

Meeting Minutes



QGC Southern Gas Field Community Committee
Thursday 20 June 2013
Dalby Chamber of Commerce, 133 Cunningham Street

1. Opening

The 15th meeting of the QGC Southern Gas Field Community Committee was called to order at 9:08am on Thursday 20 June at the Tara Customer Service Centre, it was facilitated by Mr Jim Cavaye the nominated Independent Facilitator.

2. Attendees

The following people attended the QGC Southern Gas Field Community Committee meeting:

QGC Southern Gas Field Community Committee Members	QGC Representatives
<ul style="list-style-type: none">• Richard Thornbury, Tara Futures Group• Ros Wade, Tara Neighbourhood Centre• Liz Ryan, Dalby Chamber of Commerce• Jayne Swift, Ozcare• Donna Ashurst, Western Downs Regional Council• Michael Taylor, Wieambilla Country Club (Proxy)• Graham Muller, Tara Neighbourhood Centre (Proxy)• Bernadette Webber, Dalby Chamber of Commerce and Industry (Proxy)	<ul style="list-style-type: none">• Rebecca Crawford, Social Performance Manager• Grant Monaghan, Security and Emergency Response Advisor (South Field Management Team)• Leighton Profke, Negotiations Lead (South)• Jacob Walsh, Social Performance Coordinator (South)
Apologies	Independent Facilitator
<ul style="list-style-type: none">• Patricia Peck, Wieambilla Country Club• Beth Wood, Dalby Welcoming Committee• Ric Whiting, Tara P&C• Scott Torcetti, Myall Youth and Community Network• Todd Vickery, Area Field Manager South• Anthony Mouzouris, Land and Community Superintendent South	<ul style="list-style-type: none">• Jim Cavaye, School of Agriculture and Food Sciences, University of Queensland

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3. Meeting agenda

The following items of business were discussed as per the meeting agenda:

Agenda item	Details
a. Introductions and meeting overview	<p>Jim Cavaye led roundtable introductions of Community Committee members and QGC representatives.</p> <p>Jim Cavaye gave a broad overview of the meeting format.</p>
b. Safety moment	<p>Jacob Walsh led a discussion about fire safety in winter.</p> <p>As the winter sets in, the risk of fire increases. Research shows that more people die in house fires between June and September than any other time of the year.</p> <p>You can reduce the risk to you and your loved ones by learning about home fire risks and prevention. For more information please visit www.fire.qld.gov.au</p>
c. Actions from previous meeting	<p>Jim Cavaye reviewed the actions from the previous meeting.</p> <p>Crosbies Road noise complaint QGC's Land and Community Team have met with the landholder to discuss the noise concerns. No further action is required.</p> <p>Housing Zoe Carroll sent an email to the Western Downs Housing Trust to relay the committee's concerns regarding housing.</p> <p>The Western Downs Housing Trust provided the following response:</p> <ul style="list-style-type: none">• They recognise there is a housing shortage in Dalby, however, the statistical data shows that there are a number of houses available for rent under \$350/week that would be classed as affordable. To allow them to understand the housing pressures they encourage Committee members to provide them with qualitative and quantitative data.• Horizon is responsible for designing the rental price criteria. The Western Downs Housing Trust believes that the criteria will be income related. <p>Pipeline Depth The trench across the Narrows Channel follows the contour of the seabed and is 3m to 6m deep, 6m wide and contains the QCLNG and APLNG pipelines. The pipe is concreted which takes it the diameter to 1.3m and the depth of cover over the pipe is up to 1.5m.</p> <p>QGC Maps A Committee member asked why QGC's maps didn't show QGC's tenements in relation to other landmarks. Todd Vickery said he would amend the maps prior to the next meeting. This action is ongoing.</p>

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<p>d. Adoption of minutes</p>	<p>Jim Cavaye asked the Committee to formally consider the minutes from Thursday 7 March 2013 and asked for suggested changes.</p> <p>The 7th of March 2013 Southern Gas Field Community Committee minutes were adopted.</p>
<p>e. QGC update</p>	<p>Grant Monaghan provided an update on QGC's activities specific to the southern region. Key points were:</p> <ul style="list-style-type: none"> • QGC is making good construction progress with all major project contracts and work scopes • QGC has drilled 484 of the 975 wells required by the end of 2014 • 18 teams are mobilised in the South, completing well fit outs. Teams consist of members with civil, electrical and mechanical skill sets. The teams have completed 60 well fit outs in the last month • Gas well gathering pipeline networks are taking shape. Focus is concentrated on the development blocks within the Kogan, Kumbarilla and Ducklo regions • All major equipment is installed at Ruby Jo central processing plant and structural steel works are scheduled to start shortly. Bulk earthworks have been completed at the Jordan central processing plant and piling is continuing. • Construction of the field compression stations is progressing well. Compressors and coolers have been installed at the Isabella, Ruby Jo, Harry, Broadwater and Glendower sites. Bulk earthworks have been completed and piling has commenced at the Celeste and Poppy sites • Ruby Jo main camp consists of 662 beds and Ruby Jo 2 camp is 450 beds. The 250-bed Jordan camp has been completed and is operational • Road upgrades and widening works are scheduled for Montros, Broadwater, Kumbarilla, Vanrenen, Tara Kogan, Kogan Condamine, Ducklo Guleara Roads. QGC is trialling dust suppression products on sections of Gulera, Steinhorts, Kerrs, Haliford, Grahams, and Weranga North Roads • QGC, in partnership with other CSG companies, has extended its aero-medical evacuation services funding to Gladstone Through this initiative, CareFlight is able to provide aero-medical evacuation services in the Surat Basin, Bowen Basin and Gladstone regions. This service provides 100 hours of dedicated community use each year • QGC recently awarded a fire and rescue contract to Queensland-based company <i>Corporate Protection Australia Group</i> (CPA). CPA will provide a full-time fire and rescue team at each one of QGC's three main operational sites near Dalby, Chinchilla and Wandoan.

