

Meeting Minutes



QGC Northern Gas Field Community Committee
Wednesday 8 December 2010
Murilla Community Centre – 73a Murilla Street, Miles

1. Opening

The fifth meeting of the QGC Northern Gas Field Community Committee was called to order at 2.30pm on Wednesday 8 December, 2010 at the Murilla Community Centre, Miles by Mr Jim Cavaye, Independent Facilitator.

2. Attendees

The following people attended the QGC Northern Gas Field Community Committee Meeting:

QGC Northern Gas Field Community Committee Members	QGC Representatives
<ul style="list-style-type: none">• Helen Devlin, Wandoan Chamber of Commerce• Lavinia Tyrell, Western Downs Regional Council• Rachel Kerwick, Miles Chamber of Commerce• Cecily Brockhurst, Murilla Community Centre• Sharn Pogan, Miles SHS P&C• Cecilia Donohoe, Wandoan Liaison• Joe Abbott, Murilla Landcare Group	<ul style="list-style-type: none">• Bruce Coats, General Manager Field Operations• Tony Heidrich, Social Performance Manager - Gas Fields• Angus Hetherington, Manager Condamine Power Station• Beth Cooney, Community Investment Manager• Meredith Connor, CSRSM Secondee
Apologies	Independent Facilitator
<ul style="list-style-type: none">• Nancy Davies, Wandoan SS P&C	<ul style="list-style-type: none">• Jim Cavaye, Cavaye Community Development

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3. Meeting agenda

The following items of business were discussed as per the meeting agenda:

Agenda item	Details
a. Introductions and meeting overview	<p>Jim Cavaye led roundtable introductions of Community Committee members and QGC representatives.</p> <p>Apologies were accepted for Nancy Davies from the Wandoan SS P&C.</p> <p>Jim Cavaye gave a broad overview of the meeting format.</p>
b. Safety moment	<p>Jim Cavaye invited meeting attendees to provide a safety moment.</p> <p>Bruce Coats provided a safety moment about the risks associated with drivers failing to observe stop signs at unguarded rail crossings.</p> <p>Rail Services and Crossings: A Committee member asked for information about QCLNG rail movements.</p> <p>Bruce Coats advised that:</p> <ul style="list-style-type: none">• There will be 2 trains a day (four crossings)• Trains will be unloading at the lay down area in Miles• Between Chinchilla and Miles there are 3-4 unguarded intersections <p>The Committee discussed who was responsible for the rail crossings.</p> <p>Action: QGC to follow up on signage and a safety review of rail crossings (Bruce Coats).</p>
c. Follow up from last meeting	<p>Jim Cavaye led a discussion regarding action items from the last meeting. Key points were:</p> <p>1. CSRM Social Monitoring: Jim Cavaye advised the Committee that:</p> <ul style="list-style-type: none">• The Centre for Social Responsibility in Mining had completed their initial social indicator monitoring consultations with the QGC Community Committees• Further social indicator monitoring consultation between the Community Committees would be initiated directly between the CSRM and the Community

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	<p>Committees</p> <ul style="list-style-type: none"> • Committee members can make direct contact through Dee Elliott at QGC about social indicator monitoring consultations if required <p>2. Committee Health/Emergency Services Representation: Jim Cavaye advised that QGC was in the process of identifying potential Health and Emergency Services organisations for health sector representation on the Community Committee.</p> <p>Action: Potential Health and Emergency Services organisations will be contacted prior to the next Northern Gas Field Community Committee meeting (Tracey Lenz).</p> <p>3. QGC Recruitment Advertisements: Jim Cavaye advised the Committee that QGC had emailed Committee members the link to QGC’s career’s website for access to QGC recruitment advertisements.</p> <p>The Committee discussed difficulty in navigating QGC’s recruitment site and suggested refining the filter so community members could search for jobs in their local area.</p> <p>Action: Feedback to be passed onto HR (Meredith Connor).</p>
<p>d. Regional Representative Feedback</p>	<p>Regional Community Committee Representative Cecily Brockhurst provided feedback to the Committee on the November 18 Regional Community Committee meeting.</p> <p>Key points were:</p> <ul style="list-style-type: none"> • The QCLNG project had received Final Investment Decision from BG Group • The Negotiation and Relations Manager, Scott Smith had provided a land access presentation and an in-depth discussion which had been very informative • Tracey Lenz had introduced the Committee to a new QGC community engagement and investment initiative, the QGC Sustainable Communities Fund
<p>e. Adoption of Minutes</p>	<p>Jim Cavaye asked the Committee to formally consider the September 15 minutes and asked for suggested changes.</p> <p>The September 15 Northern Gas Field Community Committee minutes were adopted by the Committee.</p>

