

# Meeting Minutes



## QGC Southern Gas Field Community Committee

Thursday 16 September 2010

Dalby Chamber of Commerce, 133 Cunningham Street, Dalby

### 1. Opening

The fourth meeting of the QGC Southern Gas Field Community Committee was called to order at 9.15am on Thursday 16 September, 2010 at the Dalby Chamber of Commerce, Dalby by Mr Jim Cavaye, Independent Facilitator.

### 2. Attendees

The following people attended the QGC Southern Gas Field Community Committee Meeting:

QGC Southern Gas Field Community Committee Members	QGC Representatives
<ul style="list-style-type: none"><li>• Denis Sommerfeld, Tara Futures Group</li><li>• Beth Wood, Dalby Welcoming Committee</li><li>• Ros Wade, Tara Neighbourhood Centre</li><li>• Matthew Prain, Community Development Councillor, Western Downs Regional Council</li><li>• Ros Bougoure, Tara Shire State College P&amp;C)</li><li>• Lyn Clancy, Myall Youth and Community Network Centre Inc</li><li>• Erica Stewart, Dalby Chamber of Commerce proxy for Jim Charlton, Dalby Chamber of Commerce</li></ul>	<ul style="list-style-type: none"><li>• Catherine Tanna, Managing Direct, QGC</li><li>• Tracey Lenz, Manager, Stakeholder Relations</li><li>• Tony Nunan, General Manager Land Access</li><li>• Ben Myers, Communications Manager</li><li>• Dee Elliott, Social Performance Consultant</li><li>• Claire Chambers, CSR Research Assistant</li><li>• Meredith Connor, CSR Secondee</li></ul>
Apologies	Independent Facilitator
<ul style="list-style-type: none"><li>• Carissa Hallinan, Tara and District Landcare</li><li>• Jim Charlton, Dalby Chamber of Commerce</li></ul>	<ul style="list-style-type: none"><li>• Jim Cavaye, Cavaye Community Development</li></ul>

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## 3. Meeting agenda

The following items of business were discussed as per the meeting agenda:

Agenda item	Details
<b>a. Introductions and meeting overview</b>	<p>Jim Cavaye led roundtable introductions of community committee members and QGC representatives.</p> <p>Apologies were accepted for Carissa Hallinan from Tara and District Landcare and Jim Charlton from the Dalby Chamber of Commerce.</p> <p>Jim Cavaye formally introduced Catherine Tanna, Managing Director QGC to the Committee and explained that Catherine was attending the meetings as an observer and was eager to listen and respond to members' feedback from their community networks.</p> <p>Jim Cavaye gave a broad overview of the meeting format.</p>
<b>b. Safety moment</b>	<p>Jim Cavaye invited the members to share a safety moment.</p> <p>Committee members raised the issue of road etiquette. Members discussed the importance of reducing driver frustration on rural highways by drivers of slower vehicles being aware of the need to pull over.</p> <p>Putting headlights on in 100km zones was also noted as a means to better assist drivers locate on-coming traffic.</p>
<b>c. Follow up from last meeting</b>	<p>Jim Cavaye led a discussion regarding action items from the last meeting.</p> <p>Key points were:</p> <ol style="list-style-type: none"><li>1. Field Trip Tracey Lenz confirmed with the Committee that Wednesday, October 6 was the date set for the Gas Field Community Committees Field Trip to QGC's Windibri facility. Tracey Lenz advised the committee that:</li></ol> <ul style="list-style-type: none"><li>• Bus transportation and catering for the members would be provided.</li><li>• Technical experts from QGC's water and land access teams would provide information sessions and answer members' questions.</li><li>• If a member was unable to attend their proxy could be sent in their place.</li></ul>

