

Minutes of Meeting



Joint Community Consultative Committee Meeting

Location – Windibri

Meeting Date	Time Commenced	Time Finished
21st March 2019	9.30am	1.00pm
Confirmation of Attendees		
RCCC Members	QGC Representatives	
<ul style="list-style-type: none"> • Cecilia Donohoe – Wandoan Hospital Auxiliary • Jodie Taylor – Western Downs Regional Council • Jonathon Case – Wandoan State School • Ross Stiller – Wandoan Apex Club • Joe Abbott – Tara Futures Group • Jenny Abbott – Tara Futures Group • Margarette Sinnamon – Wandoan Community, Commerce & Industry • Richard Moffatt – Wildlife Preservation Society • Kaye Maguire – Councilor WDRC • Mary Cook – Murilla Community Centre • Chester Turvey – Murilla Landcare • Ros Wade – Tara Neighborhood Centre 	<ul style="list-style-type: none"> • Simon Nish – National Social Performance Manager • Angus Hetherington – Operations Manager, Common Process • Katie Taylor - Community Liaison Officer • Cheryl Henningsen – Community Liaison Officer • Kat Norman – Senior Social Performance Advisor, East • Patrick McKelvey – Hydrogeology Manager, QGC 	
Apologies	Independent Facilitator	
<ul style="list-style-type: none"> • Kelli How – QGC, Manager Access • Bill Langin – QGC, General Manager Upstream • Amie-Jane Burrowes – Wandoan Health Service • Deepa Jose-George – Wandoan Health Service • Beth Wood – Dalby Welcoming Committee • Katrina MacDonald – Gas Fields Commission (resigned) • Jane Walker – Gas Fields Commission • Julie Walz – Wandoan & District Show Society • Alan Postle – Wandoan Apex Club • Patricia Peck – Wieambilla Estate Rural Subdivision • Kerri Bean - Wieambilla Estates Rural Subdivision/ Tara PCYC • Louise Judge – Chinchilla Family Support Centre • Leanne Evans – Chinchilla Community Unity Group • Trish Leddington-Hill – Chinchilla Community Unity Group • Andrew McCartney – Southern Qld NRM • Cecily Brockhurst – Murilla Community Centre • Robyn Haig – Chinchilla Community Commerce and Industry • Audra Young – Goondir Health Services 	<ul style="list-style-type: none"> • Deb Camden – PRISM Communication Architects 	

	Status	Agenda Item	Discussion	Responsible
1.		RPAS tour	Discussion on RPAS at RPAS site including viewing launch and retrieval of drone	Scott Marriott
2.		Introduction and Meeting Overview	<p>Broad overview of the meeting format and acknowledged the traditional owners of the land, recognising past and present elders.</p> <p>Deb advised that member feedback would be sought during the session with forms included in their packs. Feedback would be collated and results to be advised at the end of the meeting.</p> <p>Deb Camden led roundtable introductions of Community Committee members and QGC representatives.</p>	Deb Camden
2.		Safety Moment	<p>Unsecured Loads</p> <p>Recent incident in Kingsthorpe where a load from a truck landed on a vehicle while travelling.</p> <p>Loose objects can become dangerous inside a vehicle even something small like a tissue box.</p> <p>Tip: if you are driving an automatic car and you need to move it to the side of the road there is usually a plastic cover near the shift which will allow you to put vehicle into neutral using your key.</p> <p>Feedback:</p> <p>Industry vehicles need to consider loading and adjusting lights so that low beam does not affect other vehicles on the road.</p> <p>Response:</p> <p>QGC is currently changing over their fleet at the moment and strict rules are being applied to set up and configuration to ensure they and consist with vehicle specs including combined vehicle mass.</p>	Angus Hetherington
3.		Adoption of Minutes	<p>Deb Camden asked the committee to formally consider the minutes of the combined Community Consultative Committee Meeting held in December 2018.</p> <p>Combined Community Consultative Committee minutes were adopted by all parties.</p>	Deb Camden
4.		Previous Actions	Deb Camden, Katie Taylor and Cheryl Henningsen provided an update on the previous action items from the RCCC Q4 meeting.	Katie Taylor/ Cheryl Henningsen
	CLOSED	ACTION	<p>Provide USB with videos from Q4 joint meeting presentation</p> <p><i>All attendees provided with a USB.</i></p>	Katie Taylor
	CLOSED	ACTION	<p>QGC to provide non-technical Ground Water summary at Q2 RCCC.</p> <p><i>included on the agenda for current meeting</i></p>	Patrick McKelvey

