

Meeting Minutes



QGC Central Gas Field Community Committee

Wednesday 6 March 2013
QCWA 53 Heeney St Chinchilla

1. Opening

The fourteenth meeting of the QGC Central Gas Field Community Committee was called to order at 09:05am on Wednesday 6 March at the QCWA Hall facilitated by Mr Jim Cavaye, Independent Facilitator.

2. Attendees

The following people attended the QGC Central Gas Field Community Committee meeting:

QGC Central Gas Field Community Committee Members	QGC Representatives
<ul style="list-style-type: none">• Don Bell, Chinchilla and District Landcare• Brooke Bird, Chinchilla Community Commerce and Industry	<ul style="list-style-type: none">• Zoe Carroll, Social Performance Manager (Acting)• Kristelle Darr, Social Performance Coordinator Central• Stephen McCalmont, Area Asset Manager (Central)• Jamie Kemshead, Land & Community Superintendent – Central• Michael Whitelaw, Mike Whitelaw, Security and Emergency Response
Apologies	Independent Facilitator
<ul style="list-style-type: none">• Leanne Evans, Chinchilla Community Unity Group• Allison Young, Chinchilla State High School Doreen Goldsmid, Chinchilla Family Support Centre• Tim Reid, Condamine Cods• Trudy Tronc, Department of Communities• Mike Boniface, Western Downs Regional Council	<ul style="list-style-type: none">• Jim Cavaye, School of Agriculture and Food Sciences, University of Queensland

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3. Meeting agenda

The following items of business were discussed as per the meeting agenda:

Agenda item	Details
a. Introductions and meeting overview	<p>Jim Cavaye led roundtable introductions of Community Committee members and QGC representatives.</p> <p>Jim Cavaye gave a broad overview of the meeting format.</p>
b. Safety moment	<p>Jim Cavaye invited Committee members to share a safety moment.</p> <p>Kristelle Darr spoke about how wet weather can adversely affect road conditions.</p>
c. Actions from previous meeting	<p>Jim Cavaye reviewed the actions from the previous meeting.</p> <p>Water Treatment Plant Tour The tour planned to follow the March meeting was postponed due to the wet weather conditions and localised flooding. The tour has been rescheduled to follow the next meeting on the 19 June.</p> <p>Western Downs Housing Trust A presentation by Jane Holdsworth on the Western Downs Housing Trust was held at the recent Regional Community Committee meeting. Three Central Committee members were in attendance: Leanne Evans, Trudy Tronc and Doreen Goldsmid.</p> <p>Industrial Planning QGC is yet to receive an update from Chinchilla Community, Commerce and Industry (CCCI). Information on the issue raised was shared with the new CCCI representative. Further follow up on whether the issue is still being progressed to be confirmed at the next meeting.</p> <p>Litter & Participation in Clean Up Australia Day Clean up crews were organised for Clean Up Australia Business Day on 26 February and by field staff on Sunday the 3 March. The wet weather meant activities were postponed in the Central area but in the North staff collected litter in Wandoan.</p> <p>A committee member commented that a lot of rubbish that had been dumped along Charlie's Creek has probably been washed down stream with the recent flooding but litter has still been noticed from burnt bridge road down to the highway. A greater community awareness of Clean Up Australia Day is required to make it happen.</p> <p>CSG Magnets Magnets were dropped at the Chinchilla Family Community Centre and at the State Government office. Magnets were also provided</p>

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	<p>at the Central Committee meeting.</p> <p>CCTV Kristelle Darr attended the most recent Liquor Accord group meeting and passed on the Central Community Committee support for the CCTV program. Liquor Accord is looking to progress the project by receiving support from local business.</p> <p>Mapping A local QGC constraints map was handed out to the committee. It illustrated all the constraints that QGC needs to consider when planning infrastructure, including environmental, social, river and waterway constraints and areas of cultural significance. When planning infrastructure all constraints are considered and ground truthed to ensure mapping is correct.</p> <p>Indigenous Participation Zoe Carroll said there are two local Indigenous companies operating in the area - Muddy Waters and a local security company.</p> <p>Action: Kristelle Darr to follow up with committee member regarding potential Indigenous participation opportunities.</p> <p>Welcome Packs: CCCI have appointed a new committee for 2013 and are in the process of strategic planning. Once this is finalised Kristelle Darr will liaise with CCCI to progress the welcome packs for the Chinchilla region.</p> <p>Action: Kristelle Darr to liaise with CCCI about a proposal for QGC to support welcoming packs for new comers to the region.</p>
<p>d. Adoption of minutes</p>	<p>Jim Cavaye asked the Committee to formally consider the Wednesday 21 November 2012 minutes and asked for suggested changes. The 21 November 2012 Central Gas Field Community Committee minutes were adopted.</p>
<p>e. Community feedback</p>	<p>Jim Cavaye invited Committee members to share feedback from their networks.</p> <p>A committee member said flood impacts on the agricultural industry were significant and farms close to the river were particularly impacted. Weeds could be an issue as well as large increases of feral animals. Ag Force have organised a meeting with a range of groups, including resource industry representatives and Landcare, to discuss biodiversity of the area. This will include discussion on controlling feral pigs and dog populations. QGC have been in contact with Ag Force regarding the control of these pests.</p>

