



Minutes of Meeting

Joint Community Consultative Committee Meeting

Location – Columboola Function Room, Miles

Meeting Date	Time Commenced	Time Finished
7 th June 2018	10:00am	1:00pm
Confirmation of Attendees		
RCCC Members	QGC Representatives	
<ul style="list-style-type: none"> • Texus Heuston – Golden Downs Estate Rural Subdivision • Patricia Peck – Wieambilla Estate Rural Subdivision • Joe Abbott – Tara Futures Group • Kaye Maguire – Councilor WDRC • Don Shaw – TAFE Queensland South West • Doreen Goldsmid – Chinchilla Family Support Centre • Trish Leddington-Hill – Chinchilla Community Unity Group • Cecily Brockhurst – Murilla Community Centre • Cecilia Donohoe – Wandoan Hospital Auxiliary • Rowena Price – Wandoan State School • Jody Taylor – WDRC • Rose Asplin – Murilla Landcare • Kerri Bean - Wieambilla Estates Rural Subdivision/ Tara PCYC • Rita Elliott - WDRC 	<ul style="list-style-type: none"> • Kelli How – Manager Access • Angus Hetherington – Operations Manager Common Systems • Simon Nish – National Social Performance Manager • Katie Taylor – Community Liaison Officer • Cheryl Henningsen - Community Liaison Officer • Adam Butcher – Field Ecologist • Jorja Wardrope – ATW Advisor • Adam Bray – IP & CH Manager • Ashlea Fitzpatrick – Administration Assistant 	
Apologies	Independent Facilitator	
<ul style="list-style-type: none"> • Geoff Penton – QMDC • Kimberley Lingard – WDRC • Leanne Evans – Chinchilla Community Unity Group • Louise Sanderson – Goondir Health Services • Mabrey Fogarty – Goondir Health Services • Michele Berkhout – TAFE • Tracey Wilson – Tara Neighborhood Centre • Robyn Haig – Chinchilla Community Commerce and Industry • Ros Wade – Tara Neighborhood Centre • Jenny Abbott – Tara Futures Group • Jess Wilson – WDRC • Beth Wood – Dalby Welcoming Committee • Louise Judge – Chinchilla Family Support Centre • Jim Herbert – Gas Fields Compliance Unit • Jane Walker – Gas Fields Commission • Andrew McCartney – Condamine Alliance • Margarette Sinnamon – Wandoan Chamber of Commerce • Bill Blackley – Wandoan and District Liaison Group • Richard Moffatt – Wildlife Preservation Society • Sharn Pogan – Miles State High School P&C 	<ul style="list-style-type: none"> • Cheryl Gray – PRISM Communication Architects 	

	Status	Agenda Item	Discussion	Responsible
1.		Introduction and Meeting Overview	Cheryl Gray gave a broad overview of the meeting format and acknowledged the traditional owners of the land, recognising past and present elders. Cheryl Gray led roundtable introductions of Community Committee members and QGC representatives.	Cheryl Gray
2.		Safety Moment	Managing work life balance and 'loud leadership'	Angus Hetherington
3.		Adoption of Minutes	Cheryl Gray asked the committee to formally consider the minutes of both the Northern and Central South Consultative Committee meeting held in March 2018 and asked for suggested changes. Northern and Central/Southern Regional Community Consultative Committee minutes were adopted by all parties.	Cheryl Gray
4.		Previous Actions	Katie Taylor provided an update on the previous action items from both the Central and Northern RCCC Q1 meetings	Katie Taylor
	CLOSED	ACTION	Carlie to provide feedback from RCCC members to QGC HSSE Driving team. <i>Feedback from Q1 Northern RCCC was fed back to the QGC HSSE team for review. Visible stickers are now being rolled out on vehicles in field advising speed monitoring.</i>	Carlie Watson
	OPEN	ACTION	QGC to check with WDRC and committee members before locking in World Science Festival dates. <i>Ongoing – dates for the 2019 World Science are due to be reviewed Q3 2018.</i>	Katie Taylor
	CLOSED	ACTION	What is local? Katie to present criteria for 2018 QGC Pathways Program at Q2 meeting. <i>Local criteria for the QGC Pathways Program is Western Downs residents preferred, if outside Western Downs participants must relocate to the Western Downs on acceptance of a role.</i>	Katie Taylor
	CLOSED	ACTION	Carlie Watson to chase up further information/feedback on Biosecurity roll out, a copy of the Biosecurity manual and details on toolbox talks. <i>Biosecurity presentation delivered at Q2 meeting (June 2018). Biosecurity Manual issued to Jane Walker from the Gas Fields Commission.</i>	Carlie Watson
	OPEN	ACTION	QGC to provide non-technical Ground Water summary at Q2 RCCC. <i>To be included in the Q3 RCCC Meetings</i>	Patrick McKelvey
	CLOSED	ACTION	Carlie to send out information on Emerging Exporters to Committee members	Carlie Watson

