

# Meeting Minutes



## QGC Pipeline Community Committee

Tuesday 7 June 2011  
DEEDI Conference Room, 98-102 State Farm Road, Biloela

### 1. Opening

The third meeting of the QGC Pipeline Community Committee was called to order at 1.30pm on Tuesday, 7 June 2011 at the DEEDI Conference Room, Biloela facilitated by Mr Jim Cavaye, Independent Facilitator.

### 2. Attendees

The following people attended the QGC Pipeline Community Committee meeting:

QGC Pipeline Gas Field Community Committee Members	QGC Representatives
<ul style="list-style-type: none"><li>• Adam Clark (Wildlife Preservation Society of Queensland)</li><li>• Cr Warren Middleton (Banana Shire Council)</li><li>• Glen Baker (North Burnett Landcare Group)</li><li>• Kathryn Moorland (Banana Shire Council) Proxy for Ray Geraghty.</li><li>• Maree Johnson (Thangool State School P&amp;C)</li><li>• Melinda Priest (Monto Community Development Council)</li><li>• Neville Galloway (AgForce)</li><li>• Phillip Casey (Thangool Inc)</li><li>• Ray Geraghty (Banana Shire Council)</li><li>• Ros Lacey (Biloela Campus of Central Queensland Institute of TAFE)</li><li>• Rosemary Munroe (Banana Shire Support Centre)</li><li>• Sally Moller (Anglicare)</li></ul>	<ul style="list-style-type: none"><li>• Alex Pope, Social Performance Advisor</li><li>• Antony Dowell, Pipeline Construction Manager</li><li>• Bruce French, Pipeline Environment Manager</li><li>• Deirdre Fagan-Pagliano, Community Liaison Officer</li></ul>
Apologies	Independent Facilitator
<ul style="list-style-type: none"><li>• Andrew Jackson (North Burnett Regional Council)</li><li>• Cr Paul Francis (North Burnett Regional Council)</li><li>• Dianne Morris (Enterprise Biloela)</li><li>• Ray Geraghty and Phil Casey left the meeting at 3pm.</li></ul>	<ul style="list-style-type: none"><li>• Jim Cavaye, Cavaye Community Development</li></ul>

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## Meeting agenda

The following items of business were discussed as per the meeting agenda:

Agenda item	Details
<b>a. Introductions and meeting overview</b>	<p>Jim Cavaye led roundtable introductions of community committee members and QGC representatives.</p> <p>Apologies were offered for Andrew Jackson (North Burnett Regional Council), Cr Paul Francis (North Burnett Regional Council) and Dianne Morris (Enterprise Biloela).</p> <p>Jim Cavaye gave a broad overview of the meeting format.</p>
<b>b. Safety moment</b>	<p>Jim Cavaye invited Committee members to share a safety moment.</p> <p>Antony Dowell said due to foggy mornings and the evenings getting dark earlier staff are being encouraged where possible to postpone works and drive in day light and to be aware of kangaroos. Important to keep windows of vehicles clean, as damp and condensation can obscure visibility.</p> <p>A Committee member reflected the need to be mindful when using the ABS braking systems on vehicles.</p>
<b>c. Adoption of minutes</b>	<p>Jim Cavaye asked the Committee to formally consider the 8 March 2011 minutes and asked for suggested changes.</p> <p>The 8 March QCLNG Community Committee minutes were adopted as amended by the Committee.</p>
<b>d. Actions from previous meeting</b>	<p>Jim Cavaye reviewed the actions from the previous meeting.</p> <p><b>Gate Closure</b> Correct gate procedures/etiquette are now included in workforce induction.</p> <p><b>Weed Management and Environmental off-sets</b> Bruce French, Pipeline Environment Manager, to provide information as part of today's meeting.</p> <p><b>Camp Catering</b> Alex Pope advised an open day was held in Thangool to seek Expressions of Interest and MCJV will respond on employment opportunities by the end of June 2011.</p> <p>Committee member advised details of three local food suppliers had been sent to the General Manager of ESS the catering company for a response.</p>

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	<p>Antony Dowell advised local food suppliers are being used at Camp #1.</p> <p><b>Names of CLOs and GAP representatives</b> Details were emailed to Committee members.</p> <p><b>Traffic Management Plan Update</b> Alex Pope to provide an update at today's meeting.</p>
<p><b>e. Community Feedback</b></p>	<p>Jim Cavaye invited Committee members to share feedback from their networks. Issues raised by community members included:</p> <p><b>Pipeline Workforce</b> Committee member stated no contact had been made with local employment agencies regarding employment opportunities.</p> <p><b>Action:</b> Deirdre Fagan-Pagliano to organise a meeting with the three agencies named, to discuss and provide relevant information.</p> <p><b>Community meeting</b> The Committee requested update on actions from a previous Thangool P&amp;C meeting.</p> <p>Alex Pope advised plans to improve safety near school and airport were in discussion. Signage changes on the Burnett Highway are not expected due to it being a state controlled road. The contractor has yet to accompany the school bus driver to visit rural roads.</p> <p><b>Action:</b> AP/DFP to follow-up and action the outcomes circulated from the Thangool SSP&amp;C meeting of 24 February 2011.</p> <p><b>Traffic Management Plan</b> Committee members seeking feedback on why the TMP is taking so long to finalise. Alex Pope advised DTMR agreement to plans. This has been amended subsequently to read <i>partial agreement</i> to plans. Further negotiations are being held with Banana Shire Council.</p> <p>A Committee member advised of communication from a Theodore resident regarding the Traffic Management Plan.</p> <p>Alex Pope outlined recent information/consultation in Biloela and Theodore. A community meeting is scheduled for Theodore on Tuesday 14 June.</p>

