



Meeting Minutes

Gladstone Region LNG Community Consultative Committee

26th August 2014

1.30pm – 4.40pm

Volunteer Marine Rescue Building, Alf O'Rourke Drive, Gladstone

1. Opening

The Gladstone Region LNG Community Consultative Committee (RCCC) was called to order at 1.50pm at the Volunteer Marine Rescue Building, Gladstone, facilitated by Professor John Rolfe

2. Attendees

The following people attended the Gladstone Region LNG Community Consultative Committee meeting:

Gladstone Region LNG Community Consultative Committee Members	LNG Representatives
<ul style="list-style-type: none"> • Grant Cooper (Gladstone Area Promotion and Development Board) • Cynthia Smyth – Proxy (South End Progress Association) • Maxine Brushe (Gladstone Regional Council) • Veronica Laverick (Gladstone Regional Council) • Alexandria King-Von Kirschner (Gladstone Interagency Group) • David Manttan (Department of Education, Training and Employment) • Belynda Waugh (Northern Region of GRC LGA) • Cheryl Wickes (Southern Region of GRC LGA) • Rob Plumridge (Volunteer Marine Rescue) 	<p>APLNG</p> <ul style="list-style-type: none"> • Suzanne Schulte Community Relations Advisor <p>Santos GLNG</p> <ul style="list-style-type: none"> • Garry Scanlan – Marine & Stakeholder Manager <p>QGC</p> <ul style="list-style-type: none"> • Lorna McGinnis - Manager Social Performance • Robyn Sotiris – Stakeholder Feedback Coordinator • Megan Pirie – Community Information Coordinator

Apologies – Committee Members	Apologies – LNG Representatives
<ul style="list-style-type: none"> • Leo – Neill-Ballantine (Agforce / Landowners) • Blue Thomson (Local Marine Advisory Committee) • Richard Johnston (Aboriginal & Torres Strait Islander Community) 	APLNG <ul style="list-style-type: none"> • Rob Gibb Community Relations Manager • Nedizha Thierry Social Performance & Compliance Coordinator
Secretariat	Independent Chair
<ul style="list-style-type: none"> • Amanda Horvath Community Relations Assistant - Santos GLNG 	<ul style="list-style-type: none"> • Professor John Rolfe (Central Queensland University)

3. Meeting Agenda

The following items of business were discussed as per meeting agenda.

Agenda	Details
a. Introductions and Meeting Overview	Welcome and apologies
b. Safety Moment	LNG safety statistics data collected across the 3 projects
c. Adoption of Previous Minutes	Prof John Rolfe asked the committee to formally consider 27 th May 2014 Minutes. Committee accepted the minutes.
d. Action Items from 27 th May 2014	<p>“Secretariat to email fire ants and ICN booklet to committee members’ and proxies in attendance” Secretariat forwarded information to committee member’s proxies on the 26th June 2014.</p> <p>“Request from a committee member for RCCC members to be provided with FAQ’s to assist them to answer questions from the community regarding LNG Operations” QGC provided the committee with an info pack containing concise LNG operations facts and information to share with community members.</p> <p>Committee satisfied with outcomes</p>
e. SIMP Overview	SIMP (Social Impact Management Plan) initiatives (APLNG, GLNG, QGC) overview tabled at the meeting.

f. LNG Project Updates

APLNG Project Update

Tanks A and B have successfully completed Hydro Testing. All modules for Train 1 have arrived and are on site ready for installation. Current workforce stats as at 31st July 2014 are 5063 personal across the project. Curtis Island Workers Camp 2700 beds with 2359 occupancy at 30th June 2014. Major Milestones for 2014 include:-

- MHF Safety Case submitted to regulator- currently drafting accompanying communications plans
- Bulk recruitment for Operations. Personnel expected to be complete October 2014
- Progressing towards announcement of major operations and maintenance contracts scheduled to commence early 2015
- Currently undertaking an evaluation of future office accommodation options for Gladstone

Committee Member enquired if shutdowns will happen simultaneously across the 3 projects. Concerned by a potential influx of people into the community. Projects advised shutdown timings will be dictated via the Facility Maintenance contractor. Trains will be shut down independently of each other with the first ones scheduled within 12 months of practical completion and up to 3 years thereafter. Maintenance numbers are expected to be around 300 - 500 personnel per large shutdown.

Santos GLNG Project Update

Hydro testing on tank B completed. Last 3 modules are being shipped from module yard in Batangas.
First gas towards the end of the year and first shipment in mid-2015.
Workforce is at a total of 3674 project employees in which 1965 are local. Currently 71 indigenous employees on the project and 207 Santos direct hire. Curtis Island Workers Camp is at full occupancy of 1688 commissioned units.
Flare Tower standing at 112 meters (34 stories) to the tip – 3 flares in total which consists of a wet, dry and an emergency flare for pre-process gas.
Commencement of Pilot flaring is an indication that the plant is live.

LNG Rental Scheme Case Study

- Over 1700 households engaged
- Provided direct rent assistance to 446 of those households.
- Additional households were assisted with budgeting support, information and referral.
- Twenty households also assisted with bond assistance / rental start-up costs.
- 6 community properties sub-leased for families
- 27 emergency services members
- 34 critical workers
- 38 seniors
- 63 singles over 25
- 100 young people under 25.
- 178 families with or without children

A committee member elaborated on the success of this program. The Secretariat will circulate the Rental Scheme Case Study once completed. Possible future session on this.

