

Meeting Minutes



QGC Central Gas Field Community Committee

Friday 4 June 2010

Chinchilla Customer Service Centre, Chinchilla

1. Opening

The second meeting of the QGC Central Gas Field Community Committee was called to order at 9.05am on Friday 4 June 2010 at the Chinchilla Customer Service Centre, facilitated by Mr Jim Cavaye, Independent Facilitator.

2. Attendees

The following people attended the QGC Central Gas Field Community Committee meeting:

QGC Central Gas Field Community Committee Members	QGC Representatives
<ul style="list-style-type: none">• Marion Loveday, Chinchilla Chamber of Commerce and Industry• Don Bell, Chinchilla and District Landcare• Nan Gray (Proxy for Doreen Goldsmid), Chinchilla Family Support Centre• Leanne Evans, Chinchilla Community Unity Group• Peter Saxelby, Western Downs Regional Council• Cindy Grimes, Chinchilla State High School P&C• Tim Reid, Condamine Cods	<ul style="list-style-type: none">• Steve Carter, General Manager Field Operations• Tracey Lenz, Manager – Stakeholder Relations• Tony Heidrich, Social Performance Manager, Gas Fields• Meredith Connor, CSRM Secondee
Apologies	Independent Facilitator
<ul style="list-style-type: none">• Sue Mantell, Kogan District Progress Association Inc.• Doreen Goldsmid, Chinchilla Family Support Centre• Amanda Tronc, Chinchilla Family Support Centre	<ul style="list-style-type: none">• Jim Cavaye, Cavaye Community Development

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3. Meeting agenda

The following items of business were discussed as per the meeting agenda:

Agenda item	Details
a. Introductions and meeting overview	<p>Jim Cavaye led roundtable introductions of community committee members and QGC representatives.</p> <p>Jim Cavaye gave a broad overview of the meeting format.</p>
b. Safety moment	<p>Steve Carter led the safety moment by showing a clip called 'Embrace Life' regarding the importance of wearing seatbelts when driving.</p> <p>Clip available on: http://www.youtube.com/watch?v=h-8PBx7isoM</p>
c. Adoption of Minutes	<p>Jim Cavaye asked the Committee to formally consider the April 6 minutes and asked for suggested changes.</p> <p>Steve Carter requested a part of Item D to be changed.</p> <p>Action: Update Central Gas Fields Community Committee minutes from April 6 (Meredith Connor).</p> <p>The April 6 Central Gas Field Community Committee minutes were adopted by the Committee.</p>
d. Updated Terms of Reference	<p>Jim Cavaye advised the Community Committees Terms of Reference had been amended to adopt Committee requests to nominate proxies and further clarification of key points.</p> <p>Jim Cavaye clarified the amendment reflected QGC's need for continuity but an acceptance that Committee members are busy and not always able to attend meetings.</p> <p>Jim Cavaye requested Committee members to ensure they provided QGC with their nominated proxies.</p>
e. Media Protocol	<p>Jim Cavaye clarified the updated Media Protocol section of the Terms of Reference as:</p> <ul style="list-style-type: none">• QGC is happy for committee members to promote their position on the Committee• Committee members' opinions remain private• Confidential committee discussion areas should be declared and respected

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Agenda item	Details
<p>f. Regional Committee Representation</p>	<p>Jim Cavaye asked the Committee elect a representative from the Central Gas Field Committee to sit on the Regional Committee.</p> <p>After discussion the committee elected Marion Loveday as its Regional Committee representative with Peter Saxelby as her proxy.</p>
<p>g. Communications Strategy</p>	<p>Tracey Lenz provided an overview of the communications strategy to inform the broader community of the gas field community committees.</p> <p>QGC News (quarterly newsletter) had been recently distributed and provided an update on the community committees. This would continue for every edition. A summary will continue to be printed in regional newspapers.</p> <p>A media release regarding the community committees was developed and released to local media.</p> <p>Further communications including flyers for committee members to distribute, updates for local newsletters and magazines as well as an updated QGC website are in process.</p> <p>Tony Heidrich noted that QGC’s communication strategy was integral to assisting community networking.</p> <p>Tracey Lenz encouraged members to refer public enquiries and grievances to QGC’s 1800 number – 1800 030 443.</p> <p>A committee member suggested that QGC produce a map which showed QGC tenements as part of the communications to be developed.</p> <p>A committee member requested QGC to produce a poster with the 1800 number as the community hotline.</p> <p>Action: Add suggestions to communications strategy (Tracey Lenz)</p>
<p>h. Member’s Contact Details</p>	<p>Jim Cavaye led a discussion regarding the Committee sharing their contact details with other Community Committees.</p> <p>The committee resolved that their names, workplace names and email addresses of Committee members should be publicly available and included on the bottom of the minutes.</p> <p>Action: Include members’ organisation and email details at</p>

