

Meeting Minutes



QGC Northern Gas Field Community Committee
Wednesday 25 May 2011
Murilla Community Centre, 73a Murilla Street, Miles

1. Opening

The seventh meeting of the QGC Northern Gas Field Community Committee was called to order at 2.00pm on Wednesday 25 May 2011 at the Murilla Community Centre, facilitated by Mr Jim Cavaye, Independent Facilitator.

2. Attendees

The following people attended the QGC Northern Gas Field Community Committee meeting:

QGC Northern Gas Field Community Committee Members	QGC Representatives
<ul style="list-style-type: none">• Helen Devlin, Wandoan Chamber of Commerce• Cecilia Donohoe, Wandoan Liaison Group• Nancy Davies, Wandoan SS• Joe Abbott, Murilla Landcare• Lavinia Tyrell, Western Downs Regional Council• Rachel Kerwick, Miles Chamber of Commerce• Cecily Brockhurst, Murilla Community Centre	<ul style="list-style-type: none">• Angus Hetherington, Manager Condamine Power Station• Tony Heidrich, Gas Fields Social Performance Manager• Zoe Carroll, Social Performance Technical Coordinator• Helen Williams, Pipeline Community Liaison Officer• Robin Evans, Centre for Socially Responsible Mining, University of Queensland
Apologies	Independent Facilitator
<ul style="list-style-type: none">• Sharn Pogan, Miles SHS P&C	<ul style="list-style-type: none">• Jim Cavaye, Cavaye Community Development

Meeting Minutes



3. Meeting agenda

The following items of business were discussed as per the meeting agenda:

Agenda item	Details
a. Introductions and meeting overview	<p>Jim Cavaye led roundtable introductions of Community Committee members and QGC representatives.</p> <p>Jim Cavaye gave a broad overview of the meeting format.</p>
b. Safety moment	<p>Jim Cavaye invited Committee members to share a safety moment. Angus Hetherington raised the issue of workplace health and safety, in particular, guiding young employees in safe behaviours.</p>
c. Actions from previous meeting	<p>Jim Cavaye reviewed the actions from the previous meeting.</p> <p>Railway crossing Concerns over the safety of the railway crossing near Condamine Power Station had been raised in a previous meeting. Zoe Carroll reported that the number of trains has increased due to transportation of QGC pipe. Some vegetation has been cleared to make it easier to see the stop sign. QGC is monitoring the situation and an update will be provided at the next meeting.</p> <p>Action: provide update on railway crossing signage (Zoe Carroll).</p> <p>Health representation QGC has approached the Director of Nursing at Miles Hospital. An update will be provided at the next meeting.</p> <p>The Committee asked that the Director of Nursing at Wandoan be approached as a proxy.</p> <p>Action: provide update on health representation and proxy (Zoe Carroll).</p> <p>Integrated housing strategy A presentation on the Integrated Housing Strategy had been prepared for today's meeting in response to the Committees request.</p>
d. Adoption of minutes	<p>Jim Cavaye asked the Committee to formally consider the 24 February 2011 minutes and asked for suggested changes.</p> <p>The 24 February Northern Gas Field Community Committee minutes were adopted by the Committee.</p>

Meeting Minutes



Agenda item	Details
<p>e. Regional Committee representation</p>	<p>A Committee member provided a summary of the Regional Committee meeting held on 12 May 2011.</p>
<p>f. Community feedback</p>	<p>Jim Cavaye invited Committee members to share feedback from their networks. Issues raised by Committee members included the following:</p> <p>Queensland health A Committee member passed on the contact details of a member of Queensland Health who had expressed an interest in meeting QGC to discuss Coal Seam Gas water.</p> <p>Action: contact representative of Queensland Health (Zoe Carroll).</p> <p>Overlapping tenure A Committee member raised the issue of overlapping tenure. Multiple companies are approaching some property owners – particularly in the Northern field where there is coal development – for access to their properties. For older people, in particular, this is overwhelming. A Committee member directed the Committee to property planning support available through AgForce.</p> <p>Jim Caveye asked the Committee for their advice to the company in relation to overlapping tenure. The Committee recommended QGC act in a way that is considerate, fair, reasonable and open. A Committee member also suggested QGC review the cap on reimbursing legal fees it currently has in place.</p> <p>Land access A Committee member suggested QGC implement a set of standard payments for compensation with different tiers based on land value and cumulative impact. The process of negotiation can be time consuming and takes away from productive and paid work.</p> <p>Road impacts A number of issues were raised by Committee members in relation to roads.</p> <ul style="list-style-type: none"> • A recent truck slide had occurred on a gravel road following rain. QGC was urged to instruct drivers not to travel on gravel roads in wet conditions. • Damage was caused to a windscreen by gravel picked up by another car. While not QGC-specific, the company was asked to impress on employees and

