

Meeting Minutes



QGC Central Gas Field Community Committee

Wednesday 8 December 2010

Chinchilla Customer Service Centre, 80-86 Heeney Street, Chinchilla

1. Opening

The fifth meeting of the QGC Central Gas Field Community Committee was called to order at 9.15am on Wednesday 8 December, 2010 at the Chinchilla Customer Service Centre, Chinchilla by Mr Jim Cavaye, Independent Facilitator.

2. Attendees

The following people attended the QGC Central Gas Field Community Committee Meeting:

QGC Central Gas Field Community Committee Members	QGC Representatives
<ul style="list-style-type: none">• Marion Loveday, Chinchilla Community, Commerce and Industry• Doreen Goldsmid, Chinchilla Family Support Centre• Leanne Evans, Chinchilla Community Unity Group• Peter Saxelby, Western Downs Regional Council	<ul style="list-style-type: none">• Bruce Coats, General Manager Field Operations• Tony Heidrich, Social Performance Manager - Gas Fields• Beth Cooney, Community Investment Manager• Meredith Connor, CSRM Secondee
Apologies	Independent Facilitator
<ul style="list-style-type: none">• Cindy Grimes Chinchilla SHS P&C• Don Bell, Chinchilla and District Landcare• Tim Reid, Condamine Cods• Trudy Tronc, Department of Communities	<ul style="list-style-type: none">• Jim Cavaye, Cavaye Community Development

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3. Meeting agenda

The following items of business were discussed as per the meeting agenda:

Agenda item	Details
a. Introductions and meeting overview	<p>Jim Cavaye led roundtable introductions of Community Committee members and QGC representatives.</p> <p>Apologies were accepted for Cindy Grimes from the Chinchilla SHS P&C, Don Bell from the Chinchilla and District Landcare and Tim Reid from the Condamine Cods</p> <p>Jim Cavaye gave a broad overview of the meeting format.</p>
b. Safety moment	<p>Jim Cavaye invited the meeting to provide a safety moment.</p> <p>A Committee member provided a safety moment about the danger of leaving keys in vehicles after a 4 year-old child had managed to start a ute by himself.</p>
c. Follow up from last meeting	<p>Jim Cavaye led a discussion regarding action items from the last meeting. Key points were:</p> <p>CSRM Social Monitoring Jim Cavaye advised the Committee that:</p> <ul style="list-style-type: none"> • The Centre for Social Responsibility in Mining (CSRM) had completed their initial social indicator monitoring consultations with the Community Committees • Further social indicator monitoring consultation between the Community Committees would be initiated directly between the CSRM and the Community Committees • Committee members can make direct contact through Dee Elliott at QGC about social indicator monitoring consultations if required <p>Action: QGC to follow up with CSRM for a summary of the social indicator monitoring results and voluntary one-on-one group session (Meredith Connor).</p>
d. Regional Representative Feedback	<p>The Regional Community Committee Representative Marion Loveday provided feedback to the Committee on the November 18 Regional Community Committee meeting.</p> <p>Key points were:</p> <ul style="list-style-type: none"> • Some Committee members had indicated the possibility of having more detailed technical

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	<p>presentations to gain a better understanding of LNG processes</p> <ul style="list-style-type: none"> The Negotiation and Relations Manager, Scott Smith had provided an excellent land access presentation and discussion
<p>e. Adoption of Minutes</p>	<p>Jim Cavaye asked the Committee to formally consider the September 15 minutes and asked for suggested changes.</p> <p>The September 15 Central Gas Field Community Committee minutes were adopted by the Committee.</p>
<p>f. QGC Update</p>	<p>Bruce Coats provided a QGC update. Key points included:</p> <ul style="list-style-type: none"> The gas fields management team is currently being restructured with a refocus on personnel in the field The QCLNG gathering system is using a blade plough that puts the line in and places the soil back over the top QGC have established a laydown area near Miles The Federal Government granted QGC environmental approval for the QCLNG project in October BG Group took the Final Investment Decision in November Welding of the pipeline will commence in February 2011 Access to Curtis Island is proceeding The Reverse Osmosis plant in Windibri is underway
<p>g. Community Feedback</p>	<p>Jim Cavaye invited Committee members to share feedback from their community networks and for suggestions about progress forward. Issues raised by community members included:</p> <p>Housing The Committee said that increasing numbers of people from low socio-economic groups are moving to Chinchilla expecting accommodation to be available.</p> <p>Community Values The Committee discussed how Chinchilla could maintain its community values. Committee members said:</p> <ul style="list-style-type: none"> They wanted Chinchilla to remain a family-friendly place Newcomers often do not feel welcomed by local residents Handing out information packs to newcomers was a

