

Meeting Minutes



QGC Northern Gas Field Community Committee

Wednesday 28 July 2010

Murilla Community Centre, 73a Murilla Street, Miles

1. Opening

The third meeting of the QGC Northern Gas Field Community Committee was called to order at 2.30pm on Wednesday 28 July 2010 at the Murilla Community Centre, facilitated by Mr Jim Cavaye, Independent Facilitator.

2. Attendees

The following people attended the QGC Northern Gas Field Community Committee meeting:

QGC Northern Gas Field Community Committee Members	QGC Representatives
<ul style="list-style-type: none">• Bill Blakely (proxy for Cecilia Donohoe), Wandoan Liaison Group• Helen Devlin, Wandoan Chamber of Commerce• Lavinia Tyrrell, Western Downs Regional Council• Rachel Kerwick, Miles Chamber of Commerce• Joe Abbott, Murilla Landcare• Nancy Davies, Wandoan SS P&C• Sharn Pogan, Miles SHS P&C• Cecily Brockhurst, Murilla Community Centre	<ul style="list-style-type: none">• Steve Carter, General Manager Field Operations• Tracey Lenz, Manager, Stakeholder Relations• Tony Heidrich, Social Performance Manager, Gas Fields• Dee Elliott, Social Performance Consultant• Claire Chambers, CSRSM Research Assistant• Meredith Connor, CSRSM Secondee
Independent Facilitator	
<ul style="list-style-type: none">• Jim Cavaye, Cavaye Community Development	

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3. Meeting agenda

The following items of business were discussed as per the meeting agenda:

Agenda item	Details
a. Introductions and meeting overview	<p>Jim Cavaye led roundtable introductions of community committee members and QGC representatives.</p> <p>Jim Cavaye introduced representatives from the Centre for Social Responsibility in Mining (CSRSM) and explained that the CSRSM would be conducting Social Indicator Monitoring sessions as part of QGC's Sustainable Development Indicators project.</p> <p>Jim Cavaye gave a broad overview of the meeting format.</p>
b. Safety moment	<p>Tracey Lenz provided a safety moment which emphasised the importance of detaching electrical kitchen items from the mains before rinsing.</p>
c. Logistics	<p>Jim Cavaye reminded the Committee that:</p> <ul style="list-style-type: none"> • It is a member's responsibility to contact their proxies if they are unable to attend a meeting • Members can request that particular meeting items remain confidential through the Independent Facilitator • If members require reimbursement for travel expenses they need to contact Meredith Connor <p>Jim Cavaye led a discussion regarding action items from the last meeting. Key points were:</p> <ul style="list-style-type: none"> • The minutes and printed material associated with the Community Committees would include members' name and organisation only • Cecily Brockhurst was approached and had accepted the position of Regional representative for the Northern Committee • As resolved at the June 4 Committee meeting additional Community Committee representation would be discussed at the July 28 meeting. • The Committee then discussed the possibility of seeking representation from the health sector or landholders. Tracey Lenz reminded the Committee that self-selection is the favoured approach when seeking Committee representatives. <p>Action: QGC to follow up representative from health/emergency services (Tracey Lenz).</p>

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<p>d. Field Trip</p>	<p>Jim Cavaye advised the Committee that QGC was looking to organise a day field trip for the Gas Field and Regional Committees in mid-October to observe QGC operations first-hand at Windibri. Technical experts from QGC's water and/or land access teams would be present to answer members' questions.</p> <p>Committee members agreed that the field trip was a good idea and asked to view water treatment areas, rehabilitation areas plus the reverse osmosis plant at Condamine.</p> <p>Action: QGC to advise committee of field trip date (Meredith Connor).</p>
<p>e. Terms of Reference</p>	<p>Amendments to The Terms of Reference (ToRs) were discussed. The finalised ToRs were provided.</p> <p>A Committee member requested clarification that if a Committee representative loses their organisational position they were still able to retain their place on the Community Committee.</p> <p>QGC reconfirmed that representation is based on approaching community groups who provide a representative to sit on the committee. The committee representative is chosen by the community group, not QGC.</p>
<p>f. Adoption of Minutes</p>	<p>Jim Cavaye asked the Committee to formally consider the June 4 minutes and asked for suggested changes.</p> <p>The June 4 Northern Gas Field Community Committee minutes were adopted by the Committee.</p>
<p>g. Community Feedback</p>	<p>Jim Cavaye invited the Committee members to share feedback from their networks. Issues raised by community members included:</p> <ul style="list-style-type: none"> • Feedback from community that workers and their families are relocating to the Western Downs with the expectation that project employment is readily available. • Community has concerns that coal-seam gas drilling could cause the in-migration of water between water tables. A general discussion about groundwater impacts was completed. It was decided that it would be best to explore this issue further as a part of the field trip or a separate meeting. • There is some concern that sponsorship by gas

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	<p>companies will lead to particular towns in the Western Downs becoming associated with a particular gas company. QGC representatives explained that QGC's sponsorships and donations process is based on a selection criteria and is not town specific.</p> <ul style="list-style-type: none"> • Community perceives that underground coal gasification and coal seam gas operations use the same procedures to extract gas. A discussion about the different processes was completed. Members felt that this information should be communicated broadly to the community as there was some confusion. • A member suggested that more information on the project schedule was required so that businesses can make informed decisions. <p>Action: The Community Committee requested scheduling a meeting in Chinchilla to all Community Committees to attend to discuss water issues (Tracey Lenz).</p>
<p>h. QGC Overview</p>	<p>Steve Carter provided an overview of current QGC activities. Key points discussed were:</p> <ul style="list-style-type: none"> • Foundations for a reverse osmosis plant on QGC land at Windibri had commenced. Water from the reverse osmosis plant to will be used to supply the Condamine power station. • A second reverse osmosis plant is planned for Kenya and will replace evaporation ponds. • Condamine Power Station now fully owned by QGC • Decentralisation of QGC's Western Downs operations over the next two years; recruitment to expand post Final Investment Decision later in 2010. • Centralised administration office in Chinchilla is being established. <p>The Community Committee requested access to the recruitment ads.</p> <p>Action: QGC to follow up access to recruitment ads (Tony Heidrich).</p>
<p>i. Coordinator-General's Report</p>	<p>Dee Elliott advised the Committee that the Coordinator-General (CG) gave conditional approval to the QCLNG project on June 25. Key points:</p> <ul style="list-style-type: none"> • The Report included a set of social and environmental under which the project may proceed • Production licences, safety approvals and other