			<p><i>Emerging Exporters presentation delivered at Q2 meeting (June 2018).</i></p> <p><i>Emerging Exporters flyers distributed to RCCC members</i></p>	
	CLOSED	ACTION	<p>Katie to ensure new Sponsorship and Donations form is uploaded onto the website by end of March.</p> <p><i>Form available on website</i> https://www.shell.com.au/about-us/projects-and-locations/qgc/community/sponsorship-donations-and-qgc-communities-fund/application-form.pdf</p>	Katie Taylor
	OPEN	ACTION	<p>RPAS Tour – Katie to send out dates for tour</p> <p><i>Potential for RPAS tour to be included in agenda at Q4 RCCC meeting. TBC</i></p>	Katie Taylor
	OPEN	ACTION	<p>Katie to investigate whether QGC can post bulletin/email blasts on Community Facebook forums.</p> <p>QGC can and currently does post the bulletin on the QGC Facebook page but will begin to post the email blasts on there. For Community Facebook forums we are unable to post to those currently due to negativity of comments arising in the past, groups have rejected anything relation to CSG.</p>	Katie Taylor
	CLOSED	ACTION	<p>Carlie to provide a copy of the slides presented at the Wandoan Year Ahead Dinner.</p> <p><i>Slides have been distributed to RCCC members.</i></p>	Carlie Watson
	OPEN	ACTION	<p>Ashlea to work with Murilla Community Centre to start advertising QGC updates on a monthly basis in the community newsletter and provide the update for other Northern newsletters as well.</p> <p><i>QGC started advertising in the Murilla Community Newsletter from April 2018 and will continue to December 2018.</i></p> <p><i>Cheryl Henningsen to investigate other local platforms for advertising in the Northern region.</i></p>	Cheryl Henningsen
	OPEN	ACTION	<p>Carlie to provide a list of potential procurement opportunities currently not available in the Western Downs Region to Jodie Taylor.</p>	Carlie Watson
	OPEN	ACTION	<p>Carlie to provide QGC GPA target for percentage of local living employees at the Q2 RCCC Meeting</p>	Carlie Watson
5.		Community Feedback	<p>When will the 2018 Communities Fund documents be available on the QGC website?</p> <p>QGC RESPONSE:</p> <ul style="list-style-type: none"> • Katie to confirm when application forms will be uploaded and send out to RCCC members. • Community Fund opens on the 1/07/2018 	RCCC Members

