the Committee to propose agenda items for the next meeting.</p> <p>No agenda items were proposed.</p>

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4. General Business

No other business was recorded.

5. Meeting Close

The meeting was closed by Jim Cavaye at 11:30am

The next QGC Southern Gas Field Community Committee meeting will be held on November 10 from 9:00am to 11:30am at the Tara Customer Service Centre.

6. Southern Gas Field Community Committee Members

Representative	Organisation
Beth Wood	Dalby Welcoming Committee
Carissa Hallinan	Tara and District Landcare
Denis Sommerfeld	Tara Futures
Lyn Clancy	Myall Youth and Community Network
Matthew Prain	Western Downs Regional Council
Ric Whiting	Tara P&C
Ros Wade	Tara Neighbourhood Centre