

# Meeting Minutes



## QGC Northern Gas Field Community Committee

Wednesday, 06 March 2013

Wandoan Customer Service Centre, 6 Henderson Street, Miles

### 1. Opening

The 14th meeting of the QGC Northern Gas Field Community Committee was called to order at 2:10pm on the 6 March at the Wandoan Customer Service Centre facilitated by Mr Jim Cavaye, Independent Facilitator.

### 2. Attendees

The following people attended the QGC Northern Gas Field Community Committee meeting:

QGC Northern Gas Field Community Committee Members	QGC Representatives
<ul style="list-style-type: none"><li>• Bill Blackley, Wandoan Liaison Group</li><li>• Cecily Brockhurst, Murilla Community Centre</li><li>• Helen Devlin, Wandoan Chamber of Commerce</li><li>• Ann Hoffman, Miles Chamber of Commerce</li></ul>	<ul style="list-style-type: none"><li>• Angus Hetherington, Manager Condamine Power Station</li><li>• Andrew Chatto, Field Area Manager North</li><li>• Zoe Carroll, Acting Social Performance Manager</li><li>• Sarah Worthing, Northern Social Performance Coordinator</li><li>• Oliver Blennerhassett, Land &amp; Community Superintendent</li><li>• Michael Whitelaw, Security &amp; Emergency Response Team Lead</li></ul>
Apologies	Independent Facilitator
<ul style="list-style-type: none"><li>• Cecilia Donohoe, Wandoan Liaison Group</li><li>• Lavinia Tyrell, Western Downs Regional Council</li><li>• Brett Smith, Vice President Sustainability</li><li>• Tom Clarke, North Area Asset Manager</li><li>• Sharn Pogan, Miles SHS P&amp;C</li><li>• Tammie Evans, QLD Ambulance</li><li>• Julie Smith, Miles Health Service</li><li>• Joe Abbot, Murilla Landcare</li><li>• Bryan Power, Wandoan SS</li></ul>	<ul style="list-style-type: none"><li>• Jim Cavaye, School of Agriculture and Food Sciences, University of Queensland</li></ul>

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## 3. Meeting agenda

The following items of business were discussed as per the meeting agenda:

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<b>a. Introductions and meeting overview</b>	<p>Jim Cavaye led roundtable introductions of Community Committee members and QGC representatives.</p> <p>Jim Cavaye gave a broad overview of the meeting format and acknowledged the traditional owners of the land</p>
<b>b. Safety moment</b>	<p>Jim Cavaye invited Committee members to share a safety moment.</p> <p>Sarah Worthing reminded the Committee of wet weather road safety with regards to the recent rainfall.</p>
<b>c. Actions from previous meeting</b>	<p>Jim Cavaye reviewed the actions from the previous meeting.</p> <p><b>Payment</b> Sarah Worthing informed the Committee that QGC recently implemented a new Scanning and Invoice Management process to improve the payment process. QGC has contacted around 1,500 vendors via letter or email to inform them of new system.</p> <p>A Committee member said that a local business in Miles had received the letter from QGC and commented on the increased documentation required to process payment. The Committee member said that the local business was encountering difficulties in processing invoices due to the amount of documentation required. Another Committee member maintained that impacts on local businesses cascaded to other local businesses and community members.</p> <p><b>Action:</b> QGC to provide constructive feedback from Committee on the new Scanning and Invoice Management process.</p> <p><b>Behavioural Issues</b> Sarah Worthing informed the Committee that QGC had reminded staff and contractors of behavioural expectations at site coordination meetings and this was highlighted at the quarterly QGC Upstream Townhall meeting.</p> <p>QGC has also rolled out a new contractor management program, which involves monitoring contractor performance.</p>

