

# Meeting Minutes



## QGC Pipeline Community Committee

Thursday 15 December 2011  
DEEDI Conference Centre, 98-102 State Farm Road, Biloela

### 1. Opening

The fifth meeting of the QGC Pipeline Community Committee was called to order at 1.30pm on Thursday 15 December 2011 at the DEEDI Conference Centre, Biloela. Facilitated by Mr Jim Cavaye an Independent Facilitator.

### 2. Attendees

The following people attended the QGC Pipeline Community Committee meeting:

QGC Pipeline Gas Field Community Committee Members	QGC Representatives
<ul style="list-style-type: none"><li>• Adam Clark (Wildlife Preservation Society of Queensland) no proxy</li><li>• Cr Paul Francis (North Burnett Regional Council)</li><li>• Cr Warren Middleton (Banana Shire Council)</li><li>• Dianne Morris (Enterprise Biloela)</li><li>• Glen Baker (North Burnett Landcare Group)</li><li>• Neville Galloway (AgForce)</li><li>• Phillip Casey (Thangool Inc)</li><li>• Ray Geraghty (Banana Shire Council)</li><li>• Ros Lacey (Biloela Campus of Central Queensland Institute of TAFE) no proxy</li><li>• Rosemary Munroe (Banana Shire Support Centre)</li><li>• Sally Moller (Anglicare)</li></ul>	<ul style="list-style-type: none"><li>• Corinne Kennedy, Land &amp; Community Manager Pipelines</li><li>• Jason Doig, Local Content Advisor Contracts and Procurement</li><li>• Deirdre Fagan-Pagliano, Community Liaison Officer</li></ul>
Apologies	Independent Facilitator
<ul style="list-style-type: none"><li>• Andrew Jackson (North Burnett Regional Council)</li><li>• Maree Johnston (Thangool State School P&amp;C) no proxy</li><li>• Melinda Priest (Monto Community Development Council) no proxy</li></ul>	<ul style="list-style-type: none"><li>• Jim Cavaye, Cavaye Community Development</li></ul>

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## Meeting agenda

The following items of business were discussed as per the meeting agenda:

Agenda item	Details
<b>a. Introductions and meeting overview</b>	<p>Jim Cavaye (JC) led roundtable introductions of community committee members and QGC representatives.</p> <p>Apologies were offered as recorded above.</p> <p>JC gave a broad overview of the meeting format.</p>
<b>b. Safety moment</b>	<p>JC invited Committee members to share a safety moment.</p> <p>Adam Clark (AC) noted some roads have narrow or unsafe edges. He advised extra care and precaution is necessary when directed to give way to oversized vehicles escorted by Queensland Police Service.</p>
<b>c. Adoption of minutes</b>	<p>JC asked the Committee to formally consider the 6 September 2011 minutes and asked for suggested changes.</p> <p>The 6 September 2011 QCLNG Community Committee minutes were adopted with following notes</p> <p>Section d – A committee member not satisfied that SIMP wording can not be changed to reflect community concerns regarding traffic with a request for further clarification.  <b>Action – CK to reinvestigate and seek clarification.</b></p> <p>Section e – A community member advised of planned upgrades to Mundubbera (grass strip), Monto (sealed) and Eidsvold (grass strip) airports. He suggested a strategic analysis of airports to identify any benefits for the project.</p>
<b>d. Actions from previous meeting</b>	<p>JC reviewed the actions from the previous meeting.</p> <p><b>Issues with email addresses supplied to employment agencies.</b></p> <ul style="list-style-type: none"> <li>- Agencies contacted to ensure proper information supplied.</li> </ul> <p><b>Status of Weed Management Plan and location of wash down facilities.</b></p> <ul style="list-style-type: none"> <li>- Use of wash down facilities on RoW camps and at entrance to infested properties. Wash down facilities to be compliant with Department of Employment, Economic</li> </ul>

