

## Southern Gas Fields Community Committee Meeting

Thursday 12 December 2013

9.00am to 11:30am

WDRC Tara Customer Service Centre, Fry Street Tara

### 1. Opening

The 17<sup>th</sup> meeting of the QGC Southern Gas Field Community Committee was called to order at 9:13am on Thursday 12 December 2013 at the WDRC Tara Customer Service Centre, and was facilitated by Mr Jim Cavaye, Independent Facilitator.

### 2. Attendees

The following people attended the QGC Southern Gas Field Community Committee meeting:

<b>QGC Southern Gas Field Community Committee Members</b>	<b>QGC Representatives</b>
<ul style="list-style-type: none"> <li>• Beth Wood, Dalby Welcoming Committee</li> <li>• Ros Wade, Tara Neighbourhood Centre</li> <li>• Graham Muller, Tara Neighbourhood Centre (Proxy)</li> <li>• Patricia Peck, Wieambilla South Country Club</li> <li>• Richard Thornbury, Tara Futures Group</li> </ul>	<ul style="list-style-type: none"> <li>• Jacob Walsh, Social Performance Coordinator (South)</li> <li>• Leighton Profke, Negotiations Lead (South)</li> <li>• Luke Cass, Southern Area Field Manager</li> <li>• John Abraham, Local Content Manager</li> </ul>
<b>Apologies</b>	<b>Independent Facilitator</b>
<ul style="list-style-type: none"> <li>• Donna Ashurst, Western Downs Regional Council</li> <li>• Fiona Henderson, Western Downs Regional Council (Proxy)</li> <li>• Ric Whiting, Tara P&amp;C</li> <li>• Jayne Swift, Ozcare</li> <li>• Stewart Mulligan, Waminda Services Limited (Proxy)</li> <li>• Kerry Buck, Myall Youth and Community Network</li> <li>• Liz Ryan, Dalby Chamber of Commerce</li> <li>• Brett Smith, Vice President Sustainability</li> </ul>	<ul style="list-style-type: none"> <li>• Jim Cavaye, School of Agriculture and Food Sciences, University of Queensland</li> </ul>

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## 3. Meeting agenda

The following items of business were discussed as per the meeting agenda:

Agenda item	Details
<b>a. Introductions and meeting overview</b>	<p>Jim Cavaye led roundtable introductions of Community Committee members and QGC representatives.</p> <p>Jim Cavaye gave a broad overview of the meeting format.</p> <p>Jim Cavaye led the Acknowledgment of Country.</p>
<b>b. Safety moment</b>	<p>A committee member provided safety moment about driving.</p> <p>In light of a recent accident in Chinchilla committee members were reminded to slow down, observe street signs and scan ahead for hazards.</p>
<b>c. Actions from previous meeting</b>	<p>Jim Cavaye reviewed the actions from the previous meeting.</p> <p><b>Community Lane Odour Problem</b> QGC's Community, Land and Environment Team have discussed the odour concerns with the landholder. No further action is required.</p> <p><b>High beam headlight etiquette</b> In response to last meeting's safety moment a Social Performance Notice was issued to staff and contractors reminding them of the Queensland Road Rules relating to high beam headlight use.</p> <p>A committee member thanked QGC for following up this matter and reported that the high beam headlight etiquette has significantly improved.</p>
<b>d. Adoption of minutes</b>	<p>Jim Cavaye asked the Committee to formally consider the Thursday 12 September 2013 minutes and asked for suggested changes.</p> <p>The 12 September 2013 Southern Gas Field Community Committee minutes were adopted.</p>
<b>e. Regional Committee feedback</b>	<p>Jim Cavaye provided an update to the Committee on the Gas Fields Regional Community Committee (RCCC) meeting.</p> <p>The RCCC has written two letters to the Gasfield Commission Queensland to:</p> <ul style="list-style-type: none"> <li>• Enquire about the progress made by the Western Downs Affordable Housing Trust to date</li> <li>• Seek their assistance in facilitating a meeting between the Western Downs community and Department of Housing and Public Works regarding Social Housing.</li> </ul> <p>To date the only response received was a generic acknowledgment letter.</p> <p>A RCCC member has since spoken to a Gas Fields Commissioner requesting that he follow up this matter.</p>

