

# Meeting Minutes



**QGC Central Gas Field Community Committee**  
Wednesday 9 November 2011  
Chinchilla Customer Service Centre, 80-86 Heeney Street

## 1. Opening

The ninth meeting of the QGC Central Gas Field Community Committee was called to order at 9:00am on Wednesday 9 November 2011 at the Chinchilla Customer Service Centre, facilitated by Mr Jim Cavaye, Independent Facilitator.

## 2. Attendees

The following people attended the QGC Central Gas Field Community Committee meeting:

<b>QGC Central Gas Field Community Committee Members</b>	<b>QGC Representatives</b>
<ul style="list-style-type: none"><li>• Allison Young, Chinchilla State High School</li><li>• Marion Loveday, Chinchilla Community Commerce and Industry</li><li>• Don Bell, Chinchilla and District Landcare</li><li>• Leanne Evans, Chinchilla Community Unity Group</li><li>• Peter Saxelby, Western Downs Regional Council</li><li>• Tim Reid, Condamine Cods</li><li>• Doreen Goldsmid, Chinchilla Family Support Centre</li></ul>	<ul style="list-style-type: none"><li>• Rob Manuel, Field Operations Manager</li><li>• Zoe Carroll, Lead Community Relations Advisor</li><li>• Craig Eustice, Block Construction Manager</li></ul>
<b>Apologies</b>	<b>Independent Facilitator</b>
<ul style="list-style-type: none"><li>• Trudy Tronc, Department of Communities</li><li>• Troy Gavin, Social Performance Manager</li></ul>	<ul style="list-style-type: none"><li>• Jim Cavaye, School of Agriculture and Food Sciences, University of Queensland</li></ul>

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## 3. Meeting agenda

The following items of business were discussed as per the meeting agenda:

Agenda item	Details
<b>a. Introductions and meeting overview</b>	<p>Jim Cavaye led roundtable introductions of Community Committee members and QGC representatives.</p> <p>Jim Cavaye gave a broad overview of the meeting format.</p>
<b>b. Safety moment</b>	<p>Jim Cavaye invited Committee members to share a safety moment.</p> <p>A Committee member reminded the Committee to be careful by pedestrian crossings and not assume drivers will stop.</p>
<b>c. Actions from previous meeting</b>	<p>Jim Cavaye reviewed the actions from the previous meeting.</p> <p><b>QGC update</b> Zoe Carroll advised that the QGC update presented at the last meeting was circulated to Committee members following the meeting. The Committee requested this occur on an ongoing basis.</p> <p><b>Action:</b> circulate QGC update (Zoe Carroll).</p> <p><b>Housing</b> Zoe Carroll provided an update on QGC's Integrated Housing Strategy. The company is progressing internal approvals to tender for the construction of employee housing. In terms of our social housing commitments, QGC is waiting for Council to release its housing strategy in order to progress activities under social and affordable housing. Zoe Carroll stressed that QGC's commitment to invest in social and affordable housing has been made and we are continuing to monitor the situation and work with government and other CSG proponents.</p>
<b>d. Adoption of minutes</b>	<p>Jim Cavaye asked the Committee to formally consider the 24 August 2011 minutes.</p> <p>The 24 August 2011 Central Gas Field Community Committee minutes were adopted by the Committee.</p>
<b>e. Community feedback</b>	<p>Jim Cavaye invited Committee members to share feedback from their networks.</p> <p><b>Kindergarten</b></p>

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	<p>A Committee member reported that local kindergartens are oversubscribed – one has a waiting list of two years – and asked whether QGC would support expanding facilities to accommodate more places. The Committee discussed the importance of affordable kindergartens for both QGC employees and the community, both in order to integrate new families to the area and, with the skills shortage, ensure parents can get back to work.</p> <p>Zoe Carroll replied that QGC recognises the pressures on social infrastructure in the Western Downs and has committed to developing social infrastructure partnerships in the area as part of our Social Impact Management Plan. For instance, QGC has supported local neighbourhood centres and is currently progressing a major infrastructure investment. Until the outcome of this is known, QGC is not in a position to commit to a significant investment.</p> <p>QGC works over a large area and would also need to consider how best to approach kindergartens across the region.</p> <p>Rob Manuel added that affordable childcare is an issue in the attraction and retention of employees and offered to revisit the issue at the next meeting.</p> <p><b>Action:</b> provide update on QGC’s approach to investing in kindergartens (Zoe Carroll and Rob Manuel).</p> <p><b>Drug and Alcohol Policy</b> The Committee expressed concern over drug use in the community.</p> <p>Rob Manuel described QGC’s strict Drug and Alcohol Policy and random testing program. The Policy sets the limit for blood alcohol concentrations at 0.000%.</p> <p>Zoe Carroll added that QGC’s partnership with Lifeline Darling Downs will bring three mobile counsellors to the area that will provide support on drugs, alcohol and gambling, among other things. In addition, QGC is investing a project that will assist clubs in strategies to reduce reliance on alcohol sales.</p> <p><b>Pressure on infrastructure</b> The Committee identified a number of impacts associated</p>