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	<p>Action: Don Bell to provide contact details for Agforce contact to Kristelle Darr.</p> <p>Action: Kristelle Darr to pass on details to QGC's Rural Property Management Team to ensure they are liaising around the controlling of pests.</p> <p>Discussion on pest control continued, with committee members interested asking whether QGC had an awareness program about safety distances to shoot around well services and infrastructure.</p> <p>Jamie Kemshead said that during negotiations property owners were notified of their obligations to ensure that visitors to the property understood their responsibilities around QGC infrastructure. Lease pads containing QGC infrastructure are fenced and visitors to the property, including those undergoing culling programs, should not be on the lease pad as it is a worksite. Land holders are also notified of estimated times when workers could be on site, land holders need to ensure that culling programs are not occurring when workers could be present.</p> <p>Stephen McCalmont reiterated that communication between QGC and landholders was crucial and it was important that QGC built strong relationships with landholders to come to a reasonable understanding of how property owners run their property and identify coexistence opportunities.</p> <p>Delay in the availability of water to all landholders was also raised as a reoccurring issue.</p>
<p>f. QGC update</p>	<p>Stephen McCalmont provided an update on QGC's activities in the Central region. Key points were:</p> <p>Current activities:</p> <ul style="list-style-type: none"> • At Berwyndale well site installation of facilities are ongoing • Well site and Field compressor station (FCS) commissioning is ongoing at Bellevue • Maintenance and FCS commissioning is occurring at Argyle • Gathering is ongoing at Lauren and Kenya with works continuing on ponds and the water treatment plant at Kenya • Work is ongoing on the gas collection header throughout the Central region. <p>Major Activities Planned:</p> <p>Overall work within the Central Region will increase over the coming year. Currently major activities planned include:</p> <ul style="list-style-type: none"> • Matilda John FCS, McNulty FCS and Bellevue central processing plant bulk earth works • Gathering activities in the state forest area in Berwyndale South

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	<ul style="list-style-type: none"> • Drilling and gathering will occur in Matilda John with a total of 19 wells being drilled in the State Forest • Environmental clearance has been given for works in the State Forest once these current works are completed there will be no other infrastructure in the State Forest. • Works on the Upstream Infrastructure Corridor (UIC) will be ongoing throughout the Central area • Drilling and gathering activities in McNulty block with a road upgrade planned for Gospers road. • Survey activities in Avon Downs and McNulty • Construction of regional storage pond in McNulty • Drilling wells in Lauren and Kenya blocks • Pipelines between Kenya and Bellevue blocks • Significant activities planned for Matilda John, Kate and McNulty with three new planned FCS. <p>Some photos of particular machinery used for various works were shown to the committee.</p> <p>Action: Stephen McCalmont to bring some photos of a spider plow and large poly pipe to the next meeting.</p> <p>The committee had questions about the Upstream Infrastructure Corridor. Stephen McCalmont responded, key points were:</p> <ul style="list-style-type: none"> • The width of the Upstream Infrastructure Corridor depended on how much gathering was required and this can vary throughout the project. Generally 15m is required but this can increase when multiple pipes are required for example electricity and gathering etc. With extra items it can be 50 metres or wider, including an access road in the right of way. • Polythene piping gathering is generally buried 0.9m in non-agricultural land or grazing country. In cultivated paddocks it is buried at 1.2m. In some special circumstances it can be taken deeper. • The Kenya lateral gas collection header for the Kenya central processing plant is steel. Construction of steel is quite different to the other forms of piping as it is welded. <p>Kenya Water Treatment Plant:</p> <ul style="list-style-type: none"> • Sunwater's Kenya to Chinchilla Weir pipeline was commissioned in December 2012 • QGC's Kenya relocatable water treatment plant is operational (capacity is 12 mega litres a day) • This plant supplies water to customers along the pipeline only • Currently, no water is being discharged into Chinchilla Weir as all water being produced is being utilised by landholders who are SunWater Customers

