

Meeting Minutes



QGC Central Gas Field Community Committee

Wednesday, 29 August 2012

Chinchilla RSL sub-branch, 61 Heeney Street

1. Opening

The twelfth meeting of the QGC Central Gas Field Community Committee was called to order at 9:10am on Wednesday, 29 August at the Chinchilla RSL facilitated by Mr Jim Cavaye, Independent Facilitator.

2. Attendees

The following people attended the QGC Central Gas Field Community Committee meeting:

QGC Central Gas Field Community Committee Members	QGC Representatives
<ul style="list-style-type: none">• Doreen Goldsmith, Chinchilla Family Support Centre• Allison Young, Chinchilla State High School• Nicole Mills, Western Downs Regional Council• Don Bell, Chinchilla and District Landcare• Jim Strongman, Chinchilla Community Commerce and Industry	<ul style="list-style-type: none">• Brett Smith, Vice President Sustainability• Kristelle Darr, Central Social Performance Coordinator• Zoe Carroll, Acting Social Performance Manager• John Abraham, Local Content Manager• Mal Hellmuth, Project Manager Roads• Steve McCalmont, Central Area Asset Manager• Jamie Kemshead, Land & Community Superintendent
Apologies	Independent Facilitator
<ul style="list-style-type: none">• Leanne Evans, Chinchilla Community Unity Group• Mike Boniface, Western Downs Regional Council• Tim Reid, Condamine Cods• Trudy Tronc, Department of Communities	<ul style="list-style-type: none">• Jim Cavaye, School of Agriculture and Food Sciences, University of Queensland

Meeting Minutes



3. Meeting agenda

The following items of business were discussed as per the meeting agenda:

Agenda item	Details
a. Introductions and meeting overview	<p>Jim Cavaye led roundtable introductions of Community Committee members and QGC representatives.</p> <p>Jim Cavaye gave a broad overview of the meeting format.</p>
b. Safety moment	<p>Jim Cavaye invited Committee members to share a safety moment.</p> <p>Jamie Kemshead reminded the Committee to be alert when driving as unexpected situations can suddenly arise including the need to slow down at short notice.</p> <p>The Committee spoke about the need to keep an eye out for snakes even during the winter period and coming into summer.</p>
c. Actions from previous meeting	<p>Jim Cavaye reviewed the actions from the previous meeting.</p> <p>Weed Management Zoe Carroll said the issue has been raised across all of the QGC Community Committees and QGC has been involved in forums being run by Murilla Landcare on the subject.</p> <p>Brett Smith said a Western Downs Regional Council weed wash down facility is planned for Chinchilla.</p> <p>A Committee member said weeds have become more of a problem since the floods in December 2010 and January 2011, and that as long as QGC was following its required protocol it is playing its part in weed management.</p> <p>Housing Since the last meeting the Chinchilla Family Support Centre has spoken with Zoe Carroll about supporting a subsidy for long-term residents suffering from housing stress. The Committee discussed some of the challenges of such a scheme including eligibility, sustainability, and securing support from other parties.</p>

Meeting Minutes



Agenda item	Details
	<p>Zoe Carroll reported that QGC was participating in a Social Policy Working Group (SPWG) with gas and mining companies and housing is on their agenda.</p> <p>Action: Zoe Carroll to investigate QGC support for a rental subsidy scheme and raise it with the SPWG.</p> <p>A Committee member reported there was a need for crisis accommodation and suggested there may be an option for Chinchilla Family Support Centre to explore use of the showgrounds with Council.</p> <p>Action: Chinchilla Family Support Centre to provide an update on discussions with Council.</p> <p>Water Treatment Plant (WTP) Zoe Carroll said that a Kenya WTP tour was held in July for Sunwater management and Sunwater customers. Zoe Carroll suggested a full site tour be organised for Committee members to show development since the last Committee tour in 2010, as well as show new members for the first time.</p> <p>Action: Zoe Carroll to organise tour to be held in 2013.</p> <p>Baseline Assessment Zoe Carroll had followed up with the bore baseline assessment team regarding a Committee member who reported not having been contacted for the bore baseline assessment. Zoe informed the group that the Committee member's property was outside of QCLNG project tenements and therefore outside the study area.</p> <p>Water Update Zoe Carroll provided an update on the gas bubbles seen on the Condamine River. This area is part of an Origin tenement and Origin and the LNG Enforcement Unit have investigated the incident. Their findings are reported in press statements available on their websites.</p> <p>Indigenous Participation Zoe Carroll advised the Committee that QGC was progressing suggestions to expand the ways the company promoted indigenous opportunities for employment in the QCLNG project, including hosting a forum to provide information on the same.</p>

