

# Meeting Minutes



## QGC Central Gas Field Community Committee

Wednesday, 21 November 2012  
Chinchilla RSL, 61 Heeney Street

### 1. Opening

The thirteenth meeting of the QGC Central Gas Field Community Committee was called to order at 9:15am on Wednesday the 21 November at the Chinchilla RSL facilitated by Mr Jim Cavaye, Independent Facilitator.

### 2. Attendees

The following people attended the QGC Central Gas Field Community Committee meeting:

QGC Central Gas Field Community Committee Members	QGC Representatives
<ul style="list-style-type: none"><li>• Jim Strongman, Chinchilla Community Commerce and Industry</li><li>• Leanne Evans, Chinchilla Community Unity Group</li><li>• Allison Young, Chinchilla State High School</li><li>• Doreen Goldsmid, Chinchilla Family Support Centre</li><li>• Tim Reid, Condamine Cods</li><li>• Trudy Tronc, Department of Communities</li><li>• Don Bell, Chinchilla and District Landcare</li></ul>	<ul style="list-style-type: none"><li>• Brett Smith, Vice President Sustainability</li><li>• Stephen McCalmont, Area Asset Manager (Central)</li><li>• Jamie Kemshead, Land &amp; Community Superintendent – Central</li><li>• Lisa Cecchi, Manager Water Strategy &amp; Communication</li><li>• Zoe Carroll, Acting Social Performance Manager</li><li>• Kristelle Darr, Central Social Performance Coordinator</li></ul>
Apologies	Independent Facilitator
<ul style="list-style-type: none"><li>• Mike Boniface, Western Downs Regional Council</li></ul>	<ul style="list-style-type: none"><li>• Jim Cavaye, School of Agriculture and Food Sciences, University of Queensland</li></ul>

# Meeting Minutes



## 3. Meeting agenda

The following items of business were discussed as per the meeting agenda:

Agenda item	Details
<b>a. Introductions and meeting overview</b>	<p>Jim Cavaye led roundtable introductions of Community Committee members and QGC representatives.</p> <p>Jim Cavaye gave a broad overview of the meeting format and acknowledged the traditional owners of the land on which the meeting was held.</p>
<b>b. Safety moment</b>	<p>Jim Cavaye invited committee members to share a safety moment.</p> <p>Zoe Carroll spoke about electrical safety.</p> <p>A Committee member said Chinchilla State High School had benefited from lighting repairs by the La Boite Theatre Company through the QGC-funded Home Turf production.</p>
<b>c. Adoption of minutes</b>	<p>Jim Cavaye asked the Committee to formally consider the 29 August 2012 minutes and asked for suggested changes.</p> <p>The 29 August 2012 Central Gas Field Community Committee minutes were adopted.</p>
<b>d. Actions from previous meeting</b>	<p>Jim Cavaye reviewed the actions from the previous meeting.</p> <p><b>Housing</b></p> <p>Zoe Carroll provided an update on the Queensland Resource Council Social Policy Working Group. The group participated in government housing regional planning housing workshops held in August and September. The purpose of the workshops was to look at local issues and roadblocks preventing land supply and housing delivery with a view to identifying actions to deliver early 'on the ground' outcomes.</p> <p>Following comments made by QGC committees, QGC has committed to facilitating a multi stakeholder forum in 2013 on social housing.</p> <p>While affordable housing is for income-earners under undue housing stress due to housing costs, social housing is for those most at risk in the community, particularly those who rely on government benefits to support their living.</p>

Agenda item	Details
	<p>Social housing is not being addressed as part of the Western Downs Affordable Housing Trust. QGC Committees have identified it as a priority issue, but one that is determined by many stakeholders including other resource companies, the State Government and human services. Therefore the idea was to bring the groups with an interest in social housing together to identify practical actions.</p> <p>A Committee member raised their concern about social housing and their awareness of many new people in town arriving with no accommodation.</p> <p>A Committee member said some workers were affected by delayed contracts and having to find temporary housing.</p> <p>Brett Smith thanked the Committee for their feedback.</p> <p><b>Housing Trust Community Reference Group</b>            Kristelle Darr provided an update on the Western Downs Housing Trust. The Trust’s Reference Group was recently appointed and the names of members can be found on a Western Downs Regional Council <a href="#">press release</a>.</p> <p>The members represent a number of sectors including community, business, government, council and the resource sector.</p> <p>The Trust is independent from QGC, but QGC has provided a donation of \$5.7 million to the Trust. The Trust would be invited to QGC’s Regional Community Committee on 28 February to provide an update and the invitation will be opened to QGC’s local Committees.</p> <p><b>Crisis accommodation</b>            A Committee member reported that the Chinchilla Family Support Centre had been able to secure some short-term crisis accommodation.</p> <p><b>Water treatment plant tour</b>            Zoe Carroll discussed details of the Water Treatment Plant tour. Committee members said their preference was to hold the tour after the next Central Committee meeting. The tour would be offered to Committee members and then, if space allows, representatives from their respective organisations.</p> <p><b>Action:</b> QGC to arrange tour (Kristelle Darr).</p>

