

# Meeting Minutes



## Southern Gas Fields Community Committee Meeting

Thursday 12 September 2013

9.00am to 11:30am

Dalby Chamber of Commerce - 133 Cunningham Street, Dalby

### 1. Opening

The 16<sup>th</sup> meeting of the QGC Southern Gas Field Community Committee was called to order at 9:08am on Thursday 12 September 2013 at the Dalby Chamber of Commerce, and was facilitated by Mr Jim Cavaye, Independent Facilitator.

### 2. Attendees

The following people attended the QGC Southern Gas Field Community Committee meeting:

QGC Southern Gas Field Community Committee Members	QGC Representatives
<ul style="list-style-type: none"><li>Beth Wood, Dalby Welcoming Committee</li><li>Graham Muller, Tara Neighbourhood Centre (Proxy)</li><li>Jayne Swift, Ozcare</li><li>Liz Ryan, Dalby Chamber of Commerce</li><li>Patricia Peck, Wieambilla Country Club</li><li>Richard Thornbury, Tara Futures Group</li></ul>	<ul style="list-style-type: none"><li>Brett Smith, Vice President Sustainability</li><li>Jacob Walsh, Social Performance Coordinator (South)</li><li>Leighton Profke, Negotiations Lead (South)</li></ul>
Apologies	Independent Facilitator
<ul style="list-style-type: none"><li>Donna Ashurst, Western Downs Regional Council</li><li>Rebecca Crawford, Social Performance Manager</li><li>Kerry Buck, Myall Youth and Community Network</li><li>Ric Whiting, Tara P&amp;C</li><li>Ros Wade, Tara Neighbourhood Centre</li></ul>	<ul style="list-style-type: none"><li>Jim Cavaye, School of Agriculture and Food Sciences, University of Queensland</li></ul>

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## 3. Meeting agenda

The following items of business were discussed as per the meeting agenda:

Agenda item	Details
<b>a. Introductions and meeting overview</b>	<p>Jim Cavaye led roundtable introductions of Community Committee members and QGC representatives.</p> <p>Jim Cavaye gave a broad overview of the meeting format.</p> <p>Jim Cavaye led the Acknowledgment of Country.</p>
<b>b. Safety moment</b>	<p>Pat Peck led a safety moment relating to high beam headlight use on rural roads at night.</p> <p>Pat reminded the committee that when using high beam, you must switch to low beam when a vehicle is no less than 200m away and keep them dipped until the vehicle passes.</p> <p>If you are driving behind another vehicle, you must also keep your headlights on low beam.</p> <p>A committee member advised that some drivers have been failing to dip their lights when driving.</p> <p><b>Action:</b> Jacob Walsh to send out a notice to staff and contractors reminding them of the Queensland Road Rules relating to high beam headlight use.</p>
<b>c. Actions from previous meeting</b>	<p>Jim Cavaye reviewed the actions from the previous meeting.</p> <p><b>Odour on Community Lane</b> QGC's Land and Community Team have discussed the odour concerns with the landholder. No further action is required.</p> <p><b>Reminder to staff and contractors about Tara</b> In response to the concerns of the Community Committee, Jacob Walsh has reminded staff and contractors that they are welcome and encouraged to visit the Tara township.</p> <p>Richard Thornbury mentioned that the recent Tara Festival of Culture and Camels was a great opportunity to create positive media about the Tara community.</p> <p><b>Combined Chamber of Commerce Business Directory</b> Liz Ryan informed the group that she did not have an opportunity to discuss the project concept at the Regional Chamber of Commerce teleconference. Jacob Walsh suggested that this could be something that Social Ventures Australia assists with through the Chamber of Commerce Capacity Enhancement Project.</p>