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<p><b>f. QCLNG Project Update</b></p>	<p>Luke Cass provided a QCLNG Project update. Key points were:</p> <ul style="list-style-type: none"> <li>• As we approach the final stages of construction to deliver first LNG in 2014, QGC has produced a short video update to highlight where we are in this exciting phase of the Project. This video can be downloaded from the QGC website: <a href="http://www.qgc.com.au/news-media/videos.aspx">www.qgc.com.au/news-media/videos.aspx</a>.</li> <li>• QGC is making good construction progress with all major project contracts and work scopes in the execute stage</li> <li>• The Project workforce in the Southern Region is approximately 2,500</li> <li>• To date QGC has drilled 580 wells in the South, 350 wells were drilled in 2013</li> <li>• Pre-commissioning has been completed at the David, Ruby Jo and Isabella Field Compression Stations</li> <li>• Crews are currently undertaking pre-commissioning work, including functional testing at the Ruby Jo Central Processing Plant</li> <li>• 18 teams are mobilised in the South completing well fit outs. These teams consist of members from civil, electrical and mechanical skill sets</li> <li>• Gathering networks are taking shape. The bulk of gathering works are complete in David, Isabella, Ruby Jo. Ongoing works are occurring in Broadwater, Harry, Glendower, Poppy and Celeste, including pipeline testing and commissioning</li> <li>• Completion of 90km of water and gas trunklines in the southern area. 40km is still under construction. The trunklines include approximately 300km of fibre optic and power cable</li> <li>• Ruby Jo main camp features 1100 beds and Ruby Jo Two camp features 300 beds. Other camps in the region include the 600-bed Kenya East camp and 250-bed Jordan Camp</li> <li>• There have been a number of road upgrades and widening works undertaken in the Western Downs, including: Montrose, Broadwater, Kumbarilla, Vanrenen, Tara Kogan, Kogan Condamine and Ducklo Gulera roads</li> <li>• Dust suppression product trails were undertaken in late June on Gulera, Steinhorts, Kerrs, Haliford, Grahams, and Weranga North Roads</li> <li>• Key milestones achieved in the Gasfields:             <ul style="list-style-type: none"> <li>○ On 8 October, Western Downs Mayor Cr Ray Brown officially opened QGC's new Chinchilla Office, the nerve centre of field operations                 <ul style="list-style-type: none"> <li>▪ Incorporates a 24-hour control room that allows our teams to monitor and regulate the operations of wells, processing facilities and the pipeline</li> <li>▪ Accommodates about 130 staff across a range of departments</li> </ul> </li> <li>○ On 23 October, Queensland Deputy Premier Jeff Seeney and BG Australia Chairman Catherine Tanna inaugurated QGC's Kenya Water Treatment Plant                 <ul style="list-style-type: none"> <li>▪ At full production it can treat 92 ML per day</li> <li>▪ Includes a 33-megawatt gas-fired power plant to run the reverse osmosis process, and ponds and pipelines related to the facility</li> </ul> </li> </ul> </li> </ul>