Agenda item	Details
	<p>contractors that they should drive slowly on gravel roads.</p> <ul style="list-style-type: none"> • QGC was asked to support approaches to State government to repair Jackson Road. <p>Angus Hetherington commented that QGC takes driving safety very seriously. In order to drive a QGC vehicle, employees must undertake driver training. QGC vehicles are outfitted with a tracking system that monitors speed. If community members have any concerns they are encouraged to report them via QGC’s community hotline. All complaints received through the hotline are investigated.</p> <p>A Committee member suggested QGC publicise the use of the community hotline for this purpose.</p> <p>Camps The Committee discussed the economic benefits of the camp and asked if the company could enhance business opportunities for the community.</p> <p>Action: report back on economic opportunities of the camps (Zoe Carroll).</p>
<p>g. QGC and QCLNG update</p>	<p>Angus Hetherington provided an update on Condamine Power Station and the QCLNG project. Key points were:</p> <p>Condamine Power Station On the 10th May, CPS staff completed a two-week outage, which allowed major servicing and maintenance to take place safely.</p> <p>CPS contractors have trimmed trees along the high voltage easement as a safety measure.</p> <p>Social investment Recent highlights of QGC’s investments in the Gasfields include:</p> <ul style="list-style-type: none"> • A \$100,000 donation to the University of Queensland Nurses Bursary to support nurses doing their placements in the Surat Basin. QGC hopes that this will encourage nurses to settle in the area. • CPS recently sent our chemist, together with other QGC professionals, to talk at the 4Girls2 Forum. The Forum is an initiative to encourage girls in the Surat Basin to consider a career in the coal seam gas industry. Women from the sector shared their career

Agenda item	Details
	<p>stories with 150+ girls and helped with practical CSG-related experiments.</p> <ul style="list-style-type: none"> • Drama at the Gasfields attracted its largest audience yet with an estimated 3000 people attending the event in Chinchilla. • Support for the Blue Light Committee, Miles Fire and Rescue and Miles Devils, among others. <p>Internship program QGC has a summer internship program. It is an excellent – and paid – opportunity to get a start in this industry. The Committee was encouraged to pass information about the program on to their networks. QGC was asked to provide the information for the Murilla Community Centre newsletter.</p> <p>Action: provide the Murilla Community Centre with information on the internship program (Zoe Carroll).</p> <p>A Committee member asked QGC to promote the ‘good news stories’ more.</p>
<p>h. SIMP reporting</p>	<p>Zoe Carroll updated the Committee on QGC’s Social Impact Management Plan (SIMP) reporting. Key points were:</p> <ul style="list-style-type: none"> • The SIMP sets out QGC’s commitments to mitigate the project’s social and cultural heritage impacts and how the project will enhance benefits to communities. • The SIMP was developed following a comprehensive assessment of QCLNG’s potential impacts in consultation with members of the community and government. • Monitoring and reporting is a key aspect of the SIMP, ensuring both that we fulfil our commitments and our investments are effective. • A key audience for reporting is QGC’s Community Committees. QGC has committed to report to the Committees on the following six areas on a six monthly basis: integrated housing strategy; local employment plan; local industry participation; community engagement and stakeholder management strategy; issues management; and grievance management. <p>QGC’s first SIMP report to the Committee had been circulated in advance of the meeting. This report had also been shared with the Regional Community Committee two weeks earlier. The RCCC provided the following feedback:</p>

Meeting Minutes



Agenda item	Details
	<ul style="list-style-type: none"> • The Committee asked for the report to be tied back to the specific commitments in the SIMP and impacts being mitigated. • The Committee asked for progress against commitments to be clearly outlined. A table format was suggested. • A Committee member suggested the presentation-style report complement a more detailed report. • The Committee asked for the report to be shared two weeks ahead of a Committee meeting. • The Committee requested that questions, clarifications and key areas of interest in the SIMP report be discussed at six-monthly meetings. It was discussed that this may require a longer meeting so as not to rush other topics on the agenda. • It was agreed that Zoe Carroll would collate questions from Committee members ahead of the meeting to structure the presentation. <p>The Northern Community Committee supported the feedback of the RCCC.</p> <p>In addition, the Committee strongly supported QGC providing easily accessible information on the project construction, in particular, stage of pipeline completion, information on employment and traffic impacts (both route and number of vehicles). A map of the pipeline status was suggested as a clear visual representation of much of the information requested. It was suggested that this information be placed in key centres, such as the Murilla Community Centre, Chambers of Commerce and tourist centres.</p> <p>A Committee member reported that the Murilla Community Centre has daily visitors requesting information on the pipeline.</p> <p>Action: provide information to the key centres as a matter of priority (Zoe Carroll).</p> <p>Tony Heidrich informed the Committee that notifications of construction, including traffic impacts, are being placed in the newspapers.</p>
<p>i. Integrated Housing Strategy</p>	<p>Tony Heidrich presented to the Committee on QGC’s Integrated Housing Strategy (IHS). Key points were:</p> <ul style="list-style-type: none"> • QGC’s is conditioned by the Coordinator General to

