

Meeting Minutes



QGC Southern Gas Field Community Committee

Thursday 11 September 2014

Dalby Chamber of Commerce, 133 Cunningham Street, Dalby

1. Opening

The 20th meeting of the QGC Southern Gas Field Community Committee was called to order at 2.27pm on Thursday 11 September 2014 at the Dalby Chamber of Commerce, facilitated by Ms Deb Camden, Independent Facilitator.

2. Attendees

The following people attended the QGC Northern Gas Field Community Committee meeting:

QGC Northern Gas Field Community Committee Members	QGC Representatives
<ul style="list-style-type: none">Beth Wood, Dalby Welcoming CommitteePatricia Peck, Wieambilla South Country ClubGayle Porter, Tara Futures GroupRos Wade, Tara Neighbourhood CentreStewart Mulligan, proxy for OzcarePeter Brown, Dalby Chamber of CommerceColleen Rasmussen, Dalby Health Service	<ul style="list-style-type: none">Brett Smith, Vice President SustainabilitySarah Worthing, Social Performance CoordinatorBen Power, Land & Environment Technical Services ManagerLeighton Profke, Lead Land Access Consultant South & Central
Apologies	Independent Facilitator
<ul style="list-style-type: none">Dean Russell, Dalby State High SchoolKarmyn Dorries, Myall Youth and Community NetworkSharon O'Shea, Western Downs Regional CouncilJayne Swift, Ozcare	<ul style="list-style-type: none">Deb Camden, PRISM Communication Architects

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3. Meeting agenda

The following items of business were discussed as per the meeting agenda:

Agenda item	Details
a. Meeting overview	Deb Camden gave a broad overview of the meeting format and acknowledged the traditional owners of the land, recognising past and present elders.
b. Safety moment	Deb Camden invited Committee members to share a safety moment. A Committee member reminded the Committee to store and dispose of EPIRBs correctly. Sarah Worthing provided a safety moment on sun safety.
c. Introductions	Deb Camden led roundtable introductions of Community Committee members and QGC representatives.
d. Adoption of Minutes	Deb Camden asked the Committee to formally consider the 12 June 2014 minutes and asked for suggested changes. The 12 June 2014 Southern Gas Field Community Committee minutes were adopted by the Committee.
e. Actions from previous meeting	Deb Camden reviewed the actions from the previous meeting. Dalby Chamber of Commerce Sarah Worthing informed the Committee that QGC continues to liaise with Dalby Chamber of Commerce around the draft proposal of the 'Live, Work, & Play @ Dalby' publication. Tenement maps Sarah Worthing has maps of QGC's Southern Upstream tenements available for distribution to interested Committee members. Local employment Brett Smith provided a broad overview of QGC staff living in the Western Downs. Key points were: <ul style="list-style-type: none"> • QGC offers staff financial incentives to relocate to local areas • As the company transitions from construction to operations, QGC's workforce will decrease in the area • As of September 2014, there are approximately 160 QGC personnel living in the Western Downs. These numbers change on a regular basis due to roles changes, shift changes, etc. A Committee member asked if QGC had a projected number of permanent employees once the company was in operations. Brett Smith replied that there will be a reduction in QCLNG staff as the company enters operations. Once the QCLNG project is fully operational, there will be approximately 1,200 jobs in the Upstream area which includes all operations, maintenance, drilling, environment, land access, and social performance. Brett Smith said there would be approximately 170 roles on Curtis Island.

