



Gladstone Region LNG Community Consultative Committee Meeting Minutes

Tuesday 19th May, 2015

1:30pm to 4:30pm

Volunteer Marine Rescue Building, Alf O'Rourke Drive, Gladstone

1. Opening

The Gladstone Region LNG Community Consultative Committee (RCCC) was called to order at 1:35pm on Tuesday 19th May 2015 at the Volunteer Marine Rescue Building, Alf O'Rourke Drive, Gladstone, facilitated by Prof John Rolfe, Independent Chair.

2. Attendees

The following people attended the Gladstone Region LNG Community Consultative Committee meeting:

Gladstone Region LNG Community Consultative Committee Members	LNG Representatives
<ul style="list-style-type: none"> • Grant Cooper (Gladstone Area Promotion and Development Board) • David Manttan (Department of Education, Training and Employment) • Maxine Brushe (Gladstone Regional Council) • Gail Sellers - Proxy (Gladstone Regional Council) • Belynda Waugh (Northern Region of GRC LGA) • Cheryl Wickes (Southern Region of GRC LGA) • Cheryl Barrett - Proxy (Gladstone Regional Council) 	<p>APLNG</p> <ul style="list-style-type: none"> • Rob Gibb Community Relations Manager • Nedizha Thierry Social Performance and Compliance Coordinator <p>Santos GLNG</p> <ul style="list-style-type: none"> • Garry Scanlan Marine and Stakeholder Manager <p>QGC</p> <ul style="list-style-type: none"> • Lorna McGinnis Social Performance Manager • Robyn Sotiris Stakeholder Feedback Coordinator

Apologies - Committee Members	Independent Chair
<ul style="list-style-type: none"> • Veronica Laverick (Gladstone Regional Council) • Cynthia Smyth (South End Progress Association) • Jayne Ball - Proxy (South End Progress Association) • Blue Thomson (Local Marine Advisory Committee) • David Eborn - Proxy (Department of Education, Training and Employment) • Richard Johnson (Aboriginal and Torres Strait Islander Community) • Alexandria King-Von Kirschner (Gladstone Interagency Group) • Rob Plumridge (Volunteer Marine Rescue) • Mick McAulley - Proxy (Volunteer Marine Rescue) • Darryl Branthwaite - Proxy (Gladstone Area Promotion and Development Board) 	<ul style="list-style-type: none"> • Professor John Rolfe Central Queensland University
	Independent Workshop Facilitator
	<ul style="list-style-type: none"> • Leisa Dowling Gladstone Regional Council
	Observer
	<ul style="list-style-type: none"> • Zac Smith (Gladstone Youth Council)
	Secretariat
	<ul style="list-style-type: none"> • Megan Pirie Community Information Coordinator - QGC

3. Meeting Agenda

The following items of business were discussed as per meeting agenda.

Agenda	Details
a) Meeting overview	The Chair led roundtable introductions of committee members and gave a broad overview of the meeting format and requested that committee members identify any agenda items to be discussed during community feedback or general business.
b) Safety Moment	Committee member discussed the importance of implementing safety inductions for staff members in SMEs.
c) Adoption of previous minutes	The minutes of 17th February 2015 Gladstone Region LNG Community Consultative Committee were adopted without change.

<p>d) Action items from 17th February 2015</p>	<p><i>“Email revised Case Study/RCCC Review questions to members. Compile responses received and circulate to members.”</i></p> <p>Secretariat sent out review questions to members on 4th March 2015.</p> <p><i>“LNG companies provide material for use by volunteers to inform visitors to the Information Centres about the LNG industry in Gladstone. Feedback to be provided at the next meeting.”</i></p> <p>The Steering Committee provided the Gladstone Visitor Information Centre (VIC) with large scale maps of the 3 projects printed onto corflutes. A copy of the maps provided to the VIC was given to members at the meeting.</p> <p><i>“Steering committee to invite representatives from Gladstone Youth Council, Rotaract Club of Gladstone and Fitzroy Basin Association to attend as observers at the next meeting on 19th May 2015.”</i></p> <p>An invitation was extended to all three organisations to attend the RCCC meeting as observers. The invitation was accepted by the Gladstone Youth Council.</p>
<p>e) Membership</p>	<p>Formal nominations for Volunteer Marine Rescue and LMAC proxies were tabled.</p> <p>Advice received from the LMAC representative that the member has resigned from their position on the RCCC was tabled.</p> <p>Rural membership position remains unfilled.</p> <p>ACTION:</p> <p>Steering committee to contact LMAC in regards to a nomination for a new LMAC representative.</p> <p>ACTION:</p> <p>Steering committee to offer names of well-known community minded residents from rural areas within the Gladstone Regional Council LGA.</p>
<p>f) LNG Project Updates</p>	<p>APLNG Project Update</p> <ul style="list-style-type: none"> • Jetty and LNG storage tanks mechanically complete • Gas on site and first 2 of 7 GTG’s running • CoP mobilising into permanent buildings (Control, Warehouse, Maintenance, Laboratory) • Transition planning to operations continues (ER, security, logistics) • Cop continuing to award service contracts for Operations • 2,500,000 passenger movements across the harbor