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	<p>good idea</p> <ul style="list-style-type: none"> Some residents were concerned about recent incidents in the local community, including break-ins and violence. Some residents felt the culture of Chinchilla was changing. <p>Bruce Coats advised that from a QGC perspective:</p> <ul style="list-style-type: none"> QGC is encouraging people to move to Chinchilla as families and that QGC's commitment to community integration is paramount QGC's relocation service is significant for internal employees, but integrating with the existing community is about information provision The QGC office in Chinchilla will support a family-friendly culture for Chinchilla by providing an interface with the general public Bruce Coats suggested that the Chinchilla information pack should be included in the QGC information pack <p>Action: Follow up on the potential to include Chinchilla information pack with QGC information pack for new employees (Bruce Coats)</p> <p>Community Resources Committee members said that:</p> <ul style="list-style-type: none"> There needs to be greater awareness of Chinchilla's community requirements The primary school enrolment had increased from 440 to 480 Another kindergarten was required as the wait list for the local kindergarten had closed and there was no further capacity building wise The Committee said there needs to be forward planning around childcare and that kindergartens should be located outside the CBD <p>The group made suggestions about how progress forward on the issue of community resources could be made.</p> <ul style="list-style-type: none"> The Committee discussed that improving local resources could be achieved by incorporating service provision through a multi-tenanted centre with a combination of state, Federal, not-for-profit and social enterprise organisations Relocating the kindergarten venue or spending the money on expanding the existing site would support

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	<p>increasing numbers</p> <p>Beth Cooney advised that QGC is willing to work with the community to explore childcare and disability service provision issues.</p> <p>Thanks A Committee member thanked QGC for their donation to the Chinchilla Neighbourhood Centre from funds raised at the Chinchilla PS & R Auction.</p>
<p>h. Sustainable Communities Fund</p>	<p>Beth Cooney, Community Investment Manager took the Committee through a presentation and discussion about QGC's Sustainable Communities Fund. Key points included:</p> <ul style="list-style-type: none"> • The SCP will encompass a range of QGC community activities including: <ul style="list-style-type: none"> – Sponsorships and donations – Sustainable Communities Fund – Community Committees – SIMP related activity – Social and community investment partnerships – Impact monitoring regime activity <p>The SCP will have three categories of investment or grants:</p> <ol style="list-style-type: none"> 1. Sponsorships and Donations 2. Sustainable Communities Fund 3. Social Investment and Impact Mitigation Projects, Initiatives and Partnerships <p>QGC's Sustainable Communities Fund (SCF) The SCF is a key element of QGC's Sustainable Communities Program and supports QGC's commitment to ensuring that communities benefit from QGC's presence on an enduring basis.</p> <ul style="list-style-type: none"> • The SCF will provide an opportunity for meaningful community input into project selection • Two funding rounds will be held each year with one-off grants of \$10,001 - \$50,000 • SCF rounds are February 1 – March 31 and August 1 - September 30. • The SCF will be supported by three Grants Assessment Panels established across the QCLNG project area • The Grants Assessment Panels will represent

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	<p>communities in the local government areas of the Western Downs, North Burnett/Banana Shire and Gladstone.</p> <ul style="list-style-type: none">• The Grants Assessment Panels will have equal numbers of community and QGC members• Expression of Interest forms for the Grants Assessment Panels will be distributed to Community Committee representatives• Information sessions and grant writing workshops will be held in the first week of February 2011 <p>Beth Cooney advised the Committee that:</p> <ul style="list-style-type: none">• QGC's Sustainable Communities Fund will be for not-for-profits and local government• Funding for infrastructure projects would need to provide assurance about on-going maintenance• QGC will ask Grants Assessment Panel members to commit to adhere to Conflict of Interest and Confidentiality procedures

4. General business

A Committee member asked if community organisations will be able to use the QGC shopfront. Bruce Coats advised that the shopfront will predominantly be a QGC workspace. Tony Heidrich suggested that there would be room for emergency community meetings if required.

Agenda items for the next meeting were sought.

- No agenda items were submitted.

5. Meeting Close

The meeting was closed by Jim Cavaye at 12.00pm.

The next QGC Central Gas Field Community Committee meeting will be at 10.00am sharp on Thursday, 24 February 2011 at the Chinchilla Customer Service Centre, 80-86 Heeney Street, Chinchilla.

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Central Gas Field Community Committee Members

Representative	Organisation
Trudy Tronc	Department of Communities
Cindy Grimes	Chinchilla State High School P&C
Don Bell	Chinchilla and District Landcare
Doreen Goldsmid	Chinchilla Family Support Centre
Leanne Evans	Chinchilla Community Unity Group
Marion Loveday	Chinchilla Community, Commerce and Industry
Peter Saxelby	Western Downs Regional Council
Sue Mantell	Kogan and District Progress Association Inc