

Meeting Minutes



QCLNG Community Committee

Monday 6 June 2011

QGC Office, Gladstone

1. Opening

The seventh meeting of the QGC LNG Community Committee was called to order at 2.15pm on Monday 6 May 2011 at the Community Advisory Service Conference Room, Goondoon Street, Gladstone, facilitated by Mr Jim Cavaye, Independent Facilitator.

2. Attendees

The following people attended the QCLNG Community Committee meeting:

QGC LNG Community Committee Members	QGC Representatives
<ul style="list-style-type: none"> • Cheryl Barrett (Coordinator Discovery Coast Community Health Service) Proxy for Veronica Laverick • Cr Maxine Brushe (Gladstone Regional Council) • Jeff Kidner (Volunteer Marine Rescue) • Karina Saxvik (Relationships Australia) • Blue Thomson (Local Marine Advisory Committee) • David Manttan (Department of Education and Training) • Grant Cooper (Cooper Mackenzie, GAPDL) Proxy for Len Smith 	<ul style="list-style-type: none"> • Patrick Hastings – Technical Support Coordinator • Robyn Sotiris – Stakeholder Feedback Coordinator (Secretariat) • Lorna McGinnis – Manager Social Performance, Gladstone • Ben Dixon – Lead Monitoring and Reporting Analyst • Graham Hardy – Area Construction Manager OSBL • Tracey Lenz – Community Affairs Manager
Apologies	Independent Facilitator
<ul style="list-style-type: none"> • Veronica Laverick (Gladstone Regional Council) • Len Smith (Gladstone Area Promotion and Development Limited (GAPDL)) • Alan Smith (South End Progress Assn) (Proxy unable to attend) • Matt Cooke (Nhulundu Health Service) (No proxy provided) • Greg Realf (Miriam Vale Lions Club) (No proxy provided) 	<ul style="list-style-type: none"> • Jim Cavaye - Cavaye Community Development

Meeting Minutes



Meeting agenda

The following items of business were discussed as per the meeting agenda:

Agenda item	Details
a. Introductions and meeting overview	<p>Jim Cavaye led roundtable introductions of Community Committee members and QGC representatives.</p> <p>Jim Cavaye gave a broad overview of the meeting format.</p>
b. Safety moment	<p>Jim Cavaye invited Committee members to share a safety moment.</p> <ul style="list-style-type: none"> • Graham Hardy reminded attendees that safety in the home environment is just as important as safety in the workplace. • A Committee member reminded attendees not to leave items lying around a campsite at night. They may become a trip hazard in the dark.
c. Action Items from previous meeting	<p>Jim Cavaye reviewed the actions from the previous meeting.</p> <p>Emergency Accommodation</p> <ul style="list-style-type: none"> • Lorna McGinnis advised that Bechtel informs motel proprietors 24–48 hrs prior to pre-booked dates if a motel room is no longer required. Proprietors have the option to release them for public use. • A Committee member suggested that a meeting, consisting of GRC, motel proprietors and Emergency Relief Services be held to address availability of accommodation for emergency relief. Veronica Laverick to follow up. <p>Community Updates</p> <ul style="list-style-type: none"> • Lorna McGinnis advised that QGC are and will be out in the community providing information about QCLNG. (eg. Ecofest, Boyne Tannum Hook Up, Multicultural Festival, shopping centre manned display, proposed community engagement at boat ramp) <p>Liquor Accord</p> <ul style="list-style-type: none"> • Lorna McGinnis advised that she attended a Liquor Accord meeting and supplied project information and responded to questions (eg. safety, business opportunities, workforce numbers) <p>Workers' Camp on Curtis Island</p> <ul style="list-style-type: none"> • Lorna McGinnis advised that the construction workers' camp on Curtis Island is scheduled to be partially