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	<p>This includes behavioural issues with ramifications for non-compliance with Social Performance requirements.</p> <p>Zoe Carroll added that QGC utilises feedback from community forums, such as the Northern Community Committee, as part of monitoring and following up on contractor behaviour.</p> <p><b>Erosion Forum</b> Sarah Worthing reported that QGC representatives from the Rural Property Management unit attended the workshop and reported positively on the information provided.</p> <p><b>UHF Usage</b> Oliver Blennerhassett informed the Committee that QGC has reiterated appropriate radio etiquette for UHF use via line managers and at site coordination meetings. Managers were informed disciplinary actions would be taken against QGC personnel or contractors involved in inappropriate UHF radio use.</p> <p>QGC is also in the process of rolling out the Tetra radio system in the northern development area. This will enable QGC personnel and contractors to use the Tetra radio system in lieu of UHF radio channels.</p> <p>Angus Hetherington explained that the Tetra radio system operated through a network of connected towers that do not interface with UHF channels.</p> <p>A Committee member asked whether all contractors would be utilising the Tetra system eventually.</p> <p>Mike Whitelaw replied that major contractors were in the process of installing Tetra radios in many of their vehicles.</p> <p><b>Bush fires</b> Zoe Carroll reported to the Committee that QGC has a duty management system in place that provides QGC with a systematic approach to emergencies such as bush fires. Since the Gurumundi Road bushfire, QGC has improved staff knowledge of duty management procedures.</p> <p>A Committee member applauded QGC contractors that extinguished a lightning strike fire on a private landholder's property within 30 minutes from arrival.</p>

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	<p><b>Local Business Payment</b> Sarah Worthing informed the Committee that QGC has followed up on the payment issue with the local business and the business had reported an improvement in payment schedule from the contractor.</p> <p><b>Housing</b> Zoe Carroll informed the Committee that QGC conducted research around the Western Downs regarding the need for social housing, including reviewing public policies and interviewing local neighbourhood centres. While social housing is seen as a need in the area, in comparison to other areas around Queensland, Western Downs has a reasonably low social housing waiting list. QGC's investigation points to affordable housing as a prominent need.</p> <p>QGC has invested \$5.7 million to the Affordable Housing Trust to address the need for affordable housing.</p> <p>A Committee member commented that the Affordable Housing Trust is progressing slowly in terms of acquiring land and developing the houses.</p> <p>Zoe Carroll responded that the Affordable Housing Trust convenes fortnightly and recent progress has been made in identifying possible land for development. However, the Affordable Housing Trust is an independent body and although QGC has invested \$5.7 million the schedules for development completion were the responsibility of the Affordable Housing Trust.</p> <p>A Committee member said the Affordable Housing Trust had experienced delays in obtaining survey results and determining available land. Another Committee member said that QGC should put pressure on the Affordable Housing Trust to speed up the process to avoid further delays.</p> <p><b>Action:</b> QGC to call the chair of the Affordable Housing Trust on behalf of the Northern Community Committee to encourage timely progress in land acquisition and development. QGC also to contact the Affordable Housing Trust to reinforce the prompt delivery of affordable housing for the Western Downs.</p>

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	<p><b>Pipeline</b> Sarah Worthing reported that the affected landholders have been contacted and the issue is being followed up by the QGC Pipeline team.</p> <p>A Committee member commented on the recent wet weather causing understandable delays to most civil work in the area.</p> <p><b>Water</b> Sarah Worthing reported to the Committee that QGC has no plans to supply CSG produced water to the town of Miles.</p>
<p><b>d. Adoption of minutes</b></p>	<p>Jim Cavaye asked the Committee to formally consider the 21 November 2012 minutes and asked for suggested changes.</p> <p>The 21 November 2012 Northern Gas Field Community Committee minutes were adopted.</p>
<p><b>e. Community feedback</b></p>	<p>Jim Cavaye invited Committee members to share feedback from their networks.</p> <p><b>Roads</b> A Committee member asked whether QGC had been contacted by Xstrata regarding the rumoured closing of Grosmont Road</p> <p>Sarah Worthing replied that QGC had not contacted by Xstrata regarding Grosmont Road.</p> <p><b>Water</b> A Committee member said that Western Downs Regional Council had given permission for resource companies to draw water from stock route bores. Another Committee member commented that previously QGC had been drawing water from the Miles standpipe.</p> <p>Angus Hetherington informed the Committee that QGC has stopped drawing water from the Miles standpipe. Angus said the Condamine Power Station is producing 3.5 mega litres of water per day through the site's reverse osmosis plant from CSG produced water. Andrew Chatto added that QGC's Woleebee Creek site draws its only water through a series of bores in the precipice sandstone. A portable water treatment plant on site produces potable water for camp use.</p>

