

Meeting Minutes



QCLNG Community Committee

Monday 9 August 2010
QGC Office, Gladstone

1. Opening

The third meeting of the QCLNG Community Committee was called to order at 3.00pm on Monday 9 August 2010 at the QGC Office, 72 Goondoon Street, Gladstone facilitated by Mr Jim Cavaye, Independent Facilitator.

2. Attendees

The following people attended the QCLNG Community Committee meeting:

QGC LNG Community Committee Members	QGC Representatives
<ul style="list-style-type: none">• Cr Maxine Brushe, Gladstone Regional Council• Veronica Laverick, Gladstone Regional Council• Karina Saxvik, Relationships Australia• Len Smith, Gladstone Area Promotion and Development Limited (GAPDL)• Blue Thomson, Gladstone Local Marine Advisory Committee• Greg Realf, Miriam Vale Lions Club• Tracey Galland, Proxy for Volunteer Marine Rescue• David Eborn, Proxy for Education Queensland	<ul style="list-style-type: none">• Lorna McGinnis, Manager Social Performance – LNG• Pat Gaffney - Construction Manager, Gladstone• Meredith Connor - CSR Manager
Apologies	Independent Facilitator
<ul style="list-style-type: none">• Matthew Cooke, Nhulundu Wooribah• Alan Smith, South End Progress Association	<ul style="list-style-type: none">• Jim Cavaye - Cavaye Community Development

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3. Meeting agenda

The following items of business were discussed as per the meeting agenda:

Agenda item	Details
a. Introductions and meeting overview	<p>Jim Cavaye led roundtable introductions of community committee members and QGC representatives.</p> <p>Jim Cavaye introduced representatives from the Centre for Social Responsibility in Mining (CSRSM) and explained that the CSRSM would be conducting Social Indicator Monitoring sessions as part of QGC's Sustainable Development Indicators project.</p> <p>Jim Cavaye gave a broad overview of the meeting format.</p>
b. Safety moment	<p>Lorna McGinnis provided a safety moment using emphasising the importance of utilising the 'step back procedure' which ensures that when vision is obstructed a person steps back and observes before proceeding.</p>
c. Logistics	<p>Jim Cavaye reminded the Committee that:</p> <ul style="list-style-type: none"> • It is a member's responsibility to contact their proxies if they are unable to attend a meeting • Members can request that particular meeting items remain confidential through the Independent Facilitator • If members require reimbursement for travel expenses they need to contact Meredith Connor <p>Jim Cavaye led a discussion regarding action items from the last meeting. Key points were:</p> <p>Tracey Lenz provided an update of the Communications Strategy that included:</p> <ul style="list-style-type: none"> • Community Committee meeting updates are provided on QGC's website • Gladstone News will publish dot-point meeting summaries <p>Lorna McGinnis provided an update of community partnerships formation with QGC. Lorna McGinnis advised that mitigating project impacts by forming community partnerships may involve the inclusion supporting service positions within the mix of decisions related to community partnerships.</p>
d. Terms of	<p>Amendments to The Terms of Reference (ToR) were</p>

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Reference	discussed. The finalised ToR was provided.
e. Adoption of Minutes	<p>Jim Cavaye asked the Committee to formally consider the June 4 minutes and asked for suggested changes.</p> <p>The June 4 Central Gas Field Community Committee minutes were adopted by the Committee.</p>
f. Q	<p>Jim Cavaye invited the Committee members to share feedback from their networks. Issues raised by community members included:</p> <ul style="list-style-type: none"> • Housing - Community members felt that there was not enough lead time for new houses to be constructed before the project commenced; that ceilings placed on house prices will be too high; that community perceives house-building to be done on speculative basis; that there is a potential for a housing glut due to increased housing construction rates; that Gladstone will experience escalating rents. Tracey Lenz advised the Committee that QGC is required to report back to the Coordinator-General on the Integrated Housing Strategy (IHS). The IHS is expected to be approved and up and running by the next LNG Committee meeting. Tracy Lenz suggested that community concerns could be allayed by having the QGC's Housing Manager speak with the Committee. • Harbour – the Committee advised that recreational fisherman were concerned about what the harbour restrictions would be; that there was community uncertainty about how much more the harbour is to be dredged; increased shipping flow; small boat-owners are uncertain what regulations will apply to them; uncertainty if the Boyne River will be addressed. Lorna McGinnis advised that a shipping fact sheet was publicly available at the Gladstone QGC office would clarify some of these issues. Copies of the fact sheet were provided to Committee members. A Committee member commented the community seemed to be unaware that boating restrictions have always been in place, and that projects are not responsible for instigating restrictions. • Commencement date – the Committee advised that there the community was feeling uncertain due to not having a confirmed commencement date for the QCLNG project. • Public Transport – the Committee discussed concerns about how an increased workforce would be

