

Meeting Minutes



QGC Northern Regional Community Consultative Committee Meeting

Friday 9th September 2016
Bushlander Motel, 17 Henderson Road, Wandoan

1. Opening

The meeting of the QGC Northern Regional Community Committee was called to order at 10:10am on Friday 9th September 2016 at the Bushlander Motel, facilitated by Deb Camden, Independent Facilitator.

2. Attendees

The following people attended the QGC Northern Regional Community Consultative Committee meeting:

QGC Northern Regional Community Committee Members	QGC Representatives
<ul style="list-style-type: none">Rose Asplin, Murilla LandcareCecilia Donohoe, Wandoan District Liaison GroupAdam Clark, Wildlife Preservation Society of Queensland, Upper DawsonRowena Price, Wandoan State SchoolMargarette Sinnamon, Wandoan Community, Commerce and Industry Inc	<ul style="list-style-type: none">Paul Cook, Senior Project Manager – Surat NorthCarlie Watson, Social Performance CoordinatorSimon Nish, Social Performance ManagerMalcolm Hellmuth, Project Manager Third PartiesRavi Chandra, Tenure Advisor
Apologies	Independent Facilitator
<ul style="list-style-type: none">Aschleigh Perring, Miles Health ServiceDarren Cook/Andrew Robertson, Field Operations Manager – NorthCecily Brockhurst, Murilla Community CentreSharn Pogan, Miles State High School P&CLavinia Tyrell, Western Downs Regional Council	<ul style="list-style-type: none">Deb Camden, PRISM Communication Architects

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3. Meeting agenda

The following items of business were discussed as per the meeting agenda:

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a. Introductions and meeting overview	Deb Camden gave a broad overview of the meeting format, housekeeping/emergency procedures and acknowledged the Traditional Owners of the land, recognising past and present Elders.
b. Safety moment	<p>Deb Camden invited Committee members to share a safety moment.</p> <p>Carlie Watson shared a safety moment on driving to the weather conditions on roads.</p>
c. Adoption of minutes	<p>Deb Camden led roundtable introductions of Community Committee members and QGC representatives and then asked the committee to formally consider the minutes of the Northern Regional Community Consultative Committee meeting held 10th June 2016.</p> <p>The last Northern Regional Community Consultative Committee meeting minutes were adopted.</p>
d. Actions from previous meeting	<p>Deb Camden reviewed the actions from the previous meeting and Carlie Watson gave an update on outstanding actions.</p> <p>Sub-contractor payments</p> <ul style="list-style-type: none"> • We cannot intervene between a sub-contractor and their supplier. QGC would not have any legal standing to get involved in a contractor/subcontractor dispute. • We would encourage all companies to operate in line with strictly commercial terms. • If customers have run up debts, then they need to pursue these through various recovery channels. The Queensland Government publishes a guide online at: https://www.business.qld.gov.au/business/running/making-and-managing-money/managing-debtors/debt-collection-options • We will raise this issue with the CCIQ regarding our work with the Chambers of Commerce and see if they can provide advice and support in future sessions. <p>Certificate programs with schools</p> <ul style="list-style-type: none"> • Carlie advised that TAFE had undertaken to visit both Wandoan and Miles high schools to see what certificate options were available in their areas.

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	<p>Conduct and Compensation Agreement clauses</p> <ul style="list-style-type: none"> • QGC's current CCA has an assignment clause which provides that a Landholder must notify QGC of any sale within 10 business days after the sale has completed. This is to ensure we get our payments processed to the correct owner. However, generally there is no need for an assignment clause as CCAs run with the Land. • It is not possible to contemplate every circumstance that may arise with a Landholder's sale of their property. For example, some Landholders may wish to apportion the Compensation payable in creative ways as an inducement for the sale and not in line with the infrastructure situated on the property. The split of compensation payable under the CCA when part of the property is being sold is a matter for the Seller and Purchaser. As the CCA runs with the Land, there is no need from QGC's point of view to create a 'standard' convoluted clause to deal with a variety of situations as the chances are that the clause would still not 'work'. Usually, within a few weeks of first being notified and gaining details we can provide signed CCAs in line with the seller's preference. <p>Economic planning</p> <ul style="list-style-type: none"> • Joanne Pafumi had sought advice from Shell as to their experiences in economic development but there have been no other incidences of similar community issues in other areas where they operate around the world. • Simon and Joanne are going to a meeting of the Queensland Government initiative next week to understand the next steps with this initiative (Community Hubs and Partnerships program which is a new collaboration to support development in the region). • We have contributed to the WDRC regional economic planning initiative and have raised our concerns about the future of small communities, particularly Wandoan and Miles. We await this report. • We would hope to report back to the group on the CHaPs initiative at the next meeting.
<p>e. QGC Update</p>	<p>Paul Cook, Senior Project Manager - Surat North, gave an update on QGCs business and an overview of progress on QGCs Charlie Development as per the appended slides:</p> <ul style="list-style-type: none"> • The work to integrate the Shell and BG businesses here in Australia is now well advanced. Our new organisation structure is now in place and employees are working in their new roles. • This has seen some changes to a few management