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	<p>Development and Innovation (DEEDI) standards.</p> <p><b>Maintenance Eidsvold – Theodore Road during wet season.</b></p> <ul style="list-style-type: none"> <li>- Members emailed the legal agreement and TMP.</li> </ul> <p><b>North Burnett Shire Council (NBSC) request for Telstra Mobile Phone Tower at Camp 3 to remain after project finished.</b></p> <ul style="list-style-type: none"> <li>- Discussed during recent meeting with NBSC. Not possible due to ownership and telecommunications laws, the tower is not a QGC asset.</li> </ul> <p><b>Request for additional information on wider road use.</b></p> <ul style="list-style-type: none"> <li>- Members emailed the Road Use Management Plan and Traffic Management Plans..</li> </ul> <p><b>Thangool, Mundubbera/Monto airports information regarding additional use/increased flights.</b></p> <ul style="list-style-type: none"> <li>- No further information available. Remain as action item.</li> </ul> <p><b>Demonstrate to community and report back the benefits of the QCLNG project including suppliers and contracts stats broken down into LGA areas.</b></p> <ul style="list-style-type: none"> <li>- QGC Local Content Advisor provided details and members received information on Careers in Energy and Careers In Gas websites.</li> </ul> <p><b>Members suggested a one page meeting summary of the RCCC meeting to distribute to community/stakeholders.</b></p> <ul style="list-style-type: none"> <li>- Members received meeting summary with minutes.</li> </ul> <p><b>Pipe truck haulage route in Biloela not as per Traffic Management Plan, convoys of pipe trucks and early morning pipe haulage witnessed.</b></p> <ul style="list-style-type: none"> <li>- Contractor ensured all trucks received approved route map and departure times were staggered.</li> </ul> <p><b>Environmental Questions regarding environment offsets Weed management, Wolleebee Creek spur and branch line.</b></p> <ul style="list-style-type: none"> <li>- Environment officer contacted committee member.</li> </ul>
<p><b>e. Community Feedback</b></p>	<p>JC invited Committee members to share feedback from their networks. Issues raised by community members included:</p> <p><b>Storage of pipe at Biloela rail yard.</b></p> <p>CK clarified the stockpile for a few days due to the delay</p>

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	<p>between temporary halting the train deliveries and TMP approval.</p> <p><b>Weight restrictions across Callide Creek railway.</b> Previous weight restrictions on the bridge and how QGC ensuring the weight from trains hauling pipes was not a safety issue. <b>Action – QGC to seek QR contact to clarify since it’s their asset.</b></p> <p><b>Deep gas and rigs in the Taroom area.</b> Query regarding the scope of the project. <b>Action – QGC representative to present at next meeting.</b></p> <p><b>Health Services</b> Update on the formation of the Biloela Health Action Group. The group aims to ensure health services are being delivered to meet the needs of the local area. Request to provide information to identify any gaps and provide feedback direct to the Biloela Health Action Group. <b>Action: QGC and members to seek feedback and report back to Di Morris at our next meeting.</b></p> <p><b>Promotion of the CSG</b> Potential opportunity for information displays to further increase local understanding in both LGAs about the industry. <b>Action – Members to explore potential events for displays and QGC to investigate what promotional material/displays could be used at identified events.</b></p> <p><b>Tollemaches Road</b> Positive feedback from community regarding the pipe haulage. However the truck frequency was raised i.e. not every 15 minutes. <b>Action: QGC to investigate and reinforce the trip frequency requirements.</b></p> <p><b>Environmental</b> Seeking information from Environmental Manager regarding offsets and Woolloobee Creek spur line. <b>Action: DFP to organise an onsite meeting with QGC Environment team at Woolloobee Creek.</b></p>

