



# Minutes of Meeting

## Northern Community Consultative Committee Meeting

Location – Bushlander Motel

Meeting Date		Time Commenced		Time Finished
9 <sup>th</sup> March 2018		9:00am		12:00pm
Confirmation of Attendees				
RCCC Members			QGC Representatives	
<ul style="list-style-type: none"> <li>Cecily Brockhurst – Murilla Community Centre</li> <li>Cecilia Donohoe – Wandoan Hospital Auxiliary</li> <li>Margarette Sinnamon – Wandoan Chamber of Commerce</li> <li>Rowena Price – Wandoan State School</li> <li>Jody Taylor – WDRC</li> <li>Reagan Parle - TSBE</li> </ul>			<ul style="list-style-type: none"> <li>Kelli How – Manager Access</li> <li>Carlie Watson – Social Performance Advisor</li> <li>Patrick McKelvey – Hydrogeology &amp; Geology Operations Manager</li> <li>Simon Nish – National Social Performance Manager</li> <li>Rob Manuel – Optimisation Manager</li> <li>Robert Venables – EPC Manager, Solar Projects</li> <li>Jan Grobler – Principal Technical Expert</li> <li>Ashlea Fitzpatrick – Administration Assistant</li> </ul>	
Apologies			Independent Facilitator	
<ul style="list-style-type: none"> <li>Bill Blackley – Wandoan and District Liaison Group</li> <li>Richard Moffatt – Wildlife Preservation Society</li> <li>Rose Asplin – Murilla Landcare</li> <li>Aschleigh Perring – Miles Health Service</li> <li>Sharn Pogan – Miles State High School P&amp;C</li> </ul>			<ul style="list-style-type: none"> <li>Deb Camden – PRISM Communication Architects</li> </ul>	
	Status	Agenda Item	Discussion	Responsible
1.		Introduction and Meeting Overview	<p>Deb Camden gave a broad overview of the meeting format and acknowledged the traditional owners of the land, recognising past and present elders.</p> <p>Deb Camden led roundtable introductions of Community Committee members and QGC representatives.</p>	Deb Camden
2.		Safety Moment	<p>QGC Driving Performance &amp; Incidents in 2017</p> <p>QGC is looking to constantly improve our road safety. Driving is our biggest risk; we want to keep our communities and staff safe so we are asking for your ideas. Has anyone noticed any change? Do you get any feedback around our driving behavior?</p> <p>Feedback from RCCC members:</p> <ul style="list-style-type: none"> <li>- QGC Drivers more courteous not passing and sitting back</li> <li>- Local police said accidents in the area had reduced</li> <li>- Contractor Trucks (Corbetts) speeding, not giving way on bridges, travelling in 2-3 vehicle convoys.</li> <li>- More traffic on the Jackson-Wandoan Road as the Roma-Taroom road has been closed due to weather.</li> </ul> <p>SUMMARY: Big improvement but heavy vehicles and wide loads still an issue.</p>	Carlie Watson
	OPEN	ACTION	Carlie to provide feedback from RCCC members to QGC HSSE	Carlie Watson

