

# Meeting Minutes



**QGC Southern Gas Field Community Committee**  
Friday 25 February 2011  
Dalby Chamber of Commerce, 133 Cunningham Street

## 1. Opening

The sixth meeting of the QGC Southern Gas Field Community Committee was called to order at 9.00am on Friday 25 February 2011 at the Dalby Chamber of Commerce, facilitated by Mr Jim Cavaye, Independent Facilitator.

## 2. Attendees

The following people attended the QGC Southern Gas Field Community Committee meeting:

<b>QGC Southern Gas Field Community Committee Members</b>	<b>QGC Representatives</b>
<ul style="list-style-type: none"><li>• Denis Sommerfeld, Tara Futures</li><li>• Matthew Prain, Western Downs Regional Council</li><li>• Carissa Hallinan, Tara and District Landcare</li><li>• Ros Wade, Tara Neighbourhood Centre</li><li>• Beth Wood, Dalby Welcoming Committee</li><li>• Erica Stewart, Dalby Chamber of Commerce</li></ul>	<ul style="list-style-type: none"><li>• Eric Marsden, Operations Superintendent</li><li>• Tracey Lenz, Manager, Community Affairs Manager</li><li>• Meredith Connor, Stakeholder Relations</li><li>• Zoe Carroll, Social Performance Technical Coordinator</li><li>• Steven Liddell, Engineering Manager Pipelines</li></ul>
<b>Apologies</b>	<b>Independent Facilitator</b>
<ul style="list-style-type: none"><li>• Ros Bougoure, Tara P&amp;C.</li><li>• Lyn Clancy, Myall Youth and Community Network.</li></ul>	<ul style="list-style-type: none"><li>• Jim Cavaye, Cavaye Community Development</li></ul>

# Meeting Minutes



## 3. Meeting agenda

The following items of business were discussed as per the meeting agenda:

Agenda item	Details
<b>a. Introductions and meeting overview</b>	<p>Jim Cavaye led roundtable introductions of Community Committee members and QGC representatives.</p> <p>Apologies were offered for Ros Bougoure and Lyn Clancy.</p> <p>Jim Cavaye gave a broad overview of the meeting format.</p>
<b>b. Safety moment</b>	<p>Jim Cavaye invited Committee members to share a safety moment. Eric Marsden shared with the Committee that there had been flu issues at the camp and promoted the use of hand sanitisers. He also reminded Committee members to check ladders are fit-for-purpose before use.</p>
<b>c. Adoption of minutes</b>	<p>Jim Cavaye asked the Committee to formally consider the 9 December 2010 minutes and asked for suggested changes.</p> <p>The 9 December minutes were adopted by the Committee.</p>
<b>d. Actions from previous meeting</b>	<p>Jim Cavaye reviewed the actions from the previous meeting.</p> <p><b>Communication</b> Tracey Lenz advised that the QGC Communications team were placing a monthly project update in local newspapers to inform the wider community about QCLNG schedules.</p> <p><b>Housing</b> Tracey Lenz advised that the Coordinator General had granted QGC an extension on the submission of the draft QGC Integrated Housing Strategy for the Surat Basin. This will allow QGC to reassess the baseline following the floods. It was advised that QGC would be in a better position to update the Committee at the next meeting.</p> <p><b>Action:</b> QGC to provide an update on the IHS (Zoe Carroll).</p> <p><b>Field compressor stations</b> Zoe Carroll advised that QGC conducts noise modelling to determine the extent of potential noise impacts in the field including field compressor stations.</p> <p>A Committee member mentioned that Bruce Coats had discussed using electric field compressor stations to minimise noise impacts and asked whether an update could be provided.</p>

