

# Meeting Minutes



## **QGC Central Gas Field Community Committee**

Wednesday 22 February 2012

Chinchilla RSL sub-branch, 61 Heeney Street

### **1. Opening**

The tenth meeting of the QGC Central Gas Field Community Committee was called to order at 9:00am on Wednesday 22 February 2012 at the Chinchilla RSL sub-branch, facilitated by Mr Jim Cavaye, Independent Facilitator.

### **2. Attendees**

The following people attended the QGC Central Gas Field Community Committee meeting:

<b>QGC Central Gas Field Community Committee Members</b>	<b>QGC Representatives</b>
<ul style="list-style-type: none"><li>• Allison Young, Chinchilla State High School</li><li>• Trudy Tronc, Department of Communities</li><li>• Don Bell, Chinchilla and District Landcare</li><li>• Leanne Evans, Chinchilla Community Unity Group</li><li>• Doreen Goldsmid, Chinchilla Family Support Centre</li></ul>	<ul style="list-style-type: none"><li>• Rob Manuel, Field Operations Manager</li><li>• Jamie Kemshead, Land &amp; Community Superintendent</li><li>• Zoe Carroll, Lead Community Relations Advisor</li><li>• Lisa Hayes, Environmental Advisor</li></ul>
<b>Apologies</b>	<b>Independent Facilitator</b>
<ul style="list-style-type: none"><li>• Tim Reid, Condamine Cods</li><li>• Marion Loveday, Chinchilla Community Commerce and Industry</li></ul>	<ul style="list-style-type: none"><li>• Jim Cavaye, School of Agriculture and Food Sciences, University of Queensland</li></ul>

# Meeting Minutes



## 3. Meeting agenda

The following items of business were discussed as per the meeting agenda:

Agenda item	Details
<b>a. Introductions and meeting overview</b>	<p>Jim Cavaye led roundtable introductions of Community Committee members and QGC representatives.</p> <p>Jim Cavaye gave a broad overview of the meeting format.</p>
<b>b. Safety moment</b>	<p>Jim Cavaye invited Committee members to share a safety moment.</p> <p>A Committee member spoke about unsafe equipment.</p>
<b>c. Actions from previous meeting</b>	<p>Jim Cavaye reviewed the actions from the previous meeting.</p> <p><b>Kindergartens</b>            Zoe Carroll told the Committee that since our last meeting, QGC has announced a partnership with BUSY at Work to supports non-CSG apprenticeships and trainees. One key area identified for support is childcare.</p> <p>Kindergarten and childcare groups are also encouraged to look at QGC's Sustainable Communities Fund. In the second round of funding, announced in January, St Joseph's Primary School was successful in its application for funding for a community hub and toilet block refurbishment (\$50,000).</p> <p><b>Pressure on infrastructure</b>            Zoe Carroll provided an update on housing. Since our last meeting, the Western Downs Regional Council Housing Strategy – funded by QGC – has been published and is available online. QGC and the other CSG proponents have met with Council and the Coordinator General to progress the housing strategy. QGC remains committed to investing in affordable and social housing. QGC's Integrated Housing Strategy approved by the Coordinator General in 2011 committed \$5.2 million to affordable and social housing.</p> <p><b>Condamine</b>            Jim Cavaye told the Committee that the information regarding Condamine's accommodation and other facilities had been passed on to QGC's travel department.</p> <p><b>Support for employees</b>            A Committee member asked what support was on offer for</p>