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	<p>A Committee member said that while rental prices were decreasing, housing prices were still relatively high, which may de-incentivise people relocating to the Western Downs. Another Community Committee said they had heard rumours QGC was asking its employees to relocate from other towns to Chinchilla.</p> <p>Brett Smith said that he was unaware of the situation but would follow it up.</p> <p>Action: Brett Smith to follow up privately with Committee member about QGC staff in Dalby.</p>
<p>f. Regional committee representative feedback</p>	<p>A Regional Community Committee member provided an update from the 28 August meeting. Key points were:</p> <ul style="list-style-type: none"> • Brentleigh Park Camp is demobilising • Update on the progress of the Western Downs Affordable Housing Trust, with the first units in Wandoan completed in August 2014. The Trust is now providing quarterly updates to track progress and conducting 6-monthly meetings with the Reference Group. The units in Wandoan are currently uninhabited. • Discussion around QGC’s strategic cropping land application to the Queensland Government. Regional Committee members expressed their disappointment in the company’s engagement approach with Wandoan landholders. • Southwest Queensland TAFE and Condamine Alliance presented on their respective organisation’s activities in the Western Downs and Maranoa LGA region. <p>Brett Smith informed the Committee that there would be an update on QGC’s post-2014 social investment strategy at the December 2014 meetings.</p>
<p>g. Community feedback</p>	<p>Deb Camden invited Committee members to share feedback from their networks and their impressions from the QGC Woleebee Creek site tour.</p> <p>Rural Fire Brigade A Committee member thanked QGC its partnership with Queensland Fire and Emergency Services which has provided much-needed equipment to rural fire brigades throughout the district. The Committee member told the rest of the Committee that the project launch was well-attended and that some of the rural fire brigades in the Tara region had already utilised the equipment fighting local bush fires. Brett Smith replied that QGC is proud to support the local rural fire brigades and thanked those who attended the project launch.</p> <p>Regional Resource Development A Committee member asked whether QGC had any information on a proposed open-cut coal mine near the intersection between the Chinchilla-Tara Road and Mary’s Road. Ben Power replied that</p>

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	<p>QGC has no information on the proposed mine but would follow up to ascertain any additional information.</p> <p>Action: Ben Power to provide any update (if any) on the proposed open-cut coal mine.</p> <p>Local Employment A Committee member asked how many locals would be employed – either directly or indirectly – by QGC as the company entered the operational phase and if there would be additional contracting opportunities for local businesses. Brett Smith replied that local employment and local content were prioritized within QGC. Many of the operational jobs required highly specialised skill sets which may or may not be available in local communities. QGC will continue to offer incentives to employees to live in local communities.</p> <p>A Committee member asked whether QGC could accept CVs at the local QGC community information centres as some local job seekers may not have access to computers to submit their CVs online. Another Committee member praised QGC for the community information centres and assistance they provided to the local communities.</p> <p>Action: QGC to investigate whether CVs could be accepted at local QGC community information centres.</p> <p>A Committee member said the QGC Strengthening Local Workforces Program had been very successful in equipping apprentices and trainees. The Committee member attributed a large part of the program’s success to the fact that QGC partnered with a local company, Busy At Work.</p>
<p>h. QGC Update</p>	<p>Brett Smith, Vice President Sustainability provided the Committee with a QCLNG project update. Key points discussed include:</p> <p><i>QCLNG Progress:</i></p> <ul style="list-style-type: none"> • Drilling on schedule for wells required for first LNG • Mechanical completion at Bellevue Central Processing Plant (CPP) and three Field Compression Stations (FCS) • Gas introduced to LNG plant, with the pilot flame – a flare stack on Curtis Island - ignited on 4 August as part of the commissioning process of the gas turbine generators, refrigeration turbines and compressors. Gas will be cooled to -162 degrees Celsius and turned into a liquid for transportations • Key QGC milestones for 2014: <ul style="list-style-type: none"> ○ First gas into the LNG plant (completed in Q2) ○ Progress ramp up on Bellevue FCSs and CPP ○ On track for first LNG in 2014 ○ QCLNG on budget - \$20.4bn (2011-2014) • Progress in the South area <ul style="list-style-type: none"> ○ Ruby Joe CPP and six FCS complete