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	<p><b>Some concerns relating to length of time between RoW clearing and pipe being laid.</b>            CK advised a DEEDI approved erosion management control plan in place and regular inspections are occurring.  <b>ACTION: QGC to confirm strategy in place to ensure erosion controls in place for wet season.</b></p> <p><b>Community talk about the quality of the pipe welding.</b>            CK advised Australian standards are being met and pipe is currently being scanned to ensure safety.</p> <p><b>Temporary workers camp approvals.</b>            Reminder that QGC need to follow due process to establish camps and infrastructure.</p> <p><b>Policy regarding worker's down time.</b>            Is there an opportunity for employees residing at future camps to stay in local area rather than leaving?  <b>ACTION : QGC to confirm policy on workers down time.</b></p>
<p><b>f. Local Content on QCLNG</b></p>	<p>JD provided the Committee with an overview of QGC's Local Content. It is defined as providing businesses with a full, fair and reasonable opportunity ensuring work is awarded to the most meritorious tender, based on technical capability, cost, schedule and other commercial considerations such as safety compliance, quality assurance and financial capacity.</p> <p>He noted that due to status of the pipeline construction increased opportunities were expected as work progresses.</p> <p>Key points regarding local content spent included:</p> <ul style="list-style-type: none"> <li>• QGC has directly spent \$1,676,875 in North Burnett Shire Council region in the six months to October 2011 including social investments, sponsorships and donations.</li> <li>• North Burnett-based businesses have won \$504,714 worth of contracts to supply goods and services to QCLNG, such as gravel, concrete, dozer hire, accommodation, multiple day-to-day purchase orders.</li> <li>• 38 North Burnett-based businesses have registered their interest to supply to QCLNG.</li> <li>• 7 North Burnett-based businesses registered on ICN Gateway on QCLNG pages.</li> </ul>

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	<ul style="list-style-type: none"><li>• QGC has directly spent \$403,636 in the Banana Shire Council area in the six months to October 2011 including social investments, sponsorships and donations.</li><li>• Banana-based businesses have won \$601,964 worth of contracts to supply goods and services to QCLNG, such as timber, hardware, truck hire, accommodation, tyres, mechanical repairs and pre-cast concrete, mustering, raking and slashing services.</li><li>• QGC and MCJV sponsored and attended the Banana Shire Industry Summit in October 2011.</li><li>• 39 Banana-based businesses have registered their interest to supply to QCLNG.</li><li>• 6 Banana-based businesses registered in ICN Gateway QCLNG pages.</li></ul> <p>JD supplied the following further information relating to local content:</p> <ul style="list-style-type: none"><li>• Supplier events had been hosted in Gladstone, and Chinchilla.</li><li>• DEEDI establishing education and support for business assistance.</li><li>• QGC has allocated \$1m to expand it's QGC Momentum Business Program 2011. Expressions of Interest expected to be called early 2012. JD encouraged businesses to get involved and find out more information.</li><li>• Requested members to work with QGC to link with businesses and organisations who need assistance to get involved with the QCLNG project. He said he wanted to assist the businesses to identify opportunities to be involved the project increases pace and was available to attend meetings.</li><li>• Suggested local smaller businesses may look at opportunities to partner with other businesses across the state to identify ways to improve their capacity to tender for works on the project footprint i.e. outside of the pipeline construction for example Chinchilla or Curtis Island.</li></ul>