# Meeting Minutes



Agenda item	Details
	<p>employees undergoing stress. Zoe Carroll said QGC had an Employee Assistance Program and counsellors are made available regularly to employees and contractors. QGC also hosts talks on health and wellbeing by professionals.</p>
<p><b>d. Adoption of minutes</b></p>	<p>Jim Cavaye asked the Committee to formally consider the 9 November 2011 minutes and asked for suggested changes.</p> <p>The 9 November 2011 Central Gas Field Community Committee minutes were adopted.</p>
<p><b>e. Community feedback</b></p>	<p>Jim Cavaye invited Committee members to share feedback from their networks.</p> <p><b>Housing</b> The Committee discussed the affordable social housing. The Committee supported QGC's efforts with Council.</p> <p>A Committee member reported Chinchilla SHS was having difficulty attracting teachers due to the lack of affordable and available housing.</p> <p><b>Statistics</b> A Committee member said that fly-in fly-out (FIFO) numbers needed to be captured to inform funding for services. Government funding is based on resident population numbers. FIFO should be reflected in the statistics to ensure funding is adequate. Zoe Carroll and Chinchilla Family Support Centre to follow up with Council.</p> <p><b>Action:</b> Follow up with Council regarding FIFO population (Zoe Carroll and Chinchilla Family Support Centre)</p> <p>Zoe Carroll informed the Committee that QGC and other CSG proponents are collaborating with local medical services, including hospitals and ambulance services, with a view to establishing a health committee. The committee will monitor impacts linked to CSG-related population growth and investigate areas of mutual support. One example is the Aero Medical Evacuation (AME) Service funded by QGC and the other CSG proponents.</p> <p>The AME supports two helicopters in the Surat, which respond to both gas-related and community incidents. Since it launched in April 2011, the AME has conducted over 50 missions in the Surat; more than three-quarters were to assist</p>

# Meeting Minutes



Agenda item	Details
	<p>community members. The service can be accessed through dialling 000 and the decision to deploy the helicopters is made by the emergency services on the basis of clinical need.</p> <p><b>Local content</b> The Committee discussed economic opportunities. Zoe Carroll spoke about the Local Content event QGC held in November 2011. Local businesses were invited to hear about opportunities on QCLNG from 20 top contractors and learned more about the requirements for working on the project, including health and safety.</p> <p>Rob Manuel added that each contract in QGC has an owner. Part of his job as a contract owner is to monitor how contractors are tracking against local content commitments.</p> <p>A Committee member suggested that QGC look to hold the 'What's my Trade?' fair again to encourage students to think about a career in trades.</p> <p><b>Action:</b> QGC to consider hosting 'What's my Trade' (Zoe Carroll).</p> <p><b>Contract workforce</b> A Committee member said that contract employment does not offer job security. Rob Manuel said that much of the employment offered is on a contract basis as the workforce will reduce after construction. Rob Manuel agreed to communicate the implications to Human Resources.</p> <p><b>Action:</b> QGC to pass on community feedback on contract employment.</p> <p><b>Indigenous participation</b> A Committee member said there was confusion in the indigenous community about what jobs were on offer, to whom and who QGC's traditional owners are. Can QGC deliver information sessions on employment and its approach to indigenous issues and cultural heritage? It was advised that an informal approach to running such a session would be preferred.</p> <p><b>Action:</b> Zoe Carroll to organise a presentation for the next Committee meeting and information session for the wider community.</p>

# Meeting Minutes



Agenda item	Details
	<p><b>Youth</b></p> <p>The Committee discussed the fact that there are few activities for teenagers. The Committee said that Drama at the Gasfields was a good opportunity for the young adults taking part.</p> <p>Zoe Carroll encouraged the Committee to look at the QGC Sustainable Communities Fund.</p>
<p><b>f. QGC update</b></p>	<p>Rob Manuel provided an update on QGC. Key points were:</p> <ul style="list-style-type: none"> <li>• Activities in the Central region in the first half of this year will be concentrated on               <ul style="list-style-type: none"> <li>○ Bellevue (near Condamine Power Station) where QGC is constructing a Field Compressor Station;</li> <li>○ at Windibri and Kenya where we are completing Water Treatment Plants; and</li> <li>○ Argyle where we are gathering wells.</li> </ul> </li> <li>• The Windibri WTP will send water to Condamine Power Station where the clean water will be used for cooling.</li> <li>• The Kenya WTP will feed a pipeline constructed and managed by SunWater and go into the Chinchilla Weir.</li> <li>• Controlled flaring activity is being conducted between Tara and Chinchilla and can be seen from the Moonie Highway.</li> <li>• Flaring is a safe, standard procedure to understand the size of the resource below the surface.</li> <li>• QGC has received a number of phone calls from individuals who thought there was a fire and the fire department had been called.</li> <li>• QGC is piloting message boards on the Highway to inform drivers that it is planned activity. We will also consider radio and print ads</li> <li>• The flaring is expected to run for another 2.5 months.</li> <li>• We have identified 11 ponds to decommission; three will be completed this year.</li> <li>• The project will involve:               <ul style="list-style-type: none"> <li>○ Removal of any salt impacted material</li> <li>○ Site remediation to acceptable conditions</li> <li>○ Revegetation of the impacted area</li> <li>○ Monitoring for at least five years</li> </ul> </li> <li>• A Committee member asked whether Traditional Owners were involved in the process. Zoe Carroll</li> </ul>