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	<ul style="list-style-type: none"> • Although there have been delays on the main water treatment plant (capacity 80 mega litres a day), significant progress has been made over the last few months and construction is nearing completion • It is anticipated the plant will be commissioned by mid-2013 and at full capacity by September 2013 • The bulk of treated water will enter the Condamine River at Chinchilla Weir • The treatment scheme is due to be fully operational by mid-2013, but is subject to approval of the Recycled Water Management Plan. This plan ensures the government is confident that QGC is abiding by the legislated water quality conditions and that the quality of the water will be suitable before it is released to the weir. <p>The committee asked several questions on the presentation. Stephen McCalmont responded. Key points were:</p> <ul style="list-style-type: none"> • QGC currently has adequate storage for water in its ponds. The largest pond has a capacity of 5000 mega litres with over 1000 mega litres of storage currently available. • Once all the water treatment plant facilities are operational the full amount they will be operating at will be 92ML. • To date there has not been research done or feedback provided as to the benefits the extra water may have on the local economy, but it is anticipated that when the water becomes available to landholders there may be more information, feedback and enquiries on it.
<p>g. QGC Rural Properties Management</p>	<p>Zoe Carroll presented on QGC's Rural Properties Management. Key points were:</p> <p>QGC's approach to Property Management:</p> <p>QGC's Rural Property Management Team leads a team of local people who work in managing rural property assets for QGC owned land.</p> <p>QGC owns:</p> <ul style="list-style-type: none"> • 38 Properties • Totalling 44,000 Hectares of land. <p>QGC owns land to accommodate the major gas production facilities it requires to run the business. This includes facilities such as compression stations, water treatment plants and associated infrastructure, offices, camp sites and warehouses.</p> <p>QGC manages its properties in line with each property's agricultural capability. When purchased properties are assed to determine what uses might be the most effective ways to utilise the country e.g. grazing or cropping.</p>

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	<p>For properties where farming is applicable, QGC utilises third parties for agistment and share farming, for example cattle agistment.</p> <p>To date there have been eight advertisements for expressions of interest in local newspapers, with more than 40 responses received making it a competitive process.</p> <p>Currently, 22 properties (33,000 ha) are under third party occupation. This includes 4,200 head of cattle and 1250 ha of irrigated and dry land crop production.</p> <p>QGC values the relationship with agisters and the local knowledge and input they provide in maintaining their assets.</p> <p>Weed and Pest Management:</p> <p>QGC is responsible for managing pest animals, weeds and fires in line with existing local and state government procedures and programs.</p> <p>New properties are surveyed for weed and pest infestations and a 3-5 year property management plan is put in place.</p> <p>A weed wash down and hygiene program is followed to limit the spread of identified weeds.</p> <p>Pest management controls including ongoing capturing, culling and baiting mechanisms are used to keep identified animal pests such as wild dogs, goats, feral pigs and kangaroos under control.</p> <p>The Rural Property Management team works closely with local council, community and neighbouring properties to ensure a collaborative approach to pest management is maintained. QGC ensures it adheres to state government regulation around pest management procedures.</p> <p>The committee asked some questions of the presentation. Key points were:</p> <ul style="list-style-type: none"> • Rural property agistment agreements are negotiated separately to Conduct and Compensation Agreements and this is clearly defined when QGC is going through the negotiating process with landholders. • When negotiating agreements, QGC considers the sustainability of that property and ensures this is maintained from a commercial stand point with minimal interference to the properties everyday operation. It tries to ensure the agriculture asset of the property remains at its correct value. • Co-existing with cultivation presents more challenges than coexistence with grazing. The appropriate placement of infrastructure is critical to ensuring cropping and CSG can work together. • The Rural Properties Team works with QGCs Cultural Heritage team to ensure that the traditional indigenous

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	<p>owners are consulted whenever necessary.</p> <ul style="list-style-type: none"> QGC is aware of the current pilot program whereby local landholders provide some servicing works towards gas well infrastructure on their property or agisted land. QGC are in the process of furthering developing this program with consideration of HSSE requirements.
<p>h. QGC Emergency Flood Preparation and Response</p>	<p>Michael Whitelaw provided the Committee with an update on QGC Emergency Flood Preparation and Response. Key points were:</p> <ul style="list-style-type: none"> QGC has set procedures in place in regards to natural disaster response. For flooding incidences, QGC has developed the Flood Emergency Response Plan The Flood Emergency Response Plan identifies triggers for flooding and outlines the procedures to follow before and during a flood event to minimise impacts to the company and the community The Incident and Emergency Management teams are based in Brisbane with site-based management teams at Woleebee Creek, Windibri, Kenya, and Ruby Joe. These teams are responsible for managing the coordination of QGC and contractor resources during a flood incident In developing coordinated plans and approaches to flood events, information is gathered from national, regional, and local sources. These information sources include the Bureau of Meteorology, Western Downs Regional Council, Department of Transport and Main Roads, Emergency Services, and local police. <p>Michael Whitelaw provided a case study of the recent Australia Day long weekend flood and QGC's response through the Flood Emergency Response Plan. Key points were:</p> <ul style="list-style-type: none"> QGC was affected by the flooding with a small number of drilling rigs cut off, several worksites isolated, and all construction work in the region stopped The Incident and Emergency Management teams were activated and cascaded information throughout the company through frequent emails, calls, and SMS. 24-7 monitoring of all sites and accounting for persons on board Drilling rig, worksite, and camp musters and evacuations of affected sites occurred throughout the region All site logistics requirements for water and food were assessed to determine supply needs for 5 – 10 days in advance The need for staff in the field was minimised where possible in addition to restricting all travel throughout the field to

