

# Meeting Minutes



## QGC Northern Gas Field Community Committee

Wednesday, 29 August 2012

Wandoan Customer Service Centre, 6 Henderson Road, Wandoan

### 1. Opening

The twelfth meeting of the QGC Northern Gas Field Community Committee was called to order at 2:40pm on the 29 August at the Wandoan Customer Service Centre facilitated by Mr Jim Cavaye, Independent Facilitator.

### 2. Attendees

The following people attended the QGC Northern Gas Field Community Committee meeting:

QGC Northern Gas Field Community Committee Members	QGC Representatives
<ul style="list-style-type: none"><li>• Bill Blackley, Wandoan Liaison Group</li><li>• Sharn Pogan, Miles SHS P&amp;C</li><li>• Cecily Brockhurst, Murilla Community Centre</li><li>• Helen Devlin, Wandoan Chamber of Commerce</li><li>• Joe Abbot, Murilla Landcare</li><li>• Lavinia Tyrell, Western Downs Regional Council</li><li>• Bryan Power, Wandoan SS</li><li>• Ann Hoffman, Miles Chamber of Commerce</li><li>• Tammie Evans, QLD Ambulance</li></ul>	<ul style="list-style-type: none"><li>• Angus Hetherington, Manager Condamine Power Station</li><li>• Brett Smith, Vice President Sustainability</li><li>• Oliver Blennerhassett, Land &amp; Community Superintendent - North</li><li>• Tom Clarke, North Area Asset Manager</li><li>• John Abraham, Local Content Manager</li><li>• Mal Hellmuth, Project Manager Roads</li><li>• Zoe Carroll, Acting Social Performance Manager</li><li>• Sarah Worthing, Northern Social Performance Coordinator</li></ul>
Apologies	Independent Facilitator
<ul style="list-style-type: none"><li>• Cecilia Donohoe, Wandoan Liaison Group</li></ul>	<ul style="list-style-type: none"><li>• Jim Cavaye, School of Agriculture and Food Sciences, University of Queensland</li></ul>

# Meeting Minutes



## 3. Meeting agenda

The following items of business were discussed as per the meeting agenda:

Agenda item	Details
<b>a. Introductions and meeting overview</b>	<p>Jim Cavaye led roundtable introductions of Community Committee members and QGC representatives.</p> <p>Jim Cavaye gave a broad overview of the meeting format.</p>
<b>b. Safety moment</b>	<p>Jim Cavaye invited Committee members to share a safety moment.</p> <p>John Abraham urged everyone to be mindful of wildlife crossing the road, especially during dawn and dusk.</p>
<b>c. Actions from previous meeting</b>	<p>Jim Cavaye reviewed the actions from the previous meeting.</p> <p><b>QGC's Strengthening Local Employment program</b> Zoe Carroll explained that for apprentices and trainees to be eligible for the QGC Strengthening Local Employment program they must be new apprentices or trainees. School-based apprentices or trainees are eligible if they are at risk of dropping out of school. The rationale being that the program supports new positions and/ or individuals who would not have accessed apprentice or traineeships.</p> <p>A Committee member asked whether apprentices and trainees who have recently started (within three months) could be eligible.</p> <p><b>Action:</b> Zoe Carroll to clarify definition of new in the eligibility criteria.</p> <p><b>Water Bore Baseline Assessment</b> Zoe Carroll advised that after feedback from the last Committee meeting, QGC had promoted the Water Bore Baseline Assessment program through notices in the August editions of Queensland Country Life and the Chinchilla News. QGC's General Manager Water Solutions had also spoken on ABC's 7:30 report.</p> <p>The Committee recommended QGC utilise local and ABC radio stations to draw landholders' attention to the importance of participating in the bore baseline assessment before it closes.</p>

