



Gladstone Region LNG Community Consultative Committee

Tuesday 20 November 2012

1.30pm – 4.30pm

CAS Conference Room, Goondoon Street, Gladstone

1. Opening

The Gladstone Region LNG Community Consultative Committee (RCCC) was called to order at 1.30pm on Tuesday 20 November 2012 at the Community Advisory Service Conference Room, Goondoon Street, Gladstone, facilitated by Prof John Rolfe, Independent Chair.

2. Attendees

The following people attended the Gladstone Region LNG Community Consultative Committee meeting:

Gladstone Region LNG Community Consultative Committee Members	LNG Representatives
<ul style="list-style-type: none"> • Maurie Fraser (Volunteer Marine Rescue) • David Manttan (Department of Education, Training and Employment) • Grant Cooper (Gladstone Area Promotion and Development Limited) • Belynda Waugh (Northern Region of GRC) • Cheryl Wickes (Southern Region of GRC) • Leo Neill-Ballantine (Agforce / Landholders) • Jayne Ball (South End Progress Association) • Mayor Gail Sellers (Proxy - Gladstone Regional Council) • Denise Reichenbach (Proxy - Gladstone Interagency Group) 	<p>APLNG</p> <ul style="list-style-type: none"> • Rob Gibb – Community Relations Manager • Nedizha Thierry – Social Performance & Compliance Coordinator (APLNG) <p>GLNG</p> <ul style="list-style-type: none"> • Garry Scanlan – Gladstone Regional Manager <p>QGC</p> <ul style="list-style-type: none"> • Lorna McGinnis – Manager Social Performance, Gladstone • Patrick Hastings – Technical Support Coordinator

Apologies – Committee Members	Apologies – LNG Representatives
<ul style="list-style-type: none"> • Veronica Laverick (Gladstone Regional Council) • Blue Thomson (Local Marine Advisory Committee) • Cr Maxine Brushe (Gladstone Regional Council) • Karina Saxvik (Gladstone Interagency Group) • Jeff Kidner (Volunteer Marine Rescue) • Richard Johnson (Gladstone Aboriginal and Torres Strait Islander Community) 	<ul style="list-style-type: none"> • Helen Simpson – Senior Community Relations Advisor GLNG • Suzanne Schulte – Community Relations Advisor - APLNG
Secretariat	Independent Chair
<ul style="list-style-type: none"> • Marissa Hainey - Community Relations Assistant - APLNG 	<ul style="list-style-type: none"> • Prof John Rolfe • Dr Ros Cameron (incoming Independent Chair 2013) - CQU

3. Meeting Agenda

The following items of business were discussed as per the meeting agenda:

Agenda item	Details
a. Introductions and Meeting Overview	Prof John Rolfe led roundtable introductions of Community Committee members and APLNG, GLNG and QGC representatives.
b. Safety Moment	Prof John Rolfe asked the committee to share a safety moment. A committee member gave the safety moment by discussing speeding, and the need for awareness and concentration - especially coming into the holiday period.
c. Adoption of Previous Minutes	Prof John Rolfe asked the committee to formally consider the 4 th September 2012 minutes and asked for suggested changes. The committee accepted the minutes of the previous meeting without change.

Agenda item	Details
<p>d. Action Items from 4 September 2012</p>	<p><i>Community Safety Program –</i></p> <p>Prof John Rolfe advised that the Community Safety program has been moved to a watching brief. Lorna McGinnis informed the committee that Senior Sergeant Garry Sweeney will be attending meeting to provide the committee with a presentation on the program.</p> <p><i>Profiling the RCCC in the Community –</i></p> <p>Patrick Hastings advised the committee that the RCCC information booklet is now available for Stakeholder groups to give out. Patrick asked for ideas on how to further promote the RCCC.</p> <p>A Committee Member asked what sort of profiling do we want? Robert Gibb suggested the committee consider 'who do you know who doesn't know what you do as a RCCC rep.'?</p> <p>A Committee Member asked what sort of profiling has been done in the past. Lorna McGinnis advised that the RCCC booklet has been distributed through engagement activities (e.g. Shopping centre information stalls, community markets) and the committee profiled in Project Update presentations.</p> <p>A Committee member suggested profiling committee members in the newspaper – Observer or Gladstone News Weekly. Lorna asked the committee who would be willing to participate, most indicated a willingness to participate.</p> <p>A Committee Member asked if the RCCC information booklet is in library. The proponents advised no, but it was a good idea and will arrange for them to be available in libraries.</p> <p>A Committee Member suggested a way to ensure feedback from their networks is to include an item in the meeting agenda to report on RCCC activity.</p> <p>Lorna McGinnis will explore development of a draft Proforma for an insert into the local newspapers to profile the RCCC.</p> <p><i>The Steering Committee will report back to the committee on the verification on what activity is occurring on Galloway Plains Road –</i></p> <p>Garry Scanlan responded to the committee member out of session. Committee member was happy with the response.</p> <p><i>Project Completion Ramp Down –</i></p> <p>Prof John Rolfe advised the committee that Kevin Berg from Bechtel will be attending the RCCC meeting to give an overview on the ramp down of all three Projects and answer any questions the committee</p>