	<p>Santos GLNG Project Update</p> <ul style="list-style-type: none"> • Gas on site – 2 of 6 gas Turbine Generators running • First flaring – ongoing flaring for T1 shutdown 17- 27 May 2015 • First cargo end Q3 2015 • UGL appointed and mobilised as Plant Services Contractor • 95% of Operational Staff now on CI <p>QGC Project Update</p> <ul style="list-style-type: none"> • Train 1 Operational – Performance Tests, • TCCC (Transfer of care, custody and control) for Train 1 • 16 Cargoes to date • Transition from Construction to Operations marked by 5 & 15 May 2015 events • Commissioning and Start Up (CSU) Train 2 • August - T2 CSU shut down (related flaring activity)
<p>g) RCCC Case Study – RCCC Review Workshop</p>	<p>A Workshop was held to review performance of the RCCC to inform a case study that will be compiled by the RCCC Steering committee.</p> <p>The case study will be used by all members to share through their own networks as a model example and lessons learned outcome for the LNG projects.</p> <p>A series of review questions were discussed and refined by members at the February RCCC meeting and used as a scope to guide review discussion.</p> <p>Prior to the meeting, members provided their personal feedback in response to the questions and the collective responses were shared.</p> <p>At the workshop, independent facilitator, Leisa Dowling (GRC), led member discussion on the responses and assisted the committee to summarize the results.</p> <p>Committee members approved for past members to be contacted to provide feedback to assist with the review.</p> <p>ACTION: The Steering Committee will use the workshop outcomes to inform a draft RCCC Case study which will be provided prior to the next meeting for consideration at the August meeting.</p>
<p>h) General Business</p>	<p>Profiling the RCCC</p> <p>In response to a review question, members discussed the success of the RCCC profiling exercise that was conducted in late 2013 in raising awareness in the community that their issues were being considered.</p> <p>The committee agreed that a further profiling activity be undertaken in July 2015 profiling members and highlighting Ramp Down as the key impact being addressed by the RCCC currently.</p>

ACTION:

The Steering Committee draft content for a feature profiling RCCC members and the topic of Ramp Down and provide to members (out of session) for review for publication in July.

Ramp Down

It was identified that one outcome of the RCCC was early identification of Ramp Down as an impact (as the topic was not an inclusion in the SIMPs), allowing appropriate lead time for the issue to be addressed.

It was reported that the implementation of Ramp Down mitigations was going well including initiatives to assist local families prepare for the adjustment to FIFO family life, in response to employment opportunities through Bechtel redeploying workforce to Bechtel jobs on other LNG construction projects in WA.

ACTION:

The Steering Committee present a status update on the Ramp Down mitigations at the next RCCC meeting in August.

4. Agenda items for the next meeting

- 2015 review of performance and outcomes of the RCCC to inform the basis of a case study.

5. Meeting Close

The meeting was closed by Prof John Rolfe at 4:15pm

The next Gladstone Region LNG Community Consultative Committee meeting will be held on Tuesday 18th August 2015 from 1.30pm – 4.30pm at the Volunteer Marine Rescue (VMR) Base, Alf O'Rourke Drive, Gladstone.

Representative	Organisation	Email
Cr Maxine Brushe	Gladstone Regional Council	maxineb@gladstonerc.qld.gov.au
Veronica Laverick	Gladstone Regional Council Community Advisory Service	veronical@gladstonerc.qld.gov.au
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Grant Cooper	Gladstone Area Promotion and Development Limited (GAPDL)	grant@coopermckenzie.com.au
TBC	Gladstone Local Marine Advisory Committee	
Rob Plumridge	Volunteer Marine Rescue	rplumridge@bigpond.com
David Manttan	Dept. of Education, Training and Employment	david.manttan@bigpond.com.au
Cynthia Smyth	South End Progress Association	cynandken@bigpond.com
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