	OPEN	ACTION	QGC to call the first officer of the Rural Fire Brigade to meet to discuss process for wild fires. <i>Security & Emergency Response Team within QGC have been engaged. Next step is to progress with meeting.</i>	Katie Taylor
	CLOSED	ACTION (Central/South)	Is it possible for Shell Questacon Science Circus to attend the Tara Festival of Culture & Camels in 2019? <i>Confirmed for Tara Festival of Culture & Camels, Chinchilla Show & Wandoan Show.</i>	Katie Taylor
	CLOSED	ACTION	2019 construction maps to be made available to next meeting. <i>Maps available at meeting. Maps were displayed at engagement in Wandoan, Miles and Wieambilla on 7-8 November.</i>	Katie Taylor
	CLOSED	ACTION	Discuss with EconomX filtering options and contractor EOI's. <i>Feedback has been provided to EconomX. EconomX pilot phase is currently being reviewed. We are checking the market, what was available then to now. Outcomes will be advised to all RCCC members.</i>	Cheryl Henningsen
	OPEN	ACTION	Explore options for a Grants funding writer for community organisations in the Western Downs. <i>Meetings with Community Centres are underway to discuss scope of position with plan to have Grant Writer in place by end of May.</i>	Cheryl Henningsen
	OPEN	ACTION	Receive update from Wandoan Health Auxiliary on investigation into child care options. <i>Wandoan community still investigating options. Cheryl to continue to obtain updates.</i>	Cheryl Henningsen
	CLOSED	ACTION	Follow up Murilla Community Centre on 2019 support for community newsletter. <i>Application has been submitted and approved to provide articles for each edition of the Murilla News for 2019.</i>	Cheryl Henningsen
5.		Community Feedback	Feedback: Joe Abbott (Tara Futures Group) thanked Shell QGC for the funding of \$198000 together with WDRC of \$50000 enabled them to get dollar for dollar funding through Building Better Regions for the Tara Lagoon project. They engaged a grant writer (Engage & Create, Goodiwindi) who assisted with their application (10% fee of grant). Ros Wade (Tara Neighbourhood Centre) thanked Shell QGC for funding for the helipad at the Tara hospital. Soil testing has commenced. There was also good community feedback on the Tara Show Fireworks (sponsored by Shell QGC). Building Better Regions funding received for Tara Festival.	RCCC Members

			<p>Jodi Taylor (WDRC) shared the partnership between Shell QGC and WDRC for the Welcome Packs project. She thanked local community groups for assisting with information that will be used physically and digitally. Packs will include what is important about living in each community and capture local people stories. The Wandoan pack will be the first one to be developed.</p> <p>WDRC will have grant writing workshops across the region in June.</p> <ul style="list-style-type: none"> • Expected that Community Grants Writer will attend these sessions • Some levels of submissions require specialist knowledge • All communities in Western Downs will be included in Shell QGC Grant Writer project. It is proposed that Grant Writer will write grants for Community Centres in Dalby, Chinchilla, Tara, Miles and Traditional owner groups. They will also provide one on one support for not for profit organisations across the region. <p>Cecilia Donohue (Wandoan Health Auxiliary) advised that livestock is on the road due to drought conditions. Currently there are cattle on Gadsby's Road near Woleebee Creek. She would like to get a message to drivers about how to drive around cattle. There was a recent near miss involving two vehicles, one who stopped and the second that went through the cattle. 99% of drivers know what to do.</p> <p>Action: Education piece to be run again for QGC staff and include in future contractor forums about driving to the conditions. (Katie Taylor)</p>	
6.		Groundwater Update	<p>Groundwater Update (as per addended slides):</p> <ul style="list-style-type: none"> • All information is on Shell QGC website • Water Act changes for ground settlement <p>Question: What is trigger for ground movement? Answer: More than 40mm of movement in one year</p> <p>Question: There is water coming out of wells so would there be less water or a reduction in the aquifer? Answer: We are seeing less water than expected from wells. We expect to see more water at the beginning of the life of a well and less by the end. Some impacts are predicted, and some are taking place. Management plans are in place so far for all predictions.</p> <p>Question: What kind of mitigation do we have for ground movement? Answer: No plan. We would stop operations depending on impact ie infrastructure</p>	Patrick McKelvey