# Meeting Minutes



Agenda item	Details
	<p><b>Industrial planning</b> A Committee member said the Chinchilla Community Commerce and Industry is still preparing a report on non-town planning compliant activities.</p> <p><b>Litter</b> Stephen McCalmont reported back to the group on actions taken on littering since the last meeting. Actions included communications to all staff via email and at town hall meetings, as well as pre-start meetings for contractors.</p> <p>Stephen asked whether the issue is getting better. A Committee member replied saying he had noticed an improvement, however, there is still some litter, for example on Fairy Meadow Road.</p> <p>The Committee said dumping – not related to the CSG industry – had become worse since the introduction of an industrial waste levy by the Council.</p> <p>Stephen McCalmont said QGC would continue to educate staff and contractors on not littering.</p> <p>The Committee suggested QGC investigate support for Clean up Australia Day.</p> <p><b>Action:</b> Kristelle Darr to explore involvement in corporate Clean Up Australia Day.</p> <p><b>Coordinator General office</b> Kristelle Darr informed the Committee that the contact details for the Coordinator General's office was provided by email following the last meeting.</p>
<p><b>e. Update on Sustainability Indicators</b></p>	<p>The Committee was provided with a current draft of the sustainable indicators. Zoe Carroll gave an update. Key points were:</p> <ul style="list-style-type: none"> <li>• QGC is working with the Centre for Coal Seam Gas to finalise and populate the indicators</li> <li>• The Regional Community Committee has been actively involved and provided feedback at their last two meetings</li> <li>• Updated indicators will be circulated early next year</li> </ul>
<p><b>f. Community feedback</b></p>	<p>Jim Cavaye invited Committee members to share feedback from their networks.</p>

Agenda item	Details
	<p><b>Housing</b> The Committee discussed housing affordability and availability. Key points were:</p> <ul style="list-style-type: none"> <li>• Some vulnerable families are entering into unsuitable housing contracts</li> <li>• Some families have moved to Dalby to secure housing more reasonable prices</li> <li>• A Committee member said she was currently homeless due to the high cost of housing and felt there is nothing available to address the immediate needs of those who are homeless</li> <li>• Council planning and development assessment delays has resulted in the slow release of land to the market</li> <li>• Large head work charges contribute to housing being unaffordable as developers pass this cost on to buyers; and</li> <li>• Housing needs to be addressed quickly.</li> </ul> <p>Brett Smith provided a response to the discussion stating that QGC understood that the housing issue is complex. QGC has made a contribution of \$5.7 million to the Western Downs Affordable Housing Trust. QGC will also facilitate a workshop to collectively discuss social housing issues and possible actions.</p> <p><b>Magnets</b> A Committee member had a magnet, produced by the LNG Enforcement Unit, with the numbers of the CSG companies and agencies. The Committee member asked if she could have more magnets.</p> <p><b>Action:</b> Zoe Carroll to distribute the magnets interested Committee members.</p> <p><b>Medical services</b> A Committee member questioned whether QGC has their own medical officer.</p> <p>Zoe Carroll responded stating that each camp has a paramedic and access to a nurse and doctor who rotate between the camps.</p> <p><b>Liquor Accord</b> A Committee member said they were aware of the local Liquor Accord group seeking funding for CCTV in the main</p>