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	<p>the bottom of meeting minutes and communication flyers (Meredith Connor)</p>
<p>Social Impact Management Plan</p>	<p>Tony Heidrich provided an overview of the Social Impact Management Plan (SIMP) which covered milestones, social and cultural impact management strategies, action plans, partnership development and cooperation.</p> <p>He emphasised the focus of the SIMP is managing impacts, both positive and negative.</p> <p>Key points raised were:</p> <p>SIMP milestones</p> <ul style="list-style-type: none"> • Final SIMP approval expected July 2010 <p>Indigenous participation action plan</p> <ul style="list-style-type: none"> • SIMP includes Indigenous employment and economic development strategy • Identifies what organisations can assist Indigenous training • Looks to promote and develop Indigenous business development <p>Housing and camps</p> <ul style="list-style-type: none"> • Tony Heidrich explained that a variety of methods would be used to address the housing impact of the QCLNG Project • QGC is developing an integrated housing strategy based on expert advice. QGC is prepared to take action if there are problems with the strategy. • Committee members were concerned that families were arriving in Chinchilla expecting employment and housing to be available. Members discussed that there was a verity of conflicting data and arguments regarding the issue. A member said that there were 70 houses were available for rent in Chinchilla and 200 homes for rent in Dalby. Another member noted the Department of Housing does not have anyone on their books. • Committee members felt people travelling to Chinchilla had high expectations but had not adequately researched employment and housing opportunities. <p>Rural Health Initiative</p> <ul style="list-style-type: none"> • Tony Heidrich advised that QGC's long-term legacy objective is to improve community health through strategic health investment. A committee member

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Agenda item	Details
	<p>asked if QGC would use their own medical professionals for their workforce and would they be located in existing medical centres and shared by the whole community.</p> <ul style="list-style-type: none"> • Tony Heidrich advised that QGC is investigating how medical professionals would be used by QGC and the community. . <p>Roads and Transport</p> <ul style="list-style-type: none"> • Tony Heidrich noted that roads are a priority community issue. • Maintenance agreement is being negotiated with Western Downs Regional Council. • A committee member asked if QGC was working with other project proponents on issues like roads. • Tony Heidrich advised that, as the projects have progressed QGC has begun to link up more with other proponents and will continue to do so in the future. • Committee members expressed concern about the condition and overuse of local roads and highways including the Warrego Highway. • Committee members said that the Condamine-Dalby Road has two creek crossings that require all weather bridges. <p>Other</p> <ul style="list-style-type: none"> • Committee member asked if there was a coordinated Emergency Response System in place in Chinchilla. Steve Carter explained QGC is actively seeking coordination with other proponents and services. An exercise is scheduled shortly that will assist in determining a coordinated response. • Committee members noted that because shopping in Chinchilla lacks the 'wow' factor large numbers of residents travel to Toowoomba and Dalby to shop. They said that local business is looking to understand what is missing and then develop a business and industry portfolio to deliver. Possible obstacles such as weekend trading were identified.
<p>i. Supply of Gas</p>	<p>Steve Carter took the Committee through a presentation on the supply of QGC gas.</p> <p>Key points were:</p> <ul style="list-style-type: none"> • Coal seam gas produced by QGC fuels the Condamine Power Station. Condamine provides power for the National Electricity Market. • QGC supplies 20% of Queensland domestic gas

