

Meeting Minutes



QGC Northern Gas Field Community Committee

Tuesday 6 April 2010
Murilla Community Centre, Miles

1. Opening

The first meeting of the QGC Northern Gas Field Community Committee was called to order at 2.00pm on Tuesday 6 April 2010 at the Murilla Community Centre, facilitated by Mr Jim Cavaye, Independent Facilitator.

2. Attendees

The following people attended the QGC Northern Gas Field Community Committee meeting:

QGC Northern Gas Field Community Committee Members	QGC Representatives
<ul style="list-style-type: none">• Rachel Kerwick, Miles Chamber of Commerce• Cecilia Donohoe, Wandoan Liaison Group• Helen Devlin, Wandoan Chamber of Commerce• Lavinia Tyrrell, Western Downs Regional Council• Fiona Sinnamon, Wandoan P&C• Cecily Brockhurst, Murilla Community Centre Inc• Joe Abbott, Murilla Landcare	<ul style="list-style-type: none">• Steve Carter, General Manager Field Operations• Tracey Lenz, Manager – Stakeholder Relations• Tony Heidrich, Social Performance Manager, Gas Fields
Independent Facilitator	
<ul style="list-style-type: none">• Jim Cavaye, Cavaye Community Development	

3. Apologies

Nil

4. Minutes from the previous meeting

Nil

Meeting Minutes



5. Meeting agenda

The following items of business were discussed as per the meeting agenda:

Agenda item	Details
a. Introductions and meeting overview	<p>Jim Cavaye led roundtable introductions of community committee members, QGC representatives and guests.</p> <p>Jim Cavaye explained that he was the independent facilitator. His job was to ensure the meeting ran smoothly, to time and he would facilitate discussion.</p> <p>Jim Cavaye led a discussion to establish ground rules for the meeting. Ground rules were agreed by all attendees.</p>
b. Safety moment	<p>Tracey Lenz led the safety moment regarding highway driving and signage.</p> <p>Tracey Lenz and Steve Carter explained that Safety Moments were an integral part of QGC business and each meeting will commence with one. Steve Carter provided field examples.</p>
c. Role of Community Committee	<p>Jim Cavaye led discussion re; the role of the QGC Community Committees and reviewed the Terms of Reference. Clarifications regarding the Terms of Reference were provided.</p> <p>Membership selection was raised by a committee member as they felt there was not enough Miles and indigenous representation on the committee. Tracey Lenz provided an overview of the demographic and sectoral selection process, the approach to organisations and how they were chosen. Tracey Lenz explained that a couple of invitees had not come today and that they would be followed up before the next meeting.</p> <p>Discussion regarding membership to the committee occurred. The committee decided that the representation was adequate and that no further changes needed to be made.</p> <p>The committee discussed Condamine representation. Tracey Lenz explained that Condamine had representation on the Central Gas Field committee. Some members felt that they should have representation on the Northern Committee. Tracey Lenz explained that there would be some overlap between committees. The committee decided that they would like to be kept informed of the work of the other committees via meeting minutes.</p> <p>The issue of delegation of membership was raised by some members. They said that it may be difficult to attend all meetings and could they provide a delegate. Discussion regarding delegation options occurred. Jim Cavaye said that the issues had been raised by other committee so far. The committee decided they would like to be able to have a back up delegate should they</p>

Meeting Minutes



	<p>be unable to attend the meetings. QGC said they would seek advice from the University of Queensland CSRM to determine if and how this could be completed.</p> <p>The Terms of Reference was accepted by all members and actions were to be followed up by QGC prior the following meeting.</p> <p>Actions arising:</p> <ol style="list-style-type: none"> 1. Follow up invitees to attend next meeting (Tracey Lenz) 2. Minute sharing process (Tracey Lenz) 3. Delegation options (Tracey Lenz)
<p>d. QGC and QCLNG Overview</p>	<p>Steve Carter provided an overview of current QGC activities and QCLNG future activities. Presentation attached to minutes.</p> <p>A questions and answer session, facilitated by Jim Cavaye, regarding QGC's current and future activities in the Surat Basin, was conducted.</p> <p>Key issues raised:</p> <ul style="list-style-type: none"> • Road impact: The impact to regional roads from QGC and other CSG companies was discussed. Steve Carter provided an overview of how QGC works with local and state authorities regarding contributions to roads. The road impact assessment as part of the QCLNG project was also discussed. • Associated water: Treatment and beneficial use options were discussed. RO plants and salt disposal options were discussed. • Impact to groundwater: Coal seam gas extraction and groundwater was discussed. • Impact to good quality agricultural land (GQAL): An overview of how QGC works with landholders was provided. QGC to provide the actual percentage of GQAL potentially affected by the QCLNG project at the next meeting. • Gas well leaks: Media coverage regarding leaking gas wells was raised. A member said that they had received a phone call on Good Friday saying gas was 'headed their way'. Steve Carter provided an overview of gas well inspection. Key points were: <ul style="list-style-type: none"> - QGC inspects all gas wells weekly. A weekly report is now submitted to the DME weekly. - QGC responded to a request from DME regarding inspection of gas wells. It was found that 1 well out of the 200 wells QGC currently operates had a small leak. This was fixed three days after inspection. - It was found that weekly inspection is sufficient and is supported by the DME. • Pipeline monitoring: Steve Carter provided an overview of how pipelines are built and monitored.