			Driving team.	
3.		Adoption of Minutes	Deb Camden asked the committee to formally consider the minutes of Joint Consultative Committee meeting held in November 2017 and asked for suggested changes.  Northern Regional Community Consultative Committee minutes were adopted by all parties.	Deb Camden
	CLOSED	ACTION	Carlie Watson to circulate privacy information around line of site and livestock footage to RCCC members. <i>Circulated at RCCC Q1 meeting.</i>	Carlie Watson
	CLOSED	ACTION	Katie Taylor to investigate the organisations waiting for outstanding sponsorship and donation payments in Wandoan. <i>Outstanding Wandoan payments have now been paid.</i>	Katie Taylor
	CLOSED	ACTION	Kelli How to follow up with the Environmental team in regards to timeframe on Ooline rejuvination program. <i>47 Ooline plants to be planted across 40 sites. 20 Oolines planted so far with the remaining 27 happening week of the 12/03. Plants supplied by retired RCCC member Adam Clark.</i>	Kelli How
	CLOSED	ACTION	Carlie Watson to follow up on access for Fire Brigade to QGC Rural Properties. <i>Pat Peck is providing special locks through rural fire brigade and they will be distributed across QGC properties. Locks will be attached by daisy chain, which will provide better access in event of an emergency.</i>	Carlie Watson
	CLOSED	ACTION	Angus Hetherington to investigate Arthur Radio Tower and information on Telecom transponder and provide more information at the Q1 RCCC. <i>QGC did fund the upgrade to the tower which has extended telecommunication service availability in the Northern area.</i>	
	CLOSED	ACTION	Katie Taylor to speak with Pat Peck and investigate the apprentice she is referring to, to ensure our due diligence has been done and that this person is a local WDRC resident. <i>Further details of QGC pathway participants have been included in meeting slides and discussion was had in relation to the definition of a local resident, relevant notes community feedback below.</i>	Katie Taylor
	CLOSED	ACTION	Carlie Watson to provide a list of the number of QGC pathway participants from each area at the Q1 RCCC. <i>Details included in the meeting slides for Q1.</i>	Carlie Watson
<b>Operations Update</b>				
4.		Community Feedback	Committee member asked if they would be contacted by QGC if drones were going to be used to check infrastructure on their property. QGC RESPONSE: <ul style="list-style-type: none"> <li>If you have not been contacted in relation to use of drones, then they are currently not being used to monitor wells on your property.</li> </ul> QUESTION: Where are Drones stationed? QGC RESPONSE: In the Northern area they are stationed at Wooleebee.	RCCC Members

			<p>QGC Pathways – Central South committee member raised an issue that a QGC pathway participant had not lived in the region for approximately 3 years.</p> <p>DISCUSSION: Definition of ‘Local’</p> <p>We want young people to come back into the community as we need them to keep the town going. Young people are more likely to stay in the community if they have been away and have returned. They are going to be here contributing to the community for at least 4 years during their apprenticeship/traineeship.</p> <p>If you lived in the region previously and returned, are you still classed as local? Locals may see a disadvantage if someone gets the position over them who has left and returned to the community. However, if they have a family connection here, then committee members didn’t see an issue.</p> <ul style="list-style-type: none"> <li>• Health-e-Regions services have commenced for the year at Wandoan State School. A committee member said they were glad for QGCs continued support of the program.</li> <li>• 16 Wandoan students attending World Science Festival in Chinchilla</li> </ul> <p>Committee Member Comments:</p> <ul style="list-style-type: none"> <li>• Reminder to QGC to be vigilant with weeds given the weather. Had concerns from neighbours.</li> </ul> <p>QUESTION: Will QGC be employing local workforce for their Solar Project?</p> <p>QGC RESPONSE: Western Downs has low employment rate, the lowest for a regional area. If Shell Solar Project is approved then a contractor would have control of employment. It will be a part of their contract KPI’s to employ Western Downs locals where possible and there is a skill match. Though given low employment rates, it is possible that some of the workforce will be from outside the area.</p> <ul style="list-style-type: none"> <li>• Meeting with council to discuss what is happening in the region and in the Gas Industry. We don’t receive enough information from the Industry companies.</li> </ul> <p>QGC QUESTION: How do you think we can improve on getting the word out to the community?</p> <p>RCCC RESPONSE: Newsletter, Community Facebook Pages, Mail Out.</p>	
--	--	--	---	--