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	<p>demand</p> <ul style="list-style-type: none"> QGC recently signed a long-term \$100m gas supply contract with BOC. BOC will build a micro-LNG plant next to the Condamine Power Station <p>Questions raised:</p> <ul style="list-style-type: none"> A member asked why QGC was buying gas from other companies. Steve Carter explained that QGC works with other companies to cover any potential short-fall in production to meet contractual requirements. A member asked if QGC had any intention to supply gas for domestic use. Steve Carter advised that QGC was a CSG producer, not supplier and the company was not set up for supply. A committee member asked if the Super Tax will affect the gas companies' commitment to projects. Steve Carter advised that the company was working closely with the federal government.
<p>j. Community Grant Applications</p>	<p>Tony Heidrich took the Committee through a presentation on Community Grant Applications.</p> <p>Key points were:</p> <ul style="list-style-type: none"> QGC's Community Development Fund is an element of the SIMP's Social Infrastructure Action Plan. Focus of community funding is on long-term legacies such as health and to leave behind a skilled and efficient workforce. QGC is looking to work with existing organisations where possible, rather than establishing separate funding entities. <p>Questions raised:</p> <ul style="list-style-type: none"> Committee members asked a variety of questions regarding the community fund such as assessment requirements and extent to funding. Tracey Lenz advised that it was unknown at this stage and suggested that an update be provided to the group once specifics were known. <p>Tony Heidrich provided an overview of the Sponsorships and Donations process.</p> <p>Key points raised:</p> <ul style="list-style-type: none"> QGC's sponsorship program has commenced. Responsibility for Social Investment Program lies with

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Sponsorships and Donations	<p>Steve Carter supported by Tony Heidrich and Paula Townsend.</p> <ul style="list-style-type: none">• Steve Carter invited the Community Committee to encourage the community to make application to the Social Investment Program.• Social Investment Program Application Form can be downloaded from QGC's website: http://www.qgc.com.au/01_cms/details.asp?ID=348 <p>Questions raised:</p> <ul style="list-style-type: none">• A committee member said that the Social Investment Form was difficult to fill out, download and send it. <p>Action: To speak to IT regarding the Social Investment Form and advise committee when fixed (Meredith Connor).</p>

4. General business

Agenda items for the next meeting were sought. These were:

- A QCLNG gas field development timeline
- Follow-up on QGC's Emergency Response System

The committee conveyed their concerns that gas companies were not informing farmers of project schedules and where wells and infrastructure were to be located. Members felt that landholders had become fearful because they do not know 'what's going to happen next and when'. Members suggested that communication needs to improve between CSG companies and landholders and that it would be more effective to talk to the whole APT group not just individual landholders.

Action: QGC to organise a Land Access team representative to speak to the committee as well as advise on the status of leases (Tracey Lenz).

The committee was informed that the Centre for Social Responsibility in Mining (CSRSM) would be facilitating social indicator monitoring at the next meeting. CSRSM would be seeking the Committee's thoughts about issues QGC needs to monitor.

5. Meeting Close

The meeting was closed by Jim Cavaye at 11.30am.

The next QGC Central Gas Field Community Committee meeting will be at 9.00am sharp on Wednesday 28 July 2010 from 9.00am to 11.30am at the Chinchilla Customer Service Centre, 80-86 Heeney Street, Chinchilla.

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6. Central Gas Field Community Committee Members

Representative	Organisation	Email address
Amanda Tronc	Chinchilla Family Support Centre (Indigenous representative)	amanda_cfsc@bigpond.com
Cindy Grimes	Chinchilla State High School P&C	sgcrgrimes@bigpond.com
Don Bell, Chair	Chinchilla and District Landcare	lallalindi@activ8.net.au
Doreen Goldsmid	Chinchilla Family Support Centre	doreen_cfsc@bigpond.com
Leanne Evans	Chinchilla Community Unity Group	gregwevans@bigpond.com
Marion Loveday	Chinchilla Chamber of Commerce and Industry	admin@chinchilla.org.au
Peter Saxelby	Western Downs Regional Council	peter.saxelby@wdrc.qld.gov.au
Sue Mantell	Kogan and District Progress Association Inc	koganprogress@harboursat.com.au
Tim Reid	Condamine Cods	timreid@bigpond.com