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	<p>positions in the upstream but otherwise has meant little change to our workforce in the field to date.</p> <ul style="list-style-type: none"> • There have been some changes in function support areas as there were synergies identified between Shell's Perth and Brisbane offices. • The Brisbane office is now a Shell office, while in the areas that are part of our joint ventures, there will be a slight branding change but QGC will remain even though Shell will be considered the operator. These changes will be rolled out over the coming months. <p>A map was displayed with an overview of Shell Australia's Portfolio. Paul Cook shared the following points:</p> <ul style="list-style-type: none"> • At present Shell have Australia's largest equity share of LNG production. • Shell are the only player with a significant footprint in Australia's two leading LNG provinces – Offshore Western Australia, and onshore in Queensland. • Shell as a long standing history in Australia, starting more than 100 years ago. • This began by importing kerosene to Australia at the beginning of the 20th century and since has involved exploring, developing, refining and marketing oil and gas products. • Shell businesses in Australia includes: Prelude FLNG project, Gorgon and development options in the Browse Basin, outer Exmouth, and in the Timor Sea. In Queensland Shell have QGC and a 50% stake in Arrow Energy. <p>Northern Operations update</p> <ul style="list-style-type: none"> • Operating under routine conditions which includes planned maintenance, this may involve localised flaring. • The Dalby Trade Futures Program continues to operate in the Central and Southern area. • Remotely Piloted Aircraft Systems (RPAS) to continue. From 2017 QGC will be starting to expand the Remotely Piloted Aerial System (RPAS) into other operational areas. • Wandoan State School tour took place on the 14 June. • Western Downs Regional Council briefing and tour took place on the 17 August. <p>Charlie Development</p> <p>An update on the Charlie Development was shared as per the appended slide pack, as well as a short video on the project. Paul Cook, Senior Project Manager - Surat North shared the following points:</p>

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	<ul style="list-style-type: none"> • Construction works continue on the Charlie project, although some short delays were encountered as a result of inclement weather during late July and August. • Overall progress to mid August is 37%, with the majority of project scope areas on schedule. • Overall progress for the 34 km long gas and water pipelines, being installed between the Charlie Field and existing facilities at Woleebee Creek, is at 44%. • Overall progress for construction of HV Power infrastructure is at 45%. The HV Power infrastructure includes an expansion of the 132 kV substation at Woleebee Creek CPP, a new 132 kV substation adjacent to Charlie FCS, and a 34 km overhead transmission line (OHTL), between the two substations. • Deliveries of major equipment, pipe spools, structural steel, cable, pipe and large bore HDPE pipe continue to be delivered to the main site and laydown yards near Woleebee Creek CPP. Deliveries will continue regularly throughout the next two to three months. Where necessary, specialist transportation companies will be engaged and Police escorts deployed to ensure safe delivery. • The project continues to have an impressive HSSE record highlighted by three of the four fixed scope teams having completed more than 150 days without injury – including no first aid injuries.
<p>f. Key Topic Updates</p>	<p>Local Content</p> <p>Carlie Watson provided an update on Local content, sharing the following points in addition to the slides:</p> <ul style="list-style-type: none"> • The most frequent question raised through all sources is about local content participation in all its forms. We have received over 200 enquiries in the past six months via our QGC Community Information line, online registration of businesses on our website and by staff at a Surat Basin Expo stand. • Our spending within our operational regions was fairly consistent as a percentage to the 2015 financial year • Western Downs specifically accounted for 21% of this investment. • There are 86 suppliers in the Western Downs we have purchased good and services from in the last financial year. Some examples of local suppliers and their services were provided as per the slides. <p>Contractor involvement and support in the Western Downs was also provided as per the slides, and in addition:</p> <ul style="list-style-type: none"> • Through our contractor reporting requirements we now