Meeting Minutes



Agenda item	Details
	operational, in September.
d. Adoption of Minutes	<p>Jim Cavaye asked the Committee to formally consider the March 7 2011 minutes and asked for suggested changes.</p> <p>Amendment to minutes:</p> <p>Integrated Housing Strategy (IHS) Add the following:</p> <ul style="list-style-type: none"> • The parties that have reached FID are required to convene an Industry Leadership Group to discuss cumulative social impacts. The first of those meetings have commenced but there is no feedback as yet. • QGC has committed to a \$3 million investment in social housing. No decisions have been made on the mechanism for spending this money and the issue is continuing to be developed. <p>The 7 March 2011 QCLNG Community Committee minutes, with changes, were adopted by the Committee.</p>
e. QCLNG Update	<p>Graham Hardy, Area Construction Manager Outside Battery Limits, provided an update on construction of the QCLNG Midstream project. Information discussed included:</p> <ul style="list-style-type: none"> • Mainland facilities <ul style="list-style-type: none"> - RG Tanna – Aggregate offloading facility. - Alf O'Rourke – Consolidation facility currently holding construction workers' camp facility awaiting delivery to Curtis Island. - Auckland Point – Marine freight and personnel facility under construction. • Curtis Island <ul style="list-style-type: none"> - Construction Dock and Material Offloading Facility under construction. - Paving concrete has commenced on site.
f. Community Feedback	<p>Jim Cavaye invited Committee members to share feedback from their networks. Issues raised by community members included:</p> <p>Housing</p> <ul style="list-style-type: none"> • Committee members suggested that businesses have raised concerns about retaining and attracting staff due to affordability of housing in Gladstone. • A Committee member provided examples of housing /

Agenda item	Details
	<p>accommodation cases.</p> <ul style="list-style-type: none"> A committee member indicated that due to increases in rents, some members of the community are having to find alternative accommodation eg. living with family or friends, moving to outlying areas where rents are lower. <p>Apprenticeships</p> <ul style="list-style-type: none"> A Committee member suggested that availability of apprenticeships being offered by local businesses has reduced due to insufficient tradespeople available as mentors. <p>Childcare facilities</p> <ul style="list-style-type: none"> A Committee member indicated that currently, there is a need for more childcare facilities to meet the growing demand. A Committee member said that 3 new kindergartens / childcare facilities are planned for the Gladstone region. <p>Boating</p> <ul style="list-style-type: none"> A Committee member said that Volunteer Marine Rescue (VMR) is planning to continue to provide safe boating information to recreational fishermen / boaties via quarterly newsletters.
<p>g. Social Impact Management Plan Draft for Discussion</p>	<p>Ben Dixon, Lead Monitoring and Reporting Analyst, presented QGC Social Impact Management Plan (SIMP) draft for discussion, to Committee members. Ben requested feedback from Committee members.</p> <p>Key points included:</p> <p>Integrated Housing Strategy (IHS)</p> <ul style="list-style-type: none"> QGC is dedicating considerable time and effort to the housing issue and recognises that it is a key concern for the Gladstone community The Integrated Housing Strategy (IHS) was submitted to the Coordinator General on March 31, 2011. QGC has been participating in discussions involving, Gladstone Regional Council, the Office of the Coordinator General, and other LNG proponents. These discussions are ongoing and all parties hope to be able to reach an agreed outcome as soon as possible. The discussions in progress relate to Indigenous, affordable, and social housing as well as workforce housing. QGC workforce housing construction has commenced.

Meeting Minutes



Agenda item	Details
	<p>SIMP update</p> <ul style="list-style-type: none">• The Committee was presented with a six-monthly SIMP report, as required under the Coordinator-General conditions for QCLNG. This was provided as a draft for discussion and QGC will provide a final version as a follow up to the meeting.• Highlights for Gladstone include a commitment to invest in development of Gladstone Hospital (\$3.5 million), further progress on the Gladstone Harbour initiatives through partnerships with Conservation Volunteers Australia, Volunteer Marine Rescue and Maritime Safety Queensland (totalling \$170 000 to date), and a business expo held in Gladstone to promote local business opportunities with QCLNG. <p>Worker behaviour issues</p> <ul style="list-style-type: none">• A Committee member commented that afterhours activity in the Goondoon Street precinct may require monitoring.• Lorna McGinnis advised that QGC have met with the Liquor Accord and continue to liaise with members. QGC and Bechtel have a Code of Conduct that is to be adhered to by all employees during and outside of work hours.
h. Combined community committee	LNG proponent representatives from GLNG, APLNG and QGC discussed with committee representatives the potential for a combined LNG community committee for the Gladstone Region. The committee supported the concept. Draft terms of reference and potential independent chairs were discussed.

Meeting Minutes



3. LNG Community Committee Members

Representative	Organisation
Cr Maxine Brushe	Gladstone Regional Council
Matthew Cooke	Nhulundu Health Service
Veronica Laverick	Gladstone Regional Council
Greg Realf	Miriam Vale Lions Club
Karina Saxvik	Relationships Australia
Alan Smith	South End Progress Association
Len Smith	Gladstone Area Promotion and Development Limited (GAPDL)
Blue Thomson	Gladstone Local Marine Advisory Committee
Jeff Kidner	Volunteer Marine Rescue
David Manttan	Education Queensland