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	<p>A committee member advised catering is not part of ECS contract and requested clarification to ensure consist accurate information to local businesses.</p> <p>ACTION: JD to confirm local content obligations within ESC contracts</p>
<p><b>g. General Update</b></p>	<p><b>CK provided a construction update key points included QCLNG Upstream</b></p> <ul style="list-style-type: none"> <li>• Bulk earthworks commenced for Field Compression Stations (FCS) and Central Processing Plants (CPP) on QGC land.</li> <li>• Commenced construction of the new Argyle FCS.</li> <li>• Commenced civil works on Bellevue FCS.</li> <li>• Completed civil works at Orana pond and installation of the liner.</li> <li>• Installed more than 340 kilometres of gas and water gathering.</li> </ul> <p><b>Pipeline</b></p> <ul style="list-style-type: none"> <li>• All pipe in country.</li> <li>• Rail hauls of pipe from Brisbane to Miles complete.</li> <li>• Road hauls of pipe from Biloela to Camp 3 complete.</li> <li>• Road hauls of pipe from Biloela to Camp 4 progressing.</li> <li>• All pipe hauling trucks equipped with IVMS.</li> </ul> <p><b>Gas Collection Header</b></p> <ul style="list-style-type: none"> <li>○ <b>At end November 2011:</b></li> <li>○ ~ 91% clear and grade complete.</li> <li>○ ~ 65% stringing complete.</li> <li>○ ~ 45% welding complete pending acceptance by QGC.</li> </ul> <p><b>QCLNG Midstream</b></p> <ul style="list-style-type: none"> <li>• Auckland Point: passenger ferry terminal completed and operational.</li> <li>• Construction dock: construction completed.</li> <li>• Commenced structural concrete production from concrete batch plant on Curtis Island.</li> <li>• 33 beds occupied currently in 96 bed capacity pioneer camp.</li> <li>• Structural steel assembly commenced in Thailand fabrication yard.</li> </ul>
<p><b>h. SIMP</b></p>	<p>QGC has committed to report to the QGC Regional Community Committees on the following areas, on a biannual basis:</p>

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	<ul style="list-style-type: none"> <li>• Integrated Housing Strategy</li> <li>• Local Employment Plan and local Industry Participation</li> <li>• Community engagement and stakeholder management strategy</li> <li>• Issues management and grievance management</li> </ul> <p>The second biannual report was distributed to members.</p> <p>Key discussion points included -</p> <ul style="list-style-type: none"> <li>• <b>Housing</b> <ul style="list-style-type: none"> <li>• A member stated the initial SIMP had no mention of housing impacts and believes this is flawed as individual project effects rather than cumulative impacts which were resulting in an overflow of housing from Gladstone to Biloela.</li> </ul> </li> </ul> <p><b>Indigenous</b></p> <ul style="list-style-type: none"> <li>• Eidsvold State School has high percentage of indigenous students and there was a potential scope to engage trade apprenticeships/traineeships and an opportunity for this to be investigated further.</li> <li>• Outlined the Monto State School BEACON project which is a school based apprenticeship. Perhaps there is an opportunity for training school based apprentices in CSG projects.</li> <li>• Asked for this to be considered.</li> <li>• Opportunity to partnership with GAGAL for future benefits and asked for QGC to investigate potential Sustainable Communities Funding for the Year 4 Project.</li> </ul> <p>ACTION: QGC to provide contact details to lead action officer in both areas for further investigation and consideration to determine if curriculum fits pathways intro workforce and potential presentation/education at Monto and Eidsvold State Schools.</p> <ul style="list-style-type: none"> <li>• <b>Disability Program</b> <ul style="list-style-type: none"> <li>• Member also asked if QGC has disability program.</li> </ul> </li> </ul> <p>ACTION: QGC to investigate.</p>



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## 3. General business

- A request to receive information on issues being discussed at other RCCC meetings. DFP advised minutes on website. Agreed summary would be appreciated at next meeting.
- A community member tendered resignation to be followed through chair and possible Education/Training replacement was suggested.
- Agenda items for the next meeting were sought. Members agreed presentation on Deep Gas Drilling in Taroom area.
- The following meeting dates for 2012 were agreed
  - Thursday 1 March 1.30pm Monto
  - Thursday 7 June 1.30pm Biloela
  - Thursday 6 September 1.30pm Monto
  - Thursday 6 December 1.30pm Biloela

## 4. Meeting Close

The meeting was closed by Jim Cavaye at 4.15pm.

The next QGC Pipeline Community Committee meeting was scheduled for 1.30pm on Thursday 1 March in Monto.

