

# Meeting Minutes



## QCLNG Community Committee

Monday 7 March 2011

QGC Office, Gladstone

### 1. Opening

The sixth meeting of the QGC LNG Community Committee was called to order at 2.30pm on Monday 7 March 2011 at the QGC Office, 72 Goondoon Street, Gladstone facilitated by Mr Jim Cavaye, Independent Facilitator.

### 2. Attendees

The following people attended the QCLNG Community Committee meeting:

QGC LNG Community Committee Members	QGC Representatives
<ul style="list-style-type: none"><li>• <b>Cr Maxine Brushe</b> (Gladstone Regional Council)</li><li>• <b>Jim Purcell</b> (Volunteer Marine Rescue)</li><li>• <b>Len Smith</b> (Gladstone Area Promotion and Development Limited (GAPDL))</li><li>• <b>Karina Saxvik</b> (Relationships Australia)</li><li>• <b>Veronica Laverick</b> (Gladstone Regional Council)</li><li>• <b>Blue Thomson</b> (Local Marine Advisory Committee)</li><li>• <b>Matt Cooke</b> (Nhulundu Health Service)</li><li>• <b>David Manttan</b> (Department of Education and Training)</li></ul>	<ul style="list-style-type: none"><li>• <b>Lorna McGinnis</b>, Manager Social Performance – LNG</li><li>• <b>Robyn Sotiris</b> – Stakeholder Feedback Coordinator</li><li>• <b>Tracey Lenz</b> – Community Affairs Manager</li><li>• <b>Ryan O’Hanlon</b> – Integrated Housing Strategic Advisor</li><li>• <b>Ben Dixon</b> – Lead Monitoring and Reporting Analyst</li><li>• <b>Joe Dougherty</b> – General Manager Construction</li></ul>
Apologies	Independent Facilitator
<ul style="list-style-type: none"><li>• <b>Alan Smith</b> (South End Progress Assn)</li><li>• <b>Greg Realf</b> (Miriam Vale Lions Club)</li></ul>	<ul style="list-style-type: none"><li>• <b>Jim Cavaye</b> - Cavaye Community Development</li></ul>

# Meeting Minutes



## 3. Meeting agenda

The following items of business were discussed as per the meeting agenda:

Agenda item	Details
<b>a. Introductions and meeting overview</b>	<p>Jim Cavaye led roundtable introductions of Community Committee members and QGC representatives.</p> <p>Jim Cavaye gave a broad overview of the meeting format.</p>
<b>b. Safety moment</b>	<p>Jim Cavaye invited Committee members to share a safety moment. A Committee member shared information about recent safety incident involving VMR. The Committee member reminded the Committee to plan ahead before setting out on boat trips.</p>
<b>c. Action Items from previous meeting</b>	<p>Jim Cavaye reviewed the actions from the previous meeting.</p> <p><b>Feedback on Emergency Relief meeting</b></p> <ul style="list-style-type: none"> <li>A committee member provided feedback on a community emergency relief meeting held recently. The member noted that some people seeking emergency accommodation are being redirected to Rockhampton because of the lack of availability of motel rooms in Gladstone. The committee member asked if emergency relief providers could access motel rooms (leased by Gas Companies) that are not being utilised.</li> </ul> <p><b>Action:</b> To follow-up with QGC regarding use of vacant motel rooms for emergency accommodation. (Lorna McGinnis).</p> <p><b>Sponsorship Proposal</b></p> <ul style="list-style-type: none"> <li>Communities for Children (C4C) are endeavouring to establish a Family Shop Front to encourage collaborative partnerships between government and non-government agencies facilitating programs to assist families. C4C are in the process of applying for funding through QGC's Sustainable Communities Fund.</li> </ul> <p><b>Communications with Community</b></p> <ul style="list-style-type: none"> <li>Lorna McGinnis advised that a QCLNG Community Communications Plan is being developed by QGC. Various strategies will be undertaken to ensure the community can access information such as advertorials in the local paper, community update sessions and displays at local shopping centres.</li> </ul> <p><b>Action:</b> To provide the committee with an update on the Community Communications Plan at the next meeting (Lorna</p>

# Meeting Minutes



Agenda item	Details
	<p>McGinnis)</p> <p><b>Jetty Locations</b></p> <ul style="list-style-type: none"> <li>Lorna McGinnis provided maps to Committee members showing the location of exclusion zones around the QGC jetties on Curtis Island. The exclusion zone extends 250m from each jetty. QGC have requested Marine Safety Queensland (MSQ) to provide a map that shows all LNG projects and their exclusion zones.</li> </ul>
<p><b>d. Adoption of Minutes</b></p>	<p>Jim Cavaye asked the Committee to formally consider the December 6 2010 minutes and asked for suggested changes.</p> <p>Amendment to minutes:</p> <ul style="list-style-type: none"> <li>“There was an increased need for child support counselling in the region, which is currently being serviced by a provider one day a week on a fly-in-fly-out basis”</li> </ul> <p>to be replaced with:</p> <p>“There was an increased need for child support counselling in the region, and access to services depends on the service required”</p> <ul style="list-style-type: none"> <li>Change “Nhulundu Wooribah” to “Nhulundu Health Service”</li> </ul> <p>The December 6 2010 QCLNG Community Committee minutes with changes, were adopted by the Committee.</p>
<p><b>e. Community Feedback</b></p>	<p>Jim Cavaye invited Committee members to share feedback from their networks. Issues raised by community members included:</p> <p><b>Liquor Accord</b></p> <ul style="list-style-type: none"> <li>A Committee member provided feedback from a recent Liquor Accord meeting. The Liquor Accord members indicated that there is community uncertainty about the QCLNG project schedule. It was indicated that schedule information will assist Liquor Accord members with services resourcing and infrastructure planning. A Committee member, on behalf of the Liquor Accord, extended an invitation to QGC to attend their next meeting.</li> </ul> <p><b>Action:</b> Lorna McGinnis to attend the next Liquor Accord meeting on 12 April 2011.</p>