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	<p>Another Committee member enquired about the quantity and quality of produced water through Sunwater’s Glebe Weir pipeline. Zoe Carroll replied that the quality of water supplied will meet standards outlined in the EIS.</p> <p><b>Bundi Bridge</b> A Committee member enquired whether QGC had information about the closing of Bundi bridge and the possible timeframe for repair.</p> <p>Zoe Carroll informed the Committee that QGC had investigated the incident and found that a contractor’s rig had damaged the bridge. Western Downs Regional Council is currently conducting inspections and deliberating on the upgrade of the Bundi bridge.</p> <p><b>Drilling Distances</b> A Committee member enquired around the distances between residences and wells being drilled on adjoining properties.</p> <p>Oliver Blennerhassett informed the Committee that there are set exclusion zones that are adhered to, which includes set distances from residences to minimise noise and light pollution.</p>
<p><b>f. QGC Emergency Flood Preparation and Response</b></p>	<p>Michael Whitelaw provided the Committee with an update on QGC’s emergency flood preparation and response. Key points were:</p> <ul style="list-style-type: none"> <li>• QGC has procedures in place for natural disaster responses. For flooding, QGC has developed the Flood Emergency Response Plan.</li> <li>• The plan identifies triggers for flooding and outlines procedures to follow before and during a flood event to minimise impacts to QGC and the community.</li> <li>• The Incident and Emergency Management team is located in Brisbane with site-based management teams at the Woleebee Creek, Windibri, Kenya, and Ruby Joe sites. These teams are responsible for managing the coordination of QGC and contractor resources during a flood incident.</li> <li>• In developing coordinated plans and approaches to flood events, information is gathered from national, regional, and local sources. These information sources include the Bureau of Meteorology, Western Downs Regional Council, Department of Transport and Main Roads, Emergency</li> </ul>

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	<p data-bbox="616 320 959 353">Services, and local police.</p> <p data-bbox="517 387 1342 528">Michael Whitelaw provided a case study of the recent Australia Day long weekend flood and QGC's response through the Flood Emergency Response Plan. Key points were:</p> <ul data-bbox="571 535 1398 1592" style="list-style-type: none"> <li data-bbox="571 535 1398 645">• QGC was affected by the flooding with a small number of drilling rigs cut off, several worksites isolated, and all construction work in the region stopped.</li> <li data-bbox="571 656 1398 797">• The Incident and Emergency Management teams were activated and cascaded information throughout the company through frequent emails, calls, and SMS. 24-7 monitoring of all sites and accounting for persons on board.</li> <li data-bbox="571 808 1398 880">• Drilling rig, worksite, and camp musters and evacuations of affected sites occurred throughout the region.</li> <li data-bbox="571 891 1398 1001">• All site logistics requirements for water and food were assessed to determine supply needs for 5 – 10 days in advance.</li> <li data-bbox="571 1012 1398 1115">• The need for staff in the field was minimised where possible in addition to restricting all travel throughout the field to reduce road travel.</li> <li data-bbox="571 1126 1398 1236">• Aviation support was activated to rotate crews, renew prescriptions to personnel, and resupply fresh food to isolated sites.</li> <li data-bbox="571 1247 1398 1388">• QGC aviation supported the community by providing Queensland Police Service with situational awareness, evacuation assistance, and flying Ergon staff into the area to address power issues.</li> <li data-bbox="571 1400 1398 1509">• QGC also supported the community by providing accommodation, supplying food and other provisions and assisting with flood clean up.</li> <li data-bbox="571 1520 1398 1592">• QGC donated \$50,000 to flood relief and matched up to \$20,000 in staff donations to QLD Flood Appeal 2013.</li> </ul> <p data-bbox="517 1626 1398 1697">A Committee member asked whether personnel were allowed to take rostered days off when bad weather was expected.</p> <p data-bbox="517 1731 1398 1872">Mike Whitelaw replied that QGC allowed personnel to take rostered days off when flooding is anticipated. QGC also enforces travel restrictions in anticipation of flooding to reduce traffic-induced road damage during wet weather.</p> <p data-bbox="517 1906 1398 1977">Andrew Chatto added that during the recent wet weather, contractors left site five days early in anticipation of flooding.</p>