- Social impact management plan (SIMP): A number of issues were raised regarding the SIMP. Key issues were:
 - Camp location: Some members felt that by locating construction camps away from towns like Miles, the towns would not receive a benefit
- Community benefit: Some members felt that towns such as Miles and Wandoan would not benefit from QGC construction and operation activities. They said that towns like Chinchilla was benefiting, but not Miles and Wandoan. They said that the sEIS indicated that no many people would be moving to the region in the long term and this would not benefit Miles. QGC is to provide further detail on the SIMP, in particular information about impacts for Miles and Wandoan at the next meeting.
- Economic benefits: Some members felt that local businesses in Miles were not benefiting from QGC's activities. Discussion regarding business issues occurred. Clarification regarding QGC's local content policy to be provided at the next meeting. Further information on how QGC and local businesses can communicate and work together to be provided next meeting.
- Use of contractors: Some members asked how QGC would ensure contractors met local content and social performance requirements. Discussion occurred. QGC to provide further information at the next meeting.
- Engaging the community: Some members said that they were not happy with the SIMP consultation being held in Dalby and Chinchilla and felt that it was too Dalby, Chinchilla focused. QGC to provide opportunity for consultation on the SIMP at the next meeting.
- Discussion regarding how QGC could provide information to the broader community occurred. Methods discussed included Community Updates in the Miles and Wandoan newsletters. Some members invited Tony Heidrich to Miles and Wandoan to meet various community groups. Tony is to organise these trips directly with committee members prior to the following meeting.

Actions arising:

1. QGC is to provide further detail on the SIMP, in particular information about impacts for Miles and Wandoan at the next meeting (Tracey Lenz)
2. Clarification regarding QGC's local content policy to be provided at the next meeting (Tracey Lenz)
3. Further information on how QGC and local businesses can communicate and work together to be provided next meeting (Tracey Lenz)
4. Further clarification on local content and social performance requirements for contractors to be provided at the next

Meeting Minutes



	<p>meeting (Tracey Lenz)</p> <p>5. Gas Fields Social Performance Manager day trips to Wandoan and Miles (Tony Heidrich)</p>
e. Undertakings by Community Committee Members	<p>Jim Cavaye led discussion regarding the Undertakings of Community Committee Members document.</p> <p>The document was accepted by all members.</p>
f. Engaging the broader community	<p>Jim Cavaye led discussion regarding the role that committee members could play in engaging the broader community about the committee's activities.</p> <p>Members decided that they wanted to inform the broader community of the committee, its role and activities. Methods to do this were discussed. These included:</p> <ul style="list-style-type: none"> • Disseminating information via their networks • Committee update in the local newsletters including web address for full minutes. • Providing updates at organisational meetings • Link with other committees via sharing of minutes. <p>Actions arising:</p> <ol style="list-style-type: none"> 1. QGC to investigate the production of an information flyer for members to use and publication of committee updates (Tracey Lenz)
g. QGC consultation to date	<p>Tracey Lenz provided an overview of the community consultation QGC had completed to date.</p>

6. General business

A question was asked about QGC's approach to sponsorships and donations. A general overview provided. An update and sponsorship and donations forms will be provided at the next meeting.

Agenda items for the next meeting were sought. These were:

- Delegation and minutes sharing
- Detailed SIMP briefing including information about impacts for Miles and Wandoan
- Clarification of QGC's local content policy and how QGC and local businesses can communicate and work together
- Local content and social performance requirements for contractors
- Sponsorships and donations information

7. Meeting Close:

The meeting was closed by Jim Cavaye at 5.00pm. The next QGC Northern Gas Field Community Committee meeting will be at 2.30pm on Friday 4 June in Wandoan at the Wandoan Customer Service Centre, 6 Henderson Road.