			<p>QGC support for Naidoc activities in the region.</p> <ul style="list-style-type: none"> • Interest from local schools, kindergartens, council and health services. • Potential to pool resources and apply for QGC assistance. <p>QGC RESPONSE: Adam Bray/Cheryl Henningsen to discuss 2018 Naidoc celebrations with relevant RCCC members.</p> <p>Positive feedback</p> <ul style="list-style-type: none"> • Chinchilla Family Support Centre moved into their new building 3 years ago. Congratulations to QGC and the whole community in bringing this together. CFSC to hold a celebration in July and would like to recognise QGCs part in the construction of this facility. <p>QUESTION: What different has this new facility made to CFSC services? RESPONSE: Having all services in the one place has improved services</p> <p>Positive feedback</p> <ul style="list-style-type: none"> • Thank you to QGC for their support in advertising in the Murilla Community Newsletter. This newsletter reaches over 3000 families in the region. <p>Drought Concerns in the Region</p> <ul style="list-style-type: none"> • Drought declarations have been revoked for the Western Downs. This is affecting the community, producers and local businesses. Families are feeling stretched and visiting the Murilla Community Centre for assistance. • People can apply for individual drought declarations through the DNR but this is a process requiring a lot of paperwork. • Wandoan has had drought declaration lifted but have only had 50ml of rain since February. • Producers having to freight hay from Victoria and without assistance from the government, having to pay the full amount of freight which is a substantial amount. <p>Positive feedback</p> <ul style="list-style-type: none"> • Thank you to QGC for their support in providing a house for practitioner position advertised for Wandoan. The ability to offer the house is making a huge difference during the recruitment process. 	
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			<p>Giligulgul Road</p> <ul style="list-style-type: none"> • Rubbish being left along Giligulgul Road in Guluguba – QGC to discuss in toolbox meeting. <p>QUESTION: Should QGC vehicles be using this road? RESPONSE: Kelli How to investigate whether this is an approved QGC road.</p> <p>Northern RCCC Health representation</p> <ul style="list-style-type: none"> • Health is not being well represented in the Northern RCCC meetings. - Cheryl/Cecilia to discuss potential health representation options for the North. <p>Local recruitment</p> <ul style="list-style-type: none"> • Great that QGC are advertising roles locally, disappointing that senior role count be filled locally. • QGC are leading the way compared to other energy companies. <p>Future Makers/STEM</p> <ul style="list-style-type: none"> • WDRC have connected with Tanya from the Qld Museum. Qld Museum will be providing resources for activities in libraries in Jandowae, Miles and Chinchilla – project called Fun Palace. • Fun Palace aims to get community involved in science related activities. <p>Positive Feedback</p> <ul style="list-style-type: none"> • Thank you to QGC for your donation towards the Wieambilla Country Club and Werange Rural Fire Brigade. • QGC donated \$10,000 to the Rural Fire Brigade which means they can continue to offer a free service to youth in Tara. • Currently the RFB has 32 cadets. • Cadets volunteer at the majority of community events in the region. <p>QGC RESPONSE: Why did we support the cadets? Because we were so impressed by their volunteering at the 2017 Melon Fest and the only apprentice/trainee from Tara in our QGC Pathways Program was a member of the cadets.</p> <p>Golden Downs Estate</p> <ul style="list-style-type: none"> • Residents of the Golden Downs Estate put together a question pack for Government and QGC and QGC responded, however this has generated new questions. 	
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			<ul style="list-style-type: none"> • Residents are interested in meeting with QGC one-on-one but some residents are not comfortable attending a public drop in session. • Could QGC arrange a private session potentially at Tex Heutons residence? • Proper communication could avoid bad situations with residents. • Reminder that there is also an issue with transport for some local residents. <p>QGC RESPONSE: Who would the residents specifically like to speak to from QGC?</p> <p>RESPONSE: Main concerns are water and air quality.</p> <p>QGC RESPONSE: QGC to arrange private, more targeted information session for residents of the Golden Downs Estate. Potential to coincide this session with upcoming Wieambilla Drop in Session at the end of July.</p> <p>Business Navigators</p> <ul style="list-style-type: none"> • Thank you to QGC for their participation in the Business Navigators Program. This program is now up and running. • Affiliate of RCCC member already recipient of Business Navigator support. <p>QGC RESPONSE: Would it be beneficial to invite the 2 Business Navigators for introduction at the next RCCC meeting?</p> <p>RESPONSE: Yes.</p> <ul style="list-style-type: none"> - Katie/Cheryl to arrange Business Navigator attendance for Q2 RCCC meetings <p>Ground Water Monitoring</p> <ul style="list-style-type: none"> • Thank you for the Ground Water Monitoring presentation at the Q1 RCCC meeting. RCCC members would like more information as this is a big concern for local people. <p>QGC Pathways Launch</p> <ul style="list-style-type: none"> • Happy with the trainees and apprentices from the 2017 intake. • General feedback from participants was how grateful they were to QGC for the opportunity. <p>Last bank in Tara closing</p> <ul style="list-style-type: none"> • NAB in Tara has announced they will be closing. This will make it difficult for locals who rely on this service. • Local community preparing to contact NAB about potential for operating 2 days per week or looking at options for a community bank. 	
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			<p>Tara Economic Development Plan</p> <ul style="list-style-type: none"> • Concept Plan for Lagoon project being presented to the community in draft form on 11/06. All welcome to attend. 	
	OPEN	ACTION	Katie to confirm when QGC Community Fund application forms will be uploaded onto Shell website and once uploaded, email to RCCC members	Katie Taylor
	OPEN	ACTION	Adam Bray/Cheryl Henningsen to discuss 2018 Naidoc celebrations with relevant RCCC members.	Adam Bray/ Cheryl Henningsen
	OPEN	ACTION	QGC to raise issue of rubbish being left along Giligulgul Road in Guluguba at upcoming toolbox meetings	Angus Hetherington
	OPEN	ACTION	Kelli How to investigate whether Giligulgul Road is an approved QGC road.	Kelli How
	OPEN	ACTION	Cheryl to discuss potential health representation options for the North with Cecilia Donohoe.	Cheryl Henningsen
	OPEN	ACTION	QGC to arrange private, more targeted information session for residents of the Golden Downs Estate. Potential to coincide this session with upcoming Wieambilla Drop in Session at the end of July.	Katie Taylor
	OPEN	ACTION	Katie/Cheryl to arrange Business Navigator attendance for Q2 RCCC meetings	Katie Taylor/ Cheryl Henningsen
6.		QGC Biosecurity Management	<p>Adam Butcher, HSSE Field Ecologist provided information on QGC's Biosecurity Management process and procedures as per the appended slides.</p> <ul style="list-style-type: none"> • How does QGC handle Biosecurity and how does QGC perceive Biosecurity for their business? Biosecurity obligation – take all reasonable steps to reduce to risk of spreading biosecurity matter. QGC Systems include: <ul style="list-style-type: none"> ○ Resources <ul style="list-style-type: none"> - Wash down facilities - Qualified inspectors - QGC system and Contracts ○ Risk Assessments <ul style="list-style-type: none"> - Vehicles and Machinery - Supply of “things” - Animal and Plant Diseases and Pathogens ○ Inspecting and Reporting <ul style="list-style-type: none"> - Landholder engagement - Pre-clearance ecology survey - Construction - Post construction - Operational infrastructure ○ Biosecurity Declarations <ul style="list-style-type: none"> - Supply of “things” 	