# Meeting Minutes



Agenda item	Details
	<p>street of Chinchilla. Should this occur it would hopefully assist with community safety concerns in town. Federal Government funding and QGC's Sustainable Communities Fund were some of the funding options being considered.</p> <p>The Committee expressed support for the project. Kristelle Darr who attends the Liquor Accord meetings said she would pass the information back to the group.</p> <p><b>Action:</b> Kristelle Darr to inform the Liquor Accord of the Central Community Committee support for the CCTV project.</p>
<p><b>g. QGC Sustainable Communities Fund Grant Assessment Panel</b></p>	<p>Zoe Carroll provided the Committee with information on the QGC Sustainable Communities Fund (SCF) Grant Assessment Panel. Key points were:</p> <ul style="list-style-type: none"> <li>• The SCF has invested more than \$2.8 million on 92 community projects in two years.</li> <li>• Eligible applications to the SCF are reviewed and assessed by a Grant Assessment Panel (GAP) made up of an equal number of QGC and community representatives</li> <li>• The GAP makes recommendations to QGC on applications to fund</li> <li>• This ensures that the community can direct and prioritise QGC funding</li> <li>• QGC is inviting expressions of interest from QGC Community Committee members for the GAP in 2013-2014</li> <li>• The GAP meets twice a year in line with SCF funding rounds</li> <li>• Previous GAP members can reapply</li> <li>• QGC looks for a diverse range of interests among representatives on the GAP.</li> </ul>
<p><b>h. QGC update</b></p>	<p>Stephen McCalmont provided an update on QGC's activities in the Central region. Key points were:</p> <p><i>Current activities</i></p> <ul style="list-style-type: none"> <li>• Argyle and Bellevue field compression stations are nearing completion</li> <li>• Gathering activities ongoing in Kenya and Berwyndale</li> <li>• Installation of wellsite surface facilities in Bellevue and Berwyndale</li> <li>• Next year will see more activity overall with work shifting to our Avon Downs and McNulty blocks near Miles.</li> </ul>

# Meeting Minutes



Agenda item	Details
	<p><i>Horizontal directional drilling (HDD)</i></p> <ul style="list-style-type: none"> <li>• HDD is a common method used by many major industries to install pipes under roads, rivers or buildings</li> <li>• It's use is dependent on the geology – it will not be suitable in all cases</li> <li>• QGC is currently conducting HDD under the Condamine River.</li> </ul> <p><i>Seismic surveys</i></p> <ul style="list-style-type: none"> <li>• Seismic surveying is due to start soon in the central area on Argyle and Bellevue</li> <li>• It is a low impact activity</li> <li>• It is used to map rock strata and give a picture of where coal seams are located</li> <li>• Data from the surveys assists QGC to accurately plan well locations and insures land disturbance is minimised.</li> <li>• QGC is required to have State and Local Government approvals for the activity</li> <li>• Surveys are accompanied by portable weed wash down and fire trucks</li> <li>• The process of seismic surveying involves route selection, negotiation of route with landholders, cultural heritage and environmental route inspection, formal agreement with landholders, marking out survey route and seismic survey</li> <li>• Existing tracks are preferred and land clearing is generally not required.</li> </ul> <p>A Committee member asked if the QGC maps could show river systems. Stephen McCalmont said he would update the maps to show river systems.</p> <p><b>Action:</b> update maps (Kristelle Darr)</p> <p>A Committee member asked if QGC works with Origin when constructing facilities that are close together.</p> <p>Stephen McCalmont said QGC looks for synergies in infrastructure and where we can share or better coordinate work.</p>

# Meeting Minutes



Agenda item	Details
<p><b>i. QGC Social Impact Management Plan 6-month report</b></p>	<p>Zoe Carroll provided an update on QCLNG Social Impact Management Plan (SIMP) 6-monthly report. Key points were:</p> <ul style="list-style-type: none"> <li>• The SIMP covers the period of peak construction (2011- 2014)</li> <li>• It contains measures to both manage negative impacts and enhance project-related benefits</li> <li>• QGC is conditioned by the Coordinator General to report SIMP implementation progress to the QGC Regional Community Committees every 6 months.</li> </ul> <p><i>Integrated Housing Strategy:</i></p> <ul style="list-style-type: none"> <li>• Worker housing complete in the Central region. Continued construction of camps at QGC’s southern hub (Ruby Jo) and northern hub (Woleebee Creek)</li> <li>• Significant progress on affordable housing commitments over last six months with:               <ul style="list-style-type: none"> <li>○ QGC donation of \$5.7 million to the Western Downs Affordable Housing Trust</li> <li>○ Award of contacts to deliver 27 of up to 56 houses across the Western Downs to facilitate additional housing stock. The houses will accommodate QGC employees.</li> </ul> </li> </ul> <p>A Committee member asked whether QGC expects housing demand to reduce post-peak construction.</p> <p>Brett Smith said QGC will have a significantly reduced operations workforce compared to construction.</p> <p><i>Local employment and economic development:</i></p> <ul style="list-style-type: none"> <li>• QGC has continued to supported local schools through our partnership with the Queensland Minerals and Education Academy (QMEA). Activities over the six months include QGC geology presentations to Dalby students, support and participation in 4 Girls 2 Forums and a CSG Engineering Camp</li> <li>• QGC is developing a CSG apprenticeship and trainee strategy</li> <li>• Fifty nine apprentices and trainees are being supported in non-CSG sectors through the QGC Strengthen Local Workforces program.</li> </ul> <p><i>Indigenous Participation:</i></p> <ul style="list-style-type: none"> <li>• Seven indigenous school-based trainees supported</li> <li>• Pre-employment courses delivered on drilling, security</li> </ul>