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<b>g. QGC Engagement and Investment update</b>	<p>Sarah Worthing provided an update on QGC engagement and investment activities in the north. Key points were:</p> <ul style="list-style-type: none"><li>• Community engagement in the northern area has been improved with the Northern Land and Community team now based in Wandoan.</li><li>• QGC regularly attends community meetings and events such as the Christmas street carnivals in Miles and Wandoan. In addition to an information booth, children and the young-at-heart could decorate holiday ornaments at the QGC stall.</li><li>• QGC also participated in the Business Clean Up Australia Day on 26 February by collecting rubbish in community parks and along the main streets of Wandoan. Over six large garbage bags of waste were collected and properly disposed of.</li><li>• Round 5 of the QGC Sustainable Communities Fund (SCF) opened on 1 February and closes on 4 April 2013.</li><li>• To date 38 projects across the Western Downs have received \$1.2 million in funding.</li><li>• To support community groups and organisations in applying for funding through the SCF, three community information sessions were held throughout the Western Downs over February in Wandoan, Tara and Chinchilla.</li><li>• Expressions of interest for community representatives for the Grant Assessment Panel have closed. Three community members have been selected to assist with providing local knowledge and input into the decision making process for Sustainable Communities Fund projects.</li></ul> <p>Zoe Carroll informed the Committee of the recent partnership between QGC and the University of Queensland as part of the company's SIMP commitments. Key points included:</p> <ul style="list-style-type: none"><li>• QGC has invested more than \$1.3 million over two years to support the University of Queensland's Centre for Online Health and UniQuest to deliver a Health e-Regions Project.</li><li>• The project is aimed at providing better access to medical specialists in Toowoomba and Brisbane and reducing the need for travel through the provision of online medical services based in Dalby, Chinchilla and Miles.</li><li>• The service will be managed through the Centre for Online Health and will focus on paediatric, geriatric and aged care services.</li></ul>

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	<p>A Committee member asked why Wandoan was not chosen as site for online medical services. Another Committee member commented that Wandoan may not have the population to justify the service at this time.</p> <p>Zoe Carroll replied that the sites were chosen by University of Queensland to provide a good spread across the region.</p> <p><b>Action:</b> Zoe Carroll to follow up with University of Queensland on the rationale of why Wandoan was not chosen as a site for the Healthy e-Regions project.</p>
<p><b>h. QCLNG update</b></p>	<p>Andrew Chatto provided an update on QGC activities in the north. Key points were:</p> <ul style="list-style-type: none"> <li>• The focus of QGC activity remains centred on construction in Delga Park. Development drilling is underway in the Cam and Kathleen blocks.</li> <li>• Pilot testing of appraisal wells is underway at Delga Park. Gas will be flared during testing – this is a normal practice in the industry – and data will be collected on water and gas flow rates.</li> <li>• Survey activity is now largely complete for QGC’s first phase of activity and the company is now in the process of engaging landholders to secure access for development.</li> <li>• Two brine concentrators, each weighing 160 tonnes, have been transported to Delga Park for the northern water treatment plant.</li> <li>• The use of Glebe Weir outlet for beneficial use of treated CSG water is still awaiting approvals from the government. However, SunWater is progressing land agreements, design and procurement.</li> <li>• Ponds at Delga Park are currently under construction for the northern water treatment plant</li> <li>• The Woleebee Creek main camp currently has 500 beds and will increase to over 650 beds in the next two weeks. This has relieved housing pressures in the town of Wandoan and allowed Oliver Blennerhasset’s Land &amp; Community team to move to Wandoan.</li> </ul> <p>A Committee member asked how many people will eventually be accommodated in camps in the northern area. Andrew Chatto replied that construction needs will call for a peak of 1400 beds in the northern area.</p>