Meeting Minutes



Agenda item	Details
	<p>A Community member said QGC's mentor had been supporting indigenous students.</p>
<p>d. Adoption of minutes</p>	<p>Jim Cavaye asked the Committee to formally consider the Wednesday 23 May 2012 minutes and asked for suggested changes.</p> <p>The 23 May 2012 Central Gas Field Community Committee minutes were adopted.</p>
<p>e. Community feedback</p>	<p>Jim Cavaye invited Committee members to share feedback from their networks.</p> <p>Industrial planning A Committee member reported Council would be receiving a submission on non-town planning compliant activities. Information would also be provided to QGC.</p> <p>Action: Chinchilla Community Commerce and Industry to provide an update at the next meeting.</p> <p>Litter The Committee discussed the increase in littering along the roads, including roads used by QGC staff and contractors.</p> <p>Steve McCalmont said QGC finds littering unacceptable and undertook to reinforce this message.</p> <p>Action: QGC to report back on actions taken on littering at the next meeting (Steve McCalmont and Zoe Carroll).</p> <p>Affordable Housing A Committee member spoke about the need for affordable housing.</p> <p>Brett Smith reiterated QGC's housing commitments, including</p> <ul style="list-style-type: none"> • Facilitating new stock of up to 56 houses. 21 of the first 30 houses will be in Chinchilla. • A \$5.7 million donation to the Western Downs Regional Council Affordable Housing trust made in July. <p>The Committee discussed the expressions of interest process for the Housing Trust's Community Reference Group. It was agreed that the Chinchilla Family Support Centre would contact Council for the outcome of the process.</p>

Meeting Minutes



Agenda item	Details
	<p>Action: Chinchilla Family Support Centre to contact Council to find out who has been selected for the Reference Group.</p> <p>Local Businesses A Committee member mentioned that businesses along Heeney Street were finding it quiet.</p> <p>A Committee member also said staff retention was becoming a growing issue for local business and the council.</p>
<p>f. Chinchilla Regional Sports Complex</p>	<p>A Committee member provided an update on the proposed Chinchilla Regional Sports Complex. Key points were:</p> <ul style="list-style-type: none"> • Western Downs Regional Council has \$3 million set aside for a regional sporting complex in Chinchilla. • The Chamber of Commerce has assembled a steering committee to start coordinating land and additional funding for the project. • For some sporting groups there is an urgent need for the facility. • It is estimated that approximately 25ha will be required if all the facilities are to be placed in the same area. • With a lot of development currently occurring around town, there is the possibility of some stormwater fill to be utilised should it be required. • Once these facilities are created it is hoped it could be a positive asset for the town, bringing business to the area. Currently many sporting groups travel out of the area to compete on weekends taking their business out of town. • As the steering committee gathers more detail on the project it may seek some additional funding through QGC. <p>A Committee member said sponsorship for established sporting groups is already difficult to find.</p> <p>Brett Smith replied that one of QGC's great challenges is the fact that we receive so many applications from organisations seeking support. The QGC Sustainable Communities Program outlines the investments that the company has made over the last two years.</p>