	<p>QGC Project Update</p> <ul style="list-style-type: none"> • During the past 3 months QGC has delivered an intensive community engagement and HICB information provision program, meeting with key stakeholders and community. QGC has had direct engagement with 388 individuals and conducted 37 briefings and presentations, including 91 emergency services personnel. • As part of the commissioning and start up process, a flare is now being used to safely burn off gas at the QCLNG facility on Curtis Island. <p>QGC Biannual SIMP Update:</p> <ul style="list-style-type: none"> • QGC has delivered on all its commitments made in its Integrated Housing Strategy for Gladstone. • As at July 2014, 66 of the 165 LNG Operations staff were recruited from the Gladstone Region. • By June 2014, 122 Trainees and apprentices (inc.12 Indigenous) were placed in the Gladstone Region. 19 have completed their study. • No formal complaints have been registered with QCLNG Midstream in 2014. <p>A committee member asked for some clarification on the safety zones around each of the LNG projects' product loading facilities and if this distance is still current when a ship is alongside. The committee member suggested an information script for all VMR staff to communicate accurate information to recreational boaties.</p> <p>ACTION LNG Projects will collaboratively compile an information scripting relation to the safety zones and brief VMR controllers.</p>
<p>g. General Business</p>	<p>Ceased Government requirement for SIMPs</p> <p>A committee member highlighted a concern that with the changes to the Environmental Impact Statement process where there is no longer a requirement to develop a SIMP. The committee member indicated that this is a detrimental step in addressing the impacts of major projects within communities. Discussion was held regarding potential options for concerned parties to raise the matter with Government.</p> <p>LNG companies highlighted that the EIS process still requires companies to propose and commit to impact mitigation. Discussion continued around possible case studies on Curtis Island LNG SIMP projects as legacy models for future developments.</p> <p>A committee member highlighted that small communities have a limited capacity to respond and react to EIS processes. Further comments were made highlighting the community concern around future projects having no clear social impact management conditions.</p> <p>Visitor Information Centres</p> <p>A committee member identified that many industry related questions are posed by visitors to the region through the GAPDL Visitor Information Centres. It was recommended the LNG companies provide support materials for use by the ambassadors at the centres.</p>

ACTION:

LNG companies provide material for use by volunteers to inform visitors to the Information Centres about the LNG industry in Gladstone.

Ramp down Recap & Discussion

Recap of discussion from the Ramp Down Workshop 27th May 2014.

– **Procurement and Employment recap**

A committee member highlighted the decline in the number of apprenticeships being offered in particular, small business being unable to take them on (mentors are too busy or not available). Concern for the region that we are not training the future skills pipeline. Opportunity may be presented when construction finishes and new opportunities will open up.

A committee member acknowledged that a lot of business sustainability workshops and opportunities have been provided for SMEs.

– **Social Investment**

- LNG impact mitigation and capacity building investment will taper off as the projects move into their operations phases.
- Concern was raised that some not for profit organisations may have become reliant on external funding with an expectation that it will always be there to access.
- Discussion continued around ongoing funding focussing on key community development areas after reviewing the legacy and benefits of earlier community investment in the region.
- The changing community investment funding models of the projects are being communicated in the community at the earliest opportunity so groups can plan for the change. Existing funded social investment partnerships include exit strategies.

Comments on outcomes of collaborative LNG impact mitigation investments:

- GRC / LNG Rental Assistance Scheme - A committee member acknowledged that the LNG companies were flexible and adapted the program to meet the changing needs of the community. The structure of the program funding ensured welfare dependency did not occur. As the program drew to a close, an increase in housing availability and more diverse housing options were evident.
- CBD Safety Committee - A member of the CBD Safety Committee commented that the initiative worked brilliantly, with a reduction in alcohol related incidences being recorded. There have been positive spin offs for the community from the program including the Safe Night Out precinct and the chaplaincy service.
- Gladstone Affordable Housing - A committee member indicated that the benefits of the GAH projects will be a real legacy for Gladstone.
- LNG Careflight rescue helicopter - A steering committee member indicated that the Gladstone community is benefiting from the helicopter medical rescue service (6 community emergency responses for every 1 Curtis Island LNG medical emergency call out)

h. Community Feedback	<p>Announcements on the Environmental Offsets on Curtis Island were well received with a committee member acknowledging that the pleasing announcement indicates that there is a balance being struck between recreation and industry. The member identified that there is still some uncertainty about access, management and area improvement arrangements.</p> <p>Feedback received by a committee member from landholders in the Yarwun area was positive about pipeline completion timeframes and the quality of rehabilitation of the corridors.</p>
i. RCCC Secretariat	QGC will fulfil the secretariat role for the next 12 month period of RCCC meetings.

4. Agenda items for the next meeting

- Rental Subsidy Scheme Case Study review
- Further Social Impact Mitigation requirements

5. Meeting Close

The meeting was closed at 4:40pm by Professor John Rolfe.

6. Next Meeting - 25th November 2014

Gladstone Region LNG Community Consultative Committee Members

Representative	Organisation	Email
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