# Meeting Minutes



Agenda item	Details
	<p><b>Action:</b> QGC to follow up on electric Field Compression Stations (Bruce Coats).</p>
<p><b>e. Community feedback</b></p>	<p>Jim Cavaye invited Committee members to share feedback from their networks. Issues raised by Committee members included the following:</p> <p><b>QGC’s Draft Rural Residential Code of Conduct</b>            Committee members provided feedback on the draft code of contact. This information was passed onto the QGC team coordinating consultation on the draft code for consideration.</p> <p><b>Action:</b> Provide an update to the Committee on Rural Residential Code of Conduct at the next meeting (Zoe Carroll).</p> <p><b>Cumulative Impacts</b>            A Committee member raised the idea of a holding a forum with external stakeholders (including CSG companies, state government, local government, community groups) to address cumulative impacts to social infrastructure, housing, health and roads. It was discussed that this should be completed separately to the community committees as it was outside the Terms of Reference.</p> <p>It was decided that the idea of a forum to be taken up with the Western Downs Regional Council by a Committee member.</p> <p><b>Local Content Opportunities</b>            The Committee discussed gas companies supporting local industry by sourcing local suppliers. Eric Marsden advised that QGC has a policy of buying locally. Jim Cavaye asked the Committee for feedback. The Committee indicated that they were supportive of forums to raise awareness of local business opportunities.</p> <p><b>Action:</b> Dalby Chamber of Commerce to work with Tara Futures and QGC to local supplier forums in Tara and Dalby (Zoe Carroll).</p> <p><b>Four Corners</b>            The committee discussed the recent Four Corners program on QGC’s CSG operations in the Surat Basin.</p>

# Meeting Minutes



Agenda item	Details
<b>f. QGC and QCLNG update</b>	<p>Eric Marsden gave an update on the project and operations. Key points included:</p> <ul style="list-style-type: none"> <li>• During the flood event QGC reduced the field-based workforce to essential staff only and flew staff in and out by helicopter.</li> <li>• Drilling stopped during the flood and now drilling crews are mobilising again, although work is still affected by restrictions on heavy vehicles on some roads.</li> <li>• QGC carried out a number of community support activities during the floods, including food drops, sandbagging, housing residents of Condamine in the camps, and community use of vehicles.</li> </ul>
<b>g. Pipeline presentation</b>	<p>Steven Liddell, Engineering Manager Pipelines gave provided an update on the QCLNG pipeline. Key points included:</p> <ul style="list-style-type: none"> <li>• QGC is building a 540km pipeline network of 42” pipe made up of a 200km collection header and 340km export pipeline. The export pipeline will start near Wandoan and transport gas to Gladstone. The collection header is in two-parts; the northern collection header starts near Woleebee Creek and follows east to the export pipeline near Wandoan. The southern collection header will start near the Ruby gas fields and travel north-west to the export pipeline.</li> <li>• Camps are being constructed along the pipeline route at 120km increments to reduce travel distance and driving hazards.</li> <li>• There will be a 600 person camp and double jointing rack – where pipe is welded – at Wambo Downs near Chinchilla. This is the peak population and will reduce once pipe laying moves to another area. The camps will be shut once land rehabilitation over the pipeline route is completed.</li> <li>• The pipeline will be built along a path cleared along the route, known as a right of way. The right of way is typically 40m wide to allow access for the equipment required.</li> <li>• Pipe laying involves digging a trench 2m deep. The top soil is separated from the trench spoil and replaced once the pipe is laid.</li> <li>• MCJV is the pipeline contractor.</li> <li>• Pipe is being stockpiled in Dalby, Miles and Biloela. Pipe is due to be moved from Dalby by the end of April.</li> <li>• Pipe is currently being transported by truck due to rail damage caused by the floods. QGC expects to be able</li> </ul>