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	<p><b>Wandoan</b> A Committee member provided feedback regarding some dissatisfaction re the location of camp, benefits of project not being spread widely enough and lack of communication or information not being forwarded for action/response.</p> <p>Deirdre Fagan-Pagliano advised best method to ensure community response is to contact the QGC hotline/community email with a brief outline of the process. Cards detailing contact details were distributed to Committee members.</p> <p><b>Thangool Hall</b> A Committee member advised the new sound equipment installed as part of QGC funding is great and was used at a recent market day.</p>
<p><b>f. QCLNG update</b></p>	<p>Antony Dowell provided the Committee with an update of the QCLNG project and the pipeline construction. Key points included:</p> <p><b>Line Pipe Supply</b></p> <ul style="list-style-type: none"> <li>• Pipe production and coating is now 100% complete</li> <li>• 16 vessel shipments have been received into the Ports of Gladstone &amp; Brisbane</li> <li>• Vessel # 17 is due to arrive 25<sup>th</sup> June 2011 into Brisbane</li> <li>• Pipe transportation from Brisbane to Miles laydown area resumed via rail 28<sup>th</sup> March.</li> <li>• QR tremendous job to have rail system operating efficiently following recent flood damage.</li> <li>• Transportation of pipe from Gladstone Port to KP278 via road commenced on 30<sup>th</sup> March</li> <li>• Need to transport pipe from Gladstone to Biloela to KP 121 reaching critical stage.</li> </ul> <p><b>Gas Collection Header &amp; Export Pipeline</b></p> <ul style="list-style-type: none"> <li>• Camp, material laydown areas and double jointing facilities are operating at Camp #1 (KP65).</li> <li>• Camp, material laydown and double jointing facility installation has commenced at Camp #2 (KP05).</li> <li>• Construction soon to commence at the start of the Collection Header west of Dalby.</li> <li>• Camp #4 expected to play central role during construction ie more administrative and technical staff. Still a 600 person camp as per approval.</li> </ul> <p><b>Narrows Crossing</b></p> <ul style="list-style-type: none"> <li>• Engineering is well underway and long lead item procurement has commenced.</li> <li>• No construction activities have started, however camp</li> </ul>

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Agenda item	Details
	<ul style="list-style-type: none"> <li>• facilities are being established in the Gladstone area.</li> <li>• Office establishment and other mobilisation activities will commence when land access and permitting requirements have been fulfilled.</li> </ul> <p>Committee discussed operations staff being based at Biloela after construction complete. A Committee member advised six APLNG staff will be based in Biloela after construction.</p> <p><b>Action:</b> QGC to be advised of Committee's request for a work depot to be based at Thangool/Biloela after construction is complete.</p>
<p><b>g. Environment</b></p>	<p>Bruce French provided information regarding environment off-sets and weed management. Key points included:</p> <p><b>Environmental off-sets</b></p> <ul style="list-style-type: none"> <li>• QGC off-set habitat/vegetation loss with up to 5 times the area impacted. The amount is determined by state and federal legislation and the area selected is in accordance with DERM.</li> <li>• The total project off-set plan is due to be submitted to DERM mid June 2011.</li> <li>• QGC has contracted UNIDEL and Greening Australia to strategically identify the areas of land and line up with the state owned land and DERM priorities for off-sets.</li> </ul> <p><b>Weed management</b></p> <ul style="list-style-type: none"> <li>• Use of wash down facilities on RoW, camps and at entrance to infested properties. Wash down facilities to be compliant with DEEDI standards.</li> <li>• Weed surveys conducted late 2010 and recently (pre and post floods) to map weed infected properties. An inspection is completed before first entry to property.</li> <li>• Contractor submitted weed identification maps to local governments. Meeting was advised that 25 - 30 properties had been identified with weeds.</li> <li>• Contractor has a two year liability period. QGC ultimately responsible with Weed Management Plan throughout construction and operational stages including ongoing inspections and actions aligned with seasonal and weather conditions.</li> <li>• A member asked if this monitoring role would be out-sourced locally. Bruce advised this is normally the case due to the need for local knowledge and a quick response.</li> </ul>

