

Meeting Minutes



QGC Central Gas Field Community Committee

Tuesday 6 April 2010
Chinchilla RSL, Chinchilla

1. Opening

The first meeting of the QGC Central Gas Field Community Committee was called to order at 9.10am on Tuesday 6 April 2010 at the Chinchilla RSL, facilitated by Mr Jim Cavaye, Independent Facilitator.

2. Attendees

The following people attended the QGC Central Gas Field Community Committee meeting:

QGC Central Gas Field Community Committee Members	QGC Representatives
<ul style="list-style-type: none">• Sue Mantell, Kogan District Progress Association Inc.• Amanda Tronc, Chinchilla Family Support Centre• Doreen Goldsmid, Chinchilla Family Support Centre• Trish Leddington-Hill, Chinchilla Community Unity Group (for Leanne Evans)• Marion Loveday, Chinchilla Community, Commerce and Industry Inc• Don Bell, Chinchilla Landcare• Peter Saxelby, Western Downs Regional Council• Cindy Grimes, Chinchilla State High School P&C	<ul style="list-style-type: none">• Steve Carter, General Manager Field Operations• Tracey Lenz, Manager – Stakeholder Relations• Tony Heidrich, Social Performance Manager, Gas Fields
Guests	Independent Facilitator
<ul style="list-style-type: none">• Ed Hoffman, Western Downs Regional Council• Trudy Tronc, Department of Communities	<ul style="list-style-type: none">• Jim Cavaye, Cavaye Community Development

3. Apologies

Nil

4. Minutes from the previous meeting

Nil

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5. Meeting agenda

The following items of business were discussed as per the meeting agenda:

Agenda item	Details
a. Introductions and meeting overview	<p>Jim Cavaye led roundtable introductions of community committee members, QGC representatives and guests.</p> <p>Jim Cavaye explained that he was the independent facilitator. His job was to ensure the meeting ran smoothly, to time and he would facilitate discussion.</p> <p>Jim Cavaye led a discussion to establish ground rules for the meeting. Ground rules were agreed by all attendees.</p>
b. Safety moment	<p>Tracey Lenz led the safety moment regarding highway driving and signage.</p> <p>Tracey Lenz and Steve Carter explained that Safety Moments were an integral part of QGC business and each meeting will commence with one. Steve Carter provided field examples.</p>
c. Role of Community Committee	<p>Jim Cavaye led discussion re; the role of the QGC Community Committees and reviewed the Terms of Reference. Clarifications regarding the Terms of Reference were provided.</p> <p>The issue of delegation was raised and discussed. It was decided that attendees would go back to their organisations and finalise their members before the next meeting.</p> <p>The Terms of Reference was accepted by all members.</p> <p>Actions arising:</p> <ol style="list-style-type: none"> 1. Meeting dates for 2010 to be provided to members when meeting minutes sent out (Tracey Lenz). 2. Organisational representatives to go back to organisations to finalise permanent members.
d. QGC and QCLNG Overview	<p>Steve Carter provided an overview of current QGC activities and QCLNG future activities. Presentation attached to minutes.</p> <p>A questions and answer session, facilitated by Jim Cavaye, regarding QGC's current and future activities in the Surat Basin, was conducted.</p> <p>Key issues raised:</p> <ul style="list-style-type: none"> • Noise from compressor stations: The location of large infrastructure and working with landholders was discussed. • Gas well leaks: Media coverage regarding leaking gas wells was raised. Steve Carter provided an update on activities. <p>Key points were:</p> <ul style="list-style-type: none"> - QGC inspects all gas wells weekly. A weekly report is

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	<p>now submitted to the DME weekly.</p> <ul style="list-style-type: none"> - QGC responded to a request from DME regarding inspection of gas wells. It was found that 1 well out of the 200 wells QGC currently operates had a small leak. This was fixed three days after inspection. - It was found that weekly inspection is sufficient and is supported by the DME. <ul style="list-style-type: none"> • Impact to groundwater: Coal seam gas extraction and groundwater was discussed. Groundwater monitoring was discussed. • Associated water: Treatment and beneficial use options were discussed. • Social impact management plan (SIMP): QGC employment strategies, impact to community services and the indigenous employment and training strategies were discussed in relation to the (SIMP). It was decided by the group that a further detailed discussion regarding the plan was required next meeting. • Road impact: The impact to regional roads from QGC and other CSG companies was discussed. Steve Carter provided an overview of how QGC works with local and state authorities regarding contributions to roads. The road impact assessment as part of the QCLNG project was also discussed. • Regional contribution: Members raised that they were disappointed that the state government does not do more to contribute to the region. QGC's role in working with state government was discussed. • Rural fire brigades: How QGC works with rural fire brigades was discussed. Steve Carter provided an overview of how this is achieved through the Emergency Response Plan. <p>Actions arising:</p> <ol style="list-style-type: none"> 1. A detailed briefing on the SIMP to be included into the agenda for next meeting.
<p>e. Undertakings by Community Committee Members</p>	<p>Jim Cavaye led discussion regarding the Undertakings of Community Committee Members document.</p> <p>The document was accepted by all members.</p>
<p>f. Engaging the broader community</p>	<p>Jim Cavaye led discussion regarding the role that committee members could play in engaging the broader community about the committee's activities.</p> <p>Members decided that they wanted to inform the broader community of the committee, its role and activities. They did not want to see the community committee as being a 'secret society' but one whereby community members could raise issues via committee members to QGC.</p>

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	<p>Methods to do this were discussed. These included:</p> <ul style="list-style-type: none">• Disseminating information via their networks• Providing updates at organisational meetings• Celebrating actions completed by QGC• Developing a flyer with a brief description of the committee and how to raise issues via the committee. <p>Members also discussed how QGC could further engage community effectively. Methods discussed included:</p> <ul style="list-style-type: none">• Frequent full page QGC Updates in the local newspapers (similar to Origin's)• Information sessions for community members• Individual consultation with local seniors groups• QGC information at the tourist information centre• A forum whereby all CSG companies came together to provide information on their operations for the community <p>Actions arising: QGC to investigate the production of an information flyer for members to use (Tracey Lenz)</p>
g. QGC consultation to date	Tracey Lenz provided an overview of the community consultation QGC had completed to date.

6. General business

Agenda items for the next meeting were sought. These were:

- Information about the provision of gas to local communities
- A detailed briefing on the SIMP and associated action plans
- Confirmation on membership from organisations.

7. Meeting Close:

The meeting was closed by Jim Cavaye at 12.00pm. The next QGC Central Gas Field Community Committee meeting will be at 9.00am sharp on Friday 4 June at the Chinchilla Customer Service Centre, 80-86 Heeney Street.