			<ul style="list-style-type: none"> <li>• Include high level ‘what’s planned’, non-technical information and plans for the future – where and when?</li> <li>• Visual is good and dot points</li> <li>• Domestic Gas is confusing people. How will this affect our town?</li> </ul> <p>QGC RESPONSE:</p> <ul style="list-style-type: none"> <li>• QGC to hold a drop in session in Wandoan later in the year</li> <li>• QGC to start providing high level ‘what’s planned’ in Northern community newsletters.</li> </ul> <p>Committee member received a call from Spotless in Wandoan who wanted to advertise jobs in the community newsletter. He hasn’t had any luck employing locally and has been bussing staff in and out. Jobs currently advertised in the Community Newsletter.</p> <p>QUESTION: Has the contractor been offering benefits? RESPONSE: Yes, full time positions and prefer for local workforce.</p> <p>Deb provided a thank you to Katie Taylor for preparations for today’s meeting.</p>	
	OPEN	ACTION	Carlie to provide a copy of the slides presented at the Wandoan Year Ahead Dinner.	Carlie Watson
	OPEN	ACTION	Ashlea to work with Murilla Community Centre to start advertising QGC updates on a monthly basis in the community newsletter and provide the update for other Northern newsletters as well.	Ashlea Fitzpatrick
5.		Business Update	<p>Kelli How, Land Access Manager provided a QGC business and operations update as per the appended slides. Key points included:</p> <ul style="list-style-type: none"> <li>• Arrow gas sales agreement – <ul style="list-style-type: none"> <li>○ Over a 27 year period, QCLNG will buy gas from Arrow’s Surat Basin acreage and bring it to market using existing pipelines and processing infrastructure, wherever possible.</li> <li>○ Under the deal, uncontracted gas from Arrow’s Surat Basin fields would flow to the QCLNG project that would then sell gas to local customers and also export it through its gas plant on Curtis Island.</li> </ul> </li> </ul> <p>QUESTION: Landholders confused. How does Arrow fit with QGC? RESPONSE: QGC and Arrow working closely to make sure our communication around the sales agreement is clear. We are separate companies operating individually.</p>	Kelli How

			<ul style="list-style-type: none"> <li>• Construction Update – QGC 2018 construction program includes gathering pipelines construction, and drilling of wells across existing operational areas. <ul style="list-style-type: none"> <li>○ Over 2017-2018 we will drill up to 161 wells</li> <li>○ Wells will supply both domestic and LNG markets</li> <li>○ We are currently considering our 2019 development plan which will include infill development in the North and Central/South operational areas.</li> </ul> </li> <li>• New Central Tenement maps – Happy to distribute copies. Please advise if you would like additional detail added.</li> <li>• Community Benefits <ul style="list-style-type: none"> <li>○ QGC looking for other opportunities, please let us know if you have any suggestions.</li> </ul> </li> </ul> <p>QUESTION: Lots of support for Tara and the Central South, Will the North be receiving any community benefits?  RESPONSE: Feedback from drop in sessions was that QGC did not support the Tara region during construction in the area, whereas other areas did have projects supported.</p> <ul style="list-style-type: none"> <li>• Upcoming Community Engagement <ul style="list-style-type: none"> <li>○ Wieambilla/Tara Drop In Sessions 8/03/2018</li> <li>○ Invitation has been advertised on community billboards in the area as well as a mail out to resident’s inviting them to attend.</li> </ul> </li> <li>• Solar Energy Project <ul style="list-style-type: none"> <li>○ Shell continuing to investigate the option of a new solar energy project on QGC existing land in the Wandoan area</li> <li>○ QGC delivering an update on the project at the Wandoan year ahead dinner</li> <li>○ No final investment decision has been made</li> <li>○ Final decision potentially end of Q3 2018</li> <li>○ Project will be approximately 9-15 months construction</li> </ul> </li> </ul>	
6.		Operations Update	<ul style="list-style-type: none"> <li>• The Charlie project created 100 jobs for the region.</li> <li>• Charlie will ramp up to produce enough gas to supply almost half of Queensland’s daily demand.</li> <li>• 370 Goal Zero days – great safety performance.</li> <li>• Pipelines/Wellsite Inspections <ul style="list-style-type: none"> <li>○ We are currently completing pipeline inspections from Western Downs through to Gladstone.</li> <li>○ You may notice an increase in QGC traffic on local roads.</li> <li>○ Aerial inspections are making it easier to inspect and reduce the traffic on local roads.</li> </ul> </li> </ul>	