Agenda item	Details
<p>f. Social Impact Management Plan Six Month Update</p>	<p>Rebecca Crawford provided an update on QGC's Social Impact Management Plan six month report including housing. Key points were:</p> <p><i>Integrated Housing Strategy:</i></p> <ul style="list-style-type: none"> • QGC has committed to invest \$32 million on up to 56 houses in various towns across the Western Downs Region. Twenty seven houses have been completed • The first two houses in Miles have been completed and will be leased at no cost to Darling Downs Hospital and Health Service to assist with recruitment and retention of health workers in the region • QGC has invested 5.7million in the Western Downs Housing Trust for affordable housing. The development process is progressing. <ul style="list-style-type: none"> - Blocks for development identified - Website being developed to provide housing trust activity updates and the council's affordable housing strategy - Proposal for first development is under evaluation. <p><i>Local employment and economic development:</i></p> <ul style="list-style-type: none"> • As of March 2013 QGC and its major contractors had employed approximately 11,600 people • There has been an increase of more than 4,000 (approx. 60%) of QGC/QCLNG workers since March 2012 • In April 2013 QGC had approximately 130 vacancies for long-term skilled operational roles • At March 2013: <ul style="list-style-type: none"> - 822 QGC and major contractor employees were residents of the Western Downs region. Approximately 7% of the QGC workforce. - QGC and major contractors had employed 342 apprentices, trainees, graduated and cadets - The Strengthening Local Workforces program had assisted 76 trainees and apprentices located in Western Downs region to start their training. <p><i>Social Infrastructure:</i></p> <ul style="list-style-type: none"> • Sustainable Communities Funding project for Round 5 has been decided and will be announced over the coming weeks. • To date 38 projects have been funded in the Western Downs Region, worth more than \$1.2million • QGC has been actively engaging and supporting community events including Youth Week, Smoked Fish, Wandoan, Miles and Chinchilla Show days and Chinchilla Melon Festival.

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<p>g. Community feedback</p>	<p>Jim Cavaye invited Committee members to share feedback from their networks.</p> <p>A committee member asked when will community members be able to participate in site tours. Rebecca Crawford said that QGC was recruiting a Site Tour and Events Coordinator. This person will be responsible for conducting tours for internal and external stakeholders to improve understanding of our business and project activities. Community organisations can register their interest in participating in a site tour by contacting the Social Performance Team.</p> <p>A Committee member said a resident of Community Lane, Goranba is reporting an odour problem in his vicinity. Neighbours have been to his property at night and believe they too can smell the odour. Leighton Profke said he would investigate the concerns.</p> <p>Action: Leighton Profke to investigate resident concerns.</p> <p>A Committee member said that there is an ongoing issue with the negative perception of the Tara region caused by the anti-CSG protestor groups and media outlets. Committee members believe that contractors are deliberately avoiding the Tara Township in fear of confrontation with these groups.</p> <p>Members of the committee want to reassure contractors and staff that they are welcome and encouraged to visit the Tara region. Jim Cavaye asked the Committee if other areas, such as Dalby were experiencing a similar issue. Committee members claimed that this was not the case in Dalby.</p> <p>A Committee member said that their group is investigating opportunities to create positive media coverage about the town to dispel some misinformation.</p> <p>Action: Jacob Walsh to reassure staff and contractors that they are welcome and encouraged to visit Tara.</p> <p>A Committee member said that because of QGC's rigorous contracting and procurement processes it was hard for small businesses to become part of the supply chain. Grant Monaghan said that QGC was working on a project to review its HSSE processes with the aim of making it easier for small businesses to qualify.</p>
<p>h. Items for next agenda</p>	<p>Jim Cavaye invited the Committee to propose agenda items for the next meeting.</p> <p>No additional agenda items were nominated.</p>

4. General Business

Grant Monaghan asked the Committee if there was a business directory for the Western Downs region. Grant said that staff and contractors often purchased miscellaneous goods and services. A directory would be a useful tool to help identify businesses within the region. Committee members agreed that this would be a great avenue for local businesses to promote their products and services to QGC and contractors. It would also be a good tool for the broader community.

Jim Cavaye facilitated a Committee discussion around how to progress this project idea. It was proposed by a Committee member that this would be a good project for the Western Downs Chamber of Commerce groups to initiate. Rebecca Crawford informed the group that they could apply to the QGC Sustainable Communities Program for funding.

Action: Liz Ryan (Dalby Chamber of Commerce and Industry) to raise this project idea during the Chamber of Commerce teleconference.

5. Meeting Close

The meeting was closed by Jim Cavaye at 10.30am.

The next QGC Southern Gas Field Community Committee meeting will be on Thursday 12th of September 2013 from 9:00am to 11:30am at the Dalby Chamber of Commerce, 133 Cunningham Street, Dalby.

6. Ruby Jo Site Tour

Following the meeting, committee members and invited guests participated in a tour of QGC's Ruby Jo Site. The Committee had the opportunity to view a Field Compressor Station, Central Processing Plant, Well Site, Pond, QCLNG pipeline and the Right of Way.

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7. Southern Gas Field Community Committee Members

Representative	Organisation
Beth Wood	Dalby Welcoming Committee
Richard Thornbury	Tara Futures
Scott Torcetti	Myall Youth and Community Network
Donna Ashurst	Western Downs Regional Council
Jayne Swift	Ozcare
Liz Ryan	Dalby Chamber of Commerce and Industry
Ric Whiting	Tara P&C
Ros Wade	Tara Neighbourhood Centre
Patricia Peck	Wieambilla Country Club