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	<p>environmental permits will be required</p> <ul style="list-style-type: none"> • QGC will make its Final Investment Decision later in the year after receiving Queensland and Commonwealth Government approval <p>Dee Elliott led discussion regarding the CG conditions. Key points were:</p> <ol style="list-style-type: none"> 1. Traffic <ul style="list-style-type: none"> • QGC has to develop a number of plans such as: Surat Logistic Plan • Road Use Management Plan (RUMP) • Road Safety Management Plan <p>Road use plans will assist QGC's role with the maintenance, upgrading and rehabilitation of roads in partnership with the Western Downs Council.</p> <ol style="list-style-type: none"> 2. Social <p>QGC's Social Impact Management Plan (SIMP) was submitted to Government as part of the EIS and incorporated 8 action plans.</p> <p>SIMP conditions required by the CG include:</p> <ul style="list-style-type: none"> • Community engagement strategy <ul style="list-style-type: none"> - Regional Community Consultative Committees (RCCC) – i.e. QGC's Community Committees - Establishment of shopfronts with community liaison officers - Industry Leadership Group to address cumulative impacts • Grievance processes • Regular monitoring and reporting processes to be established 3. Housing <p>The CG's housing conditions include further development of QGC's Integrated Housing Strategy (IHS).</p> <p>The IHS will provide project workforce accommodation and investment in affordable and community housing solutions.</p> <p>QGC is required to mitigate its impact on accommodation for low income households by:</p> <ul style="list-style-type: none"> • Allocating resources for the provision of affordable and community housing • QGC should provide resources for affordable and community housing allocation at the rate of 1 unit of

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	<p>accommodation for every 8 workers settling in Western Downs region</p> <ul style="list-style-type: none"> • QGC to consult with Department of Communities, the Urban Land Development Authority and social housing providers to develop appropriate housing social mix • Project proponents to take a 'portfolio approach' by direct and indirect investment in the housing market and ensuring diversity in housing stock <p>4. Construction Camps:</p> <p>The location, numbers and size of construction camps is still being determined and will be negotiated with the Western Downs Regional Council.</p>
<p>4. Social Indicator Monitoring (CSRM)</p>	<p>Jim Cavaye introduced Claire Chambers from the Centre for Social Responsibility in Mining which has a partnership agreement with QGC.</p> <p>Dee Elliot and Claire Chambers explained to the Committee that QGC has been working with the CSRM to develop a monitoring approach that focused on input from local communities.</p> <p>The underlying objective of this approach is to understand impacts (positive and negative) of change introduced by the QCLNG project and use the knowledge to refine both social and environmental mitigations and investments.</p> <p>The Social Impact Management Plan submitted to the State government includes a monitoring plan.</p> <p>The monitoring plan must include some specific performance indicators (e.g. community health initiatives, Queensland Police partnerships). The monitoring plan must be externally audited every five years.</p> <p>Levels of monitoring include:</p> <ul style="list-style-type: none"> • Level 1 – the delivery of the SIMP conditions • Level 2 – to ascertain the direct effectiveness of the SIMP commitments • Level 3 – to determine the impacts on the underlying community asset base (i.e. impacts/benefits to the regional community) <p>QGC is committed to fulfilling the first two levels. QGC and CSRM are developing a monitoring framework based on the five capitals (human, natural, financial, physical, social,</p>

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	<p>natural) framework for the third level.</p> <p>The Committee's role will be to provide input through a workshop process, a review of outcome, and ongoing review of the monitoring process.</p> <p>Where possible, CSRM will use existing information sources such as regular reports within their community in their monitoring. The Committee was asked to provide any relevant data.</p> <p>Committee members were given a questionnaire prepared by CSRM to assist in developing a set of social indicators. Claire Chambers clarified that the questionnaire is an information gathering exercise and that community members can contribute.</p> <p>Challenges anticipated with the monitoring framework:</p> <ul style="list-style-type: none">• Maintaining a focus on areas that QGC influence• Isolating QGC's impacts from the influences of other proponents

5. General business

Agenda items for the next meeting were sought. These were:

Community expressed their interest in receiving more technical information regarding water issues and the QCLNG project.

6. Meeting Close

The meeting was closed by Jim Cavaye at 5.00pm.

The next QGC Northern Gas Field Community Committee meeting will be at 2.30pm sharp on Wednesday 15 September July 2010 from 2.30pm to 5.00pm at the Wandoan Customer Community Centre, 6 Henderson Road, Wandoan.

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7. Northern Gas Field Community Committee Members

Representative	Organisation
Helen Devlin	Wandoan Chamber of Commerce
Cecilia Donohoe	Wandoan Liaison Group
Joe Abbott	Murilla Landcare
Rachel Kerwick	Miles Chamber of Commerce
Cecily Broadhurst	Murilla Community Centre
Lavinia Tyrrell	Western Downs Regional Council
Nancy Davies	Wandoan SS P&C
Sharn Pogan	President Miles SHS P&C