



Gladstone Region LNG Community Consultative Committee Meeting Minutes

Tuesday 21st February, 2017

1:30pm to 4:30pm

Volunteer Marine Rescue Building, Alf O'Rourke Drive, Gladstone

1. Opening

The Gladstone Region LNG Community Consultative Committee (RCCC) was called to order at 1:30pm on Tuesday 21st February 2017 at the Volunteer Marine Rescue Building, Alf O'Rourke Drive, Gladstone, facilitated by Prof John Rolfe, Independent Chair.

2. Attendees

The following people attended the Gladstone Region LNG Community Consultative Committee meeting:

| Gladstone LNG Community Committee Members | Gladstone LNG Representatives |
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| <ul style="list-style-type: none"> • Bindi Waugh (Northern Region of Gladstone) • Mike Lutze (Volunteer Marine Rescue) • Cynthia Smyth (South End Progress Association) • Erickson Noakes (Gladstone Regional Council PROXY) • Karl French (Local Marine Advisory Committee) • David Manttan (Department of Education, Training and Employment) • Darryl Branthwaite (Gladstone Area Promotion and Development Limited) • Kaleb Roberts (Gladstone Youth Council) • Wayne Hartfiel (Southern Region of Gladstone) • Loral Jackson (Northern Region of Gladstone PROXY) | <p>APLNG</p> <ul style="list-style-type: none"> • Rob Gibb – Manager, Community & Sustainable Development • Marissa Hausler – Community Relations Assistant <p>GLNG</p> <ul style="list-style-type: none"> • Brenton Hawtin – General Manager • Kylie Williams – Community Relations Advisor <p>QGC</p> <ul style="list-style-type: none"> • Robyn Sotiris - Community Liaison Officer • Marilyn Steel - Social Performance and Community Engagement Advisor |

| Apologies | Independent Chair |
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| <ul style="list-style-type: none"> • Veronica Laverick (Gladstone Regional Council) • Kahn Goodluck (Gladstone Regional Council) • Sharon Kelly (Gladstone Interagency) • Richard Johnson (Aboriginal & Torres Strait Islander Community representative) | <ul style="list-style-type: none"> • Prof John Rolfe – (CQUniversity Australia) |
| | Secretariat |
| | <ul style="list-style-type: none"> • Kylie Williams – Community Relations Advisor (GLNG) |
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3. Meeting Agenda

The following items of business were discussed as per meeting agenda.

| Agenda | Details |
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| a) Meeting overview | The Chair led roundtable introductions of committee members and gave an overview of the meeting format and agenda. The Chair welcomed new members to the Committee. |
| b) Safety Moment | Safety Moment discussion was around mosquitoes, mosquito born virus prevention and the relevance in Gladstone at this time. |
| c) Adoption of previous minutes | The minutes of 18 th October 2016 Gladstone Region LNG Community Consultative Committee were adopted. |
| d) Action items from 18 th October 2016 | <p><i>Environmental Management Precinct Meeting Minutes</i></p> <p><i>“GRC Committee Member to follow up on outcome of request from GRC to Department Parks and Wildlife for future Curtis Island Environmental Management Precinct (CIEMP) Reference Group meetings to be minuted”.</i></p> <p>Council representative, Erickson Noakes, presented the Committee with meeting highlights from a recent CIEMP Reference Group meeting from November 2016.</p> |

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| | <p>Mr Noakes suggested the RCCC write a formal letter to CIEMP to table meeting minutes. It was discussed and agreed that there is now sufficient representation attending the CIEMP meetings from GRC, South End Progress Association and the LNG Companies that the Committee is satisfied with the content that is now distributed after each meeting.</p> <p>The remaining CIEMP Reference Group meetings for 2017 are scheduled for May and November 2017.</p> <p>The RCCC agreed that the CIEMP Reference Group should review the Terms of Reference, membership, governance and structure of the group to create a more open, transparent and formal structure. This request was encouraged by the RCCC to be brought up at the May meeting by LNG representatives.</p> |
| <p>e) LNG Operations Updates</p> | <p><i>APLNG Operations Update</i></p> <p>Rob Gibb presented an update on Operations of APLNG. Key points included:</p> <ul style="list-style-type: none"> • The site is now fully operational. • Bechtel site demobilisation is complete. • 89 cargoes were completed as at February with 100 cargoes expected around April. • Train 1 Shutdown due to commence 14 March for approximately 20 days. • APLNG/Bechtel office and parking on Bensted Road will be decommissioned around mid-year. APLNG’s Fisherman’s Landing facility will be repurposed to accommodate parking for its employees and contractors. • Presented an Operational Update to Gladstone Regional Council December 2016. <p><i>QGC Operations Update</i></p> <p>Marilyn Steel presented an update on Operations of QGC. Key points included:</p> <ul style="list-style-type: none"> • Fully operational. • Completed 200 cargoes at the end of December 2016. • New Asset Manager Midstream – Peter Norman. • Approximately 300 QGC direct employees and contractors, approximately 95% local. • Recent turnaround (shutdown) completed 10 - 14 Feb. • Marine Operations Terminal (MOT) due to be completed Q2. Shared facility with GLNG. • Round 2 LNG Operator Trainees started. QGC recently won the Shell International Integrated Gas Award for the Trainee program. • Presented an Operational Update to Gladstone Regional Council December 2016. <p><i>Santos GLNG Operations Update</i></p> <p>Brenton Hawtin presented an update on Operations of Santos GLNG. Key points included:</p> |