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	<ul style="list-style-type: none"> ○ 94% of wells drilled ○ 99% of gathering completed ○ 78% of wells put on production (PoP) ● Progress in the Central area <ul style="list-style-type: none"> ○ Construction on Bellevue CPP is 95% complete ○ McNulty FCS and Matilda-John FCS are complete while Kate FCS is 96% complete ○ 95% of wells drilled ○ 86% of gathering completed ○ 73% of wells put on production (PoP) ● Progress in the Jordon area <ul style="list-style-type: none"> ○ Construction on Jordon CPP is 43% complete ○ Jammatt, Poppy, and Kenya East FSC are still under construction ○ 78% of wells drilled ○ 49% of gathering completed ○ 3% of wells put on production (PoP) ● Progress in the North area <ul style="list-style-type: none"> ○ Construction on Woleebee Creek CPP is 62% complete ○ Cam, Kathleen, Polaris, Ross, Woleebee Creek FSCs are still under construction ○ 94% of wells drilled ○ 79% of gathering completed ○ 42% of wells put on production (PoP) ● In the Northern area, 27 flare stacks will be in operation intermittently until March 2015 as wells are being put on production. Flaring is an industry standard practice and is operated under strict QLD Government standards. Local fire services are advised of all flaring activities. <p>A Committee member asked how many LNG ships were expected at Curtis Island per week once the plant is operational. Brett Smith replied that there would be an average of three ships per week.</p> <p>A Committee member asked who the primary customers were. Brett Smith replied that customers in China, Japan, Singapore and Chile would be significant consumers of the LNG produced by QCLNG. Brett Smith informed the Committee that a percentage of QGC's gas was also sold to the domestic market.</p>
<p>i. Key Topic Update</p>	<p>Brett Smith provided an update on topics which were recently raised by the community. Key points were:</p> <p>Salt Management update QGC aims to make 97% of all produced water available for beneficial use. The remaining three percent is unable to be used due to salt saturation. Approximately 600,000 tonnes of salt will be produced each year equating to approximately 4 – 4.5million tonnes of salt throughout the life of the QCLNG project. QGC will be managing project-produced salt through the following ways:</p> <ul style="list-style-type: none"> ● QGC spent \$20 million dollars investigating brine

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	<p>management technologies</p> <ul style="list-style-type: none"> • Regulated waste facilities were identified as the only feasible option for large-scale operations. QGC's salt encapsulation strategy represents a safe long-term solution. • Regulated waste facilities are authorised in QGC's EAs and were identified in the QCLNG EIS as the base case for salt management • Salt can be safely encapsulated on two QGC-owned sites at the Kenya and Northern Water Treatment Plants using reliable and proven technology. Both sites are separated from good quality agricultural land and fresh water aquifers • Seven salt encapsulation cells, each 4 hectares, will be built (required until 2040), with 3 in Central and 5 in the North. Cell design exceeds international best-practice standards. <p>Litter Brett Smith said that litter was proving to be a cumulative impact of the resource industry being in the area and QGC is continuing to participate in initiatives directed at preventing roadside litter.</p> <p>Key points included:</p> <ul style="list-style-type: none"> • Litter management is a community-wide behavioural issue which is being faced by communities nationwide • QGC strongly messages to staff and contractors the importance of litter disposal • QGC continues to participate in Clean-Up Australia Day initiatives and occasional emu parades along select roadsides • Discussions are being held on a state and local government level on how to address litter concerns in south west Queensland and QGC is eager to be a part of community initiatives directed at this community issue. <p>A Committee member said that rubbish continued to be an issue along roadsides and in the local communities. Another Committee member said inappropriate disposal of rubbish is indicative of a behavioural issue which starts at an early age.</p> <p>A Committee member enquired about the purpose of the holding ponds on the corner of Kenya and Chinchilla-Tara Road. Leighton Profke replied that he would follow up and provide the Committee with an update.</p> <p>Action: Leighton Profke to investigate what the holding ponds on the corner of Kenya and Chinchilla-Tara Road are used for.</p>
<p>j. Water update</p>	<p>Brett Smith provided an update on QGC's water management strategies. Key points included:</p> <ul style="list-style-type: none"> • Under the QLD Water Act 2000, QGC is required to: <ul style="list-style-type: none"> ○ Create a baseline assessment plan ○ Develop an underground water impact report