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	<p>reduce road travel</p> <ul style="list-style-type: none"> • Aviation support was activated to rotate crews, renew prescriptions to personnel, and resupply fresh food to isolated sites • QGC aviation supported the community by providing Queensland Police Service with situational awareness, evacuation assistance, and flying Ergon staff into the area to address power issues • QGC also supported the community by providing accommodation, supplying food and other provisions and assisting with flood clean up • QGC donated \$50,000 to flood relief and matched up to \$20,000 in staff donations to QLD Flood Appeal 2013. <p>A committee member asked what the local businesses were like to work with during the flood crisis.</p> <p>Michael Whitelaw responded that local businesses were very good to work with and supportive of the efforts.</p>
<p>i. Social Investment Update</p>	<p>Kristelle Darr provided an update on QGC's recent social investment initiatives. Key points were:</p> <ul style="list-style-type: none"> • QGC staff enjoyed the festivities of the Chinchilla Melon Festival and supported the Melon Games Arena. QGC also contributed \$20,000 sponsorship and had approximately 40 staff volunteer in the games arena on the main event day • Round 5 of the QGC Sustainable Communities Fund (SCF) opened on 1 February and closes on 4 April 2013 • To date 38 projects across the Western Downs have been received over \$1.2 million in funding • To support community groups and organisations in applying for funding through the SCF, three community information sessions were held throughout the Western Downs over February in Wandoan, Tara and Chinchilla • Expressions of interest for community representatives for the Grant Assessment Panel have closed. Three community members have been selected to assist with providing local knowledge and input into the decision making process for Sustainable Communities Fund projects • QGC has invested more than \$1.3 million over two years to support the University of Queensland's Centre for Online Health and UniQuest to deliver a Health e-Regions Project • The project is designed to provide better access to medical specialists in Toowoomba and Brisbane and reduce the need for travel through the provision of online medical services based in Dalby, Chinchilla and Miles

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	<ul style="list-style-type: none"> The service will be managed through the Centre for Online Health and will focus on paediatric, geriatric and aged care services QGC and the State Government are partnering to build a new Multi-Tenant Service Centre in Chinchilla QGC is finalising the agreement, which will see QGC contributing \$1million and the State Government contributing \$2.6 million towards the project QGC have also contracted Social Ventures Australia to work with the Chinchilla Family Support Centre to develop a strategic and operational plan for the centre and to build the capacity of the Chinchilla Family Support Centre as the lead tenant of the Multi-tenant centre once constructed.
j. Items for next agenda	<p>Jim Cavaye invited the Committee to propose agenda items for the next meeting.</p> <p>A committee member said they would like to discuss ways to boost attendance at the Central Committee meeting and also discuss sectors that perhaps aren't currently represented on the committee that could be approached to attend.</p> <p>Action: Committee member attendance to be discussed at the next meeting.</p> <p>Next meeting will incorporate a site tour and therefore will be longer than usual.</p> <p>Further details of changes to the finish time of the next meeting will be sent to the committee with plenty of notice.</p>

4. General Business

No general business items were raised at the meeting.

5. Meeting Close

The meeting was closed by Jim Cavaye at 11.45am.

The next QGC Central Gas Field Community Committee meeting will be on 19 June 2013 from 9:00am to 11:30am at the QCWA Hall, 53 Heeney Street Chinchilla followed by a water treatment plant tour.

6. Central Gas Field Community Committee Members

Representative	Organisation
Alison Young	Chinchilla State High School
Trudy Tronc	Department of Communities
Don Bell	Chinchilla and District Landcare
Leanne Evans	Chinchilla Community Unity Group
Doreen Goldsmid	Chinchilla Family Support Centre

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Tim Reid	Condamine Cods
Jason Johnston	Chinchilla Community Commerce and Industry
Mike Boniface	Western Downs Regional Council