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<b>d. Adoption of minutes</b>	<p>Jim Cavaye asked the Committee to formally consider the Thursday 20 June 2013 minutes and asked for suggested changes.</p> <p>The 20 June 2013 Southern Gas Field Community Committee minutes were adopted.</p>
<b>e. Regional Committee feedback</b>	<p>Two committee members provided an update to the Committee on the Gas Fields Regional Community Committee meeting.</p> <ul style="list-style-type: none"> <li>• Commissioner for Land Access, Mr Don Stiller gave a presentation to the Committee about the role of the Gasfields Commission Queensland. <ul style="list-style-type: none"> <li>– The Gasfields Commission Queensland was formed in 2012 as an Independent Statutory Body with the purpose of managing and improving sustainable coexistence among rural landholders, regional communities and the onshore gas industry in Queensland.</li> <li>– Seven commissioners were appointed covering a number of portfolios, including Community and Business, Local Government and Infrastructure, Gas Industry Development, Science and Research Land Access and Water and Salt Management.</li> <li>– A parliamentary sub-committee has decided the powers and function of the Commission based on public submissions. When deemed necessary, it has the power to gather all of the information required from companies or landholders to reach an agreement.</li> </ul> </li> <li>• The Regional Community Committee is writing a letter to the Gasfield Commission Queensland, enquiring about the progress made by the Western Downs Affordable Housing Trust to date, outlining the concerns as well as requesting whether any faster action can be taken in completing the proposed developments.</li> <li>• The Regional Community Committee is writing a second letter to the Gasfield Commission Queensland, seeking their assistance in facilitating a meeting between the Western Downs community and Department of Housing and Public Works regarding Social Housing.</li> </ul>
<b>f. QCLNG Project Update</b>	<p>Brett Smith provided a QCLNG Project update. Key points were:</p> <ul style="list-style-type: none"> <li>• As we approach the final stages of construction to deliver first LNG in 2014, QGC has produced a short video update to highlight where we are in this exciting phase of the Project. This video can be downloaded from the QGC website: <a href="http://www.qgc.com.au/news-media/videos.aspx">www.qgc.com.au/news-media/videos.aspx</a>.</li> <li>• For first LNG in 2014, there are some key deliverables that need to be achieved: <ul style="list-style-type: none"> <li>– Export pipeline – approximately 20km remaining on the export pipeline, the Gas Collection Header has been completed and is in the process of being commissioned.</li> <li>– Kenya water treatment plant – is now operational.</li> </ul> </li> </ul>

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	<ul style="list-style-type: none"> <li>- Ruby Jo central processing plant</li> <li>- Three Ruby Jo field compression stations</li> <li>- 571 Ruby Jo wells</li> <li>- Chinchilla control room is now completed and operational</li> <li>- Brisbane monitoring centre is now completed and operational</li> </ul> <ul style="list-style-type: none"> <li>• Overall everything is progressing well and we are on target for first LNG in 2014.</li> </ul>
<p><b>g. Flaring update</b></p>	<p>Brett Smith provided an update to the Committee regarding the production testing occurring in the Southern Region in preparation for first LNG.</p> <p>A flare is an elevated vertical stack or pipe for burning gas during the production or processing of Natural Gas. QGC conducts its flaring activities in accordance with section 72 of the P&amp;G Act.</p> <p>Flaring was an activity included in QGC's Environmental Impact Statement. Flares are operated under stringent government operational standards and will be monitored constantly by QGC operational staff and Queensland regulators.</p> <p>QGC is undertaking temporary natural gas flaring, or safe and controlled gas burning, over 600km<sup>2</sup> west of Dalby from June 2013 to March 2014.</p> <p>QGC will operate up to 40 flares, mostly on land we own. Most flares are expected to be operated for up to three months. There are currently 10 wells being flared in the Southern Region.</p> <p>Appropriate safety controls are in place. As part of QGC's bushfire management plans for each site, flaring will be monitored to ensure that there is no risk of bushfire from our operations.</p> <p>QGC has the capacity to remotely turn on/off the flare through our control rooms, as well as the ability to alter activities when necessary (e.g. in extreme winds/weather conditions).</p> <p>A committee members asked if the Queensland Fire and Rescue Service's Firecom has been notified of this activity. Brett advised that the Bush Fire Risk Management plan was presented to, and approved by Queensland Fire and Rescue.</p> <p>A committee member asked how QGC will respond to a bushfire emergency. Brett advised that QGC employs one of the largest private fire and rescue services in Australia and this service will respond in the unlikely event of an emergency.</p> <p>A committee member asked how is QGC notifying the public of the flaring to reduce panic and concern. Brett advised that landholders within the vicinity of our flaring activities have been notified through their respective Land and Community Liaison Officer.</p>