Agenda item	Details
	<p>may have.</p> <p><i>Indigenous Representative –</i></p> <p>Prof John Rolfe advised the Committee that Richard Johnson had been appointed as the Indigenous Community Representative for the RCCC.</p> <p><i>Gladstone Housing Report –</i></p> <p>Prof John Rolfe advised the Committee that the hyperlink to the Quarterly Housing Report for Gladstone had been sent via email to the Committee members.</p> <p>Rob Gibb advised the Committee that these reports will transition to 6 monthly in 2013.</p> <p><i>Local Procurement Policy, committee member requested proponents provide advice on the Local Procurement Policy –</i></p> <p>A Committee Member raised an issue that was carried over from the last meeting about a local business missing out on supply opportunities by small margins, with Rockhampton businesses winning. The Committee member would like more understanding on procurement processes.</p> <p>Lorna McGinnis advised that QGC's procurement process allowed for preference to be given to local contenders but that local suppliers must remain competitive to be successful. Local businesses are given 'fair and reasonable' opportunity.</p> <p>Committee member enquired to the other proponents of their local purchasing protocols.</p> <p>Rob Gibb advised that Australia Pacific LNG has implemented policies whereby procurement of smaller purchases is sourced locally wherever possible and the tendering process for larger opportunities is in line with the Australian Industry Participation Plan. It was also noted that the majority of larger work packs are tendered by Bechtel for all three Projects.</p> <p>Prof John Rolfe advised that local procurement will be further addressed in the February 2013 meeting with agreement from the Committee. Steering Committee to report back on –</p> <ul style="list-style-type: none"> • Defining "local" • Procurement and tender processes • Assessment processes for ICN
e. SIMP Overview	<p>Robert Gibb advised that there was no change to the SIMP initiatives report and therefore it would not be tabled at this meeting. APLNG is currently focused on budget planning and assessment of the</p>

Agenda item	Details
	community investment program for 2013. The next SIMP initiatives update will be provided at the 19 th February 2013 meeting.
f. LNG Project Updates	<p>Business arising from Project Updates</p> <p>Rob Gibb (APLNG) –Curtis Island Workforce Accommodation continues to expand - currently 672 beds available, 600 are occupied. Recreation facilities are expected to be completed by the end of December 2012. FLNE hub is fully operational for all passenger ferry and construction materials transport. APLNG site construction team have relocated from Bensted Rd to Curtis Island site office. MOF construction trending for mid-December completion. Work has commenced on permanent operations buildings and facilities. Site stormwater containment facilities and erosion sediment control works are ready to manage potential rain events in the upcoming wet season.</p> <p>Lorna McGinnis (QGC) – Lorna gave an overview on the LNG Tanks. Camp and recreational facilities are complete and fully operational, camp has 1700 beds and 1000 of those beds are occupied. MOF is operational and has received 5 modules. A new Operations Office has been established at 27 Goondoon Street of the 70 operation employees 30% of them are from the local area and a further 20% returning locals.</p> <p>Garry Scanlan (GLNG) – Garry gave a site overview of the tanks and train 1. The tunnel under the harbour will commence in February 2013 and will take up to 12 months. The camp will hold 680 people by the end of the year.</p>
g. Expressions of Interest	<p>Patrick Hastings invited Committee members to provide an expression of interest in taking up a position on the QGC Sustainable Communities Fund Committee. Patrick advised that he will send an email to the RCCC providing further information. Closing date for this position is the 14th December 2012.</p>
h. Presentation by Queensland Police.	<p>Senior Sergeant Garry Sweeney from the Gladstone Police attended the RCCC meeting to provide feedback to the committee on the CBD Safety Program and “Operation Parasol”. Positive feedback on the success of the program was provided and thanks noted for the funding received from the LNG proponents.</p>
i. Presentation by Bechtel.	<p>Kevin Berg and Mellissa Case from Bechtel gave a presentation to the Committee on the process of the Construction Ramp Down phase. Ramp Down phase will be gradual and slow, jobs will be completed at different times and houses will slowly be put back on the market.</p> <p>Vehicles that are being used on the island are leased not purchased; the dongas and furniture have a guarantee buy back from the supplier. Mainland housing surplus furniture will be donated where</p>