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Agenda item	Details
	<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>▪ SunWater built and operates a 20km pipeline that transports treated water from the plant to about 20 landholders and the Chinchilla Weir</li> </ul> </li> <li>• Pipeline highlights           <ul style="list-style-type: none"> <li>○ The main gas pipeline is in the ground, completing the task of laying the longest large-diameter buried pipeline in Australia – 540km in total</li> <li>○ The pipeline comprises about 200km from Dalby to Wandoan and more than 340km from the gas fields to Curtis Island</li> <li>○ Hydro testing complete</li> <li>○ Easement reinstatement and re-seeding almost complete.</li> </ul> </li> <li>• Midstream highlights           <ul style="list-style-type: none"> <li>○ The major work focus on Curtis Island is now working on connecting and completing the various components of the two LNG processing trains</li> <li>○ The longest and last of 80 modular components for the LNG plant arrived on Curtis Island on 30 October</li> <li>○ A group of 30 people from the Midstream LNG Operations team have completed training in preparation for plant start-up.</li> </ul> </li> </ul>
<p><b>g. Local Content update</b></p>	<p>John Abraham provided the Committee with a Local Content Update, key points included:</p> <ul style="list-style-type: none"> <li>• QGC aims to provide full, fair, and reasonable opportunity to capable local businesses, both through direct contracting and through performance of principal contractors</li> <li>• The majority of local business opportunities exist through contractors and sub-contractors</li> <li>• Western Downs local content figures           <ul style="list-style-type: none"> <li>○ Total spend since 2010 (invoiced and out the door) \$683 million</li> <li>○ QGC contracts with Western Downs business:               <ul style="list-style-type: none"> <li>▪ 40 open contracts total value \$585 million</li> </ul> </li> <li>○ Principal contractors with Western Downs businesses (from 30 largest reporting contractors)               <ul style="list-style-type: none"> <li>▪ \$134 million in open value subcontracts</li> </ul> </li> </ul> </li> <li>• Western Downs local employment figures:           <ul style="list-style-type: none"> <li>○ QGC project workforce approximately 47</li> <li>○ QGC asset workforce approximately 160</li> <li>○ Major contractor workforce approximately 730</li> </ul> </li> <li>• How suppliers become ‘ready’ and ‘known’:           <ul style="list-style-type: none"> <li>○ Local suppliers need to understand and solve capability gaps to service major projects</li> <li>○ Need to consider:               <ul style="list-style-type: none"> <li>▪ Where they fit in the supply chain?</li> <li>▪ Is their business a) supply only (offsite) or b) build / install / service (onsite).</li> <li>▪ Anything “onsite” or high risk in nature requires a much higher level of standards and compliance</li> </ul> </li> <li>○ Building capability:               <ul style="list-style-type: none"> <li>▪ Developing a capability profile</li> </ul> </li> </ul> </li> </ul>

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	<ul style="list-style-type: none"> <li>▪ Network, learn and market (fellow business, business forums, industry groups, business shopfronts)</li> <li>▪ Study and monitor business websites: QGC, principal contractors, ICN Gateway, industry groups, etc.</li> <li>▪ Developing necessary capability and compliance (business systems, accreditation, etc.)</li> <li>▪ Be ready to tender for opportunities.</li> <li>○ Being tender ready               <ul style="list-style-type: none"> <li>▪ Consider (and prepare early) for the topics that a tender may require you to respond on, for example: execution plan, HSSE management and performance, communication plans, annual reports and experience.</li> </ul> </li> </ul>
<p><b>h. End of year community feedback</b></p>	<p>Jim Cavaye invited Committee members to share feedback from their networks.</p> <p>A Committee member reported three specific landholder concerns:</p> <ol style="list-style-type: none"> <li>1. A landholder on Joseph's Road has subsidence due to a pipeline installed on property. It has been fixed previously but has subsided again.</li> <li>2. A landholder on Billabong Lane and on South Road reports that an odour occurs when it is foggy or at night.</li> </ol> <p><b>Action:</b> Leighton Profke to investigate landholders concerns and report back to the Committee.</p> <p>A Committee member commented that there are often claims of odours coming from the gas fields. What would be the reason for this?</p> <p><b>Action:</b> Invite a representative from QGC's Environment Team to attend the next meeting to provide a general environment update and to provide information about potential causes of gas odours.</p> <p>A Committee member advised that she believes the house in Tara that QGC provided to the Western Downs Housing Trust has been occupied.</p> <p>A Committee member asked if QGC could please attend the Tara SES Group meeting in 2014 to present on how QGC will work with them and our expectations of them in the event of a disaster.</p> <p><b>Action:</b> A member of QGC's Security and Emergency Management team to contact Tara SES Group to arrange a meeting for early 2014.</p> <p>A committee member asked if it would be possible for a representative from QGC to provide a QCLNG Project update/overview and Local Content update at the Dalby Chamber of Commerce and Industry meeting. It was suggested that the Chamber</p>

