

# Meeting Minutes



## QGC Central Gas Field Community Committee

Wednesday 28 July 2010

Chinchilla Customer Service Centre, Chinchilla

### 1. Opening

The third meeting of the QGC Central Gas Field Community Committee was called to order at 9.05am on Wednesday 28 July 2010 at the Chinchilla Customer Service Centre, facilitated by Mr Jim Cavaye, Independent Facilitator.

### 2. Attendees

The following people attended the QGC Central Gas Field Community Committee meeting:

QGC Central Gas Field Community Committee Members	QGC Representatives
<ul style="list-style-type: none"><li>• Marion Loveday, Chinchilla Community, Commerce and Industry</li><li>• Don Bell, Chinchilla and District Landcare</li><li>• Doreen Goldsmid, Chinchilla Family Support Centre</li><li>• Leanne Evans, Chinchilla Community Unity Group</li><li>• Tim Reid Condamine Cods</li><li>• Peter Saxelby, Western Downs Regional Council</li><li>• Amanda Tronc, NAIDOC Committee</li></ul>	<ul style="list-style-type: none"><li>• Tracey Lenz, Manager Stakeholder Relations</li><li>• Steve Carter, General Manager Field Operations</li><li>• Tony Heidrich, Manager Social Performance – Gas Fields</li><li>• Dee Elliott, Social Performance Consultant</li><li>• Claire Chambers, CSRSM Research Assistant</li><li>• Meredith Connor, CSRSM Secondee</li></ul>
Apologies	Independent Facilitator
<ul style="list-style-type: none"><li>• Cindy Grimes Chinchilla SHS P&amp;C</li><li>• Sue Mantell, Kogan Progress Association</li></ul>	<ul style="list-style-type: none"><li>• Jim Cavaye, Cavaye Community Development</li></ul>

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## 3. Meeting agenda

The following items of business were discussed as per the meeting agenda:

Agenda item	Details
<b>a. Introductions and meeting overview</b>	<p>Jim Cavaye led roundtable introductions of community committee members and QGC representatives.</p> <p>Jim Cavaye introduced representatives from the Centre for Social Responsibility in Mining (CSRМ) and explained that the CSRМ would be conducting Social Indicator Monitoring sessions as part of QGC’s Sustainable Development Indicators project.</p> <p>Jim Cavaye gave a broad overview of the meeting format.</p>
<b>b. Safety moment</b>	<p>Tracey Lenz provided a safety moment which emphasised the importance of detaching electrical kitchen items from the mains before rinsing.</p>
<b>c. Logistics</b>	<p>Jim Cavaye reminded the Committee that:</p> <ul style="list-style-type: none"> <li>• It is a member’s responsibility to contact their proxies if they are unable to attend a meeting</li> <li>• Members can request that particular meeting items remain confidential through the Independent Facilitator</li> <li>• If members require reimbursement for travel expenses they need to contact Meredith Connor</li> </ul> <p>The action items from the previous meeting were discussed.</p> <p>Jim Cavaye advised that difficulties with downloading the Social Investment Form had been addressed by QGC. The IT Team at QGC have clarified the online application process and provided faxing and mailing addresses.</p> <p>Jim Cavaye advised the Committee that two agenda items from the June 4 meeting would be held over until the completion of the CSRМ social indicator sessions. The Committee agreed to hold over the following items:</p> <ul style="list-style-type: none"> <li>• A QCLNG gas field development timeline.</li> <li>• Details of QCC’s Emergency Response System.</li> </ul> <p>Tracey Lenz advised the Committee printed material associated with the Community Committees would include members’ name and organisation only.</p>
<b>d. Terms of</b>	<p>Amendments to The Terms of Reference (ToR) were</p>

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Reference	discussed. The finalised ToR was provided.
e. Field Trip	<p>Jim Cavaye advised the Committee that QGC was looking to organise a day field trip for the Gas Field and Regional Committees in mid-October to observe QGC operations first-hand at Windibri. Technical experts from QGC's water and/or land access teams would be present to answer members' questions.</p> <p>Committee members felt that having the opportunity to view QGC operations first-hand would help members allay community concerns.</p> <p>Committee members were in favour of having field trips conducted on a regular basis, and being made open to the general public.</p> <p><b>Action:</b> QGC to advise committee of field trip date (Meredith Connor).</p>
f. Adoption of Minutes	<p>Jim Cavaye asked the Committee to formally consider the June 4 minutes and asked for suggested changes.</p> <p>The June 4 Central Gas Field Community Committee minutes were adopted by the Committee.</p>
g. Community Feedback	<p>Jim Cavaye invited the Committee members to share feedback from their networks. Issues raised by community members included:</p> <ul style="list-style-type: none"> <li>• Concerns within community that high levels of transient families coming to the Western Downs as a result of the LNG project will negatively impact on community cohesion especially with regard to student stability and the impact of this on student relationships</li> <li>• There is some evidence that workers and their families are moving to the Western Downs with the expectation that they will gain immediate employment on CSG projects</li> <li>• Feedback from the community that out of town contractors being used for various CSG project or other projects have access to their own labour causing local businesses to miss out on work. Tony Heidrich explained that QGC required contractors to fulfil local content requirements. He provided the example that the QGC shop-fit being undertaken in Chinchilla has used local electricians and plumbers.</li> <li>• The community perceives that underground coal</li> </ul>

