

Meeting Minutes



QGC Northern Gas Field Community Committee

Wednesday 10 September 2014

Wandoan Customer Service Centre, 6 Henderson Street

1. Opening

The 20th meeting of the QGC Northern Gas Field Community Committee was called to order at 2.27pm on Wednesday 10 September 2014 at the Wandoan Customer Service Centre, facilitated by Ms Deb Camden, Independent Facilitator.

2. Attendees

The following people attended the QGC Northern Gas Field Community Committee meeting:

QGC Northern Gas Field Community Committee Members	QGC Representatives
<ul style="list-style-type: none">• Cecily Brockhurst, Murilla Community Centre• Lavinia Tyrell, Western Downs Regional Council• Bill Blackley, Wandoan Chamber of Commerce• Cecilia Donohoe, Wandoan Liaison Group• Adam Clark, Upper Dawson Wildlife Preservation Society• Kelly Newton, Wandoan State School P-10• Rose Asplin, Murilla Landcare Group• Sean Maher, Miles State High School	<ul style="list-style-type: none">• Brett Smith, Vice President Sustainability• Lisa Cecchi, North Area Asset Manager• Sarah Worthing, Social Performance Coordinator• Ben Power, Land & Environment Technical Services Manager
Apologies	Independent Facilitator
<ul style="list-style-type: none">• Sharn Pogan, Miles SHS P&C• Anita Bolton, Miles Health Service• Helen Devlin, Wandoan Chamber of Commerce• Kylie Bourne, Miles Chamber of Commerce	<ul style="list-style-type: none">• Deb Camden, PRISM Communication Architects

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3. Meeting agenda

The following items of business were discussed as per the meeting agenda:

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a. Meeting overview	Deb Camden gave a broad overview of the meeting format and acknowledged the traditional owners of the land, recognising past and present elders.
b. Safety moment	Deb Camden invited Committee members to share a safety moment. Sarah Worthing provided a safety moment on the importance of sun protection whenever going outdoors.
c. Introductions	Deb Camden led roundtable introductions of Community Committee members and QGC representatives. Deb Camden welcomed new member, Kelly Newton, to the meeting as well as Sharn Pogan's new proxy, Sean Maher.
d. Adoption of Minutes	Deb Camden asked the Committee to formally consider the 11 June 2014 minutes and asked for suggested changes. Lisa Cecchi asked that the meeting minutes be amended to state that the SunWater pump station at Woleebee Creek pumps treated water, not raw water. Action: QGC to amend 11 June 2014 meeting minutes to reflect suggested change. The 11 June 2014 Northern Gas Field Community Committee minutes were adopted by the Committee on the premise of the proposed change.
e. Actions from previous meeting	Deb Camden reviewed the actions from the previous meeting. Bio-diversity Offsets Ben Power told the Committee that QGC had no new update on the operationalization of DEHP's new bio-diversity legislation. An update will be provided to the Committee in the future once the bio-diversity offset program is finalised. Roads Brett Smith has raised the Committee's frustrations and issues regarding roads with Western Downs Regional Council. Brett Smith confirmed he had recently inspected all roads in the northern area used by QGC and noted they were in good condition. Glebe Weir Pipeline Lisa Cecchi told the Committee the distance from the physical discharge point of the pipeline into Cockatoo Creek from the Glebe Weir is 300 metres. QGC Sustainable Communities Fund Sarah Worthing told the Committee there were 10 successful QGC Sustainable Communities Fund projects in the Western Downs for Round 7, including a community bus for Murilla Community Centre in Miles. Sarah Worthing provided a list of the funding recipients.