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	<p>transported to and from work. Pat Gaffney advised that the Fly in / Fly Out workforce will be bussed to and from the airport to dispatch points for Curtis Island.</p> <ul style="list-style-type: none"> • Committee member Blue Thomson reported to the Committee regarding a boat ramp meeting he attended with Queensland Transport. Issues covered at the meeting included: <ul style="list-style-type: none"> – Long-term plans for boat ramp car-parking including sealing and upgrading of car-parks. Construction of boat-ramp at Tuloah (check) Heads. The construction of a floating pontoon to protect boats.
<p>g. QGC Overview</p>	<p>Pat Gaffney provided an overview with aerial photographs of current and future QCLNG activities. Key points discussed were:</p> <ul style="list-style-type: none"> • QGC entered into a lease agreement with Gladstone Ports Corporation (GPC) for the R G Tanna, Alf O'Rourke and Auckland Point sites • GPC also undertook to carry out the Bulk Earthworks and Ancillary Works, under QGC supervision • Scope of this work - early works is being completed in preparation for lay down, handling and storage areas for use by Bechtel, QGC's EPC contractor. • R G Tanna site - the RG Tanna site will provide an aggregate storage and handling area, for loading onto barges for Curtis Island. Golding Contractors have commenced wharf construction at the R G Tanna site located at the north-east corner of the coal terminal. • Auckland Point Proposed - Auckland Point Areas will be a freight marshalling, temporary storage area and passenger transfer facility. Pat Gaffney advised that trucks would not be active during peak periods of people movement. The Auckland Point Sites are located to the east and west of Tug Berth Access Road. Area 3 is required by QGC upstream for loading pipe and bulk deliveries to rail, the site was handed over on 4th June 2010. • Alf O'Rourke Proposed - The Alf O'Rourke site is located to the west of Alf O'Rourke Drive. Alf O'Rourke Drive runs adjacent to the east boundary, whilst a tidal channel (Auckland Inlet) is just beyond the southern site limit. The Alf O'Rourke site will be a consolidating facility for the parking of cars, trucks and cargo. It is due to be handed over in November 2010.
<p>h. Coordinator-</p>	<p>Lorna McGinnis advised the Committee that the Coordinator-</p>

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<p>General's Report</p>	<p>General gave conditional approval to the QCLNG project on June 25. Key points:</p> <ul style="list-style-type: none"> • The Report includes a set of social and environmental conditions under which the project may proceed. • Production licences, safety approvals and other environmental permits are still required. • QGC will make its Final Investment Decision later in the year after receiving Queensland and Commonwealth Government approval. <p>Housing: CG's housing conditions include further development of QGC's Integrated Housing Strategy (IHS).</p> <ul style="list-style-type: none"> • The IHS will provide project workforce accommodation and investment in affordable and community housing solutions • QGC will consult with other proponents, government agencies to identify cooperative strategies to address cumulative impacts • QGC to facilitate provision of new or additional housing stock to meet 50% (as a guide) of the project's workforce settling in the Gladstone Regional council area. Using workforce estimates from the EIS the following housing solution may be required: <ul style="list-style-type: none"> – 100 units of accommodation by 12 months after commencement of construction – 160 units of accommodation by 24 months – 250 units of accommodation by 36 months • QGC is required to mitigate its impact on accommodation for low income households by: <ul style="list-style-type: none"> – Allocating resources for the provision of affordable and community housing – QGC to consult with Dept of Communities, the Urban Land Development Authority and social housing providers to develop appropriate housing social mix – Project proponents to take a 'portfolio approach' by direct and indirect investment in the housing market and ensuring diversity in housing stock • QGC's compliance with Coordinator-General conditions will be reviewed every six months under the IHS