# Meeting Minutes



Agenda item	Details
	<p><b>Action:</b> Zoe Carroll to investigate use of ABC Radio and Cattle Market Reports to notify landholders of the bore baseline assessment programme and closing date.</p> <p><b>Roads</b> Jim Cavaye advised that this action would be covered in the roads presentation scheduled later in the agenda.</p> <p><b>Pipeline</b> Zoe Carroll informed the Committee that the respective landholders mentioned in the previous meeting had been contacted by a Land and Community Liaison Officer.</p> <p>Brett Smith advised that every landholder along the pipeline had been contacted and advised in writing of the revised pipeline schedule. Landholders have been compensated for the delay. Brett Smith apologised to the Committee about delays in pipeline construction and made assurances that QGC was taking appropriate steps to consult with affected landholders.</p> <p>Zoe Carroll said that dirt ramps are still being used in trenches to ensure that animals can exit open trenches. If landholders desired additional measures, QGC was happy to visit areas of concern.</p> <p><b>Weed Forum</b> Sarah Worthing said since the last meeting QGC had been in contact with Landcare to participate in a series of weed forums for the region.</p> <p><b>Housing</b> Zoe Carroll said the Committee member who asked about tender opportunities in QGC's Integrated Housing Strategy had been put in contact with the relevant staff member at QGC.</p> <p>Brett Smith said of the up to 56 houses QGC will build under the Integrated Housing Strategy, tenders have been released for 28 houses to date. Of these houses, 21 houses will be constructed in Chinchilla, five in Miles, and two in Tara. Two houses are planned to be built in Wandoan once land has been purchased. QGC did not buy land in a recent land auction in Wandoan because the land prices were too high and QGC did not want to contribute to price inflation. QGC is committed to using local building trades.</p>

# Meeting Minutes



Agenda item	Details
<p><b>d. Adoption of minutes</b></p>	<p>Jim Cavaye asked the Committee to formally consider the 23 May 2012 minutes and asked for suggested changes.</p> <p>A Committee member called for an amendment in the attendance list. Sharn Pogan was not present at the 23 May 2012 meeting.</p> <p><b>Action:</b> Zoe Carroll to amend 23 May minutes and republish online.</p> <p>On the basis of the above amendment the 23 May 2012 Northern Gas Field Community Committee minutes were adopted.</p>
<p><b>e. Community feedback</b></p>	<p>Jim Cavaye invited Committee members to share feedback from their networks.</p> <p><b>Payment</b> A Committee member asked about the process to finalise invoices from local businesses and commented that one business in Miles had not received payment. Brett Smith agreed to look into this case. Brett Smith said the company strives to make payment within 30 days.</p> <p><b>Action:</b> Brett Smith to provide feedback to local business.</p> <p><b>Behavioural Issues</b> A Committee member commented on the behaviour of contractors at pubs in Miles. The Committee member said that issues were not exclusively with QGC personnel or contractors; however, there had been an increase in alcohol-related issues in the area.</p> <p>Angus Hetherington said that QGC and contractors had significantly increased random drug and alcohol testing on work sites, with one contractor conducting breath tests every day.</p> <p>A Committee member commented that communities do not want to discourage people going to the pubs; yet, community members do want appropriate behaviour in those establishments, especially after closing hours.</p> <p>A Committee member said that increased behavioural issues run the risk of overtaxing local police resources.</p>

# Meeting Minutes



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	<p>Angus Hetherington informed the Committee that QGC personnel and contractors have been notified that alcohol-related behavioural issues would not be tolerated. After an incident in a local pub, severe disciplinary actions were taken, including termination of employment. Any behavioural complaints should be reported to the QGC Community Hotline [1800 030 443].</p> <p><b>Action:</b> Zoe Carroll to follow up with Miles Police for further information and to investigate the development of a Liquor Accord. Zoe Carroll to liaise with QGC's contractor management team about how to address alcohol-related behavioural issues in the area.</p> <p><b>Housing</b></p> <p>A Committee member said the Murilla Community Centre had seen an increase in people searching for affordable housing Miles. Another Committee member commented on incidences of locals leaving the community due to increased rent.</p> <p>A Committee member said they had heard of 12 people living together in one house to save money. Crowded living spaces such as these could pose a safety issue.</p> <p>Brett Smith replied that QGC has given the Western Downs Regional Council A\$5.7 million for social and affordable housing. Currently, WDRC has established a trust fund and will be completely responsible for the management of those funds.</p> <p>A Committee member commended QGC's commitment to housing through the \$5.7 million fund to WDRC.</p> <p>A Committee member suggested QGC explore a rental subsidy to help locals suffering from rental stress. The Committee discussed some of the challenges to such a scheme including how to limit it to long-term residents and the sustainability of such a scheme.</p> <p><b>Action:</b> Zoe Carroll to meet with interested Committee members about alternative approaches to address housing issues in the area. A Committee member said the Wandoan Housing Association had available land to construct housing if needed.</p>