Agenda item	Details
	<p>possible, Bechtel is always looking for charities, and Mellissa Case is the contact for enquiries.</p> <p>QGC is 20% complete, GLNG is 16% complete and APLNG is 10-11% complete.</p> <p>Bechtel is beginning to release rental properties back to market and the majority of motel rooms held under option have also been released.</p> <p>Mellissa Case advised that a local business, 1770 Tours, has been approved to moor at the GLNG ferry dock to take personnel direct to 1770 for day trips or fishing charters. Negotiations are continuing with both Australia Pacific LNG and QCLNG for similar access</p> <p>A Committee Member asked if there will be gambling in the camp taverns, Bechtel advised no.</p> <p>A Committee Member asked if the construction ramp down is addressed in the SIMP. Robert Gibb advised that the SIMP addresses life of project social impact management, and, proponents are not conditioned to manage impacts of ramp down of construction as this is a role of the Principal Contractor.</p> <p>Bechtel is enforcing 'zero tolerance' with the workforce and has received great support from unions. Emergency response drills are being run.</p> <p>Workforce planning efforts, where appropriate, include working with subcontractors to shed personnel and take on as Bechtel direct hires, transitioning personnel from site to site according to skill and schedule needs.</p>
<p>j. RCCC Dates for 2013</p> <p>k. General Business</p>	<p>Prof John Rolfe advised the committee that dates have been chosen for 2013 meetings. Prof John Rolfe asked for feedback/changes to these dates. 2013 dates are as follows –</p> <ul style="list-style-type: none"> • 19th February 2013 • 16th April 2013 • 18th June 2013 • 3rd September 2013 • 19th November 2013 <p>Garry Scanlan asked for feedback on the GLNG 6 month SIMP</p>

Agenda item	Details
I. Community Feedback	<p>report.</p> <p>Patrick Hastings asked for feedback on the QGC 6 month SIMP report.</p> <p>Prof John Rolfe asked the committee to provide feedback, if any, from the community –</p> <p>A committee member advised of the opening of the new VMR building. They will hold an opening for the public after the Minister has officially opened the facility.</p> <p>A Committee Member reported positive community response to LNG proponents following a number of sponsorships and grants being approved, as well as the commencement of tours for Curtis Island workers to Agnes Water/1770.</p> <p>A Committee Member advised that the community welfare sector has seen an increase in presentations for inter-relationship issues which stem from a lack of community connections, isolation, long hours, lack of child care, and lack of public transport. There has been a reduction in presentations due to housing stress.</p>

4. Agenda items for the next meeting

Nil

5. Meeting Close

The meeting was closed by Prof John Rolfe at 4.35pm

Gladstone Region LNG Community Consultative Committee Members

Representative	Organisation	Email
Cr Maxine Brushe	Gladstone Regional Council	maxineb@gladstonerc.qld.gov.au
Veronica Laverick	Gladstone Regional Council Community Advisory Service	veronical@gladstonerc.qld.gov.au
Karina Saxvik	Gladstone Interagency Group	ksaxvik@relateqld.com.au
Grant Cooper	Gladstone Area Promotion and Development Limited (GAPDL)	grant@coopermckenzie.com.au
Blue Thomson	Gladstone Local Marine Advisory Committee	blue09@bigpond.com
Jeff Kidner	Volunteer Marine Rescue	Ekidner2@bigpond.net.au
David Manttan	Dept of Education, Training and Employment	david.manttan@deta.qld.gov.au
Jayne Ball	South End Progress Association	Jayshar56@hotmail.com
Belynda Waugh	Northern Region of GRC LGA	belyndawaugh@bigpond.com
Leo Neill-Ballantine	Agforce / Landholders	leoNB@gladstonerc.qld.gov.au
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