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	<ul style="list-style-type: none"> ○ Undertake baseline assessment and establish a monitoring network ○ Enter into make-good agreements for immediately affected area bores; and ○ Review and update the underground water impact report every three years. <ul style="list-style-type: none"> ● The Office of Groundwater Impact Assessment (previously known as the Queensland Water Commission) will release an independent report on bores potentially impacted by gas activities every three years. ● QGC was originally assigned 33 bores identified in the Immediately Affected Area (affected within three years). This has now been confirmed as 26 bores and 86 additional bores in the Long-term Affected Area. The additional number of bores may change with revised government model output. ● Seventy five percent of QGC's groundwater monitoring network is installed. ● QGC is continuing to execute and implement make good agreements with landholders whose water bores have been impaired due to CSG activities. <p>A Committee member asked how QGC negotiated make-good arrangements with affected landholders. Brett Smith replied that make-good agreements were tailored to individual landholders to suit their needs such as deepening the existing bore, drilling a new bore in a different formation, etc.</p> <p>A Committee member asked if there was an empty physical space once the water and gas has been extracted from the coal formation. Brett Smith said that there is no empty cavity as the gas and water is compressed within the permeable coal deposit which remains undisturbed by CSG activities.</p>
<p>k. QGC Engagement and Social Investment</p>	<p>Sarah Worthing provided an update on QGC's social investment and engagement activities in the Southern area in the last quarter. Key points were:</p> <ul style="list-style-type: none"> ● In Round 7 of the QGC Sustainable Communities Fund, 10 community organizations in the Western Downs received funding for community-initiated projects. In the Southern area, the Tara & District Junior Rugby League, Bell Race Club Inc., Dalby Golf Club, Hannaford Pony Club Inc., Jandowae Business Group, Tara Neighborhood Centre, and the Tara Shire State College received funding. ● Schools throughout the Western Downs were visited by QGC's Road Aware Program and provided with an interactive road safety program. Feedback from students and parents on the program has been positive. <p>QGC's Sustainable Communities Fund</p> <ul style="list-style-type: none"> ● To date, over \$5.3 million has been provided to 166 short-term, one-off projects.

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	<ul style="list-style-type: none"> • Round 8 is open to applications until September 30, 2014. • Overall, the QGC Sustainable Communities Fund has been a very successful program and well-received by the community <p>Sarah Worthing provided Committee members with a copy of QGC's Sustainable Community Program Update which details QGC's engagement and delivery of the company's Social Impact Management Plan.</p>
I. Community Consultative Committee Health Check	<p>Sarah Worthing provided a brief overview of the findings from the Community Consultative Committee health check survey.</p> <p>There were 15 respondents to the health check survey, four from the Northern CCC. Sarah Worthing thanked Committee members for taking the time to complete the survey. Overall, there was a 44% response rate from all Upstream CCCs. Responses were informative, despite a couple of the questions being ambiguous. Key findings included:</p> <ul style="list-style-type: none"> • Overall members thought the quarterly meetings were successful and addressed community issues • Respondents were satisfied with the quality and facilitation of the meetings and the meeting time, frequency and venue. • Although most respondents had read and understood the Terms of Reference (TOR) some had not or not done so for some time. As such, the TOR will feature as an agenda item at a future meeting to refresh the Committee's understanding of the document. • Key areas of interest included the social impacts of QCLNG project in the region e.g. affordable housing, traffic, community integration, environment rehabilitation, salt and water management, local content and local employment • 84% of respondents reported that their respective community organisations were highly interested in the CSG industry. 16% reported their organisations were interested. • Committee members asked for more pictures and maps during meetings, for minutes to be distributed in a timely fashion, and for occasional site tours. QGC is and will continue to incorporate the feedback from the health check survey into the administration of the Committee. • Most respondents confirmed they reported back to their organisations and networks through verbal updates at meetings • QGC will continue to support members' verbal updates by providing fact sheets, brochures etc. for distribution and encouraging Committee members to distribute the minutes.
m. Items for next agenda	<p>Deb Camden invited the Committee to propose agenda items for the next meeting.</p> <ul style="list-style-type: none"> • Post-2014 social investment update

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4. General business

Brett Smith and the Committee thanked Sarah Worthing for her involvement on the Committee and for her contribution as a QGC Social Performance Coordinator. The Committee presented Sarah Worthing with a farewell gift and wished her the best of luck in her future endeavours.

5. Meeting Close

The next QGC Southern Gas Field Community Committee meeting will be in Tara on Thursday 4 December 2014 at the Tara Customer Service Centre at 9:00am.

The meeting was closed by Deb Camden at 11:28am.

6. Southern Gas Field Community Committee Members

Representative	Organisation
Beth Wood	Dalby Welcoming Committee
Gayle Porter	Tara Futures Group
Karmyn Dorries	Myall Youth and Community Network
Sharon O'Shea	Western Downs Regional Council
Jayne Swift	Ozcare
Peter Brown	Dalby Chamber of Commerce and Industry
Ros Wade	Tara Neighbourhood Centre
Patricia Peck	Wieambilla Country Club
Dean Russell	Dalby State High School
Colleen Rasmussen	Dalby Health Service