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Agenda item	Details
	<p>Discussion on the method of weed identification and recognition that the involvement of land owners in a two way process is required to ensure accurate information.</p> <p><b>Action:</b> QGC to contact landowners if weeds are identified on their property during survey to ensure agreement on weed status both before and after the project.</p> <p>Members satisfied with information provided on Environmental off-sets and Weed Management.</p>
<p><b>h. Traffic Management Plan</b></p>	<p>Alex Pope provided update on status of traffic management plans in the project local government area as below:</p> <p><b>Western Downs Regional Council</b></p> <ul style="list-style-type: none"> <li>• Still in negotiation</li> <li>• Provisional approval to transport pipe from Miles to Camp #1KP0 Chinchilla for a two week period</li> </ul> <p><b>North Burnett Regional Council</b></p> <ul style="list-style-type: none"> <li>• Endorsed by Council 19 April</li> </ul> <p><b>Gladstone Regional Council</b></p> <ul style="list-style-type: none"> <li>• Still in negotiation with approval granted for site preparation at Aldoga and haulage of line pipe to Camp #5 KP278 Duckholes Creek</li> </ul> <p><b>Banana Shire Council</b></p> <ul style="list-style-type: none"> <li>• Still in negotiation</li> <li>• Phase 1: QR laydown to Camp #2 KP121 Cracow</li> <li>• Phase 2 and Final: QR to Camp #3 KP215 Thangool and distribution among local networks to the RoW</li> </ul> <p>A Committee member advised council is acutely aware of the need to transfer pipe from Biloela but there are still some issues to resolve, as such TMP is being considered in two stages.</p> <p>Discussion on the arrival times/noise for train carting pipe to Biloela. Alex Pope advised train arrival time expected to be 5.15am. Committee member stated there may be a possible conflict with local industry employees crossing the rail line after the early morning shift.</p> <p><b>Actions:</b></p> <ol style="list-style-type: none"> <li>1. DFP to contact residents living near railway line to discuss the transportation of pipe by train.</li> <li>2. DFP to investigate moving the planned ETA of the trains back to 6.15;</li> </ol>

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Agenda item	Details
	3. Advise Committee members of daily trucks/ movements at railway yards.

### 3. General business

A Committee member enquired about a QGC representative attending the Rotary Club of Biloela Inc 2011 Careers Market on 20 July 2011.

**Action:** Deirdre Fagan-Pagliano to follow up whether a QGC representative is able to attend the Careers Market.

Agenda items for the next meeting were sought. No agenda items were suggested.

### 4. Meeting Close

The meeting was closed by Jim Cavaye at 4.20pm.

The next QGC Pipeline Community Committee meeting will be at 1.30pm on Tuesday, 6 September 2011 at the Monto Community Hall, 52 Newton Street, Monto.

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## 5. Pipeline Community Committee Members

Representative	Organisation
<b>Neville Galloway</b>	AgForce
<b>Sally Moller</b>	Anglicare
<b>Cr Paul Francis</b>	North Burnett Regional Council
<b>Andrew Jackson</b>	North Burnett Regional Council
<b>Cr Warren Middleton</b>	Banana Shire Council
<b>Ray Geraghty</b>	Banana Shire Council
<b>Rosemary Munroe</b>	Banana Shire Support Centre
<b>Ros Lacey</b>	Biloela Campus of Central Queensland Institute of TAFE
<b>Dianne Morris</b>	Enterprise Biloela
<b>Melinda Priest</b>	Monto Community Development Council
<b>Glen Baker</b>	North Burnett Landcare Group
<b>Phillip Casey</b>	Thangool Inc
<b>Maree Johnson</b>	Thangool State School P&C
<b>Adam Clark</b>	Wildlife Preservation Society of Queensland



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## Action Items from the June 2011 Pipeline Community Committee Meeting

Discussion Item	Action	Who	Status
SIMP	Wording change on website	TL	Open
Community Meeting at Thangool SS Safety Meeting on 24 February 2011.	Follow-up and action the outcomes circulated.	AP DFP	
Pipeline Workforce	Meet with Biloela employment agencies to discuss and provide relevant information.	DFP	Open
Work depot at Thangool/Biloela after construction complete.	QGC to be advised of Committee's request	DFP	Open
Transportation of pipe by train from Gladstone to Biloela.	Contact residents living near railway line to discuss.	DFP	Open
Weed management	QGC to contact landowners if weeds are identified on their property during survey to ensure agreement on weed status.	BF	Open
Traffic Management Plan	<ol style="list-style-type: none"> <li>1. DFP to contact residents living near railway line to discuss the transportation of pipe by train.</li> <li>2. DFP to investigate moving the planned ETA of the trains back to 6.15.</li> <li>3. Advise Committee members of daily trucks/movements at railway yards.</li> </ol>	DFP AP	Open
Rotary Club of Biloela Inc 2011 Careers Market	Follow up to see if a QGC representative is able to attend the Careers Market.	DFP	Open