# Meeting Minutes



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	<p><b>Feedback from social service providers</b>            Committee members provided updates on their respective services. These updates were noted by attendees.</p>
<p><b>f. QCLNG Update</b></p>	<p>Joe Dougherty, General Manager Construction QCLNG, provided an update on construction of the QCLNG Midstream project. The information discussed included:</p> <ul style="list-style-type: none"> <li>• Construction of mainland facilities (RG Tanna, Alf O'Rourke and Auckland Point) is well underway</li> <li>• Curtis Island clearing and earthworks are currently in progress</li> <li>• Construction Dock (ConDock) is underway</li> <li>• Environmental controls include rock check dams, mulch and sediment fences</li> <li>• Indigenous artefacts recovered from Curtis Island are photographed, documented and stored</li> <li>• During the initial stages of preparing the Curtis Island site for construction, water consumption may peak at 250 000L/day. Water consumption will reduce during construction of the plant and peak again when the LNG tanks are hydro-tested.</li> <li>• Typical one month construction worker's roster – 6 days on 1 day off, 5 days on 2 days off, 6 days on 1 day off, 4 days on 3 days off.</li> </ul>
<p><b>g. Integrated Housing Strategy (IHS)</b></p>	<p>Ryan O'Hanlon, Integrated Housing Adviser presented a summary of QGC's draft Integrated Housing Strategy to Committee members. Ryan requested feedback and input on the Integrated Housing Strategy from Committee members.</p> <p>Key points from the presentation included:</p> <ul style="list-style-type: none"> <li>• Currently, the LNG construction workforce composition is predominately local with 60 non-locals. Workforce may increase to 150 throughout 2011.</li> <li>• Accommodation for the current QGC construction workforce consists of 6 serviced apartments, 13 houses and 7 units/apartments.</li> <li>• Up to 28 townhouses (3 and 5 bedrooms) are to be developed. These new builds will be utilized for short term and transitional housing during the construction period and will then provide affordable housing post construction.</li> <li>• Curtis Island workforce accommodation camp to be operational during September 2011. A Committee</li> </ul>

# Meeting Minutes



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	<p>member asked if the accommodation would be ready when construction workforce numbers increased later in 2011.</p> <p><b>Action:</b> QGC to clarify when the construction workers' camp will be completed on Curtis Island (Lorna McGinnis).</p> <ul style="list-style-type: none"> <li>• QGC pipeline contractor will establish an accommodation camp with an initial 100 rooms to increase to approximately 200 rooms by the end of 2011.</li> <li>• Gladstone operations workforce recruitment will begin later in 2011. A total of 145 staff will be located in Gladstone by mid 2014.</li> <li>• Transitional housing for the operations workforce up until 2014 consists of 10 new and 10 leased dwellings. QGC will encourage their permanent non-local workforce to build by offering an accommodation assistance program. It is anticipated that approx 20 new homes will be built every year from 2012 – 2015.</li> <li>• QGC has committed to a \$3 million investment in social housing.</li> <li>• Committee members expressed concerns about locals currently working in existing businesses finding employment with LNG companies. This may cause a need to employ non-locals who would require accommodation.</li> <li>• Committee members said feedback from the local community indicated that LNG projects are impacting on housing affordability and availability.</li> <li>• The Committee members discussed their interest in Bechtel attending the next LNG QGC Community Committee meeting to discuss housing availability.</li> </ul>
<p><b>h. Combined community committee</b></p>	<p>A quick update from Tracey Lenz was provided on the combined community committee. QGC is meeting with Origin/Conocco Phillips and Santos re: the concept. The committee said that they were still supportive of the concept.</p>

# Meeting Minutes



## 4. General Business

Agenda items for the next meeting were sought.

- Update of SIMP
- Proposal of a joint Combined LNG Community Committee

## Meeting Close

The meeting was closed by Jim Cavaye at 5.15pm.

The next LNG Community Committee meeting will be at 2.30pm on Monday 6 June 2011 from 2.30pm – 5.00pm at the QGC Gladstone Office, 72 Goondoon Street, Gladstone.

## 5. LNG Community Committee Members

Representative	Organisation
Cr Maxine Brushe	Gladstone Regional Council
Matthew Cooke	Nhulundu Health Service
Veronica Laverick	Gladstone Regional Council
Greg Realf	Miriam Vale Lions Club
Karina Saxvik	Relationships Australia
Alan Smith	South End Progress Association
Len Smith	Gladstone Area Promotion and Development Limited (GAPDL)
Blue Thomson	Gladstone Local Marine Advisory Committee
Jim Purcell	Volunteer Marine Rescue
David Manttan	Education Queensland