			<ul style="list-style-type: none"> - Vehicle and machinery inspections o Notifications and awareness <ul style="list-style-type: none"> - QGC “Our Way” induction - Land Access i.e. LAARs, land access rules - Engaging with landholders - Toolbox presentations - GIS mapping biosecurity areas - Vehicle hygiene risk stickers o Assurance and Compliance <ul style="list-style-type: none"> - Audits - Pest and weed management - Spot checks, security check points - Record keeping <p>Key points:</p> <ul style="list-style-type: none"> • Our biggest risk is imported items. Our suppliers have to supply Biosecurity management plans. • Risk determines control methods. • QGC vehicles are assessed and assigned risk categories. Drivers are responsible to wash down vehicles as required by their vehicles risk category. <p>QUESTION: How do we demonstrate we are following procedure?</p> <p>QGC RESPONSE: Ecologists accompany survey crews</p> <p>QUESTION: This is QGC’s Biosecurity plan, what about QGC Contractors?</p> <p>QGC RESPONSE: All QGC contractors on the project working for QGC follow QGC’s Biosecurity Plan.</p> <p>QUESTION: How do QGC deal with Biosecurity signage on landholder properties?</p> <p>QGC RESPONSE: This is managed through the QGC LARS process. This process dictates what has to be done if they cannot get in contact with the landholder. Generally the Land Access Advisor is contacted.</p>	
7.	Business Update	<p>Development Planning – 2019 and beyond:</p> <ul style="list-style-type: none"> • QGC are currently planning development for 2019 and beyond to ensure sustained gas supply to domestic and LNG customers. Final investment decision will be made in July. • This program of work does not include the construction of large infrastructure, such as compression and gas processing facilities. Wells will feed into existing facilities to limit the overall development footprint. • There will be slightly more wells in the Northern region. • We are currently engaging the Australian and Queensland governments regarding approvals in the northern area. 	Kelli How, Adam Bray, Angus Hetherington	