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	<p><b>Action:</b> Formal invitation and field trip details to be emailed to Committee members (Meredith Connor).</p> <p>2. Community brochures and cards Jim Cavaye advised members that community brochures and 1800 number cards have been provided for members to take back to their community networks.</p>
<p><b>d. Regional Representative Feedback</b></p>	<p>Regional Committee Representative Denis Sommerfeld provided feedback to the Committee on the July 15 Regional Community Committee meeting.</p> <p>Key points were:</p> <ul style="list-style-type: none"> <li>• That there had been a very positive response from the Regional Committee to QGC’s Seismic Survey presentation.</li> <li>• The Regional Committee received an update on QGC’s stakeholder feedback process.</li> <li>• The Regional Committee discussed the use of reverse osmosis water in the Chinchilla Weir.</li> </ul>
<p><b>e. Adoption of Minutes</b></p>	<p>Jim Cavaye asked the Committee to formally consider the July 29 minutes and asked for suggested changes.</p> <p>The July 29 Southern Gas Field Community Committee minutes were adopted by the Committee.</p>
<p><b>f. Community Feedback</b></p>	<p>Jim Cavaye invited the Committee members to share feedback from their networks and for members’ suggestions about how progress could be made on the issues discussed. Issues raised by community members included:</p> <p><b>Promoting Communication and Public Education:</b></p> <ul style="list-style-type: none"> <li>• Committee members said that they felt that there was a need for better communication between QGC and the community. Members advised that: <ul style="list-style-type: none"> <li>○ The communication process for seismic surveying could have been more proactive</li> <li>○ More communication from QGC is required about the QCLNG approvals process</li> <li>○ Community uncertainty about the QCLNG project going ahead is affecting community wellbeing</li> </ul> </li> <li>• The group discussed ways communication could be</li> </ul>

Agenda item	Details
	<p>improved. Suggestions included QGC implementing communication tools to ensure:</p> <ul style="list-style-type: none"> <li>○ The community is advised prior to QGC embarking on activities that could impact the community That QGC provides regular and ‘up-front’ updates to the community on their activities via community groups.</li> <li>○ That the short and long-term plans of the QCLNG project should be provided to the community to overcome negative speculation Employing local community liaison officers and access to shop-fronts would benefit the community and alleviate day-to-day concerns.</li> </ul> <ul style="list-style-type: none"> <li>● Catherine Tanna advised the Committee that:           <ul style="list-style-type: none"> <li>○ QGC is waiting on Federal Government approvals and Board approval to sanction the QCLNG project.</li> <li>○ QGC acknowledges the difficulty communities face anticipating a business upturn but is confident that community vitality will occur once QGC has obtained the necessary approvals.</li> <li>○ QGC is currently recruiting permanent workforce positions which will generate long-term benefits for communities.</li> <li>○ QGC is currently in the process of establishing a shop-front in Chinchilla</li> </ul> </li> <li>● Tracey Lenz advised the Committee that:           <ul style="list-style-type: none"> <li>○ QGC had listened to community and Committee suggestions to improve communication in relation to the seismic work</li> </ul> </li> </ul> <p><b>Promoting Workforce Interaction</b></p> <ul style="list-style-type: none"> <li>● Community feedback suggested the community feels that gas company roster arrangements have precluded the workforce from actively participating in community sporting events and using community facilities.</li> <li>● Committee members were concerned that Dalby is unable to recruit and keep staff for local businesses.</li> <li>● Jim Cavaye invited the group to discuss how the community and QGC could address this issue. Suggestions included:</li> </ul>

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	<ul style="list-style-type: none"> <li>○ The Committee indicated an interest in investigating how the outside workforce could be more engaged with the community</li> <li>○ The Committee suggested minimal use of work camps to encourage workers to live with the community</li> <li>○ The Committee suggested QGC makes greater use of the area's existing workforce</li> <li>○ Increasing business and community awareness that encouraging workers to relocate to townships means developing a sense of community for all</li> </ul> <ul style="list-style-type: none"> <li>● Catherine Tanna advised the Committee that QGC is aware that low unemployment rate in the area will mean that outside people will need to be bought in. QGC is also mindful of not 'harvesting' but supporting existing community employment arrangements. In addition to the trainees QGC already has in non-CSG roles to help local business QGC will be offering support through the QCLNG project training opportunities.</li> </ul> <p>Tracey Lenz shared her experience from living in Gladstone where local sporting groups looked at ways in which they could move fixtures around shifts to ensure greater community participation.</p> <p><b>Promoting Community Interaction:</b></p> <ul style="list-style-type: none"> <li>● A Committee member suggested that some community organisations were uncertain about inviting gas company representatives to speak at functions due to the subject of gas companies being considered controversial.</li> <li>● The group discussed ways community interaction could be improved. Suggestions included:             <ul style="list-style-type: none"> <li>○ a clear commitment from QGC that they support community sustainability and that they will be around for the long-term</li> <li>○ QGC to initiate a more participative approach to sponsorship especially with small, local community events</li> <li>○ the provision of a communications tent like at the Surat Basin Corporation (not sure what this is)</li> </ul> </li> </ul>