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	<p>receive much more information on our top 44 tier 1 contractors' involvement in our operational region.</p> <ul style="list-style-type: none"> • 14 key contractors reported numerous community involvement initiatives during the previous quarter. • Over 800 social performance training courses were undertaken by our top tier contractors including courses on land access, behaviour on land and driving training. <p>As per the slides, Carlie Watson also detailed two supplier programs that QGC is currently trialling to support small-medium local businesses in our supply chain emerge stronger from the experience of working with us:</p> <ul style="list-style-type: none"> • Entrepreneurs Program: Funded by the Department of Industry, Innovation and Science (AusIndustry), the Entrepreneurs Program helps good businesses achieve their potential. Over a 12 month period, business owners or managers have the benefit of a dedicated Business Adviser to develop and guide the execution of a customised improvement plan. • Accessing Supply Chain Opportunities (ASCO): The Queensland Government's ASCO program helps position local businesses for involvement in supply chain activity. This program helps businesses looking to access the major project procurement market to better understand the buyer environment: the fundamentals of developing a capability statement, developing and implementing management systems, tendering and contract management. These services are offered through tailored, face-to-face workshops. • These initiatives are part of our effort to secure and sustain local content in our supply chain. They support and help prepare businesses for their next opportunities, whether with QGC or other companies. <p>As per the slides, an update was provided on the 'Live Local' Plan:</p> <ul style="list-style-type: none"> • 236 direct QGC employees (around 41%) were reported as living locally in the Surat Basin, with 200 of these in the Western Downs. • The Dalby Trade Futures program continues this year, with QGC providing the practical component of the course for 11 students. • We are also continuing to support the Try Trade program which is a 10 week pre-vocational trade training program for students in year 10 where they try a number of different trades and undertake a visit to our sites. <p>Roads (North)</p> <p>Malcolm Hellmuth, Project Manager Third Parties, provided an</p>

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	<p>update on QGC use and maintenance of roads in the Northern region, sharing the slides of average traffic volumes appended and the following points:</p> <ul style="list-style-type: none"> • Traffic management plans are in place for QGCs operations. • There will be approximately 36 total over mass or over dimension vehicle loads being transported by permit until the end of the year. • Works completed: <ul style="list-style-type: none"> • Graveling Roads - Sundown Road, Giligulgul Road, Bundi 2 Road, James Road, L Road, Lucky Downs Road, Mount Organ Road. • Sealing Roads -Gadsbys Road, Bundi Road. • Upgrading Intersections -Gadsbys / Jackson Wandoan, Sundown / Jackson Wandoan. • Widening Roads - Bundi Road, Sundown Road, Jackson Wandoan Road. • Upcoming works: <ul style="list-style-type: none"> • Routine maintenance and dust suppression - Perrets Road, K Road, Kabunga Road, Bundi Road, Chapmans Road, Grosmont Road, L Road, James Road, McAlisters Road. • Sealing Roads - Cecils Road. • Forming and graveling roads - Perrets Road, Goldens Road. • Upgrading and improving drainage - Ryals Road. • QGC has funded or contributed to the sealing or widening of more than 210km of roads in the Western Downs and has also provided \$27m to State Government for road upgrades and maintenance. <p>A committee member asked if the materials used in Bundi Road works were quality materials. Malcolm responded that there were two piles of materials used in the road construction for different sections. One pile of material that was provided was not to specifications requested. From testing the different materials, it appears they will last about the same time. An additional \$67,000 has been provided to Western Downs Regional Council for any life works/future sealing of this Bundi road section. Contracting arrangements have been changed to prevent this occurring in the future and inspections will occur on the road.</p>
<p>g. Community feedback</p>	<p>A committee member gave a history of the Grosmount area and family links with the area.</p> <p>A discussion was held with new Social Performance Manager – Simon Nish on key messages they would like him to take back for government discussion around economic development. Committee</p>

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	<p>members raised that they needed more people living in the Wandoan township as the population had decreased. They said the community had tried some ideas like dressing up shop windows and encouraging people to attend the 'Grease themed' local show. They said that many people believed myths about rural areas that were not true – such as the myth that there was no electricity. The community has lots to offer in terms of rural lifestyle, nearby employment and there were lots of sports available in the community. Marketing ideas were floated such as marketing around 'Wake up to Wandoan' campaign.</p> <p>Action: QGC to further investigate how we can move forward together and link locals with ideas and options to market the community.</p> <p>A committee member asked who was the best contact from QGC to be invited to Rural Fire days in the North.</p> <p>Action: Carlie to provide contact to committee member.</p> <p>Another committee member enquired whether fire planning including around management of fuel had occurred as they were concerned about vegetation on site and Buffel grass. Carlie advised that QGC had undertaken fire planning and had a fire plan in place.</p> <p>Action: Carlie Watson to follow up and advise committee member on further detail of the plan in place for fire fuel/vegetation management.</p> <p>A committee member raised that they have had instances of subsidence along the pipeline reported to them. They believed this may have been caused by soil not being compacted enough and wetter weather over winter. Reports were that it is occurring in Western Downs Regional Council area but there have also been reports further outside the Western Downs. There were concerns for people driving/walking around their properties that they may fall into both visible holes and fall in areas where there is non-visible subsidence under the surface.</p> <p>Action: Carlie Watson to follow up on pipeline monitoring and maintenance and report back to the committee on the issues raised.</p> <p>A committee member reported that around 40 of Stanbroke's cattle had broken out of fenced areas and were causing disturbance on neighbours land. They also reported that cattle were being kept on decks when transported on side of roads near properties.</p> <p>Action: Carlie Watson to follow up on regarding reports Stanbroke's cattle are breaking out of fence lines.</p>