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| | <ul style="list-style-type: none"> • Update on Company’s situation in the current economic market. • Recent organisational changes to GLNG through redundancies. • High safety performance has been reported in light of the transformational change. • 100 cargoes scheduled for March 2017. • Train 2 shutdown scheduled for June. • Marine Operations Terminal (MOT) due to be completed Q2. Shared facility with QGC. • Presented an Operational Update to Gladstone Regional Council December 2016. |
| <p>f) Committee Member’s Updates /</p> | <p>Cynthia Smyth – The South End Progress Association are currently working to attract funding from the Gladstone Foundation to establish a community centre.</p> <p>Erickson Noakes – Gladstone Regional Council advised of the departure of GRC’s former CEO. Council is recruiting for the position.</p> <p>The Council’s Community Advisory Service are currently working with financially disadvantaged new residents to the Region to assist with integration into the community.</p> <p>Council are progressing with the 7 day makeover initiative to liven open spaces for community. Workshops are currently taking place around the Region.</p> <p>Wayne Hartfiel – Advised the RCCC Committee of the 2020 Commemorative 250th Anniversary of Captain Cook’s landing and the events that are earmarked for the celebrations.</p> <p>Karl French – Discussed the recent GHHP Gladstone Harbour Report Card and requested feedback about the process of monitoring and reporting.</p> <p>Professor John Rolfe, the Chair of the Science Panel of GHHP, explained the monitoring process in further detail.</p> <p>David Manttan – Explained that student numbers have not dropped in 2017. Results of Gladstone senior schooling QC attainment rate ranged from 99% - 100%. Apprenticeships and Traineeships offered each year have continued to decline with fewer available in 2017 compared to previous years. 58% students that attended the EQIP program have secured an apprenticeship or traineeship.</p> <p>Darryl Branthwaite – Updated the Committee on the Cruise Ship initiative. Mr Branthwaite explained that Tourism Queensland has moved marketing strategies from a destination style to an experience style. This has prompted a question of possible future community structured tours to an LNG Site.</p> |

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| g) LNG Shutdowns | The 3 LNG Companies collaboratively delivered a presentation explaining shutdowns. Focus areas included shutdown purpose, scope of work, frequency, varying timeframes, varying skills required for large and small shutdowns, recruitment, shutdown opportunities, industry timing collaboration and scheduling. |
| h) General Business | <p>RCCC received a letter from Wendy Brookes from Queensland Police Service outlining the intention for a Community Crime Prevention Campaign aimed at engaging the general community in proactive strategies to reduce opportunities for criminal activity.</p> <p>The letter offered the RCCC an opportunity to provide feedback. .</p> <p>The Committee agreed the initiative has great value and the RCCC are happy to receive updates via email.</p> |
| i) Committee Members' Feedback/Questions | Kaleb Roberts requested clarification on the process for registering with LNG Companies for procurement opportunities. The LNG representatives outlined the applicable procurement processes and discussed the importance of registering with the key maintenance and services contractors, Monadelphous and UGL Limited. |
| j) Preparation for next meeting | The Committee will continue to deliver the new structured meetings with Committee members providing sector updates on trends relevant to industry and organisational news. |

4. Agenda items for the next meeting

Nil to report.

5. Meeting Close

The meeting was closed by Prof John Rolfe at 4:20pm

The next Gladstone Region LNG Community Consultative Committee meeting will be held on **Tuesday 20th June 2017 from 1.30pm – 4.30pm at the Volunteer Marine Rescue (VMR) Base, Alf O'Rourke Drive, Gladstone.**

| Representative | Organisation | Email |
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| Cr Kahn Goodluck | Gladstone Regional Council | kahngoodluck@gladstone.qld.gov.au |
| Veronica Laverick | Gladstone Regional Council Community Advisory Service | veronical@gladstonerc.qld.gov.au |
| Sharon Kelly | Gladstone Interagency Group | sharon.h.kelly@justice.qld.gov.au |
| Darryl Branthwaite | Gladstone Area Promotion and Development Limited (GAPDL) | darryl.branthwaite@gapdl.com.au |

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| Karl French | Gladstone Local Marine Advisory Committee | karlfrench@hotmail.com |
| Mike Lutze | Volunteer Marine Rescue | mikelutze1@gmail.com |
| David Manttan | Dept. of Education, Training and Employment | david.manttan@bigpond.com.au |
| Cynthia Smyth | South End Progress Association | cynandken@bigpond.com |
| Belynda Waugh | Northern Region of GRC LGA | belyndawaugh@bigpond.com |
| Wayne Hartfiel | Southern Region of GRC LGA | project2020@cook250in1770.com |
| Richard Johnson | Indigenous Community | ricardojohnno@gmail.com |
| Kaleb Roberts | Gladstone Youth Council | kalebhroberts@gmail.com |
| John Rolfe - Independent Chair | CQ University Australia | j.rolfe@cqu.edu.au |