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	<ul style="list-style-type: none"> <li>• Catherine Tanna advised that QGC:               <ul style="list-style-type: none"> <li>○ Had originally been reluctant to take a high corporate profile in communities to avoid unnecessarily raising community expectations about potential projects.</li> <li>○ QGC takes a short and long-term approach to supporting communities.</li> <li>○ QGC’s sponsorships and donations program is open to all community organisations within the project area and works on the basis of promoting community capacity building.</li> <li>○ QCLNG’s Social Impact Management Plan will promote community sustainability by partnering with community organisations and institutions.</li> <li>○ QGC would take on board how to better promote these opportunities to community.</li> </ul> </li> </ul>
<p><b>g. Seismic Surveying</b></p>	<p>Andy Smart, QGC Seismic Project Manager took the Committee through a Seismic Surveying presentation. Key points included:</p> <p><b>Overview</b></p> <ul style="list-style-type: none"> <li>• Seismic surveying is a data capturing method which is a normal part of developing a gas field program</li> <li>• It is used to map rock strata to give an underground picture of where coal seams are located and involves putting sound-waves into the ground to get a picture of the sub-service.</li> <li>• Data from the surveys assists QGC to accurately plan well locations and insures land disturbance is minimised.</li> <li>• Seismic surveying is a low-impact activity which QGC does under state and local government approvals</li> </ul> <p>The seismic surveying process involves:</p> <p><b>Determining Survey Route</b></p> <ul style="list-style-type: none"> <li>• The initial survey route is chosen by using maps, satellite images and aerial photographs in the office before being checked in the field</li> <li>• QGC’s Land Access team will then negotiate the route with landholders</li> <li>• QGC’s land access team obtains the formal consent of landholders for access. This determines the most acceptable route</li> </ul>

Agenda item	Details
	<ul style="list-style-type: none"> <li>• Route inspection involves Traditional Owners and an environmental scientist</li> <li>• A formal agreement with landholders is made from which compensation can be calculated</li> <li>• The survey route is marked out using wooden stakes for seismic lines and coloured flags for access routes</li> </ul> <p><b>Conducting the Seismic Survey</b></p> <ul style="list-style-type: none"> <li>• Seismic surveying involves a seismic crew laying the line</li> <li>• Up to 10km of seismic cable is laid out at any one time</li> <li>• Clearing may be necessary if sections of the seismic line are inaccessible. A mulcher is used to cut vegetation and does not interfere with the root stock. This allows plants to regrow quickly and return to their original state. Utility vehicles are modified to lessen impact on vegetation</li> <li>• Geophones (sensors) are placed along the seismic line. They are connected to a line cable attached to the recording truck.</li> <li>• The vibroseis truck starts at the beginning of the line, vibrating the ground at points marked by wooden stakes. Two trucks constitute one group and each group will vibrate the ground either once or twice per vibration point. This is done for about eight to 12 seconds every 10 to 15 metres along straight lines.</li> <li>• Vibrations are rarely felt more than 20 metres from the truck.</li> <li>• The acoustic waves generated by the vibrations are reflected back and recorded by sensors attached to the cable connected to the recording truck.</li> <li>• The trucks cover about 10km a day and operations are restricted to daylight hours only.</li> <li>• As the ground equipment is continually cycled from the back of the seismic line to the front at the same speed, most landholders will have equipment on their properties for only three or four days.</li> <li>• Two portable weed washdown facilities are available at all times.</li> </ul> <p><b>After the Survey</b></p> <ul style="list-style-type: none"> <li>• Equipment retrieval or pick up is carried out by a small number of people who load the cables, sensors and batteries into pick-up trucks for transport to the front of the line.</li> <li>• Restoration and rehabilitation of the area to its condition prior to the seismic survey occurs after the whole crew has passed over a section of line.</li> </ul>