# Meeting Minutes



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	<p><b>Action:</b> Zoe Carroll to follow up with Wandoan Housing Association for further details.</p> <p><b>Roadside Rubbish</b> A Committee member said there had been an increase of roadside rubbish, not only along the Leichhardt Highway but also along minor roads. Another Committee member commented that the inappropriate disposal of rubbish is a problem in society, with children learning by example to not dispose of rubbish in designated bins. This kind of behaviour is present in local schools. Although resource companies are contributing to roadside rubbish, it is a larger systemic issue.</p> <p>A Committee member suggested that school children could participate in a pick-up trash fundraiser through the Western Downs Regional Council. Resource companies and contractors could also participate in a Clean Up Australia Day campaign by picking up roadside rubbish. Another Committee member cautioned that walking along the road could present a safety predicament due to the heavy vehicles frequenting the area's roads.</p> <p><b>Action:</b> Zoe Carroll to contact QGC's Health, Safety, Security and Environment Lead Advisor to present on the issue of roadside rubbish at QGC Toolbox talks throughout the company. Sarah Worthing to investigate QGC's participation in Clean Up Australia Day [26 February 2013].</p> <p><b>Emergency Services</b> A Committee member said the Queensland Ambulance Service has experienced an increase in demand for their services in the past month. Generally, ambulance use in the area is 15 – 20 jobs per month; however, in the past month there have been seven jobs in the Woleebee Creek area. Since there is only one Ambulance officer in the area, resource companies should be mindful of their ambulance use, especially if transportation is only needed for minor cases.</p> <p>Angus Hetherington said that QGC has medical staff on site and has sponsored a Careflight helicopter for community and company emergency medical use.</p> <p><b>Action:</b> Zoe Carroll will follow up with the Queensland Ambulance Service about increased emergency transfer use. Tom Clarke to follow up within QGC on measures to elevate</p>

# Meeting Minutes



Agenda item	Details
	<p>strains on local medical services.</p> <p><b>Water</b> A Committee member asked how the water from the Woleebee Creek water treatment plant was going to be beneficially used.</p> <p>Tom Clarke informed the Committee that discussions are underway with Sunwater to transport the water to the Glebe Weir. The water would then be managed by Sunwater and made available to landholders.</p> <p>Angus Hetherington said that after a beneficial re-use licence was acquired, permeate could also be utilised for washing coal at the Condamine Power Station and other coal mines in the region.</p> <p>Brett Smith said QGC had spent considerable time on developing strategies of the re-use of water in the area; however, there was still the need of government approvals before QGC could move ahead.</p> <p><b>Action:</b> Arrange water update for the next Committee meeting.</p>
<p><b>f. Local Content update</b></p>	<p>John Abraham provided an update on QGC’s approach to local content. Key points were:</p> <ul style="list-style-type: none"> <li>• QGC aims to provide full, fair, and reasonable opportunity to capable local businesses, both through direct contracting and through performance of principal contractors.</li> <li>• The majority of local business opportunities exist through contractors and sub-contractors.</li> </ul> <p><i>Approach to Contract and Procurement</i></p> <ul style="list-style-type: none"> <li>• The QCLNG Project requires thousands of goods and services.</li> <li>• Contracts are awarded to the most meritorious tenderer, based on technical capability, cost, schedule and other commercial considerations such as safety compliance, quality assurance and financial capacity.</li> <li>• Tier One contractors must demonstrate large scale expertise, exceptional risk management, compliance with regulation, and volume to cost benefits.</li> <li>• Smaller businesses can find opportunities to sub-</li> </ul>