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	<p>A committee member suggested that QGC should run a public awareness campaign through ABC local radio about flaring. The committee member believes this would be a great way to reduce community panic and concern.</p> <p><b>Action:</b> Brett to investigate QGC's position on a public education campaign regarding flaring.</p>
<p><b>h. Housing update</b></p>	<p>Brett Smith provided an update on QGC's Integrated Housing Strategy. Key points were:</p> <p><b>Integrated Housing Strategy</b></p> <ul style="list-style-type: none"> <li>• QGC has committed to invest A\$32 million on up to 56 houses in various towns across the Western Downs Region. 27 houses have been completed throughout the Western Downs.</li> <li>• The first two houses in Miles have been completed and will be leased at \$1 per week to Darling Downs Hospital and Health Service to assist with recruitment and retention of health workers in the region.</li> <li>• Four additional houses have been leased at \$1 per week to the Western Downs Housing Trust for two years to provide quick housing solutions. Two houses are in Chinchilla, one in Tara and one in Miles.</li> <li>• QGC aims to house the majority of its workforce in temporary accommodation camps to reduce the impact on local rental stock. Brett acknowledged that there is some overflow of staff and contractors that cannot be housed on camp due to scheduling pressures.</li> </ul> <p><b>Action:</b> Brett to enquire if QGC's Tara property was built by a local Tara business.</p> <p><b>Affordable Housing</b></p> <ul style="list-style-type: none"> <li>• QGC has invested A\$5.7million in the Western Downs Housing Trust for affordable housing. QGC has also provided A\$200,000 to the Western Downs Regional Council to develop the Western Downs Housing Strategy.</li> <li>• The Housing Trust is has made progress with the process for developing this housing. Recent progress includes:             <ul style="list-style-type: none"> <li>– Four houses provided to the Trust from QGC to assist with providing quick on the ground housing solutions.</li> <li>– Blocks for development identified in Wandoan.</li> </ul> </li> </ul> <p><b>Rural Properties</b></p> <ul style="list-style-type: none"> <li>• QGC strategically purchases land for key activities and infrastructure.</li> <li>• Eight properties purchased by QGC are currently being renovated. Work is due to be completed by the end of 2013.</li> <li>• Community members and local businesses were able to submit an expression of interests for use of these properties. The</li> </ul>

Agenda item	Details
	<p>expression of interest period closed at the end of August.</p> <p><b>Social Housing</b></p> <ul style="list-style-type: none"> <li>• QGC is not responsible for the provision or support of Social Housing. Social Housing is the responsibility of the State Government.</li> <li>• The Gas Fields Regional Community Committee representatives are writing a letter to the Gas Field Commission Queensland to seek their support in facilitating a meeting between the Western Downs community and Department of Housing and Public Works to discuss Social Housing concerns.</li> </ul>
<p><b>i. Murri Health Update</b></p>	<p>Brett Smith provided an overview of QGC's new Social Investment project <i>Tara Community Outreach Medical Service</i>:</p> <ul style="list-style-type: none"> <li>• QGC has provided A\$1.24 million over three years for the Tara Community Outreach Medical Service to improve medical and dental services in Tara.</li> <li>• The service is run by Murri Health Group, a privately owned and operated not-for-profit enterprise that has a similar mobile outreach service at Cherbourg in central Queensland, and the Murri Medical Centre in Caboolture.</li> <li>• The service, which includes a A\$775,000 vehicular clinic provided by the Queensland Health Department, operates quarterly, two-week clinics in Tara and includes a support vehicle for patients without transport to visit the service.</li> <li>• QGC's funding is designed to underwrite the service until it is fully established and sustainable.</li> <li>• QGC's contribution to the Tara Community Outreach Medical Service is part of its A\$150 million commitment to minimise social impact on housing, employment and economic development, road and marine traffic, community health, safety and social infrastructure.</li> </ul> <p>Jennie Anderson and Anita Kemp, Managing Directors of the Murri Health Group provided an overview of the Tara Community Outreach Medical Service:</p> <ul style="list-style-type: none"> <li>• The first Tara Community Outreach Medical Service visit is being held from 9-20 September.</li> <li>• Murri Health Group will be running a Medical and Dental outreach service four times per year for fortnightly visits to Tara and surrounding districts.</li> <li>• The clinic will operate from the Neighbourhood Centre, with additional mobile outreach services to Bennett's Fire Station and the Tara Shire State College.</li> <li>• Under a national partnership with Medicare, Murri Health Group provides bulk billing for all medical services and dental care; and charges reasonably for dental patients who do not qualify for bulk billing.</li> <li>• The service model provides a free patient transport service.</li> </ul>