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	<ul style="list-style-type: none"> <li>• Crews check that all equipment and any accidentally discarded rubbish are removed.</li> <li>• All temporary gates are removed. Fences and any accidentally damaged property are repaired.</li> <li>• Survey completed</li> </ul> <p>The QGC link to its Seismic survey fact sheet is <a href="http://www.qgc.com.au/dbase/upl/Seismic_2010-09-02.PDF">http://www.qgc.com.au/dbase/upl/Seismic_2010-09-02.PDF</a></p>
<p><b>h. Social Indicator Monitoring</b></p>	<p>Dee Elliot and Claire Chambers gave an overview of the Social Indicator Monitoring process to date.</p> <p>Data has been gathered from previous consultation sessions and through a questionnaire provided by the Centre for Social Responsibility (CSR).</p> <p>Claire Chambers thanked Committee members for their time and input in responding to the survey.</p> <p><b>Presentation of survey input</b></p> <p>Data gathered from the gas field committees showed that key community priorities were:</p> <ul style="list-style-type: none"> <li>• Water (protection of) - Risks to ground water and surface water resources. Impact on both water quality and amount.</li> <li>• Training/Education/Skills – Opportunities for more education and training opportunities, increasing the skills of local residents.</li> <li>• Pressure on Services – Main focus was around health services, schools and childcare.</li> <li>• Employment – Increased employment opportunities for local residents and youth.</li> <li>• Loss of/Retention of Agricultural Land – Loss of farming land, labour drain, reduced income from farming and shift from agriculture to mining.</li> <li>• Roads – Damage to roads existing roads, upgrade road network and impact of traffic.</li> <li>• Company/Community Relationship – Open honest communication between Company and Community and working together with Community.</li> <li>• Youth Retention – Increase youth population on the land through increased opportunities (jobs, training, education)</li> <li>• Strong Community (Connectivity /newcomers) – Losing closeness where everybody knows everybody nature of the town. Integration of newcomers and their participation, or not, in community networks.</li> </ul>

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	<ul style="list-style-type: none"> <li>• Business Opportunities – Local businesses supply chain opportunities and diversification of existing businesses in the region.</li> <li>• Housing affordability – Primary focus on the impact on the lower socio-economic groups in the region.</li> <li>• Water (CSG beneficial water use) - Good safe use of CSG water (for town supply and industrial use).</li> <li>• Lifestyle Amenity – Impact of CSG related noise, lights, pollution and traffic.</li> <li>• Community Infrastructure – Physical infrastructure for recreational, sports, cultural and aged care facilities.</li> </ul> <p>Claire Chambers asked the members if they felt the results were representative of community issues. Committee feedback indicated they expected water to be the priority issue, but housing was further down the list than they expected.</p> <p><b>Future consultation</b> Claire Chambers advised the Committee that:</p> <ul style="list-style-type: none"> <li>• CSRSM will produce a summary of feedback and possible indicators that could be used CSRSM will circulate the summary via email, and arrange a series of opportunities for face-to-face feedback in mid-Oct</li> <li>• CSRSM’s target is to agree on a framework and review initial data by the end of this year</li> </ul> <p><b>Action:</b> Email Committee members inviting them to be involved in a voluntary one-on-one or group session planned for mid-October (Claire Chambers).</p>

## 4. General business

Committee members indicated that they would like information sessions about QGC’s rural health initiative and the roads and transport management strategy.

Jim Cavaye suggested that ideas about how best to move information sharing forward could become a standing item on the Southern Community Committee’s agenda.

Agenda items for the next meeting were sought. These were:

- To progress information sharing between the Southern Gas Field Community Committee and QGC.

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## 5. Meeting Close

The meeting was closed by Jim Cavaye at 11.30am.

The next QGC Southern Gas Field Community Committee meeting will be at 9.00am sharp on Thursday 9 December 2010 from 9.00am to 11.30am at the Tara Customer Service Centre, 19 Fry Street, Tara.

## 6. Southern Gas Field Community Committee Members

Representative	Organisation
Beth Wood	Dalby Welcoming Committee
Carissa Hallinan	Tara and District Landcare
Denis Sommerfeld	Tara Futures
Erica Stewart	Dalby Chamber of Commerce
Lyn Clancy	Myall Youth and Community Network
Matthew Prain	Western Downs Regional Council
Ros Bougoure	Tara P&C
Ros Wade	Tara Neighbourhood Centre