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	<p>gasification and coal seam gas operations use the same production processes. Clarification about the differences between UCG and CSG was provided. Members suggested that this information needed to be communicated to the public.</p> <ul style="list-style-type: none"> <li>• Landholders want more consultation and information from QGC regarding project schedules and property plans. A committee member said that landholders felt that they could not plan for the future use of their land without the information. A committee member noted that Origin provided a landholder field trip that was useful in overcoming communication problems.</li> <li>• Community is concerned as a result of LNG projects speculative housing investment and rent increases will price locals out of the market.</li> </ul>
<p><b>h. Regional Representative Feedback</b></p>	<p>Regional Representative Marion Loveday provided feedback to the Committee on the July 15 Regional Community Committee meeting.</p> <p>Feedback included:</p> <ul style="list-style-type: none"> <li>• The importance of the Coordinator-General's report in terms of clarifying housing requirements and monitoring. Marion explained that the social monitoring work the Committee would be doing with the CSRM would assist with the monitoring conditioned by the CG.</li> <li>• Marion advised that the meeting was a valuable exercise and provided a broader picture of the QCLNG project including the cumulative impact of project proponents.</li> </ul>
<p><b>i. QGC Overview</b></p>	<p>Steve Carter provided an overview of current QGC activities. Key points discussed were:</p> <ul style="list-style-type: none"> <li>• Foundations for a reverse osmosis plant on QGC land at Windibri had commenced. Water from the reverse osmosis plant to will be used to supply the Condamine power station</li> <li>• Condamine Power Station now fully owned by QGC</li> <li>• Decentralisation of QGC's Western Downs operations over the next two years; recruitment to expand post Final Investment Decision later in 2010</li> <li>• Centralised administration office in Chinchilla is being established</li> </ul>
<p><b>j. Coordinator-</b></p>	<p>Dee Elliott advised the Committee that the Coordinator-</p>

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<b>General's Report</b>	<p>General gave conditional approval to the QCLNG project on June 25. Key points:</p> <ul style="list-style-type: none"><li>• The Report includes a set of social and environmental conditions under which the project may proceed.</li><li>• Production licences, safety approvals and other environmental permits are still required.</li><li>• QGC will make its Final Investment Decision later in the year after receiving Queensland and Commonwealth Government approval.</li></ul> <p>The CG has conditioned: Traffic:</p> <ul style="list-style-type: none"><li>• Surat Logistic Plan</li><li>• Road Use Management Plan (RUMP)</li><li>• Road Safety Management Plan</li></ul> <p>Road-use plans will assist QGC's role with the maintenance, upgrading and rehabilitation of roads in partnership with the Western Downs Council.</p> <p>Social: QGC's Social Impact Management Plan (SIMP) submitted to Government as part of the EIS incorporated 8 action plans.</p> <p>SIMP conditions required by the CG include:</p> <ul style="list-style-type: none"><li>• Community engagement strategy<ul style="list-style-type: none"><li>- Regional Community Consultative Committees (RCCC)</li><li>- establishment of shopfronts with community liaison officers</li><li>- Industry Leadership Group to address cumulative impacts</li></ul></li><li>• Grievance processes</li><li>• Regular monitoring and reporting processes to be established</li></ul> <p>Housing: CG's housing conditions include further development of QGC's Integrated Housing Strategy (IHS).</p> <p>The IHS will provide project workforce accommodation and investment in affordable and community housing solutions</p> <p>QGC is required to mitigate its impact on accommodation for low income households by:</p>