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	<p>UQ Cumulative Socioeconomic Impacts Study Sarah Worthing said the outcome of the UQ Cumulative Socioeconomic Impacts Study is a set of indicators that can be applied to each town in the Western Downs to ascertain changes and impacts related to the resource industry. The finalised set of indicators is expected to be released in 2015.</p>
<p>f. Regional committee representative feedback</p>	<p>A Regional Community Committee member provided an update from the 28 August meeting. Key points were:</p> <ul style="list-style-type: none"> • Update on the progress of the Western Downs Affordable Housing Trust, with the first units in Wandoan completed in August 2014. The Trust is now providing quarterly updates to track progress and conducting six-monthly meetings with the Reference Group. The units in Wandoan are currently uninhabited. • Discussion around QGC’s strategic cropping land assessment application to the Queensland Government. Regional Committee members expressed their disappointment in the company’s engagement approach with Wandoan landholders. • Southwest Queensland TAFE and Condamine Alliance presented on their respective organisation’s activities in the Western Downs and Maranoa LGA region. <p>A Committee member said he had attended the opening of the Western Downs Affordable Housing Trust units in Wandoan. The Committee member said it was disappointing that the units were still uninhabited. Another Committee member added that affordable housing was still an issue in Miles, stating 30 people were on the Murilla Community Centre’s housing waiting list. Another Committee member said that QGC had provided \$5.7 million dollars two years ago and the Trust is only now delivering housing once the majority of affordable housing issues had subsided in the region.</p> <p>Deb Camden told the Committee there would be additional discussion around strategic cropping land later in the meeting.</p>
<p>g. Community Consultative Committee Health Check</p>	<p>Sarah Worthing provided a brief overview of the findings from the Community Consultative Committee health check survey.</p> <p>There were 15 respondents to the health check survey, four from the Northern CCC. Sarah Worthing thanked Committee members for taking the time to complete the survey. Overall, there was a 44% response rate from all Upstream CCCs. Responses were informative, despite a couple of the questions being ambiguous. Key findings included:</p> <ul style="list-style-type: none"> • Overall members thought the quarterly meetings were successful and addressed community issues • Respondents were satisfied with the quality and facilitation of the meetings and the meeting time, frequency and venue. • Although most respondents had read and understood the Terms of Reference (TOR) some had not or not done so for some time. As such, the TOR will feature as an agenda item

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	<p>at a future meeting to refresh the Committee's understanding of the document.</p> <ul style="list-style-type: none"> • Key areas of interest included the social impacts of QCLNG project in the region e.g. affordable housing, traffic, community integration, environment rehabilitation, salt and water management, local content and local employment • 84% of respondents reported that their respective community organisations were highly interested in the CSG industry. 16% reported their organisations were interested. • Committee members asked for more pictures and maps during meetings, for minutes to be distributed in a timely fashion, and for occasional site tours. QGC is and will continue to incorporate the feedback from the health check survey into the administration of the Committee. • Most respondents confirmed they reported back to their organisations and networks through verbal updates at meetings • QGC will continue to support members' verbal updates by providing fact sheets, brochures etc. for distribution and encouraging Committee members to distribute the minutes.
<p>h. Community feedback</p>	<p>Deb Camden invited Committee members to share feedback from their networks and their impressions from the QGC Woleebee Creek site tour.</p> <p>Woleebee Creek Site Tour Committee members thanked QGC for the opportunity to tour Woleebee Creek as the visit had been much anticipated. Committee members said that the tour demonstrated the scale and scope of QGC's activities in the northern Upstream region and assisted in demystifying the CSG industry as a whole. A Committee member said that water management was a continuing priority for area landholders.</p> <p>A Committee member said that an annual tour of Woleebee Creek or another QGC site would be extremely beneficial for the Committee members and would assist them in accurately conveying the scope and scale of QGC's activities to the broader community. Another Committee member added that general public tours would also be valuable in enhancing the local community's understanding and acceptance of QGC's activities in the district.</p> <p>Rural Property Management A Committee member asked for an update on QGC's Rural Property Management strategy in regard to the lease of QGC-owned property. Brett Smith replied that the company is currently in the process of obtaining a leasing agent who is expected to be appointed within a month.</p> <p>A Committee member thanked QGC for attending the Wandoan Liaison Group's meeting on 31 July to discuss QGC's leasing strategy. The Committee member reiterated the suggestion given at that meeting of dividing the northern region into two separate blocks</p>