			<p>Feedback: Community is most concerned about water. Response: OGIA (Office of Groundwater Impact Assessment) will be holding information sessions in May and June. Action: Patrick to provide information on OGIA information sessions to be distributed to RCCC members.</p> <p>Question: How do we establish movement? Response: Satellite, which has mm accuracy</p>	
7.		Business Update	<p>Business updates (as per appended slides):</p> <p><u>Project Ruby</u></p> <ul style="list-style-type: none"> • Drilling has been completed on Project Ruby with no incidents • Some constructions work will continue until end of April • At completion of construction, project will be handed over to QGC Operations <p><u>Project Goog-a-binge</u></p> <ul style="list-style-type: none"> • Project Goog-a-binge’s central and southern wells can be delivered within existing State and Federal approvals. • However, QGC requires additional approvals to develop the full scope of work in the north, and we have been working with both State and Federal governments to achieve this. • QGC followed the required State Government approval process for the SBAD (Surat Basin Acreage Development) project by releasing project information and calling for public submissions in December 2018. In January 2019 the notification stage ended. Several submissions were received by the Department of Environment and Science which they have reviewed and are now negotiating environmental conditions for the project which QGC will need to abide by. • In August 2018, QGC submitted an application to the Federal Government seeking environmental approval for the balance of all new wells contemplated in northern area from 2019 and beyond. QGC is awaiting timing from the Federal Government for the final details including timing of the public notification period, requirements and feedback period. As soon as we have the notification and supporting documents approved, they will be placed on Shell’s QGC business website. We will also advise of the process for making submissions. • Community information sessions are proposed for May <p>Action: Cheryl/Katie to notify RCCC members when Federal submission is released.</p> <p><u>Solar Project</u></p> <ul style="list-style-type: none"> • We have referred this project to the Federal Government for assessment. • As an important step in our decision-making process, the Federal Government will soon publish the details of the project on the Dept of Energy & Environment website for public consultation. 	Angus Hetherington

			<ul style="list-style-type: none"> • The referral will show the location of the project at a property level as well as start and end dates of the proposed action. - July 2019 to June 2049 • The Government provides ten business days for feedback and public comment. • This assessment for the Federal Government will determine how the project will proceed. <p>We are still waiting on a connection agreement from Powerlink and AEMO (Australian Energy Market Operator). Once we have received these approvals, we will be able to take a Final Investment Decision.</p> <p>Question: Do we need to upgrade the Wandoan-Jackson Road as a condition of approval?</p> <p>Action: Jodie Taylor to follow up with WDRC and provide response.</p> <p>We want to support Traditional Owners in carrying on language and culture for future generations. One way we can do this is to use Indigenous names for our projects. The Iman Traditional owners have supplied us with a name for the project. If the project proceeds it will be called 'Gangarri.'</p> <p>The word is formed from the combination of two words in the Iman language; Gan - is the word for light or ray of light, and Garri – meaning Sun.</p> <p>We are honoured to accept this name, chosen by the Iman people as the word for sunlight.</p> <p>As the project proceeds towards a final investment decision, we will keep traditional owners and the broader community informed of progress and key decisions.</p> <p>Feedback:</p> <ul style="list-style-type: none"> • Locals did not get a say in name and we live here. • Too politically correct <p>Response:</p> <p>Shell QGC respects all people's opinions and make sure we have diversity in our business. This includes women in leadership roles, identifying minority groups and paying respect to Traditional Owners. We welcome conversations and being upfront about our approach we take and why.</p>	
8.		Local Content Update	<p>Update provided on local content as per the appended slides:</p> <p>Our total direct spend for 2018 was \$45 million with suppliers in the Western Downs and \$251.1 million with upstream suppliers.</p> <p>2018 Totals contractor spend:</p> <p>\$45 million in Western Downs \$97.5 million upstream 'local'</p> <p>Overall increase from end 2017 to end 2018: \$11 Million increase in QGC's spend with Western Downs suppliers \$33 Million increase in QGC's contractors spend with Western Downs suppliers</p>	Simon Nish

			<p>Seek to continue this trend in 2019.</p> <p>Employment trend in Western Downs is increasing. Feedback: Can we get trending lines for all figures? Actions: Follow up with Local Content team to obtain trending lines with statistics graphs (Cheryl)</p>	
9.		Employment	<p>Update provided on the QGC Pathways program for 2019 and Indigenous Employment as per the appended slides:</p> <p><u>QGC Pathways program</u> 12 new Apprentices and trainees commenced in January and have been busy with inductions, training and learning their new roles. Tony Nunan, QGC VP will host a welcome brunch for successful apprentices/trainees and their families to be held on Tuesday, 26th March. The WDRC Mayor Paul McVeigh will be attending along with senior reps from MIGAS, our apprenticeship partner.</p> <p><u>QGC Indigenous Employment</u> We achieved a total of 111 new job placements in 2018:</p> <ul style="list-style-type: none"> • 4 x direct • 9 x apprentices and trainees • 69 x supply chain roles • 29 x open economy roles <p>Indigenous positions- Trades/ Oil & Gas – 20 Health/Community – 3 Hospitality – 1 Administration – 3 Retail - 2</p>	Simon Nish
10.		Social Investment & Community Engagement Update	<p>Update provided on Social Investment programs as per appended slides.</p> <p>Social investment at Shell runs in a 3-year cycle Next cycle is 2020 – 2022 We are undertaking work to:</p> <ul style="list-style-type: none"> • Engage with local communities to understand if and how local priorities have shifted since 2016 [focus groups being held with key stakeholders] • Benchmark our social investment program against our competitors, and other big national brands <p>Community feedback will help us frame what the next 3-year strategy looks like, and the types of projects we invest in Together with you we agreed on priorities in 2017. You told us that the following were important to you:</p> <ul style="list-style-type: none"> • Increased pathways into our business and other career opportunities through better Science, Technology, Engineering and Maths education • Encouraging new businesses/diversifying economy and supporting existing businesses 	Simon Nish