			<ul style="list-style-type: none"> • Out of respect for immediately impacted landholders, we will engage with them first to inform planning. <p>Project Goog-a-binge:</p> <ul style="list-style-type: none"> • We are currently undertaking design work for our next gas field development • If approval is successful, the project will be called 'Goog-a-binge', meaning Scrub Turkey in Iman language. • This development is taking place within Iman traditional country • In recognition of this, the Iman elders have provided the name 'Goog-a-binge' • We support Traditional Owners in promoting their language and culture for the benefit of current and future generations. <p>Field Compressor Station Shutdowns:</p> <ul style="list-style-type: none"> • Facility shutdowns and associated flaring in the northern development area was undertaken from 7 – 20th May 2018. • Notification was carried out as a courtesy to landholders who may have experienced a higher than normal noise level during the activity. We did not receive any enquiries during this shutdown. <p>QUESTION: How were landholders contacted? QGC RESPONSE: Landholders were contacted by mail and followed up with a phone call from Land Access Advisors. QUESTION: Local landholder was not notified. Was the whole area contacted or just those in close proximity? QGC RESPONSE: Kelli to investigate and Land and Social Performance teams to look at other avenues for notification. QUESTION: Does QGC monitor Social Media? There were alot of comments on Facebook around the flaring activities. QGC RESPONSE: QGC do monitor social media but these comments were not picked up.</p> <p>COMMENTS:</p> <ul style="list-style-type: none"> • Anyone in eyesight should be notified. • People still think flares are wildfires. Fire Brigades were still sent out. • Suggestions for notification avenues included ABC morning, posters around town and social media. <p>Construction Update:</p> <ul style="list-style-type: none"> • Gathering construction in the WDRC road reserves will be taking place. • Email blast notifications have been issued to residents in these areas and updates will continue to be issued as work progresses. 	
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			<ul style="list-style-type: none"> • The majority of the workforce will be accommodated in Ruby Jo Operation Camp for the duration of works and will travel to site via Kumbarilla Lane, Ducklo Gulera Road and Moonie HW • Buses will be provided (where available) to limit the number of vehicles on the road. • Travel to and from the Project site will be within the 12-hour shift and will be minimised where possible between the hours of 7-9am and 3-5pm. This will lessen the possibility of conflicting with the local bus route times. <p>Brine Management:</p> <ul style="list-style-type: none"> • QGC has investigated a number of options to manage brine • Concentrated brine is safely being stored in dedicated brine ponds adjacent to the water treatment plants • Existing concentrated brine pond meets storage requirements until approx. 2022 • The actual water rates withdrawn from the field have been lower than anticipated and as a result, less brine is being produced. • On balance, when all safety, environmental, community and business factors are considered, crystallising brine into solid salt form and encapsulating it for long-term storage in purpose built cells is considered the most feasible and optimum solution at this stage <p>Shell Solar Project:</p> <ul style="list-style-type: none"> • No significant changes with the Solar Project investigation. • Still assessing viability, no final investment decision has been made however we hope to have a FID in last half of this year. Note, a Shell Australia project rather than QGC project. <p>Arrow/QCLNG Gas Sales Agreement Update:</p> <ul style="list-style-type: none"> • Over a 27-year period, QCLNG will buy gas from Arrow's Surat Basin acreage • QCLNG and Arrow share neighbouring tenure in the Surat Basin around Chinchilla, Dalby and Wandoan • Arrow is seeking state and federal environmental approvals for off-tenure infrastructure to tie Arrow's Surat Gas Project into QCLNG's existing infrastructure. <p>EconomX</p> <ul style="list-style-type: none"> • QGC heard that communities want their scopes to be more visible to the local market; and that suppliers want more feedback on their submissions 	
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			<ul style="list-style-type: none"> • QGC will conduct a 12 month pilot with EconomX as a fit for purpose market testing platform • The community with visibility of our work packages and those of our major contractors • A platform for our procurement staff to test the market (pricing, capability etc.) • Procurement staff visibility of local and Indigenous businesses • A mechanism for QGC and major contractors to provide specific feedback to unsuccessful vendors 	
	OPEN	ACTION	Kelli to investigate and Land and Social Performance teams to look at other avenues for notification of flaring activities etc	Kelli How
8.		Local Content Update	<p>Kelli How provided an update on local content as per the appended slides:</p> <ul style="list-style-type: none"> • Local Procurement QGC – Q1 2018 statistics - \$11 million spent in the Western Downs and \$61.7 million in the Surat Basin. • Local Procurement Contractors – Q1 2018 statistics - \$10 million in Western Downs and \$20.2 million in Surat Basin. • Local Living QGC – 36% upstream workers living locally • Local Living Contractors – 29% upstream workers living locally • Local living a focus for QGC moving forward • Jobs are still being advertised locally and offering local living allowance as an incentive 	Kelli How
9.		QGC Pathways	<ul style="list-style-type: none"> • 13 local men and women were formally welcomed as the first intake of apprentices and trainees under the Pathways program 2018 • QGC and Migas preparing for 2019 recruitment • Details of dates and job opportunities will be displayed on our website, facebook and included on email blasts. 	
10.		Social Investment	<ul style="list-style-type: none"> • Communities Fund 2018 <ul style="list-style-type: none"> ○ Round opens 1st July and closes 31st August. ○ Visit the QGC website for more Information www.shell.com.au/ggc-communities-fund • STEM <ul style="list-style-type: none"> ○ World Science Festival was visited by more than 7000 people from both Chinchilla and Gladstone. ○ Teacher development program scheduled for T3, industry professional engagement with students T3 and T4 ○ Questacon Science Circus at local community shows and coming to Chinchilla 31 July. • Emerging Exporters <ul style="list-style-type: none"> ○ Successful participants announced 1st June ○ The program gives Western Downs businesses the tools to enter and showcase their local produce to international export markets 	Simon Nish