			<ul style="list-style-type: none"> <li>• Upgrades to local roads: <ul style="list-style-type: none"> <li>○ Ryalls Road – Horse Creek Crossing</li> <li>○ Goldens Road – Gravel upgrading 1km section</li> <li>○ Ducklo School Road/Red Gum Road – Gravel re-sheeting and sealing works now completed.</li> </ul> </li> </ul>	
8.		Ground Water Monitoring	<ul style="list-style-type: none"> <li>• All information is available on our website.</li> <li>• All information collected by QGC is sent to the QLD Government every 6 months as per legislative requirements.</li> <li>• Summary: <ul style="list-style-type: none"> <li>○ Gubberamunda – Mainly climatic and local abstraction effects</li> <li>○ Springbok – Some areas of impact due to structural or geological connection with reservoir</li> <li>○ Walloons – Lower coals preferentially depleting, down 100 meters</li> <li>○ Hutton – preexisting decline, no indication yet of CSG derived impact</li> </ul> </li> </ul> <p>QUESTION: How long do wells produce water for?  QGC RESPONSE: The life of the well approximately 30-40 years. Water production will die off or be a low level as time progresses.</p> <p>Kelli How: When we see there is going to be an impact on a landholder bore, we are required to ‘make good’, ensuring that a landholder is not worse off, for example by providing alternative water sources.</p> <p>QUESTION: The biggest constraint in the Western Downs in getting industry to the region is water. Are we missing an opportunity with CSG water?  RESPONSE: 98% of produced water is returned to water system (in North via Glebe Weir) for beneficial use however water licenses are required to use the water as per State Government processes.</p>	
9.		Local Content Update	<p>Kelli How provided an update on local content as per the appended slides:</p> <ul style="list-style-type: none"> <li>• Local Procurement QGC - Q4 2017 statistics - \$34 million spent in the Western Downs and \$204 million in the Surat Basin.</li> <li>• Local Procurement Contractors – Q4 2017 statistics - \$12 million in Western Downs and \$38 million in Surat Basin.</li> <li>• Local Living QGC – 35% upstream workers living locally</li> <li>• Local Living Contractors – 26% upstream workers living locally</li> <li>• The local content agenda is featuring strongly for the business this year; with a drive for QGC and Shell leadership to improve our performance regarding local spend and local living.</li> <li>• Initiatives also include local advertising, QGC pathways and local living allowance.</li> </ul>	Kelli How

			<p>QUESTION: Would be good to know goods and services QGC can't currently procure or has trouble procuring from the Western Downs. Identify areas to potentially attract new businesses to the region.</p> <p>QGC RESPONSE: Carlie to provide list of potential procurement opportunities.</p> <p>QUESTION: What is QGC's GPA target for percentage of local living employees?</p> <p>QGC RESPONSE: Carlie to provide this information at the Q2 RCCC Meeting</p>	
	OPEN	ACTION	Carlie to provide a list of potential procurement opportunities currently not available in the Western Downs Region to Jody Taylor.	Carlie Watson
	OPEN	ACTION	Carlie to provide QGC GPA target for percentage of local living employees at the Q2 RCCC Meeting	Carlie Watson
10.		QGC Pathways	<ul style="list-style-type: none"> <li>• The apprentices and traineeship program commenced in January.</li> <li>• QGC training modules are currently being completed.</li> <li>• QGC will be holding a meet and greet of the successful applicants, their family, school representatives, buddies and QGC staff to welcome them on 12<sup>th</sup> April 2018.</li> </ul>	
11.		Social Investment	<ul style="list-style-type: none"> <li>• Communities Fund <ul style="list-style-type: none"> <li>○ 70 applications received</li> <li>○ 14 successful projects</li> <li>○ Application forms will be available online for 2018 from April</li> </ul> </li> <li>• Sponsorship and Donations Program <ul style="list-style-type: none"> <li>○ People should see an improvement in receiving payments</li> <li>○ New sponsorship and donations form to be uploaded to the website by the end of March.</li> <li>○ New Program for 2018 will include 4 mini rounds.</li> <li>○ Round 1 2018 closed 28/02 with 9 successful applicants.</li> <li>○ Please note new email address qgcommunity@shell.com</li> </ul> </li> <li>• World Science Festival/ Future Makers <ul style="list-style-type: none"> <li>○ Working with QLD Museum on what Future Makers looks like going into 2018 and beyond.</li> </ul> </li> <li>• TSBE - Emerging Exporters Program <ul style="list-style-type: none"> <li>○ Has been extended for 3 years and will provide a strong pathway for local producers to become export ready and open new international markets</li> <li>○ Expression of interested process open week 19/03. Carlie to send out information to committee members.</li> <li>○ Available to Western Downs community only</li> <li>○ Original co-hort from the Eastern Opportunities program welcome to get</li> </ul> </li> </ul>	Simon Nish