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	<p>A committee member queried that they heard there were changes to the land rates that QGC paid. Ravi explained that some packages of land were amalgamated were it was within the guidelines. The committee member said people had asked if the rates changes were requested to be retrospectively applied and Ravi said he didn't believe so but would find out further information around the queries. He advised that QGC were the most significant contributor of rates to the Western Downs Regional Council for land use and that there were multiple levels of rates levied. The committee member also enquired around whether on Stanbroke leased properties and if the costs were passed on to Stanbroke.</p> <p>Action: Ravi Chandra to provide further information around QGC land rates queries.</p> <p>A committee member raised that they would like to undertake a tour of the QGC supply base at a future meeting as they noted it had some environmentally friendly features they had heard of.</p> <p>A committee member said they would like an update on the volume of salt produced in QGC operations. Carlie reported that the salt volume produced was much less than originally expected and that she could organise an update for a future meeting.</p> <p>Action: Carlie Watson to organise an update on salt volumes and storage for the next committee meeting.</p> <p>A query was made as to whether the employment data was accurate for QGC. Carlie said she could look into the methodology of the collection of data and ensure cross reference checks were undertaken for any future data provided.</p> <p>A committee member outlined that they had recently presented a paper on coexistence at a conference recently. The committee member reiterated that we were all partners in coexistence – the landholders, environment and extractive industries.</p>
<p>h. Community Benefits Update</p>	<p>Community benefits update</p> <p>Carlie Watson, Social Performance Coordinator, provided an update on community benefits as per the slides:</p> <ul style="list-style-type: none"> • QGC Communities Fund invested \$576,000 with 21 community organisations in the Western Downs region since opened in 2015. Successful round three projects were shared on the slides. • Food leaders Australia: After an EOI process, we now have a cohort of 8 producers in the project, who will receive intensive support in their export readiness journey. Food Leaders Australia will undertake market research on

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	<p>Chinese markets relevant to these producers and assist them to build their systems and other areas of the business to help them become export capable.</p> <ul style="list-style-type: none"> • Health-e-Regions program: Health-e-regions is part of a number of services helping to grow telehealth services in the region. All agreements with schools are signed and speech pathology services have commenced. This program continues to provide support for people in need of care in the Western Downs region. This year an average of 371 telehealth consultations per month were delivered through the hospital system; a total of 159 consultations delivered through GP clinics; and an average of 9 sessions weekly for children in Q2. • CCIQ Strengthening Local Chambers Program: All chambers have new websites up and running and back end support from CCIQ. Next round of workshops is October (10th Wandoan, 11th Tara, 12th Miles, 13th Chinchilla and 14th Jandowae). CCIQ is working with each of the chambers to see if they wish to establish boards of advice, tapping into existing skills in each town. <p>Engagement and support activities undertaken for the quarter were noted including:</p> <ul style="list-style-type: none"> • Participation in Wandoan, Miles and Chinchilla NAIDOC activities • Chinchilla State School Trail bike ride • Wandoan State School RPAS visit Woleebee Creek • Iman Determination Day, Taroom – Congratulations on the Native Title decision. • Wandoan Polocrosse • Western Downs Regional Council brief and site tour • 2 x Try Trades Tours • Ongoing support of the Dalby State High School Trade futures Program <p>Carlie advised that QGCs Sponsorships and Donations program was closing for the year on the 30th September and would reopen in January 2017. She also advised the QGC Communities Fund was open for applications until the 30th September.</p>
<p>i. Items for next agenda</p>	<p>The next meeting will be held on the 1st December in Miles with location to be advised. As there was interest indicated at the meeting, this will be a joint meeting with the Central/Southern Regional Community Consultative Committee and include a tour of the Condamine Power Station.</p>

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4. General Business

No general business items were raised.

5. Meeting Close

The next Northern Regional Community Consultative Committee meeting is proposed on the 1st December in Miles with location to be advised. As there was interest indicated at the meeting, this will be a joint meeting with the Central/Southern Regional Community Consultative Committee and include a tour of the Condamine Power Station.

The meeting was closed by Deb Camden at 1:00pm.

7. Northern Regional Community Consultative Committee Members

Representative	Organisation
Cecilia Donohoe	Wandoan & District Liaison Group
Sharn Pogan	Miles SHS P&C
Rose Asplin	Murilla Landcare Group
Cecily Brockhurst	Murilla Community Centre and Miles Chamber of Commerce
Margarette Sinnamon	Wandoan Community, Commerce and Industry Incorporated
Lavinia Tyrell	Western Downs Regional Council
Aschleigh Perring	Miles Health Service
Adam Clark	Upper Dawson Wildlife Preservation Society
Rowena Price	Wandoan State School