# Meeting Minutes



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	<p>contract to Tier Two and Three contractors</p> <ul style="list-style-type: none"><li>• Businesses should understand where they are aiming to enter the QGC supply chain and approach the appropriate contractor or sub-contractor.</li><li>• Information on QGC contractors and becoming a supplier can be found on the <a href="#">QGC website</a></li><li>• In order for QGC and other contractors to determine which suppliers are tender ready, a capability profile is required from the potential supplier.</li><li>• Businesses are encouraged to develop capability statements in advance of opportunities. QGC has prepared guidance on capability statements available via the QGC website.</li></ul> <p><i>Direct Economic Benefit</i></p> <p>QGC reports every six months to the Coordinator General on the project's economic benefits through the Australian Industry Participation Plan. The report can be accessed through the Coordinator General's office. QGC strongly encourages that local governments and interested organisations/individuals retrieve and review the information from the Coordinator General.</p> <ul style="list-style-type: none"><li>• As of March 2012, the direct economic benefit of the QCLNG project during the six month reporting period in the Western Downs was A\$80 million. The total direct economic benefit to date in the Western Downs is A\$300 million.</li><li>• In the northern gasfields area, there have been over 80 past and present contractors, with more than A\$17 million invoices receipted since the start of the project.</li><li>• Through 'off the street' procurement such as restaurants and small credit card purchases, more than A\$160,000 has been transacted over the last 12 months</li></ul> <p>John Abraham said that a business breakfast was being planned with the Wandoan Chamber of Commerce for later in the year to detail local content to the community. In November, a town hall meeting on local content will also be held in Chinchilla for interested businesses and potential suppliers.</p>

# Meeting Minutes



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	<p>A Committee member suggested that QGC place information in the paper about local content and include a link to the QGC website.</p> <p><b>Action:</b> QGC to investigate placing local content information in newspapers. Sarah Worthing to follow up with John Abraham in organising the Wandoan Chamber of Commerce Business Breakfast</p>
<p><b>g. QCLNG update</b></p>	<p>Tom Clarke provided an update on QCLNG activities in the north. Key points were:</p> <ul style="list-style-type: none"> <li>• Delga Park remains the focus of our northern construction activity. The Woleebee Creek camp on the property currently has 390 beds but will increase progressively. At this time, accommodation is supplemented in Wandoan.</li> <li>• Civil works continue with on-property roads, a water treatment plant, substation, and central processing plant.</li> <li>• Access roads to Delga Park are being upgraded and water monitoring wells drilled throughout the area.</li> <li>• Survey and engineering are progressing well, while drilling continues in the Upstream project area.</li> <li>• Gathering activities are scheduled to begin in Q4, with a Ross pilot underway.</li> <li>• On QGC’s Glenswood property, preparations for the construction on the Polaris pond are underway.</li> <li>• Appraisal pilots are starting with Woleebee Creek to test in early September, followed by Kathleen and Cameron. Gas will be flared for 10 to 14 days – this is a normal practice in the industry – and data will be collected on gas flow rates.</li> </ul>
<p><b>h. Condamine Power Station update</b></p>	<p>Angus Hetherington provided an update on Condamine Power Station. Key points were:</p> <ul style="list-style-type: none"> <li>• Construction will be underway on a gathering pipeline from Bellevue Fields to CPS. The pipeline will run parallel to the existing road into CPS.</li> <li>• Powerlink is starting construction on the north side of CPS as well as installing a power line to the western side of CPS – this is not a QGC-development. Public notifications have been sent out.</li> <li>• Origin is planning a controlled burn on their property adjacent to CPS. If the controlled burn goes ahead,</li> </ul>