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<p>f. QGC Update</p>	<p>Bruce Coats introduced himself to the Committee as QGC's General Manager for the gas fields.</p> <p>Bruce Coats provided a QGC update. Key points included:</p> <ul style="list-style-type: none"> • The next area of field development would be the Ruby Jo development block • Development of water management systems were on schedule • Land access has been a priority issue for QGC <p>Tony Heidrich reminded the Committee that they have access to him between meetings if required.</p>
<p>g. Community Feedback</p>	<p>Jim Cavaye invited the Committee members to share feedback from their networks as well as advise on how progress could be made on the issues discussed.</p> <p>Issues raised by community members included:</p> <p>Windibri Field Trip</p> <ul style="list-style-type: none"> • The Committee indicated that they had found the Windibri Field Trip to be well-organised and informative • Committee members said the water presentation was excellent • A Committee member said there was too much technical information <p>Water</p> <p>The Committee members had a general discussion about water issues. Key points included:</p> <ul style="list-style-type: none"> • There is ongoing community uncertainty about the impact of CSG production has on underground water tables • The Committee indicated they were happy with QGC's Reverse Osmosis plants • The Committee wanted more discussion on the technical aspects of water issues and what the make good provisions mean for producers <p>Bruce Coats advised that QGC water management program was solid and that regular contact with QGC's water team might help mitigate community concerns.</p> <p>Actions:</p> <p>Invite appropriate QGC technical water representatives to discuss water issues at the next Northern Community</p>

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	<p>Committee meeting (Meredith Connor).</p> <p>Tony Heidrich and Bruce Coats to meet independently with Cecilia Donohoe and Helen Devlin to discuss provision of water information to the Wandoan community and likewise Rachel Kerwick, Cecily Brockhurst, Joe Abbott and Sharn Pogan for the Miles community (Tony Heidrich).</p> <p>Cattle Production and Gas Companies</p> <p>Committee members discussed CSG activities and the potential interaction with cattle production. Questions asked included:</p> <ul style="list-style-type: none">• How many wells would be placed on each property?• Would cattle coming off the land with gas wells be tested? <p>Bruce Coats advised that:</p> <ul style="list-style-type: none">• QGC works on a 750m grid between wells• Cattle production is able to co-exist with gas companies• CSG is primarily methane which cannot contaminate pasture land• Gas in the gas fields has no odour, it is completely unprocessed <p>A Committee member noted that they have four wells on their property and still run cattle.</p> <p>A Committee member advised that the Queensland Government has stated that the beef producers do need not to declare that their cattle have co-existed with CSG extraction processes.</p> <p>Communication</p> <p>The Committee provided feedback about QGC communicating with the wider community. Key points included:</p> <ul style="list-style-type: none">• The need for QGC Land Access representatives to be respectful when negotiating land access with landholders• Primary producers felt they were not being spoken to in the best manner about compensation in the Wandoan area and this was leading to producers seeking legal advice• The community would like to know more about QGC's pipeline schedules

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Agenda item	Details
	<p data-bbox="496 360 866 392">Bruce Coats advised that:</p> <ul data-bbox="544 439 1369 506" style="list-style-type: none"><li data-bbox="544 439 1369 506">• Land access representatives are required to represent and exhibit QGC's corporate values <p data-bbox="496 548 627 580">Actions:</p> <p data-bbox="496 584 1326 689">QGC to provide a pipeline representative to speak to the Committee about pipeline timeframes and dates (Meredith Connor).</p> <p data-bbox="496 732 1378 799">QGC to look into providing the community with QCLNG project updates in local community newsletters (Tracey Lenz).</p> <p data-bbox="496 880 627 911">Housing</p> <p data-bbox="496 916 1198 947">Key points discussed by the Committee included:</p> <ul data-bbox="544 994 1358 1285" style="list-style-type: none"><li data-bbox="544 994 1358 1061">• Ongoing community concern about high rents associated with the influx of LNG project employees<li data-bbox="544 1066 1358 1171">• The group said workers were continuing to arrive with the expectation that LNG project employment and housing is readily available in local areas<li data-bbox="544 1176 1358 1285">• The Committee agreed that ensuring adequate affordable housing is provided was a key community priority <p data-bbox="496 1328 979 1359">Bruce Coats advised that QGC is:</p> <ul data-bbox="544 1406 1378 1621" style="list-style-type: none"><li data-bbox="544 1406 1378 1438">• Still developing its Integrated Housing Strategy<li data-bbox="544 1442 1378 1509">• Committed to reducing the amount of travel undertaken by the QCLNG workforce<li data-bbox="544 1514 1378 1581">• Building a workforce accommodation camp near Wandoan<li data-bbox="544 1585 1378 1621">• Planning to house 40 operational staff in Miles <p data-bbox="496 1664 887 1695">Tony Heidrich advised that:</p> <ul data-bbox="544 1742 1305 1809" style="list-style-type: none"><li data-bbox="544 1742 1305 1809">• The Coordinator-General has conditioned QGC to provide affordable housing <p data-bbox="496 1852 1337 1957">Action: QGC to keep the wider community informed about the Integrated Housing Strategy through community newsletters (Tracey Lenz).</p> <p data-bbox="496 2000 735 2031">Local Business</p> <p data-bbox="496 2036 1337 2103">The Committee discussed the non-payment of invoices by the major contractor associated with the construction of the</p>