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	<p>given the area's size and productivity and to make it easier for locals to tender.</p> <p>Community Service Providers A Committee member commented on the number of people coming to community centres for service provision, with the Murilla Community Centre experiencing a slight increase in the number of people accessing the Centre's services. The Committee member attributed the increase to CSG companies in the area transitioning from construction to operations. Another Committee member mentioned feelings of uncertainty in the community regarding business opportunities and continued employment.</p>
<p>i. QGC Update</p>	<p>Brett Smith, Vice President Sustainability provided the Committee with a QCLNG project update. Key points discussed include:</p> <p><i>QCLNG Progress:</i></p> <ul style="list-style-type: none"> • Drilling on schedule for wells required for first LNG • Mechanical completion at Bellevue Central Processing Plant (CPP) and three Field Compression Stations (FCS) • Gas introduced to LNG plant, with the pilot flame – a flare stack on Curtis Island ignited on 4 August as part of the commissioning process of the gas turbine generators, refrigeration turbines and compressors. Gas will be cooled to -162 degrees Celsius and turned into a liquid for transportations • Key QGC milestones for 2014: <ul style="list-style-type: none"> ○ First gas into the LNG plant (completed in Q2) ○ Progress ramp up on Bellevue FCSs and CPP ○ On track for first LNG in 2014 ○ QCLNG on budget - \$20.4bn (2011-2014) • Progress in the South area <ul style="list-style-type: none"> ○ Ruby Joe CPP and six FCS complete ○ 94% of wells drilled ○ 99% of gathering completed ○ 78% of wells put on production (PoP) • Progress in the Central area <ul style="list-style-type: none"> ○ Construction on Bellevue CPP is 95% complete ○ McNulty FCS and Matilda-John FCS are complete while Kate FCS is 96% complete ○ 95% of wells drilled ○ 86% of gathering completed ○ 73% of wells put on production (PoP) • Progress in the Jordon area <ul style="list-style-type: none"> ○ Construction on Jordon CPP is 43% complete ○ Jammatt, Poppy, and Kenya East FCS are still under construction ○ 78% of wells drilled ○ 49% of gathering completed ○ 3% of wells put on production (PoP) • Progress in the North area <ul style="list-style-type: none"> ○ Construction on Woleebee Creek CPP is 62% complete ○ Cam, Kathleen, Polaris, Ross, Woleebee Creek FCSs

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	<p>are still under construction</p> <ul style="list-style-type: none"> ○ 94% of wells drilled ○ 79% of gathering completed ○ 42% of wells put on production (PoP) <ul style="list-style-type: none"> ● In the Northern area, 27 flare stacks will be in operation intermittently until March 2015 as wells were put on production. Flaring is an industry standard practice and is operated under strict QLD Government standards. Local fire services are advised of all flaring activities. <p>Lisa Cecchi said that the 27 flare stacks would not all be operational at once and would be moved to various wells around the northern region.</p>
<p>j. Key Topic Update</p>	<p>Brett Smith provided an update on topics which were recently raised by the community. Key points were:</p> <p>Salt Management update</p> <p>QGC aims to make 97% of all produced water available for beneficial use. The remaining three percent is not able to be used due to salt saturation. Approximately 600,000 tonnes of salt will be produced each year equating to approximately 4 – 4.5million tonnes of salt throughout the life of the QCLNG project. QGC will be managing project-produced salt through the following ways:</p> <ul style="list-style-type: none"> ● QGC spent \$20 million dollars investigating brine management technologies ● Regulated waste facilities were identified as the only feasible option for large-scale operations. QGC’s salt encapsulation strategy represents a safe long-term solution. ● Regulated waste facilities are authorised in QGC’s EAs and were identified in the QCLNG EIS as the base case for salt management ● Salt can be safely encapsulated on two QGC-owned sites at the Kenya and Northern Water Treatment Plants using reliable and proven technology. Both sites are separated from good quality agricultural land and fresh water aquifers ● Seven salt encapsulation cells, each 4 hectares, will be built (required until 2040) with 3 in Central and 5 in the North. Cell design exceeds international best-practice standards. <p>A Committee member asked if the regulated waste facility would replace the pipeline transporting brine to the Kenya Water Treatment Plant. Brett Smith replied that the pipeline would no longer be required as selective salt recovery is not feasible given technology risks and cost of production and transport.</p> <p>A Committee member asked if QGC’s regulated waste facilities had received all the necessary approvals from the State Government. Ben Power said that all government approvals had been acquired as encapsulation was the base case of QGC’s environmental impact statement (EIS) and had been approved by both the Federal and State Governments.</p>