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	<ul style="list-style-type: none"> <li>• Allocating resources for the provision of affordable and community housing</li> <li>• QGC should provide resources for affordable and community housing allocation at the rate of 1 unit of accommodation for every 8 workers settling in Western Downs region</li> <li>• QGC to consult with Dept of Communities, the Urban Land Development Authority and social housing providers to develop appropriate housing social mix</li> <li>• Project proponents to take a 'portfolio approach' by direct and indirect investment in the housing market and ensuring diversity in housing stock</li> </ul> <p>Construction Camps: The location, numbers and size of construction camps is still being determined and will be negotiated with the Western Downs Regional Council.</p>
<p><b>k. Social Indicator Monitoring</b></p>	<p>Jim Cavaye introduced Claire Chambers from the Centre for Social Responsibility in Mining which has a partnership agreement with QGC.</p> <p>Dee Elliot and Claire Chambers explained to the Committee that QGC has been working with the CSRSM to develop a monitoring approach that focused on input from local communities.</p> <p>The underlying objective of this approach is to understand impacts (positive and negative) of change introduced by the QCLNG project and use the knowledge to refine both social and environmental mitigations and investments.</p> <p>The Social Impact Management Plan submitted to the State government includes a monitoring plan.</p> <p>The monitoring plan must include some specific performance indicators (e.g. community health initiatives, Queensland Police partnerships). The monitoring plan must be externally audited every five years.</p> <p>Levels of monitoring include:</p> <ul style="list-style-type: none"> <li>• Level 1 – the delivery of the SIMP conditions</li> <li>• Level 2 – to ascertain the direct effectiveness of the SIMP commitments</li> <li>• Level 3 – to determine the impacts on the underlying community asset base (i.e. impacts/benefits)</li> </ul>

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	<p style="text-align: center;">to the regional community)</p> <p>QGC are committed to fulfilling the first two levels. QGC and CSRМ are developing a monitoring framework based on the five capitals (human, natural, financial, physical, social, natural) framework for the third level.</p> <p>The Committee’s role will be to provide input through a workshop process, a review of outcome, and ongoing review of the monitoring process.</p> <p>Where possible, CSRМ will use existing information sources such as regular reports within their community in their monitoring. The Committee was asked to provide any relevant data.</p> <p>Committee members were given a questionnaire prepared by CSRМ to assist in developing a set of social indicators. Claire Chambers clarified that the questionnaire is an information gathering exercise and that community members can contribute.</p> <p>Challenges anticipated with the monitoring framework:</p> <ul style="list-style-type: none"> <li>• Maintaining a focus on areas that QGC influence</li> <li>• Isolating QGC’s impacts from the influences of other proponents</li> </ul>
<p><b>I. Communications Strategy Update</b></p>	<p>Tracey Lenz provided a Communications Strategy update to the Committee.</p> <p>The second QGC News (quarterly newsletter) will provide an update on the community.</p> <p>Summaries of the meetings and ads will continue to be printed in regional newspapers.</p> <p>Community Committee brochures are due from the printers and will be posted to Committee members.</p> <p>Tracey Lenz encouraged members to refer public enquiries and grievances to QGC’s 1800 number – 1800 030 443.</p> <p>A committee member suggested that QGC produce a map which showed QGC tenements as part of the communications to be developed.</p> <p>A committee member requested QGC to produce a poster</p>

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	with the 1800 number as the community hotline. <b>Action:</b> Add suggestions to communications strategy (Tracey Lenz)
<b>m. Stakeholder Feedback Process</b>	Tracey Lenz explained to the Committee that the QGC has a stakeholder feedback process. Key points discussed were: <ul style="list-style-type: none"><li>• All feedback recorded</li><li>• Stakeholders received a response to grievance within 24 hours of lodgement</li><li>• Investigation of grievance launched to solve grievance and updates provided</li><li>• Community feedback via<ul style="list-style-type: none"><li>– 1800 number: 1800 030 443</li><li>– community@qgc.com.au</li></ul></li></ul>

## 4. General business

Agenda items for the next meeting were sought. These were:

- QGC to provide an update on proactive communication and public education strategies

## 5. Meeting Close

The meeting was closed by Jim Cavaye at 11.30am.

The next QGC Central Gas Field Community Committee meeting will be at 9.00am sharp on Wednesday 15 September 2010 from 9.00am to 11.30am at the Chinchilla Customer Service Centre, 80-86 Heeney Street, Chinchilla.

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## 6. Central Gas Field Community Committee Members

<b>Representative</b>	<b>Organisation</b>
<b>Amanda Tronc</b>	Chinchilla Family Support Centre (Indigenous representative)
<b>Cindy Grimes</b>	Chinchilla State High School P&C
<b>Don Bell, Chair</b>	Chinchilla and District Landcare
<b>Doreen Goldsmid</b>	Chinchilla Family Support Centre
<b>Leanne Evans</b>	Chinchilla Community Unity Group
<b>Marion Loveday</b>	Chinchilla Community, Commerce and Industry
<b>Peter Saxelby</b>	Western Downs Regional Council
<b>Sue Mantell</b>	Kogan and District Progress Association Inc
<b>Tim Reid</b>	Condamine Cods