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## 5. Pipeline Community Committee Members

<b>Representative</b>	<b>Organisation</b>
<b>Neville Galloway</b>	AgForce
<b>Sally Moller</b>	Anglicare
<b>Cr Paul Francis</b>	North Burnett Regional Council
<b>Andrew Jackson</b>	North Burnett Regional Council
<b>Cr Warren Middleton</b>	Banana Shire Council
<b>Ray Geraghty</b>	Banana Shire Council
<b>Rosemary Munroe</b>	Banana Shire Support Centre
<b>Ros Lacey</b>	Biloela Campus of Central Queensland Institute of TAFE
<b>Dianne Morris</b>	Enterprise Biloela
<b>Melinda Priest</b>	Monto Community Development Council
<b>Glen Baker</b>	North Burnett Landcare Group
<b>Phillip Casey</b>	Thangool Inc
<b>Maree Johnson</b>	Thangool State School P&C
<b>Adam Clark</b>	Wildlife Preservation Society of Queensland

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## Action Items from the Pipeline Community Committee meeting – 15 December 2011

Discussion Item	Comment	Action	Who	When	Status	Proposed response
Flight information	Thangool/ Munduberra/Monto airports. Possibility for use of airports and times at Thangool to be supplied to school.	DFP to provide information when confirmed	DFP		Open	Information not available
Environmental Questions	DFP to organise an onsite meeting with Community member and QGC Environment officers.	Environment offsets Weed management Wolleebee Creek spur and branch line	DFP	January 2012	Open	Adam is meeting two QGC environment officers in Jan to for onsite meeting to discuss.
SIMP wording relating to Traffic Impacts	A committee member not satisfied that SIMP wording can not be changed to reflect community concerns regarding traffic seeking a request for further clarification.	CK to investigate	CK	March 2012	Open	
Railway bridge	Weight limited bridge previously but now coping with increased loads	DFP to seek a QR contact to clarify since it is their asset.	DFP	March 2012	Closed	QGC Logistics Coordinator - Pipelines has advised this would have been considered by QR in the assessment of rail. The total weight for the 4 pipes per wagon is well below the total carrying capacity of the wagons and by default well within the carrying capacity of the rail network. Contact detail for follow up with QR contact responsible for the Pipelines contract/operation has been provided to committee member.

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Deep Gas Drilling in Taroom	Infrastructure requirements and progress	QGC representative to discuss the exploration project at next meeting.	DFP	March 2012	Open	Kester Hubbard will present at March meeting.
Biloela Health Action Group	Ensuring health services are meeting needs of community	QGC and members to report back at next meeting.	All	March 2012	Open	
CSG Tourism/Promotion	Identify potential events for displays	Members to investigate events and QGC determine material/displays	All	March 2012	Open	QGC has a very good hands on kitchen chemistry Frac Fluid presentation to demonstrate the principles and reactions of chemicals in hydraulic fracturing ..
Pipe haulage from Biloela to Camp 4	Trucks not travelling 15 minute intervals	QGC to investigate and reinforce the trip frequency requirements.	DFP	March 2012	Closed	QGC contacted MCJV. Haulage completed on 3/1/12
RoW clearing	Strategies in place to reduce erosion and control measures during wet season	QGC to confirm strategy in place to ensure erosion controls in place for wet season.	CK	March 2012	Closed	Information emailed with minutes
Workers down time	Can workers residing at camp stay in area during days off	QGC to confirm policy	DFP	March 201	Closed	Construction Manager has advised although no specific policy the contract/employment conditions state days of work. The contractor organises the travel for employees. Does not happen but if it did then it would be at manager's discretion.
Local content	Confirm the contractual requirements of catering contractor ESC	JD to confirm local content obligations within ESC contracts	DFP	March 2012	Open	
Indigenous and School Education and Training	Potential future partnerships and engagement at local schools	QGC to provide contact details to lead action officer for further investigation and	QGC	March 2012	Open	Helen Williams North Burnett CLO will contact schools to discuss in more detail.

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opportunities		consideration and potential presentation/education at Monto and Eidsvold State Schools				
Disability Program	Does QGC have one in place	DFP to investigate	DFP	March 2012	Closed	We have a commitment to help vulnerable groups as part of the busyatwork training program which although is not a disability focussed program, it will look at helping some people with disabilities. Further information will be available at March meeting.