Meeting Minutes



Agenda item	Details
<p>g. QGC Sustainable Communities Program Booklet</p>	<p>Zoe Carroll introduced QGC's new publication the QGC Sustainable Communities Program. Key points were:</p> <ul style="list-style-type: none"> • The report provides a comprehensive overview of all our activity, from donations through to strategic social investments designed to meet SIMP commitments. Nearly two years after FID, we have: <ul style="list-style-type: none"> ○ Supported nearly 92 with \$2.8 million to develop community projects through the QGC Sustainable Communities Fund. ○ Invested in a number of projects to enhance the delivery of health services including support for Gladstone Hospital, co-funding the establishment of a medical evacuation helicopter to respond to industry and community emergencies, a rural nursing bursary program and increasing the availability of counselling services in the project area. ○ Assisted non coal seam gas businesses in the project area to manage labour shortages with a \$3.5 million project to support new apprentices and trainees. ○ Supported school-based projects to raise student awareness and encourage careers in the gas industry. ○ Initiated a community road safety campaign which supported road safety educators to address approximately 6,000 students in 42 schools. ○ Invested more than \$720,000 through the sponsorship and donation fund for smaller projects costing less than \$10,000; and ○ Established six community committee meetings have also been established across the region. <p>Zoe Carroll reminded the Committee that the QGC Sustainable Communities Fund was currently open and receiving applications. The closing date for the fund is 5pm on 30 September.</p>
<p>h. QGC update</p>	<p>Steve McCalmont provided an update on QGC's activities in the Central region. Key points were:</p> <ul style="list-style-type: none"> • The Central area is relatively advanced in terms of the development of QCLNG infrastructure. • Drilling is complete or nearly complete in the Argyle,

Meeting Minutes



Agenda item	Details
	<p>Bellevue, Berwyndale and Berwyndale South blocks.</p> <ul style="list-style-type: none"> • The remaining areas for drilling are largely in areas of State Forest or on QGC property. As a result impact on community and landholders will be minimal. • The Kenya water treatment plant is under construction. The WTP will support QGC to meet its target of making 98% of CSG water available for beneficial reuse. • Two field compressor stations are nearing completion at Argyle and Bellevue. <p><i>Key activities planned include:</i></p> <ul style="list-style-type: none"> • The construction of field compressor stations on Matilda John and McNulty. • The last of the central processing plants for Bellevue. • Low impact survey activities in Avon Downs and McNulty. <p>A Committee member asked for an update on pipeline. Steve McCalmont replied there had been delays as discussed at the last meeting, but pipe was being lowered into the ground. 60 kilometres of the gas collection header had been buried to date.</p>
<p>i. Roads Update</p>	<p>Mal Hellmuth provided an update on roads. Key points were:</p> <ul style="list-style-type: none"> • QGC considers four key factors when assessing road impacts and required road investments these are: <ul style="list-style-type: none"> - where QGC traffic will be generated - volume and type of traffic that will be generated - duration of impact; and - current condition of the road. • QGC tries to minimise road impacts where possible through use of rail, measures to avoid peak times, major events and sensitive areas and shared transport. • QGC visits roads regularly to monitor road quality and In Vehicle Monitoring System (IVMS) data is used to monitor the volume and location of traffic against the predicted impacts. • QGC is investing significantly in road upgrades – both local and state roads – including sealing and widening roads, improving intersections and drainage. • A list of roads QGC is funding improvements on was presented to the committee members. • More than \$70 million has been committed to date to road upgrades.

Meeting Minutes



Agenda item	Details
	<p><i>Addressing safety</i></p> <ul style="list-style-type: none"> • IVMS fitted in QGC and contractor vehicles monitors records speeding, harsh acceleration and deceleration and if the driver is not wearing their seatbelt. • Data is routinely analysed and investigated. Disciplinary actions may be taken. • Data is also used when issues are reported via the QGC Community Hotline. • Members of the public are encouraged to ring the hotline if to provide feedback related to QGC activity, whether it is about driving behaviour, road conditions or the need for dust suppression. The number is 1800 030 443. <p>Zoe Carroll provided an overview of the community road safety program. Key points were:</p> <ul style="list-style-type: none"> • Through the Social Impact Management Plan (SIMP) QGC committed to investing in an education and awareness programs about temporary changes to road conditions. • <i>Road Aware: Staying Safe Together Program</i> was launched in 2011. • The awareness component offers helpful tips on safe driving through print media, radio and billboards • The education component is comprised of presentations to schools, which includes use of a driving simulator. • Seventeen schools were visited in 2011 including local schools, such as St Joseph's Chinchilla, Warra State School, Kaimkillenbun State School, Westmar State School, Hannaford State School, St Joseph's Tara, Condamine State School and Burra Burri State School • In 2012, the program will be visiting Our Lady of the Southern Cross, Kogan State School, The Gums State School, Miles State High School, Tara Shire College, Grosmont State School, Dalby State School, Chinchilla Christian School and Warra State School <p>The Committee provided feedback on QGC's approach to roads. Key points were:</p> <ul style="list-style-type: none"> • Truck drivers needed more training. • QGC should promote its road investments wider. • Drivers need to drive to road conditions not speed limits, particularly on gravel roads.