# Meeting Minutes



Agenda item	Details
	<p>to transport pipe by train from mid-April.</p> <ul style="list-style-type: none"> <li>• Traffic Management Plans are submitted to the council to manage QGC’s traffic impact, this includes measures such as avoiding school bus times and routes and transporting pipeline constructing workers by coach to reduce the number of vehicles on the road.</li> <li>• This includes a survey monitoring road conditions and compensation for road damage, together with the other CSG companies</li> <li>• QGC will locate weed control wash down areas along the route of the pipeline construction. All equipment will be washed and inspected to prevent transporting weeds.</li> </ul> <p>Land rehabilitation of pipeline area will be carried out following consultation with landowners.</p> <ul style="list-style-type: none"> <li>• Eric Marsden invited Community Committee members interested in visiting the Wambo Creek camp to contact Eric.</li> </ul>
<p><b>h. SIMP update</b></p>	<p>Tracey Lenz provided an overview of the Social Impact Management Plan (SIMP), the key commitments it contains and progress to date. Key points included:</p> <ul style="list-style-type: none"> <li>• The SIMP has been submitted to the Coordinator General for review and approval.</li> <li>• It is the result of an extensive consultation process, and baseline and impact assessment studies.</li> <li>• The SIMP sets out over 90 commitments valued at \$150 million.</li> </ul> <p><b>Indigenous participation</b></p> <ul style="list-style-type: none"> <li>• QGC is looking to provide direct indigenous employment opportunities as well as supporting indigenous business development activities.</li> <li>• QGC currently operates pre-employment programs for four students in Chinchilla and Tara High School and one student recently gained full-time employment with the company.</li> </ul> <p><b>Community engagement</b></p> <ul style="list-style-type: none"> <li>• Launch of QGC’s Sustainable Communities Fund on February 1<sup>st</sup>. The fund is for applications between \$10,001 and \$50,000 that address the Fund’s theme of supporting community cohesion and liveability within the project area</li> </ul>

Agenda item	Details
	<ul style="list-style-type: none"> <li>• Up to \$6 million is available over four years for eligible applications in the Western Downs and Gladstone Regional Council areas (2011-2014) and for two years in the Banana Shire and North Burnett Regional Council areas (2011-2012).</li> <li>• QGC has also supported Welcoming Committees and Neighbourhood Centres and integration events, such as the Chinchilla Long Table.</li> </ul> <p><b>Employment and economic development</b></p> <ul style="list-style-type: none"> <li>• QGC has supported CSG and non-CSG skills training.</li> <li>• Last year projects included an engineering placement organised by Queensland Energy and Minerals Academy with QGC and other CSG proponents.</li> <li>• QGC also supported ‘What’s my Trade?’ An event which showcased trades to high school students and encouraged them to try their hand at woodwork, tiling and so on. The events were held in Dalby and in Chinchilla.</li> </ul> <p><b>Road safety</b></p> <ul style="list-style-type: none"> <li>• QGC is working with the police to implement road safety projects. A brochure has been developed to provide useful guidance in this issue.</li> <li>• This year QGC is looking at rolling out a larger information awareness program on road safety.</li> </ul>
<p><b>i. Regional Committee Representation</b></p>	<ul style="list-style-type: none"> <li>• A Committee member provided feedback on the Regional Community Committee held on 17 February, 2010.</li> </ul>
<p><b>j. Next meeting agenda</b></p>	<p>Jim Cavaye invited Committee members to nominate agenda topics for the next Committee meeting. Agenda items put forward were:</p> <ul style="list-style-type: none"> <li>• Integrated Housing Strategy update</li> <li>• QGC to report on generating good news stories in the community</li> </ul>

## 4. General business

Jim Cavaye informed the Committee that Tracey Lenz and Meredith Connor were handing over the running of the Committees to Tony Heidrich and Zoe Carroll who are based in Chinchilla. The committee thanked Tracey and Meredith for their work in establishing the Committees.

# Meeting Minutes



## 5. Meeting Close

The meeting was closed by Jim Cavaye at 11.30am.

The next QGC Southern Gas Field Community Committee meeting will be on Thursday 26 May 2011 from 9.00am to 11.30am at the Tara Customer Service Centre.

## 6. Southern Gas Field Community Committee Members

Committee Representative	Organisation
Beth Wood	Dalby Welcoming Committee
Carissa Hallinan	Tara and District Landcare
Denis Sommerfeld	Tara Futures
Erica Stewart	Dalby Chamber of Commerce
Lyn Clancy	Myall Youth and Community Network
Matthew Prain	Western Downs Regional Council
Ros Bougoure	Tara P&C
Ros Wade	Tara Neighbourhood Centre