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	<p>A committee member invited the Murri Health Group to attend the Tara Futures Group meeting being held on Thursday 19 September.</p> <p><b>Action:</b> Jacob Walsh to send Jennie and Anita (Murri Health Group) the Tara Futures Group meeting information.</p>
<p><b>j. Sustainability Update</b></p>	<p>Brett provided an update on QGC's Sustainability Programs:</p> <p><b>Healthy e-Regions</b></p> <ul style="list-style-type: none"> <li>• QGC investing more than \$1.3 million over two years to provide families in Western Downs with better access to medical specialists in Toowoomba and Brisbane.</li> <li>• The purpose of this program is to reduce travel by enabling families to access services in Dalby, Chinchilla and Miles.</li> <li>• QGC has partnered with The University of Queensland's Centre for Online Health and UniQuest.</li> <li>• The focus is on paediatric, geriatric and aged care services.</li> <li>• The first patient video consultation was conducted at Karingal Nursing Home in Dalby with Professor Len Gray at the Princess Alexander Hospital Telehealth centre in Brisbane on 11 July.</li> <li>• The official launch of the Health e-Regions program was held in September 2013 at Miles.</li> </ul> <p><b>Road Aware Program</b></p> <ul style="list-style-type: none"> <li>• QGC made a A\$1M commitment in June 2011.</li> <li>• The aim of the Road Aware Program is to educate drivers on effective driving behaviours to help them safely navigate changing road conditions.</li> <li>• The program also includes education by delivering age-appropriate road safety or diver safety information.</li> <li>• To date, Road Aware has visited 81 schools (66 schools with 15 revisits).</li> <li>• Over this time they have provided driver education training to 11 660 students.</li> <li>• There is three more weeks' worth of visits planned for 2013. Two weeks in the Western Downs and one week in Gladstone.</li> </ul> <p><b>Indigenous Participation</b></p> <ul style="list-style-type: none"> <li>• QGC has taken a number of actions to support Indigenous community members to access economic, employment, health and social services opportunities. During the past 12 months QGC has:             <ul style="list-style-type: none"> <li>– Developed and is implementing the Aboriginal and Torres Strait Islander Employment, Training and Business Development Strategy working towards a target of 5% Indigenous participation during the construction phase of the Project</li> <li>– To date, achieved employment of 230 indigenous people on a FTE basis within QGC and contractors associated with the QCLNG Project</li> </ul> </li> </ul>

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	<ul style="list-style-type: none"> <li>- Provided targeted training, in conjunction with QGC's contractors, for more than 150 indigenous people in CSG-related areas (including; drilling, security, civil construction, catering, camp management, and truck driving)</li> <li>- Implemented an indigenous business development program resulting in five indigenous businesses obtaining contracts, two gaining sub-contracts and a further seven being pre-qualified for QCLNG contracts</li> <li>- Worked with major QCLNG contractors to develop Indigenous Participation Plans and monitored the implementation of these plans through six-monthly reports</li> <li>- Worked with indigenous people to protect their cultural heritage during construction through implementation of Cultural Heritage Management Plans (CHMPs).</li> </ul> <p><b>Local business capacity building</b></p> <ul style="list-style-type: none"> <li>• QGC commissioned The Guinea Group to run a local business capacity building pilot program for six months with three Chinchilla based suppliers.</li> <li>• TCL International, Erb Bros Transport and Clein Excavation and Tipper Hire are three suppliers that are currently providing a service to QGC.</li> <li>• The Guinea Group worked closely with each business to assist them in becoming compliant with QGC requirements and meet pre-qualification standards.</li> <li>• The Guinea Group undertook additional business growth and development activities nominated by each business that focused on HSSE, quality, business planning, and recruitment and selection.</li> <li>• The feedback from participants in the local capacity building project was very positive. QGC is investigating program opportunities that can provide capacity development support to businesses on a long term basis.</li> </ul> <p><b>Sustainable Communities Fund Round Five</b></p> <ul style="list-style-type: none"> <li>• The Sustainable Communities Fund was established to deliver local benefit to community organisations and businesses in the QCLNG Project footprint between 2011 and 2014.</li> <li>• In Round Five the Western Downs region received a total of A\$322,864 invested across nine projects:             <ul style="list-style-type: none"> <li>- Chinchilla State High School for portable electronic devices to promote its science curriculum (A\$19,245)</li> <li>- Inglestone Golf Club for restoration of the community hall (A\$40,551.17)</li> <li>- Jandowae Domiciliary Care Support Committee Inc for a shed, work area and ride on mower for the day centre (A\$47,009)</li> <li>- Juandah Heritage Society for a machinery shed at the Juandah historical site (A\$39,239)</li> <li>- Moonie State School for a covered outdoor learning area (A\$50,000)</li> </ul> </li> </ul>