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	<p>A Committee member asked when Sunwater’s EIS will be released to the public for review.</p> <p><b>Action:</b> Zoe Carroll to follow up with Sunwater about when the EIS will be released to the public.</p>
<p><b>i. Condamine Power Station update</b></p>	<p>Angus Hetherington provided an update on Condamine Power Station (CPS). Key points were:</p> <ul style="list-style-type: none"> <li>• CPS is currently powered by LNG from Windibri and Bellevue fields.</li> <li>• A monitoring system is installed and conducting initial tests. Early results reveal that CPS has overestimated daily emissions. Testing will continue to gather data for analysis.</li> <li>• Two five mega litre permeate tanks under construction.</li> <li>• Small capital works are underway around the CPS with local contractors from Miles and Chinchilla be used when possible.</li> <li>• Western Downs Regional Council is currently upgrading Powerstation Road, with QGC investing \$2.2 million to the upgrade. Wet weather has caused construction delays</li> <li>• CPS will be conducting a routine shut down in May for testing and maintenance.</li> <li>• Origin is installing a 132KV power line on the western side of CPS</li> <li>• Powerlink is constructing a 275KV power line on the opposite side of the Warrego highway from CPS. Construction on the 275kv line is well advance and will deliver power throughout the northern region.</li> <li>• BOC is constructing a micro LNG plant in between the entrance to the Miles Depot and CPS. Construction activities will ramp up over the next few months; however, the footprint is minimal. QGC will be supplying gas to the BOC micro LNG plant which will be a part of a larger network to supply LNG to heavy transport vehicles.</li> </ul> <p>A Committee member asked whether QGC is supplying gas to domestic markets. Angus Hetherington replied that QGC currently provides Queensland with about 20% of its domestic gas demand. In addition, QGC’s partnership with BOC is part of QGC’s commitment in providing gas for domestic consumption.</p>

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Agenda item	Details
j. Items for next agenda	<p>Jim Cavaye invited the Committee to propose agenda items for the next meeting.</p> <p>A Committee member asked for an update on the Sunwater pipeline. Another Committee member asked for an update on discussions with Western Downs Regional Council on regional water supplies.</p> <p><b>Action:</b> QGC to provide a water update at the 19 June meeting, including a report on the Sunwater pipeline and an update on talks with Council.</p> <p>A Committee member said that he had received information about the <i>DNRM Coal Seam Gas Engagement and Compliance Plan 2013</i> which is a new plan to manage the CSG industry in Queensland. The Committee member asked QGC to provide clarification surrounding what the plan entails and an update on how it is being implemented</p> <p><b>Action:</b> QGC to provide a clarification and update on the <i>DNRM Coal Seam Gas Engagement and Compliance Plan 2013</i>.</p>

#### 4. General Business

There was no general business.

#### 5. Meeting Close

The meeting was closed by Jim Cavaye at 4:48pm.

The next QGC Northern Gas Field Community Committee meeting will be on 19 June 2013 from 2:00pm to 5:00pm at the Murilla Community Centre.

#### 6. Northern Gas Field Community Committee Members

Representative	Organisation
Cecilia Donohoe	Wandoan Liaison Group
Sharn Pogan	Miles SHS P&C
Cecily Brockhurst	Murilla Community Centre
Helen Devlin	Wandoan Chamber of Commerce
Joe Abbot	Murilla Landcare
Lavinia Tyrell	Western Downs Regional Council
Bryan Power	Wandoan SS
Ann Hoffman	Miles Chamber of Commerce
Julie Smith	Miles Health Service
Tammie Evans	Queensland Ambulance Service