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	<ul style="list-style-type: none"> – Community Committees to review QGC’s housing commitments every six months – QGC to provide six monthly reports on affordable and community housing solutions condition to Gas Fields and Regional Community Committees
<p>i. Social Indicator Monitoring</p>	<p>Jim Cavaye introduced Robin Evans from the CSRSM who have a partnership agreement with QGC.</p> <p>Robin Evans explained to the Committee that QGC has been working with the CSRSM to develop a monitoring approach that focused on input from local communities.</p> <p>The underlying objective of this approach is to understand impacts (positive and negative) of change introduced by the QCLNG project and use the knowledge to refine both social and environmental mitigations and investments.</p> <p>The Social Impact Management Plan submitted to the State government includes a monitoring plan.</p> <p>The monitoring plan must include some specific performance indicators (e.g. community health initiatives, Queensland Police partnerships). The monitoring plan must be externally audited every five years.</p> <p>Levels of monitoring include:</p> <ul style="list-style-type: none"> • Level 1 – the delivery of the SIMP conditions • Level 2 – to ascertain the direct effectiveness of the SIMP commitments • Level 3 – to determine the impacts on the underlying community asset base (i.e. impacts/benefits to the regional community) <p>QGC are committed to fulfilling the first two levels. QGC and CSRSM are developing a monitoring framework based on the five capitals (human, natural, financial, physical, social, natural) framework for the third level.</p> <p>The Committee’s role will be to provide input through a workshop process, a review of outcome, and ongoing review of the monitoring process.</p> <p>Where possible, CSRSM will use existing information sources such as regular reports within their community in their</p>

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	<p>monitoring. The Committee was asked to provide any relevant data.</p> <p>Committee members were given a questionnaire prepared by CSRSM to assist in developing a set of social indicators. Robin Evans clarified that the questionnaire is an information gathering exercise and that community members including those outside the immediate Gladstone area can contribute. The Committee discussed means to consolidate community views for the questionnaire.</p> <p>Action: Robin Evans to communicate with Katrina Saxvik from Relationships Australia regarding input from Gladstone interagency.</p> <p>Challenges anticipated with the monitoring framework:</p> <ul style="list-style-type: none"> • Maintaining a focus on areas that QGC influence • Isolating QGC's impacts from the influences of other proponents
<p>j. Communications Strategy Update</p>	<p>Tracey Lenz provided a Communications Strategy update to the Committee.</p> <p>Summaries of the meetings and ads will continue to be printed in the Gladstone News.</p> <p>Community Committee brochures and business cards have been printed and will be posted to Committee members. Community Committee members were provided with brochures and business cards. Committee members expressed their enthusiasm for the brochures.</p> <p>Lorna McGinnis advised the Committee that QGC is happy to provide assistance to members with wider support if required within their organisations. Enquires regarding assistance should be directed to Lorna McGinnis.</p>
<p>k. Stakeholder Feedback Process</p>	<p>Tracey Lenz explained to the Committee that the QGC has a stakeholder feedback process. Key points discussed were:</p> <ul style="list-style-type: none"> • All feedback recorded • Stakeholders received a response to grievance within 24 hours of lodgement • Investigation of grievance launched to solve grievance and updates provided • Community feedback via <ul style="list-style-type: none"> – 1800 number: 1800 030 443 – community@qgc.com.au

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Agenda item	Details

4. General business

Agenda items for the next meeting were sought. Jim Cavaye explained to the Committee that the bulk of the next meeting would be given over to the CSR social indicator monitoring workshop.

Action: Committee decided that a 2.30pm start to the meeting would allow enough time to cover both the CSR workshop and a housing update.

Suggested agenda items were:

- Housing – a housing update to the Committee from QGC's Housing Manager.

5. Meeting Close

The meeting was closed by Jim Cavaye at 5.25pm.

The next LNG Community Committee meeting will be at 2.30pm sharp on Monday 4 October 2010 from 2.30pm – 5.00pm at the QGC Gladstone Office, 72 Goondoon Street, Gladstone.

6. LNG Community Committee Members

Representative	Organisation
Cr Maxine Brushe	Gladstone Regional Council
Matthew Cooke	Nhulundu Worribah
Veronica Laverick	Gladstone Regional Council
Greg Realf	Miriam Vale Lions Club
Karina Saxvik	Relationships Australia
Alan Smith	South End Progress Association
Len Smith	Gladstone Area Promotion and Development Limited (GAPDL)
Blue Thomson	Gladstone Local Marine Advisory Committee
Tracey Galland	Volunteer Marine Rescue
David Manttan	Education Queensland