# Meeting Minutes



Agenda item	Details
	<p>agreed to find out for the next meeting.</p> <p><b>Action:</b> Zoe Carroll to report back on Traditional Owner involvement in the pond rehabilitation program.</p> <p>A Committee member asked when the Kenya Water Treatment Plant would be complete. Farmers had invested in new irrigation systems and any delay means longer until they recoup their investment. Rob Manuel said the WTP is expected for November 2012.</p> <p>A Committee member asked about the integrity of the pipeline. Zoe Carroll replied that there is no safety issue with the pipeline. There had been a delay to the pipeline due to the contractor company extending Christmas leave due to the expected wet weather and the welding program. QGC's Senior Vice Presidents Jim Knudsen and Sandy Nairn met with landholders along the northern collection header the previous day to listen to their concerns. A revised schedule was being developed and letters to landholders would be going out shortly.</p> <p>Each weld is tested which is done using Automated Ultrasonic Technology, providing a 3D image of the weld. If a repair is required it is made and the weld re-tested.</p> <p>A Committee member asked if leaving the pipe out in the elements for long periods will affect it.</p> <p>Rob Manuel said the company thoroughly checks each pipe. A 'pipeline inspection gauge' (PIG) is used to check the pipe and defect flaws, including damage to the pipeline coating. It is used prior to the pipe becoming operational and will be used every two years following.</p>
<p><b>g. Weed management</b></p>	<p>Lisa Hayes presented on QGC's weed management activities. Key points were:</p> <ul style="list-style-type: none"> <li>• QGC's weed management approach is based on our regulatory and legislative requirements (i.e. Environmental Authorities and the Land Access Code) and our company standards.</li> <li>• QGC has a Weed Management Plan, Weed Hygiene Procedure and Land Access Golden Rules with which all staff and contractors must comply.</li> <li>• These require the company to undertake</li> </ul>

# Meeting Minutes



Agenda item	Details
	<p>environmental surveys of areas likely to be affected by our activities before any activity (i.e. seismic, construction) takes place. Surveys are completed by SEWPAC registered ecologists.</p> <ul style="list-style-type: none"> <li>• The surveys form the basis of project specific construction management plans which include a section on weed management.</li> <li>• The weed risk assessment determines the vehicle and machinery wash down procedure. For high risk areas mobile units may be stationed in the entrance and exit points of the property.</li> <li>• QGC uses static (QGC-owned and Council) wash down facilities and mobile units. In mobile units, water is collected and recycled or filtered depending on the type of unit.</li> <li>• Post-wash inspection conducted by authorised weed hygiene certifiers. Over 100 QGC Staff and Contractors have received the appropriate weed hygiene training.</li> <li>• We comply with land access rules which include activities agreed with the landholder to prevent against weeds.</li> <li>• All employees and contractors entering a property should carry a wash down certificate. If a worker cannot produce one we encourage landholders to report them calling the QGC Community Hotline 1800 030 443.</li> <li>• Gravel pads are sprayed monthly.</li> <li>• If weeds are found on a landholder property we agree on an eradication method with the landholder.</li> <li>• QGC is also a landholder. On our properties we target the same weeds as Council and liaise with our neighbours on programs to eradicate weeds. We use the same weed control method as Council.</li> <li>• We also liaise with Landcare and employ Western Weed Busters</li> <li>• We maintain a weed register on our properties.</li> <li>• A weed reference guide is widely distributed.</li> <li>• QGC faces a number of challenges in dealing with weeds including shared use of access tracks and weather. There is potential for weed establishment with or without CSG activity.</li> </ul>
<p><b>h. Social investment update</b></p>	<p>Zoe Carroll provided a brief summary of recent social investment activities. Key points were:</p>