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Agenda item	Details
	<p>would benefit greatly from knowing more about the 'big picture' of the QCLNG project.</p> <p><b>Action:</b> Social Performance to arrange for a QGC representative to present a QCLNG Project update/overview and Local Content update at a Dalby Chamber of Commerce and Industry meeting in the first half of 2014.</p> <p>A committee member provided negative feedback that the recent departure of Thiess from Dalby was unexpected and not communicated to the broader business community.</p> <p><b>Action:</b> Social Performance to inform Thiess of this negative comment.</p> <p>A Committee member reported that it is disappointing that the Sustainable Communities Fund Grant Assessment Panel cannot provide feedback to unsuccessful applications. The general feedback from the Southern Committee was that QGC should be able to provide feedback as it is a mechanism for building the capacity of the applying organisations.</p> <p><b>Action:</b> Social Performance to provide this feedback to the QGC Sustainable Communities Fund Coordinator to consider in future program reviews.</p> <p>A Committee member enquired about QGC's SIMP. It was noted that the SIMP finishes at the end of 2014 so what are QGC's intentions.</p> <p>Jacob Walsh advised the committee that QGC is currently in the process of developing a post 2014 SIMP. The committee will be advised about the progress of this in the second half of 2014.</p> <p><b>Action:</b> Social Performance to provide updates to the committee on the development of the post 2014 SIMP throughout 2014.</p> <p>The Committee reviewed the current Southern Community Consultative Committee membership situation. It was discussed that the P&amp;C representative has been an apology at all meetings this year.</p> <p>The Committee feels that it is important that we have a regular representative from the education sector that represents both the Tara and Dalby regions. It was proposed and endorsed by the committee that a representative from the Tara Shire State College (for the Tara meetings) and the Dalby State High School (for the Dalby meetings) will be invited to participate on the committee.</p> <p>A letter will be written to Ric Whiting (Tara P&amp;C representative) to thank him for his past contributions to the Southern Community Committee and to inform him that his position has been relinquished.</p> <p>The Committee currently has nine members however the <i>QGC Community Committees Terms of Reference</i> allows for a total of 10</p>

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	<p>members. The Committee felt that it would benefit from the inclusion of an additional member from the health sector.</p> <p>It was proposed and endorsed by the Committee that the Director of Nursing (or their delegate) from the Tara Hospital (for the Tara meetings) and the Dalby Hospital (for the Dalby meetings) will be invited to participate on the committee.</p> <p>The Committee discussed the management position at the Myall Youth and Community Network Centre, which is currently vacant. A letter will be written to the Chairperson of the Myall Youth and Community Network Centre asking for them to nominate a new Southern Community Committee representative.</p> <p><b>Action:</b> Social Performance to invite Tara Shire State College (for the Tara meetings) and the Dalby State High School (for the Dalby meetings) to have a representative on the Southern Community Consultative Committee.</p> <p><b>Action:</b> Social Performance to write to Ric Whiting to thank him for his past contributions to the Southern Community Committee and to inform him that his position has been relinquished.</p> <p><b>Action:</b> Social Performance to invite the Director of Nursing (or their delegate) from the Tara Hospital (for the Tara meetings) and the Dalby Hospital (for the Dalby meetings) to have a representative on the Southern Community Consultative Committee.</p> <p><b>Action:</b> A letter will be written to the Chairperson of the Myall Youth and Community Network Centre asking for them to nominate a new Southern Community Committee member.</p> <p>The Committee provided feedback that it would be beneficial if QGC could promote the Community Committees more. In the past QGC would run advertisements in local press following the quarterly meetings to promote who are the committee members and a summary of meeting minutes.</p> <p><b>Action:</b> Social Performance to provide this feedback to Policy and Corporate Affairs and Sustainability (Community Engagement) for consideration.</p> <p>A Committee member asked if QGC could have a stall at the Tara and Dalby shows. At the stall they suggested that QGC should have an interactive display explaining drilling and hydraulic stimulation. It was suggested that providing accurate information would stop the misinformation.</p> <p><b>Action:</b> Social Performance to have interactive stalls at the Dalby and Tara Shows, including information on drilling and hydraulic stimulation.</p>