			<p>involved</p> <ul style="list-style-type: none"> <li>• TSBE - Business Navigators Program <ul style="list-style-type: none"> <li>○ Will be based in the Western Downs and provide a mobile service to local businesses that connects start-up's and spring-ups with resources and support.</li> <li>○ Roles for navigators currently being recruited and will be based in Chinchilla.</li> <li>○ Information sessions on application process for new cohort will be held 19/3 in Miles, Dalby and Chinchilla</li> <li>○ Keen to hear from individuals with an idea/business plan.</li> <li>○ Confidence is a big issue in the Western Downs</li> <li>○ Small Businesses who are establishing are also able to use this Navigator service.</li> <li>○ Competition to be run yearly similar to 'Shark Tank' TV show concept – Pitch your business idea to a panel and the winner takes home \$10,000 to go towards their business idea.</li> <li>○ Businesses/ideas not related to Gas Industry.</li> <li>○ Navigator Program Goals - more jobs, more businesses and growth of existing businesses in the region.</li> </ul> </li> <li>• Health-e-Regions <ul style="list-style-type: none"> <li>○ The program will continue for another 3 years.</li> <li>○ Students can continue to receive allied health support to improve health and education outcomes</li> <li>○ Visits to schools involved in the program commenced week 19/02.</li> <li>○ We have a greater focus on getting information out to communities about these programs this year</li> </ul> </li> </ul>	
	OPEN	ACTION	Katie to ensure new Sponsorship and Donations form is uploaded onto the website by end of March.	Katie Taylor
12.		Community Feedback	<ul style="list-style-type: none"> <li>• Questions: Of the 246 questions received in Q4 2017 the main topics included: <ul style="list-style-type: none"> <li>○ Procurement (82)</li> <li>○ Land (11)</li> <li>○ Social Investment (16)</li> <li>○ Other (112)</li> <li>○ Employment (24)</li> </ul> </li> <li>• Complaints: There were 14 complaints or negative comments during Q4 2017. Topics included: <ul style="list-style-type: none"> <li>○ 2 x Noise</li> <li>○ 1 x Environment</li> <li>○ 2 x Traffic</li> <li>○ 2 x Social</li> <li>○ 7 x Land Access</li> </ul> </li> <li>• We will continue to share the general feedback trends and complaints we get in the business to</li> </ul>	Kelli How

			increase transparency and provide accountability for us to improve over time	
13.		RPAS Tour	Are you interested in seeing a Remotely Pilot Aerial System in Flight? Names of interested committee members were noted and dates TBA.	Simon Nish
	OPEN	ACTION	RPAS Tour – Carlie to send out dates for tour	Carlie Watson
14.		Email Blasts	<ul style="list-style-type: none"> <li>RCCC members encouraged to sign up and distribute sign up details to local community.</li> </ul> QUESTION: Can we post our blasts on Community Facebook Forums? QGC RESPONSE: Carlie to investigate and report back at Q2 meeting.	
	OPEN	ACTION	Carlie to investigate whether QGC can post bulletin/email blasts on Community Facebook forums.	Carlie Watson
15.		Items for next agenda	Deb Camden outlined the proposed date for the next meetings.  Q2 – Joint Meeting <ul style="list-style-type: none"> <li>10am 7<sup>th</sup> June – Miles</li> </ul> Q3 – September Dalby/Wandoan Q4 – November Chinchilla – Joint Committee Meeting  No agenda items were raised for the upcoming meeting.	Deb Camden