Agenda item	Details
	<p><b>QGC Sustainable Communities Fund</b></p> <ul style="list-style-type: none"> <li>• Since the launch of the SCF in January 2011, QGC has funded 61 community projects valued at more than \$2.1 million.</li> <li>• The successful organisations and projects are listed on QGC’s website (see <a href="http://www.qgc.com.au/01_cms/details.asp?ID=518">http://www.qgc.com.au/01_cms/details.asp?ID=518</a>)</li> <li>• We held three SCF information sessions in early February in Chinchilla, Wandoan and Tara. The sessions were well attended – more than 60 individuals came.</li> </ul> <p><b>Social Impact Management Plan Partnerships</b></p> <ul style="list-style-type: none"> <li>• QGC has launched two new major partnerships designed to meet commitments under the QGC Social Impact Management Plan.</li> <li>• SIMP partnerships are often multi-year and leverage other funding or partner contributions.</li> </ul> <p><i>QGC Community Trainee and Apprenticeship project</i></p> <ul style="list-style-type: none"> <li>• Is a three-year, \$3.5 million program to support skills development in non-CSG industries.</li> <li>• Intended to mitigate the potential labour draw towards CSG and supporting industries; and invest in local skills development to enable long-term community benefits.</li> <li>• The project will not provide salaries for apprentices or trainees – other funding sources are available – but will assist with recruitment and providing intensive mentoring, coaching and support for new starters to help retention and completion rates.</li> <li>• The project is managed by BUSY at Work who won a competitive tender. BUSY is a leading not-for-profit workforce planning organisation with significant expertise in community-based employment and training programs.</li> <li>• Individuals or businesses interested in participating should contact BUSY At Work on 13 28 79</li> </ul> <p><i>Good Sports</i></p> <ul style="list-style-type: none"> <li>• QGC has partnered with the Australian Drug Foundation to extend the successful Good Sports program into the Western Downs.</li> <li>• Good Sports is a national program that has been running for over ten years.</li> <li>• Good Sports takes participating clubs through a three</li> </ul>

# Meeting Minutes



Agenda item	Details
	<p>step accreditation program aimed at diversifying income away from a reliance on alcohol sales and raising awareness of liquor licensing obligations.</p> <ul style="list-style-type: none"><li>• The program is intended to motivate responsible service and consumption of alcohol in sports settings; support the viability of clubs; and community cohesion.</li><li>• The program relates to two QGC commitments: developing and implementing a rural health initiative; and developing and implementing social infrastructure partnerships.</li><li>• This is the third project launched under our rural health initiative. The others being our partnership with Lifeline Darling Downs to extend free, confidential rural and financial counselling and our donation to the University of Southern Queensland's Nurses Bursary.</li><li>• QGC's investment in the Good Sports program funds a Western Downs project officer to work with local sporting clubs to take them through the accreditation program. The program is free for all participating clubs.</li><li>• For more information contact Alison Summerville on <a href="mailto:Alison.summerville@adf.org.au">Alison.summerville@adf.org.au</a></li></ul> <p>A Committee member asked whether the QGC Community Trainee and Apprenticeship project would work with disabled individuals. Zoe Carroll replied that it would and offered to provide the contact details of the program officer.</p> <p><b>Action:</b> Zoe Carroll to send contact details of SIMP project officers.</p>
<b>i. Items for next agenda</b>	<p>Jim Cavaye invited the Committee to propose agenda items for the next meeting.</p> <p>Housing was suggested.</p>

# Meeting Minutes



## 4. General Business

Zoe Carroll advised the Committee that Troy Gavin had relinquished his role on the Committee and Jamie Kemshead would now take his place.

## 5. Meeting Close

The meeting was closed by Jim Cavaye at 11:30am

The next QGC Central Gas Field Community Committee meeting will be on 23 May 2012 from 9:00am to 11:30am at the Chinchilla RSL (main branch).

## 6. Central Gas Field Community Committee Members

Representative	Organisation
Marion Loveday	Chinchilla Community Commerce and Industry
Don Bell	Chinchilla and District Landcare
Doreen Goldsmid	Chinchilla Family Support Centre
Leanne Evans	Chinchilla Community Unity Group
Tim Reid	Condamine Cods
Peter Saxelby	Western Downs Regional Council
Trudy Tronc	Department of Communities
Allison Young	Chinchilla State High School