			<ul style="list-style-type: none"> ○ The program will continue for another 3 years ● Business Navigators <ul style="list-style-type: none"> ○ Business Navigators program underway. ○ Businesses are encouraged to express their interest in taking part in this free program by contacting the experienced business navigators team ○ Website: www.navigatorwestern Downs.com.au ● Promoting the Region <ul style="list-style-type: none"> ○ New welcoming project proposal received from WDRC – resource development and support to promote region. ○ Welcome Packs being created in both hard copy and digital formats. Welcome packs include local information, and stories to be given to those interested in moving to the region. ● Health-E-Regions <ul style="list-style-type: none"> ○ Visits to schools occurred in March, staff PD sessions held in April and May. ○ New audiology support commences T3. This has been extended for another 3 years. ● Sponsorship and Donations Program <ul style="list-style-type: none"> ○ 8 Successful applications for round 2 2018. ○ Apologies for the previous delay in payments. This issue should now be rectified. ● Annual Gasfields Report – Social-Economic Indicators Overview: <ul style="list-style-type: none"> ○ Mixed business outlook – increased confidence in Chinchilla and Dalby; decreased confidence in Miles ○ Household incomes decreased slightly except in Wandoan. Wandoan increased by 5.5% ○ Unemployment increased over 12 months, especially in Tara ○ House values declined over 12 months, particularly in Wandoan and Miles ○ Rental rates are stabilising ○ Crime rates increased substantially since 2013 – however, dropped slightly in the research period (except in Dalby) ○ Crime remains a concern, with overall increased being attributed to: <ul style="list-style-type: none"> - More proactive policing - Increased disposable income - Influx of low income individuals 	
11.		Community Feedback	<ul style="list-style-type: none"> ● Questions: Of the 199 questions received in Q1 2018 the main topics included: <ul style="list-style-type: none"> ○ Procurement (124) ○ Other (11) ○ Employment (61) ○ Environment (3) 	Katie Taylor

			<ul style="list-style-type: none"> • Complaints: There were 24 complaints or negative comments during Q1 2018. Topics included: <ul style="list-style-type: none"> ○ Noise ○ Late payments ○ Land Access breaches – gates being left open • We will continue to share the general feedback trends and complaints we get in the business to increase transparency and provide accountability for us to improve over time • We aim to have no complaints for Q2 2018 	
12.		Community Engagement Feedback	<ul style="list-style-type: none"> • Wieambilla Information Session <ul style="list-style-type: none"> ○ Information session held at the Country Club in March 2018. ○ 17 attendees ○ Feedback from attendees: <ul style="list-style-type: none"> - “Staff were very well informed and easy to talk to” - “Brochures were well presented and easy to read” - “Maps were very informative and easy to follow” • Tara Information Session <ul style="list-style-type: none"> ○ Information session held in Tara during March 2018. ○ 8 attendees ○ Feedback from attendees: <ul style="list-style-type: none"> - “Would prefer small group meetings on landholders property” - “Would prefer email blasts, notifications and information on noticeboard” 	Simon Nish
13.		Email Blasts	<ul style="list-style-type: none"> • RCCC members encouraged to sign up and distribute sign up details to local community. 	
14.		Items for next agenda	<p>Cheryl Gray outlined proposed locations and months for upcoming meetings:</p> <p>Q3 – September Dalby/Wandoan</p> <p>Q4 – November Chinchilla – Joint Committee Meeting</p> <p>Katie Taylor to send proposed dates to RCCC members for consideration.</p> <p>No agenda items were raised for the upcoming meeting.</p>	Cheryl Gray