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	<p>with the increased population and construction activity in Chinchilla, including primary schools reaching capacity; pressure on housing; and sewage facilities.</p> <p>The Committee asked what measures QGC has in place to manage the number of vehicles on the road. Zoe Carroll replied that QGC has put in place a number of measures including: buses for routine trips; increased flights between Brisbane and Chinchilla; and leasing an office in Chinchilla so only those who need to be on site travel to site.</p> <p>The Committee discussed the importance of considering social services alongside social and affordable housing to ensure residents receive the support they require, for example financial planning, job seeking assistance, and counselling services.</p> <p>The Committee recommended QGC consider ways to engage the community in the design and implementation of its social housing approach, for example, community reference groups and consultation with neighbourhood centres.</p> <p><b>Action:</b> Zoe Carroll to follow up on housing suggestions.</p> <p><b>Condamine</b>            Since the flood fewer people have been staying in hotels in Condamine. The Committee asked that QGC remind its travel bookers and contractors of the availability of hotel accommodation in Condamine.</p> <p><b>Action:</b> Zoe Carroll to inform relevant departments.</p> <p><b>Local content event</b>            A Committee member thanked QGC for the local content event it held on 8 November. Chinchilla Community Commerce and Industry has received excellent feedback from local companies that attended, however, there are still a number that cannot identify where they fit in. CCCI will be providing assistance to local businesses and asked that QGC add the event to its repeat list.</p> <p>Zoe Carroll provided further information on the event which saw representatives from 95 Western Downs businesses attended and meet with twenty of QCLNG's main contractors. The event included presentations from QGC and business assistance advice was provided by representatives of the</p>

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	<p>Queensland Department of Employment, Economic Development and Innovation (DEEDI) and the Industry Capability Network. QGC worked with local chambers of commerce including the Wandoan and Miles Chambers to develop the invite list and encourage participating businesses to prepare materials to present to the contractor companies.</p>
<p><b>f. QGC and QCLNG update</b></p>	<p>Rob Manuel and Craig Eustice provided updates on operations and projects. Key points were:</p> <ul style="list-style-type: none"> <li>• QGC currently has more than 700 wells; four Field Compressor Stations; two Central Processing Plants; and two water treatment plants               <ul style="list-style-type: none"> <li>○ Windibri (6ML/day) being commissioned</li> <li>○ Kenya (9 ML/d) construction completed; construction of additional 80ML/d capacity ongoing (expected mid-2012)</li> </ul> </li> <li>• Wells are visited regularly to ensure infrastructure is well maintained and vegetation is cleared</li> <li>• QGC supplied 20% of Queensland's domestic gas in 2011. In total, 80% of Queensland's natural gas comes from coal seams.</li> <li>• In the coming year, construction activities will be focused on the Southern region, including a camp and FCS at Ruby Jo and a second FCS at David.</li> <li>• In the Central region, two Field Compressor Stations will be built at Argyle and Bellevue.</li> <li>• The pipes for the entire 540km collection header and export pipeline are in country. Haulage to infield locations is ongoing; all pipe haul trucks are equipped with IVMS.</li> <li>• Road condition surveys will be carried out before, during and after construction and any damage will be repaired</li> <li>• Along the collection header, approximately three-quarters of the clearing and grading of the right of way is complete.</li> </ul>
<p><b>g. SIMP update</b></p>	<p>Zoe Carroll provided an update on the QGC Social Impact Management Plan implementation over 2011. Key points were:</p> <ul style="list-style-type: none"> <li>• The QCLNG final investment decision was taken on 31 October 2010 and the SIMP submitted to the Coordinator General in January 2011.</li> <li>• Since the SIMP was submitted there has been considerable progress against the commitments</li> </ul>