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<p><b>i. SIMP update</b></p>	<p>Jacob Walsh provided an update on QGC's six monthly Social Impact Management Plan (SIMP) reporting. Key points included:</p> <p><b>Integrated Housing Strategy</b></p> <ul style="list-style-type: none"> <li>• \$200,000 for Western Downs Regional Council to develop housing strategy</li> <li>• \$5.7 million for Western Downs Housing Trust</li> <li>• \$2 million towards Western Downs Regional Council's water infrastructure upgrade in Wandoan (via a water supply agreement)</li> <li>• Commitment to develop up to 40 houses (27 currently completed) in the Western Downs:               <ul style="list-style-type: none"> <li>○ Ten new homes to be leased to community organisations. Four have been provided to Western Downs Housing Trust and two have been provided to Darling Downs hospital and health services.</li> </ul> </li> <li>• In addition eight previously vacant houses have been repaired for QGC workers</li> <li>• Ongoing participation in Western Downs Housing Trust Reference Group.</li> </ul> <p><b>Local industry participation</b></p> <ul style="list-style-type: none"> <li>• \$220 million spent by QGC in Western Downs during the six months to 30 September</li> <li>• \$464 million spent in Western Downs since the project began More than \$550 million currently contracted with Western Downs businesses</li> <li>• More than \$130million currently invested in subcontracts through major QGC contractors.</li> </ul> <p><b>Employment</b></p> <ul style="list-style-type: none"> <li>• QGC and major contractors have employed more than double the amount of workers originally predicted. As at September 2013 approximately 14,500 people were employed on the project.</li> <li>• As at September 2013 QGC and Major contractors employed 315 apprentices, trainees, graduates and cadets.</li> </ul> <p><b>Training into industry</b></p> <ul style="list-style-type: none"> <li>• QGC, Origin, Santos and Arrow partnered with Department of Education, Training and Employment Toowoomba:               <ul style="list-style-type: none"> <li>○ \$400,000 program 2013, Years 6 – 12</li> <li>○ Range of programs: Wonder of Science, Power of Engineering</li> <li>○ This program is to encourage school age children to become interested in science, technology, engineering and maths.</li> </ul> </li> </ul> <p><b>Strengthening Local Workforces Program</b></p> <ul style="list-style-type: none"> <li>• \$3.5 million program supports local skills development outside the natural gas industry.</li> </ul>

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	<ul style="list-style-type: none"> <li>• BUSY At Work matches employers in the Western Downs, North Burnett, Banana and Gladstone local government areas with apprentices and trainees.</li> <li>• At July 31, 2013 there are 181 apprentices and trainees with 13 now completed, comprising:             <ul style="list-style-type: none"> <li>○ 81 in Gladstone</li> <li>○ 88 in Western Downs</li> <li>○ 12 in North Burnett and Banana.</li> </ul> </li> </ul> <p>Reconciliation Action Plan Launch</p> <ul style="list-style-type: none"> <li>• On 19 November 2013, Queensland Minister for Aboriginal, Torres Strait Islander and Multicultural Affairs, Glen Elmes, launched QGC Reconciliation Action Plan (RAP). The RAP, endorsed by Reconciliation Australia:             <ul style="list-style-type: none"> <li>○ Demonstrates commitment to a meaningful relationship with Aboriginal and Torres Islander communities in our areas of activity</li> <li>○ Provides economic, social and environmental opportunities for Aboriginal and Torres Strait Islander communities</li> <li>○ Includes opportunities for apprenticeships and traineeships, as well as a cultural awareness training program for QGC staff.</li> </ul> </li> <li>• Development and implementation of the RAP is a commitment under QGC's Indigenous Land Use Agreements with Traditional Owners.</li> </ul> <p>Sustainable Communities Fund</p> <ul style="list-style-type: none"> <li>• 47 project over 5 rounds totalling more than 1.5million in the Western Downs region</li> <li>• The program will be ongoing for two more rounds in 2014.</li> </ul> <p>Chinchilla Multi-tenant Centre</p> <ul style="list-style-type: none"> <li>• Land for the Chinchilla Multi-tenant Centre has been purchased. The land is situated close to Chinchilla's central business district</li> <li>• Following the purchase of the land Chinchilla Family Support has been working with State Government on the design concept for the building</li> <li>• The design concept is currently under review with State Government</li> <li>• Chinchilla Family Support acknowledged QGC's significant contribution to the Multi-Tenant Centre Project of \$1m in addition to contributions to the current centre through the Sustainable Communities Fund.</li> </ul> <p>Healthy-e-Regions</p> <ul style="list-style-type: none"> <li>• QGC investing more than \$1.3 million over two years to provide families in Western Downs with better access to medical specialists in Toowoomba and Brisbane</li> </ul>