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	<p>Strategic Cropping Land</p> <p>In August, QGC submitted an application to the State Government under the Strategic Cropping Land Act to ask the government to determine whether 125,000 hectares in the Surat Basin North project area is strategic cropping land (SCL) or non-SCL. Brett Smith provided the following summary of QGC's application and key learnings from the process:</p> <ul style="list-style-type: none"> • The purpose of the Strategic Cropping Land Act is to protect high quality cropping land. • There are three categories of strategic cropping land identified in the Act: <ol style="list-style-type: none"> 1. Land identified as strategic cropping land 2. Land that is not strategic cropping land; and 3. Land identified as potential strategic cropping land. • The legislation has subsequently been repealed and has now been replaced by the Regional Planning Act. • Trigger maps developed by the Department of Natural Resources and Mines (DNRM) identified broad areas where SCL could potentially exist. • Under the previous Act, eligible persons could apply to DNRM to decide whether to record land as SCL or non-SCL. • QGC sought validation that less than half of potential SCL in the Surat Basin North project area is non-SCL. • 49 landholder groups near Wandoan were affected (excluding companies and QGC owned land). • A majority of land in the Wandoan region, related to this submission period, is currently classified as potential strategic cropping land. • While natural gas can be developed on any category of strategic cropping land there are varying approvals, processes and environmental conditions which QGC must follow for areas of strategic cropping land which differ to non-strategic cropping land. • QGC has requested that the government determine whether this land is strategic cropping land for greater clarity of its status under the Regional Planning Act. • In accordance with the SCL Act, QGC undertook land assessments and submitted two validation applications on 12 June 2014. Once DNRM issued acknowledgement notices, QGC posted a copy of the relevant application and additional information regarding the application to landholders in the Wandoan region on 29 July 2014. • Legislation requires a minimum of 21 days for the submission period and the submission period closed on 22 August 2014. <p>Committee members expressed their concerns over QGC's recent SCL application. This included requests for QGC to consider earlier engagement with the local landholders on similar future matters and to note that landholders would value discussion with QGC to navigate complicated regulatory information and government</p>

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	<p>approval processes. The meeting noted the importance of engagement on these types of issues, particularly to support the Committee’s role in the collaboration and coexistence relationship between QGC and the local community.</p> <p>Brett Smith said that in hindsight QGC should have been more considerate of the mode of information delivery and the amount of time required for landowners to review the information sent to them and to submit a comprehensive submission.</p> <p>Brett Smith told the Committee that QGC had responded to stakeholder feedback in the following ways:</p> <ul style="list-style-type: none"> • Although the official submissions period has closed, the Department of Natural Resources and Mines have informed landholders that they will accept applications until the 12th September 2014, an additional 21 days. QGC also contacted landholders to inform them of the informal extension. • QGC coordinated a drop-in information session in Wandoan on 3 September 2014 where landholders could talk with QGC, DNRM, and the GasField Commission. Sixteen landholder groups attended the information session and initial feedback indicated that it was well received. <p>A Committee member commented that the drop-in information session was very informative and useful to those who attended.</p> <p>Brett Smith noted that QGC has learnt some valuable lessons through this process and took an action to feed back the Committee’s comments to the company.</p> <p>Action: Brett Smith to ensure the Committee’s feedback is provided to QGC management.</p> <p>Action: QGC to provide an update on the strategic cropping land process at the next meeting.</p> <p>Environmental Protection and Biodiversity Conservation Referral</p> <p>Brett Smith informed the Committee that QGC has lodged an application to develop up to 400 natural gas wells on land about 20km west of Wandoan in the north of the Surat Basin. The wells will feed into nearby and already approved gas and water processing facilities. The development is not expected to have any significant environmental impact; with about 94% of the total permit area cleared of trees and used mainly for grazing. Brett Smith informed the Committee that the public submission period has closed and thanked those who had submitted comments.</p> <p>Litter</p> <p>Brett Smith said that litter was proving to be a cumulative impact of the resource industry being in the area and QGC is continuing to participate in initiatives directed at preventing roadside litter.</p>