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	<p>Condamine Power Station.</p> <p>QGC encouraged local business to contact the power station Manager, Angus Hetherington to discuss any matters of concern.</p> <p>Thanks A Committee member thanked QGC for their attendance and sponsorship of the Miles and Wandoan Business and Excellence Awards.</p>
<p>h. Sustainable Communities Fund</p>	<p>Beth Cooney, Community Investment Manager took the Committee through a presentation and discussion about QGC's Sustainable Communities Fund.</p> <p>Key points included:</p> <ul style="list-style-type: none"> • The SCP will encompass a range of QGC community activities including: <ul style="list-style-type: none"> – Sponsorships and donations – Sustainable Communities Fund – Community Committees – SIMP related activity – Social and community investment partnerships – Impact monitoring regime activity <p>The SCP will have three categories of investment or grants:</p> <ol style="list-style-type: none"> 1. Sponsorships and Donations 2. Sustainable Communities Fund 3. Social Investment and Impact Mitigation Projects, Initiatives and Partnerships <p>QGC's Sustainable Communities Fund (SCF) The SCF is a key element of QGC's Sustainable Communities Program and supports QGC's commitment to ensuring that communities benefit from QGC's presence on an enduring basis.</p> <ul style="list-style-type: none"> • The SCF will provide an opportunity for meaningful community input into project selection • Two funding rounds will be held each year with one-off grants of \$10,001 - \$50,000 • SCF rounds are February 1 – March 31 and August 1 - September 30 • The SCF will be supported by three Grants Assessment Panels established across the QCLNG project area • The Grants Assessment Panels will represent

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	<p>communities in the local government areas of the Western Downs, North Burnett/Banana Shire and Gladstone</p> <ul style="list-style-type: none">• The Grants Assessment Panels will have equal numbers of community and QGC members• Expression of Interest forms for the Grants Assessment Panels will be distributed to Community Committee representatives• Information sessions and grant writing workshops will be held in the first week of February 2011 <p>The Committee discussed QGC's Sustainable Communities Fund.</p> <p>Key points included:</p> <ul style="list-style-type: none">• Managing conflict of interest for Grants Assessment Panels members <p>Beth Cooney advised that:</p> <ul style="list-style-type: none">• QGC is looking to Grants Assessment Panel members having a broad range of community interests• Conflict of interest will extend to having a material interest and/or input into their decision-making processes of that community organisation• Key criteria for gaining funding is having broad and significant community support for the proposed project

4. General business

No general business was discussed.

Agenda items for the next meeting were sought. No agenda items were submitted.

5. Meeting Close

The meeting was closed by Jim Cavaye at 5.15pm.

The next QGC Northern Gas Field Community Committee meeting will be at 2.30pm sharp on Thursday, 24 February 2011 at the Wandoan Community Centre, 6 Henderson Street, Wandoan.

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Northern Gas Field Community Committee Members

Representative	Organisation
Helen Devlin	Wandoan Chamber of Commerce
Cecilia Donohoe	Wandoan Liaison Group
Joe Abbott	Murilla Landcare
Rachel Kerwick	Miles Chamber of Commerce
Cecily Brockhurst	Murilla Community Centre
Lavinia Tyrrell	Western Downs Regional Council
Nancy Davies	Wandoan SS P&C
Sharn Pogan	President Miles SHS P&C