Meeting Minutes



Agenda item	Details
	<p>Mall Hellmuth said QGC has a road rating system to manage the issue of road conditions and set our own speed limits taking this into account.</p> <p>Zoe Carroll asked if upgrades were planned for Chinchilla Condamine Road.</p> <p>Mal Hellmuth replied that QGC has low usage on this road, approximately 40 vehicles per day, and is not currently planning to upgrade this road.</p>
<p>j. Local Content Update</p>	<p>John Abraham provided an update on local content. Key Points were:</p> <ul style="list-style-type: none"> • QGC aims to provide full, fair, and reasonable opportunity to capable local businesses, both through direct contracting and through performance of principal contractors. • The majority of local business opportunities exist through contractors and sub-contractors. <p><i>Approach to Contract and Procurement</i></p> <ul style="list-style-type: none"> • The QCLNG project requires thousands of goods and services. • Contracts are awarded to the most meritorious tenderer, based on technical capability, cost, schedule and other commercial considerations such as safety compliance, quality assurance and financial capacity. • Tier One contractors must demonstrate large scale expertise, exceptional risk management, compliance with regulation, and volume to cost benefits. • Smaller businesses can find opportunities to sub-contract to Tier Two and Three contractors. • Businesses should understand where they are aiming for in the supply chain and approach the appropriate contractor or sub-contractor. • Information on QGC contractors and becoming a supplier can be found on the QGC website. • In order for QGC and other contractors to determine which suppliers are tender ready, a capability profile is required from the potential supplier. • Businesses are encouraged to develop capability statements in advance of opportunities. QGC has prepared guidance on capability statements available via the QGC website.

Meeting Minutes



Agenda item	Details
	<p><i>Direct Economic Benefit</i></p> <ul style="list-style-type: none"> • QGC reports every six months to the Coordinator General on the project's economic benefits through the Australian Industry Participation Plan. • As of March 2012, the direct economic benefit of the QCLNG project during the six month reporting period in the Western Downs was A\$80 million. The total direct economic benefit to date in the Western Downs is A\$300 million. • In QCLNG's northern area, there have been over 80 past and present contractors, with more than A\$17 million invoices receipted since the start of the project. • Through 'off the street' procurement such as restaurants and small credit card purchases, more than A\$160,000 has been transacted over the last 12 months. <p>A Committee member questioned where this information could be found.</p> <p>John Abraham said it could be accessed through the Coordinator Generals office. The Committee can request the report if they would like to have a copy.</p> <p>Action: Kristelle Darr to provide Coordinator Generals office details to the committee.</p>
<p>k. Items for next agenda</p>	<p>Jim Cavaye invited the Committee to propose agenda items for the next meeting. The Committee suggested updates on:</p> <ul style="list-style-type: none"> • The town planning submission to Council. • The progress of the sporting complex.

Meeting Minutes



4. General Business

No other business was recorded.

5. Meeting Close

The meeting was closed by Jim Cavaye at 11.30am.

The next QGC Central Gas Field Community Committee meeting will be on 21 November from 9:00am to 11:30am at the Chinchilla Customer Service Centre.

6. Central Gas Field Community Committee Members

Representative	Organisation
Alison Young	Chinchilla State High School
Trudy Tronc	Department of Communities
Don Bell	Chinchilla and District Landcare
Leanne Evans	Chinchilla Community Unity Group
Doreen Goldsmid	Chinchilla Family Support Centre
Tim Reid	Condamine Cods
Jim Strongman	Chinchilla Community Commerce and Industry
Mike Boniface	Western Downs Regional Council