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	<p>Key points included:</p> <ul style="list-style-type: none"> • Litter management is a community-wide behavioural issue which is being faced by communities nationwide • QGC strongly messages to staff and contractors the importance of litter disposal • QGC continues to participate in Clean-Up Australia Day initiatives and occasional emu parades along select roadsides • Discussions are being held on a state and local government level on how to address litter concerns in south west Queensland and QGC is eager to be a part of community initiatives directed at this community issue.
<p>k. Water update</p>	<p>Brett Smith provided an update on QGC’s water management strategies. Key points included:</p> <ul style="list-style-type: none"> • Under the QLD Water Act 2000, QGC is required to: <ul style="list-style-type: none"> ○ Create a baseline assessment plan ○ Develop an underground water impact report ○ Undertake baseline assessment and establish a monitoring network ○ Enter into make-good agreements for immediately affected area bores; and ○ Review and update the underground water impact report every three years. • The Office of Groundwater Impact Assessment (previously known as the Queensland Water Commission) will release an independent report on bores potentially impacted by gas activities every three years. • QGC was originally assigned 33 bores identified in the Immediately Affected Area (affected within three years). This has now been confirmed as 26 bores and 86 additional bores in the Long-term Affected Area. The additional number of bores may change with revised government model output. • Seventy five percent of QGC’s groundwater monitoring network is installed. • QGC is continuing to execute and implement make good agreements with landholders whose water bores have been impaired due to CSG activities. <p>Lisa Cecchi told the Committee that the general public will have access to QGC’s groundwater information via an interactive water portal in 2015.</p>
<p>l. QGC Engagement and Social Investment</p>	<p>Sarah Worthing provided an update on QGC’s social investment and engagement activities in the Northern area in the last quarter. Key points were:</p> <p>Social Investment</p> <ul style="list-style-type: none"> • In Round 7 of the QGC Sustainable Communities Fund, the Murilla Community Centre received funding for a community

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	<p>bus which can be utilized by a variety of stakeholders, including the Murilla Kindergarten, respite and aged care, and medical transports to Toowoomba.</p> <ul style="list-style-type: none"> • QGC has partnered with the Wandoan Show Society to update the Wandoan Showground's power and water infrastructure. The project will significantly increase the usability and safety of this highly-utilised community venue. Initial feedback on the project has been extremely positive and a project completion event is scheduled on September 13th at the Wandoan Show grounds. <p>Engagement</p> <ul style="list-style-type: none"> • QGC participated in several events at the Miles Beef, Bells and Bottle Tree Festival, including an information stall and the Ladies High Tea. QGC volunteers enjoyed helping at the event which honored inspirational rural women in the district. • Schools throughout the Western Downs were visited by QGC's Road Aware Program and provided with an interactive road safety program. Feedback from students and parents on the program has been positive. <p>QGC's Sustainable Communities Fund</p> <ul style="list-style-type: none"> • To date, over \$5.3 million has been provided to 166 short-term, one-off projects. Round 8 is open to applications until September 30, 2014. • Overall, the QGC Sustainable Communities Fund has been a very successful program and well-received by the community. <p>Sarah Worthing noted the SCF Grant Assessment Panel was comprised of three senior QGC representatives and three community members who provided valuable direction in selecting projects that address community needs.</p> <p>A Committee member asked if the Committee could view a regional breakdown of SCF funded projects.</p> <p>The number of successful applicants for each region is fairly evenly distributed; however, the number of projects in a given region for each round is largely dependent on the number of eligible applications received.</p> <p>Sarah Worthing provided Committee members with a copy of QGC's Sustainable Community Program Update which details QGC's engagement and delivery of the company's Social Impact Management Plan.</p>
<p>m. Items for next agenda</p>	<p>Deb Camden invited the Committee to propose agenda items for the next meeting.</p> <ul style="list-style-type: none"> • Post-2014 Social Investment update

4. General business

A Committee member emphasised the importance of an equilateral triangle of priorities in regards to co-existence: agricultural, extractive industries and the environment. The

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Committee member distributed papers on the subject and then asked the Committee to consider the environmental impacts of every day activities on future generations.

Brett Smith and the Committee thanked Sarah Worthing for her involvement on the Committee and for her contribution as the Northern Social Performance Coordinator. The Committee presented Sarah Worthing with a farewell gift and wished her the best of luck in her future endeavours.

5. Meeting Close

The next QGC Northern Gas Field Community Committee meeting will be in Miles on Wednesday, 3 December 2014 at the Murilla Community Centre at 2:00pm.

The meeting was closed by Deb Camden at 5.03pm.

6. Northern Gas Field Community Committee Members

Representative	Organisation
Cecilia Donohoe	Wandoan Liaison Group
Sharn Pogan	Miles SHS P&C
Rose Asplin	Murilla Landcare Group
Cecily Brockhurst	Murilla Community Centre
Helen Devlin	Wandoan Chamber of Commerce
Lavinia Tyrell	Western Downs Regional Council
Kelly Newton	Wandoan State School P-10
Kylie Bourne	Miles Chamber of Commerce
Anita Bolton	Miles Health Service
Adam Clark	Upper Dawson Wildlife Preservation Society