			<ul style="list-style-type: none"> • Promoting the communities across the Western Downs QGC Communities Fund <p>Have these substantially changed?</p> <p>Feedback: Jonathan (Wandoan SS)</p> <ul style="list-style-type: none"> • Blown away by support offered to students in regional and remote areas. • Over 10% of students weekly accessing Heath-e-Regions services and providing staff development to assist students • Recently a student was able to access a paediatrician in three days • As a principal can't advocate highly enough for the project <p>Feedback: Is there opportunity to encourage graziers/farmers in areas such as cell farming and carbon.</p> <ul style="list-style-type: none"> • grass produces more carbon than trees • carbon trading • science in different farming practices <p>Response: Shell global wants to reduce carbon emissions. Would potentially be something worth looking at but it would need to replace an existing program.</p> <p>Action: Follow up with Social Investment team as an option for Social Investment planning. (Cheryl)</p> <p><u>Business Navigators</u></p> <p>The 2019 program is open for new clients In 2018, the program saw:</p> <ul style="list-style-type: none"> • 45 registered clients across 20 industries • 60% female participation • 372 coaching / mentoring sessions • an online training tool (to market new ideas to investors) made available to all clients <p>Pitch Challenge organisation is underway with event scheduled for end Q3 or early Q4</p> <p><u>Emerging Exporters</u></p> <p>2018 program saw 34 businesses participate in 34 coaching and networking events and;</p> <ul style="list-style-type: none"> • AA&ES sent their first commercial container of Wagyu frozen boxed product to Beijing • Jim's Jerky getting to the point of exporting to Singapore, Vietnam and Fiji • Teraform commenced domestic production and distribution through an e-platform on their website • A series of information sessions will be held on the Emerging Exporters program for 2019 prior to calling for Expressions of Interest, which open on 26th March and close on 18th April, 2019 	
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11.		Community Feedback	Update on Community Feedback received for Q4 2018 as per appended slides:	Kat Norman

			<p>13 complaints were received upstream in Q4</p> <ul style="list-style-type: none"> • chemical smell from rig work • wattle regrowth on ROW • vegetation management • weed certificate discrepancy • gates left open • vehicles on unapproved section of road • claim of unauthorised access on ROWs • Pink eye in cattle due to dust • damage to access roads 	
12.		Items for Discussion	<p>1/ RCCC member representation</p> <p>Question: Thoughts on having a State Member attend RCCC meetings</p> <p>Feedback:</p> <ul style="list-style-type: none"> • Can invite but if it doesn't work, uninvite • Everyone is genuine at meetings, sceptical about politicians as they are only a short term in Parliament while we care about what happens in 100 years • Facilitator to control if they attend • General consensus to invite <p>2/ Committee members travel costs</p> <p>Previously some members had claimed cost of travel, but this seemed to have stopped. Next email to RCCC members to include travel reimbursement form.</p> <p>3/ Terms of Reference & Proxies</p> <p>If you haven't already signed your Terms of Reference or nominated a proxy, please contact Katie or Cheryl to finalise.</p> <p>Kelli How was unable to attend the meeting. She is moving roles and will not be able to continue on the committee. She expressed her apologies for not being able to attend this meeting due to family reasons.</p> <p>No agenda items were raised for the next meeting.</p>	Deb Camden, Katie Taylor, RCCC members
13.		2019 Meeting Dates	<p>Action: Dates of meetings to be included with next Minutes email</p>	
14.		Survey Results	<p>Results displayed from 2017 (last survey) and today's results.</p> <p>Action: All members who didn't attend will be emailed the survey form to complete and be added to these results.</p>	

ATTACHMENTS:

- Slide pack
- Survey slides