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	<ul style="list-style-type: none"> <li>• Reduced travel by enabling families to access services in Dalby, Chinchilla and Miles</li> <li>• Partnership with The University of Queensland's Centre for Online Health and UniQuest</li> <li>• Launched in Miles in September 2013</li> <li>• Numerous people are now seeing specialist using the service in Miles.</li> </ul>
<b>j. Murri Health Site Tour</b>	<p>The Committee attended a site tour of the Tara Community Outreach Medical Service facility at the Tara Shire State School.</p> <ul style="list-style-type: none"> <li>• QGC has provided A\$1.24 million over three years for the Tara Community Outreach Medical Service to improve medical and dental services in Tara</li> <li>• The service is run by Murri Health Group, a privately owned and operated not-for-profit enterprise that has a similar mobile outreach service at Cherbourg in central Queensland, and the Murri Medical Centre in Caboolture</li> <li>• The service, which includes a A\$775,000 vehicular clinic provided by the Queensland Health Department, operates quarterly, two-week clinics in Tara and includes a support vehicle for patients without transport to visit the service.</li> <li>• QGC's funding is designed to underwrite the service until it is fully established and sustainable</li> <li>• QGC's contribution to the Tara Community Outreach Medical Service is part of its A\$150 million commitment to minimise social impact on housing, employment and economic development, road and marine traffic, community health, safety and social infrastructure.</li> </ul>
<b>k. Items for next agenda</b>	<p>Jim Cavaye invited the Committee to propose agenda items for the next meeting.</p> <p>No additional agenda items were proposed.</p>

## 4. General Business

Jim Cavaye thanked the members of the Southern Community Consultative Committee for their commitment through the year. He expressed that the relationship between and company and community is critical.

Jim Cavaye thanked Jacob Walsh for her ongoing support and organisation of the Southern Community Consultative Committee.

Jim Cavaye advised the committee that this will be his last meeting as Independent Facilitator. Jim will be dedicating his time to a research project on CSG and co-existence at the University of Queensland.

The committee thanked Jim for his ongoing support and commitment. The committee also acknowledged and thanked QGC's commitment to providing information, listening to concerns, following up actions and reporting back on outcomes.

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On behalf of QGC, Jacob Walsh also thanked the committee and Jim Cavaye for their support and commitment. As a token of QGC's appreciation the committee members were presented with a small thank you gift.

Jacob informed the committee that QGC will be contracting a new Independent Facilitator to chair the Gas Fields Community Committee meetings over the coming months.

## 5. Meeting Close

The meeting schedule for the 2014 QGC Southern Gas Field Community Committee meeting is as follows:

Date	Venue	Time
Thursday 6 March 2014	WDRC Tara Customer Service Centre	9am to 11:30am
Thursday 12 June 2014	Dalby Chamber of Commerce	9am to 11:30am
Thursday 11 September 2014	WDRC Tara Customer Service Centre	9am to 11:30am
Thursday 4 December 2014	Dalby Chamber of Commerce	9am to 11:30am

It was discussed that it would be good to have a site tour of Kenya Water Treatment Plant and Condamine Power Station in 2014.

**Action:** Social Performance to arrange for a site tour of the Kenya Water Treatment Plant and Condamine Power Station in 2014.

The meeting was closed by Jim Cavaye at 11:30am.

## 6. Southern Gas Field Community Committee Members

Representative	Organisation
Beth Wood	Dalby Welcoming Committee
Richard Thornbury	Tara Futures
Scott Torcetti	Myall Youth and Community Network
Donna Ashurst	Western Downs Regional Council
Jayne Swift	Ozcare
Liz Ryan	Dalby Chamber of Commerce and Industry
Ric Whiting	Tara P&C
Ros Wade	Tara Neighbourhood Centre
Patricia Peck	Wieambilla Country Club