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	<p>outlined. Key highlights include:</p> <ul style="list-style-type: none"><li>• Support for welcoming and integration activities, including support for local festivals and events such as the Chinchilla Melon Festival, Dalby Delicious and Delightful and Tara Festival of Culture and Camel Races.</li><li>• Support for health services, including QGC's partnership with Lifeline Darling Downs, which supports three mobile counsellors in the region over two years, and the Aero Medical Evacuation service, co-funded by QGC, Origin, Arrow Energy and Santos. The AME service has marked eight months of operation and has already conducted fifteen successful retrieval missions: eleven for members of the community and four for gas workers.</li><li>• Support for locally-driven initiatives: The QGC Sustainable Communities Fund provides grants for proposals generated by the community and recommended for funding by joint community and QGC grant assessment panels. In the first round, 12 projects valued at \$394,000 were supported in the Western Downs. The successful projects are listed on QGC's website (<a href="http://www.qgc.com.au/01_cms/details.asp?ID=499">http://www.qgc.com.au/01_cms/details.asp?ID=499</a>)</li><li>• The second round of the SCF recently closed and 115 applications were received from organisations in the Western Downs. QGC plans to hold information sessions on the SCF early next year.</li><li>• Support for education: QGC and other CSG companies have partnered with QLD Minerals and Education Academy (QMEA) on a schools program to raise the profile of career opportunities in CSG. 23 schools in the Surat Basin are participating in the QMEA program.</li><li>• In 2011, QMEA projects included the 4Girls2Forum; CSG Engineering Camp; and the award of three scholarships. Over the year, QGC hosted over 10 site tours for local students and teachers</li><li>• Support for road safety: QGC's Road Aware program was launched in June this year. It has two components: an awareness campaign comprising print and radio adverts, billboards and a supporting website; and an education component, which includes presentations to schools and practical</li></ul>

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	<p>demonstrations on a driving simulator. Eight local schools visited in 2011.</p> <ul style="list-style-type: none"><li>• Support for indigenous participation: eight indigenous school-based trainees are currently working with QGC and 23 Cultural Heritage Officers are engaged across the project. An indigenous business, Mandandanji Ltd, received business capability support through the pilot program with QMI Solutions.</li></ul> <p>A Committee member said girls outnumber boys on the school-based trainee program 3:1. The Committee recommended more be done to encourage boys participate and support their continued involvement.</p> <ul style="list-style-type: none"><li>• Support for flood recovery: donations of \$250,000 to the Premier's Appeal; \$120,000 to the local community through neighbourhood centres and council; and more than \$100,000 to support landholders through the QLD Murray Darling Committee Flood Recovery project. The partnership with Lifeline will provide ongoing counselling support for those affected by the flood.</li></ul>
<b>h. Items for next agenda</b>	<p>Jim Cavaye invited the Committee to propose agenda items for the next meeting.</p> <p>The Committee proposed the following topics:</p> <ul style="list-style-type: none"><li>• Work experience</li><li>• Water</li><li>• Housing</li></ul>

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## 4. General Business

Zoe Carroll thanked Committee members for their contributions and involvement in the Committee over the past year and the substantial time volunteered in attending and preparing for meetings. The Committee thanked QGC for organising the meetings.

Zoe Carroll shared with the Committee the dates and venues of the 2012 meetings.

## 5. Meeting Close

The meeting was closed by Jim Cavaye at 11:30am

The next QGC Central Gas Field Community Committee meeting will be held on Wednesday 22 February 2012 from 9:00am to 11:30am at the Chinchilla Customer Service Centre.

## 6. Central Gas Field Community Committee Members

Representative	Organisation
Marion Loveday	Chinchilla Community Commerce and Industry
Don Bell	Chinchilla and District Landcare
Doreen Goldsmid	Chinchilla Family Support Centre
Leanne Evans	Chinchilla Community Unity Group
Tim Reid	Condamine Cods
Peter Saxelby	Western Downs Regional Council
Trudy Tronc	Department of Communities
Allison Young	Chinchilla State High School