# Meeting Minutes



Agenda item	Details
	<p>and heavy vehicle training</p> <ul style="list-style-type: none"> <li>• Business development support for indigenous weed wash down company, Muddy Waters.</li> </ul> <p>A Committee member asked how indigenous people can access training. Brett Smith said he would provide the Committee member with a contact.</p> <p><b>Action:</b> QGC to provide Committee member with the contact details for the relevant employee (Zoe Carroll)</p> <p><i>Social Infrastructure:</i></p> <ul style="list-style-type: none"> <li>• Good progress has been made on QGC’s rural health initiative, including               <ul style="list-style-type: none"> <li>○ Four mobile counsellors now assisting more than 100 clients across the Western Downs with free, confidential counselling. The counsellors can be accessed by ringing Lifeline Darling Downs and South West Queensland</li> <li>○ Six nurses supported to complete clinical placements in the region</li> <li>○ Nine Western Downs sports clubs working with the QGC-supported Good Sports program to reduce reliance on alcohol sales for revenue and diversify club incomes</li> <li>○ The industry funded Aero Medical Evacuation service has completed 70 missions to date, three-quarters of which assisted community members.</li> </ul> </li> </ul>
<p><b>j. Items for next agenda</b></p>	<p>Jim Cavaye invited the Committee to propose agenda items for the next meeting.</p> <p>No items were mentioned.</p>
<p><b>k. End of Year Feedback</b></p>	<p>Jim Cavaye invited the Committee to provide feedback on the QGC Committee, and company as a whole, and asked what worked well and what could be improved. Key points were:</p> <ul style="list-style-type: none"> <li>• Meetings are informative</li> <li>• Topics and guest speakers are interesting and relevant</li> <li>• The Committees provide a mechanism for up-to-date information to be discussed</li> <li>• Information is shared with the organisations and networks of Committee members</li> <li>• QGC listens to community feedback and acts or</li> </ul>

# Meeting Minutes



Agenda item	Details
	<p>responds accordingly</p> <ul style="list-style-type: none"><li>• The difficult issues, such as housing, are frustrating as there is no easy answer and the topic is raised repeatedly.</li></ul> <p>Brett Smith thanked the Committee for their feedback. Brett Smith said he enjoyed attending the Committee meetings and found the feedback and advice very useful. The information is reported up through the company. QGC appreciates the time that the Committee members volunteer to attend and travel to meetings to represent the views of the wider community.</p>

## 4. General Business

The proposed meeting dates for the New Year were shared with the Committee. The Committee accepted the dates, which are:

- 6 March
- 19 June
- 11 September
- 11 December

## 5. Meeting Close

The meeting was closed by Jim Cavaye at 12.00pm.

The next QGC Central Gas Field Community Committee meeting will be on 6 March from 9:00am to 11:30am at the Country Women's Association Hall, 53 Heeney Street, Chinchilla.

## 6. Central Gas Field Community Committee Members

Representative	Organisation
Alison Young	Chinchilla State High School
Trudy Tronc	Department of Communities
Don Bell	Chinchilla and District Landcare
Leanne Evans	Chinchilla Community Unity Group
Doreen Goldsmid	Chinchilla Family Support Centre
Tim Reid	Condamine Cods
Jim Strongman	Chinchilla Community Commerce and Industry
Mike Boniface	Western Downs Regional Council