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	<ul style="list-style-type: none"> <li>- St Joseph's Primary School for an electronic notice board (A\$19,833)</li> <li>- Taralga Retirement Village Inc. for a new resident transport vehicle (A\$21,000)</li> <li>- Wandoan Tennis Club Inc to resurface courts one and two (A\$50,000).</li> </ul> <p><b>Coexistence</b></p> <ul style="list-style-type: none"> <li>• QGC has added 350km<sup>2</sup> to agricultural production in Queensland through partnerships with local farmers and graziers.</li> <li>• The QGC-owned land represents more than half the number of properties the company owns to accommodate gas wells and associated infrastructure.</li> <li>• The agreements for share farming and agistment, on 22 of the company's 41 properties, involve 4,500 head of cattle and 1,500ha of irrigated and dry-land crops.</li> <li>• QGC has recently produced a video showcasing how we are working with local rural producers. This video can be viewed on the QGC website: <a href="http://www.qgc.com.au/news-media/videos.aspx">www.qgc.com.au/news-media/videos.aspx</a>.</li> </ul>
<p><b>k. Community feedback</b></p>	<p>Jim Cavaye invited Committee members to share feedback from their networks.</p> <p>A committee member enquired into the length of time that the QGC workforce will remain at its current capacity in QGC's Southern Region. Brett Smith advised the committee that all main infrastructure in the South will be constructed by mid-2014. There will be ongoing drilling and gathering for the next five – six years, however, this will be at a lesser volume. Brett Smith advised the committee that the QCLNG Project is now focused on development in the Northern Region.</p> <p>A committee member asked what QGC is doing with their brine. Brett Smith advised the committee the approved QCLNG Environmental Impact Statement outlined that salt from our Project will be disposed in a licensed Regulated Waste Facility. QGC and other proponents are also considering Selective Salt Recovery as a method to re-use salt for commercial purposes.</p> <p>A committee member acknowledged the QGC's community engagement and communications has come a long way since the start of the Project. It was also stated that people's understanding of the Project has evolved, which is reducing the fear factor.</p> <p>A committee member acknowledged that the QGC Gas Field's Southern Community Committee tour was a great opportunity to increase their awareness of the Project.</p> <p>A committee member thanked QGC's Social Performance and Land and Community Teams for their assistance and support with the 2013 Tara Festival of Camels and Culture.</p>

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	<p>A committee member asked for information about QGC's Deep Gas exploration program. Brett Smith advised the committee that QGC is exploring for deep gas, which is also known as deep gas. These sands are buried much deeper than the productive coals – 2-4km underground.</p> <p>Given the depth of these wells, which can each take up to two months to drill, the rig is larger than those used in coal seam gas drilling, standing about 45 metres high when operating. While it is harder to get the gas out of deep gas, it has higher concentrations with less water. QGC will continue to keep the committee informed of our exploration activities.</p>
<p><b>I. Items for next agenda</b></p>	<p>Jim Cavaye invited the Committee to propose agenda items for the next meeting.</p> <p>It was suggested that at the next Gas Fields Southern Community Committee meeting we tour the Tara Community Outreach Medical Service facility.</p> <p><b>Action:</b> Jacob Walsh to liaise with Murri Health Group to facilitate a tour of the Tara Community Outreach Medical Service at the next Gas Fields Southern Community Committee meeting.</p> <p>Jacob Walsh asked the Committee if they would like to have an end of year celebration lunch following the next Gas Fields Southern Community Committee meeting. A committee member suggested that we hold a BBQ at the meeting venue.</p> <p>This proposal was endorsed by the Committee. A committee member suggested that we use the Tara SES group to cater for this event.</p> <p><b>Action:</b> Jacob Walsh to contact the Tara SES Group to enquire if they can cater for the end of year BBQ lunch.</p>

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## 4. General Business

Jacob Walsh advised the Committee that Scott Torcetti has resigned from the Myall Youth and Community Network Centre. Scott will no longer be a member of the Gas Fields Southern Community Committee meeting.

Jim Cavaye advised the Committee that he will be stepping down as the independent facilitator for QGC's Community Committees following the December meetings.

Jim is leading a full time research project for the University of Queensland looking at agriculture and the CSG industry.

Jim thanked the Committee for their passion and involvement in the Community Committee. He has appreciated being involved in the Committee's since they were established in March 2010.

QGC will be contracting a new Independent Facilitator to chair the Gas Fields Community Committee meetings over the coming months.

## 5. Meeting Close

The meeting was closed by Jim Cavaye at 10.30am.

The next QGC Southern Gas Field Community Committee meeting will be on Thursday 12 September 2013 from 9:00am to 11:30am at the Dalby Chamber of Commerce, 133 Cunningham Street, Dalby.

## 6. Southern Gas Field Community Committee Members

Representative	Organisation
Beth Wood	Dalby Welcoming Committee
Richard Thornbury	Tara Futures
Scott Torcetti	Myall Youth and Community Network
Donna Ashurst	Western Downs Regional Council
Jayne Swift	Ozcare
Liz Ryan	Dalby Chamber of Commerce and Industry
Ric Whiting	Tara P&C
Ros Wade	Tara Neighbourhood Centre
Patricia Peck	Wieambilla Country Club