Agenda item	Details
	<p>develop and implement an IHS.</p> <ul style="list-style-type: none"> • In addition, QGC has a number of objectives for the IHS. Specifically attracting and retaining employees and avoiding the creation or exacerbation of social disadvantage through effects on housing availability. • QGC commissioned and relied upon four independent reports in the drafting of the IHS. <p>Workforce housing</p> <ul style="list-style-type: none"> • Direct impacts from the ~2000 person construction workforce will be managed through the use of camps. This will minimise the impact in towns associated with a large, predominately male workforce and circumvent the need for to construct extensive housing that would result in an oversupply. • In response to the feedback of stakeholders, QGC has utilised existing camps in Chinchilla and Dalby, to ensure these towns can maximise economic benefits associated with the presence of the construction workforce. • QGC’s Gasfields operations workforce is expected to reach 500 people by 2012 and plateau for the life of the project. 260 of these will be maintenance workers (electricians, caterers etc) and 240 will be administrative workers (managers and so on). QGC expects to recruit 75% of these positions locally (defined as being from the Western Downs). • Non-local maintenance workers will be housed in camps. Non-local administration workers, expected to be 60 people and their families, are expected to settle in the area. • QGC will rent, purchase or construct ten transitional houses for operational staff moving to the area. • QGC will facilitate the build or purchase of a further 46 houses in the Western Downs to manage the impacts of these 60 additional families settling in the area. • Houses will be distributed across Chinchilla, Dalby, Miles and Tara and depend on several factors, including distance from work and the preferences of staff. Whether QGC constructs houses or purchases will depend on the availability of housing stock. • QGC will monitor house and rental prices and our housing needs. The strategy will be reviewed on a six-monthly basis. <p>Affordable and social housing</p> <ul style="list-style-type: none"> • QGC is conditioned to supply one unit of affordable

Meeting Minutes



Agenda item	Details
	<p>housing for every eight imported (operations) workers.</p> <ul style="list-style-type: none"> • QGC has committed \$3 million for social housing. • QGC is in an advanced stage of discussion with Council on affordable and social housing. Options include a Council housing unit or partnering with another organisation such as a housing company. <p>A Committee member asked whom they should contact to sell land for development. Another Committee member asked about QGC support for an existing social housing organisation.</p> <p>Action: Zoe Carroll to put interested Committee members in contact with QGC’s Housing Manager.</p> <p>A Committee member commented that development in Wandoan is restricted due to it being Crown land under native title. QGC was asked to support efforts by Council to release this land.</p>
<p>j. Sustainability indicators</p>	<p>Robin Evans from the Centre for Socially Responsible Mining provided an update on QGC’s sustainability indicators. Key points were:</p> <ul style="list-style-type: none"> • In 2010 CSRSM commenced a project as part of their research partnership with QGC, focussed on the development of a set of sustainability indicators for the regions where the QCLNG project was being developed. • Initial work focussed on using input from a literature review and feedback from the community committees to identify key thematic areas. • Since then, a series of potential indicators have been developed and evaluated with respect to data availability. • A key issue raised in this process was the great difficulty in separating QGC outcomes from impacts associated with government, other CSG proponents, industry, and broader socio-economic changes. • As a result, CSRSM has been asked to develop two sets of indicators. The first, a tightly QGC-specific set measuring QGC’s outputs and outcomes. The second set of indicators will measure regional sustainability changes that may be influenced by a number of factors. • The indicators will be reported annually in a report for the Coordinator General and be publically reported in

Meeting Minutes



Agenda item	Details
	<p>QGC's Annual Report.</p> <p>Jim Cavaye invited the Committee to provide feedback on the draft indicators. The Committee made the following suggestions:</p> <ul style="list-style-type: none"> • A demographic measure should be included to capture, in particular, single men versus families. A concern held by the community is that families will leave due to an increased cost of living. Losing families will have a knock on effect on services if numbers fall below the threshold required to maintain government support. One suggested indicator was school enrolment. • Membership of community groups and sporting clubs was suggested as an indicator of social capital. • The Committee strongly supported a measurement of affordability, for example, housing and rental prices. • A measurement of diversity and integration was requested. <p>Robin Evans thanked the Committee for their feedback and encouraged the Committee to review the draft indicators in full. Comments can be sent directly to Robin by email.</p>
<p>k. Items for next agenda</p>	<p>Jim Cavaye invited the Committee to propose agenda items for the next meeting.</p> <p>The Committee requested QGC's Housing Manager present.</p> <p>Action: invite QGC Housing Manager.</p>

Meeting Minutes



4. General business

The Committee was reminded to RSVP to the Water Workshop arranged for QGC's Gas Fields Community Committees. This is an invitation only event.

5. Meeting Close

The meeting was closed by Jim Cavaye at 4.30pm.

The next QGC Northern Gas Field Community Committee meeting will be on Wednesday 24 August 2011 from 2.30pm to 5.00pm at the Wandoan Customer Service Centre.

6. Northern Gas Field Community Committee Members

Representative	Organisation
Helen Devlin	Wandoan Chamber of Commerce
Cecilia Donohoe	Wandoan Liaison Group
Joe Abbott	Murilla Landcare
Rachel Kerwick	Miles Chamber of Commerce
Cecily Brockhurst	Murilla Community Centre
Lavinia Tyrell	Western Downs Regional Council
Nancy Davies	Wandoan SS P&C
Sharn Pogan	Miles SHS P&C