# Meeting Minutes



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	<p>QGC may also do a controlled burn in the plot west of CPS.</p> <ul style="list-style-type: none"> <li>• CPS's annual outage is scheduled for September.</li> </ul>
<p><b>i. Roads update</b></p>	<p>Mal Hellmuth provided an update on roads. Key points were:</p> <ul style="list-style-type: none"> <li>• QGC considers four key factors when assessing road impacts and required road investments these are:               <ul style="list-style-type: none"> <li>- where QGC traffic will be generated</li> <li>- volume and type of traffic that will be generated</li> <li>- duration of impact; and</li> <li>- current condition of the road.</li> </ul> </li> <li>• QGC tries to minimise road impacts where possible through use of rail, measures to avoid peak times, major events and sensitive areas and shared transport.</li> <li>• QGC visits roads regularly to monitor road quality and In Vehicle Monitoring System (IVMS) data is used to monitor the volume and location of traffic against the predicted impacts.</li> <li>• QGC is investing significantly in road upgrades – both local and state roads – including sealing and widening roads, improving intersections and drainage.</li> <li>• A list of roads QGC is funding improvements on was presented to the committee members.</li> <li>• More than A\$70 million has been committed to date to road upgrades.</li> </ul> <p><i>Addressing safety</i></p> <ul style="list-style-type: none"> <li>• IVMS fitted in QGC and contractor vehicles monitors records speeding, harsh acceleration and deceleration and if the driver is not wearing their seatbelt.</li> <li>• Data is routinely analysed and investigated.</li> <li>• Disciplinary actions may be taken.</li> <li>• Data is also used when issues are reported via the QGC Community Hotline.</li> <li>• Members of the public are encouraged to ring the hotline if to provide feedback related to QGC activity, whether it is about driving behaviour, road conditions or the need for dust suppression. The number is 1800 030 443.</li> </ul> <p>A Committee member asked about dust suppression efforts in the area. Mal Hellmuth replied that QGC has five full-time water trucks working on dust suppression throughout the Upstream project area. QGC also has gravel trucks on hand to address urgent road repairs. Mal Hellmuth urged the</p>

# Meeting Minutes



Agenda item	Details
	<p>Committee members to call the hotline if dust suppression was needed in areas and QGC will follow up on the issue.</p> <p>Mal Hellmuth said that QGC funds WDRC to repair and upgrade roads. Currently, WDRC are heavily engaged with repairing flood damaged roads. However, if road work is urgent and WDRC are unable to address it in time, QGC will contract out work to repair the road.</p> <p>A Committee member asked if there were upgrades scheduled for the Grosmont/L Road intersection since the corners are becoming increasingly damaged. Mal Hellmuth said that he would follow up on the issue with WDRC.</p> <p><b>Action:</b> Mal Hellmuth to contact WDRC about the Grosmont/L Road intersection.</p> <p>A Committee member said she had noticed an increase in trucks hauling large pipes around Wandoan. The Committee member said she was concerned that this could be a safety issue.</p> <p><b>Action:</b> Mal Hellmuth to follow up with Committee member about pipe haulage in community areas.</p> <p>A Committee member asked how the community should advise QGC if roads are in bad repair.</p> <p>Mal Hellmuth replied that community members should call QGC's Community Hotline to inform QGC of bad road conditions. If a road is investigated and found in need of repairs, QGC has a four week intervention policy.</p>
<p><b>j. Items for next agenda</b></p>	<p>Jim Cavaye invited the Committee to propose agenda items for the next meeting.</p> <p>It was proposed QGC provide an update on water.</p>

# Meeting Minutes



## 4. General Business

Zoe Carroll informed Committee members that a new brochure has been published for [QGC's Sustainable Communities Program](#). The brochure outlines QGC's social investments and SIMP commitments. Zoe Carroll distributed brochures to all Committee members present.

## 5. Meeting Close

The meeting was closed by Jim Cavaye at 5:21pm.

The next QGC Northern Gas Field Community Committee meeting will be on 21 November from 2:30pm to 5:00pm at the Murilla Community Centre.

## 6. Northern Gas Field Community Committee Members

Representative	Organisation
Cecilia Donohoe	Wandoan Liaison Group
Sharn Pogan	Miles SHS P&C
Cecily Brockhurst	Murilla Community Centre
Helen Devlin	Wandoan Chamber of Commerce
Joe Abbot	Murilla Landcare
Lavinia Tyrell	Western Downs Regional Council
Bryan Power	Wandoan SS
Ann Hoffman	Miles Chamber of Commerce
Tammie Evans	QLD Ambulance