



Minutes of Meeting

Central Southern Community Consultative Committee Meeting

Location – Tara Hotel/Motel

Meeting Date	Time Commenced	Time Finished		
8 th March 2018	10:00am	1:00pm		
Confirmation of Attendees				
RCCC Members	QGC Representatives			
<ul style="list-style-type: none"> • Texus Heuston – Golden Downs Estate Rural Subdivision • Robyn Haig – Chinchilla Community Commerce and Industry • Ros Wade – Tara Neighborhood Centre • Patricia Peck – Wieambilla Estate Rural Subdivision • Joe Abbott – Tara Futures Group • Jenny Abbott – Tara Futures Group • Kaye Maguire – Councillor WDRC • Beth Wood – Dalby Welcoming Committee • Louise Judge – Chinchilla Family Support Centre • Jim Herbert – Gas Fields Compliance Unit • Jane Walker – Gas Fields Commission • Andrew McCartney – Condamine Alliance • Don Shaw – TAFE Queensland South West • Dominic Doyle – WDRC • Jess Wilson – WDRC • Reagan Parle - TSBE 	<ul style="list-style-type: none"> • Kelli How – Manager Access • Angus Hetherington – Operations Manager Common Systems • Carlie Watson – Social Performance Advisor • Patrick McKelvey – Hydrogeology & Geology Operations Manager • Simon Nish – National Social Performance Manager • Jan Grobler – Principal Technical Expert • Ashlea Fitzpatrick – Administration Assistant 			
Apologies	Independent Facilitator			
<ul style="list-style-type: none"> • Doreen Goldsmid – Chinchilla Family Support Centre • Geoff Penton – QMDC • Kimberley Lingard – WDRC • Leanne Evans – Chinchilla Community Unity Group • Louise Sanderson – Goondir Health Services • Mabrey Fogarty – Goondir Health Services • Michele Berkhout – TAFE • Tracey Wilson – Tara Neighborhood Centre • Trish Leddington-Hill – Chinchilla Community Unity Group 	<ul style="list-style-type: none"> • Deb Camden – PRISM Communication Architects 			
	Status	Agenda Item	Discussion	Responsible
1.		Introduction and Meeting Overview	<p>Deb Camden gave a broad overview of the meeting format and acknowledged the traditional owners of the land, recognising past and present elders.</p> <p>Deb Camden led roundtable introductions of Community Committee members and QGC representatives.</p>	Deb Camden
2.		Safety Moment	<p>QGC Driving Performance & Incidents in 2017</p> <p>QGC is looking to constantly improve our road safety. Driving is our biggest risk; we want to keep our communities and staff safe so we are asking for your ideas. Has anyone noticed any change? Do you get any feedback around our driving</p>	Carlie Watson

			<p>behavior?</p> <p>Feedback from RCCC members:</p> <ul style="list-style-type: none"> - Vehicle defects – QGC and Contractor vehicles driving with a single headlight. Especially in the Kogan area. - RESPONSE – QGC to ensure vehicle pre checks are being completed. - QGC Drivers indicating when other drivers are safe to pass - RESPONSE – We will pass on this positive feedback <p>QUESTION: Do you think the QGC Road Aware Campaign Bin stickers were a good initiative?</p> <p>RESPONSE: All - Yes</p>	
	OPEN	ACTION	Carlie to provide feedback from RCCC members to QGC HSSE Driving team.	Carlie Watson
3.		Adoption of Minutes	<p>Deb Camden asked the committee to formally consider the minutes of Joint Consultative Committee meeting held in November 2017 and asked for suggested changes.</p> <p>Central/Southern Regional Community Consultative Committee minutes were adopted by all parties.</p>	Deb Camden
	CLOSED	ACTION	<p>Carlie Watson to circulate privacy information around line of site and livestock footage to RCCC members.</p> <p><i>Circulated at RCCC Q1 meeting.</i></p>	Carlie Watson
	CLOSED	ACTION	<p>Katie Taylor to investigate the organisations waiting for outstanding sponsorship and donation payments in Wandoan.</p> <p><i>Outstanding Wandoan payments have now been paid.</i></p>	Katie Taylor
	CLOSED	ACTION	<p>Kelli How to follow up with the Environmental team in regards to timeframe on Ooline rejuvination program.</p> <p><i>47 Ooline plants to be planted across 40 sites. 20 Oolines planted so far with the remaining 27 happening week of the 12/03. Plants supplied by retired RCCC member Adam Clark.</i></p>	Kelli How
	CLOSED	ACTION	<p>Access for Fire Brigade to QGC Rural Properties.</p> <p><i>Pat Peck arranging locks through rural fire brigade and they will be distributed across QGC properties. Locks will be attached by daisy chain (better solution than one key).</i></p> <p>QUESTION: Did we have any fire emergencies over the summer?</p> <p>RESPONSE: Yes, but not on any QGC properties.</p>	Carlie Watson
	CLOSED	ACTION	<p>Angus Hetherington to investigate Arthur Radio Tower and information on Telecom transponder and provide more information at the Q1 RCCC.</p> <p><i>QGC did fund the upgrade to the tower which has extended telecoms throughout the northern area.</i></p>	Angus Hetherington
	CLOSED	ACTION	<p>Katie Taylor to speak with Pat Peck and investigate the apprentice she is referring to, to ensure our due diligence has been done and that this person is a local WDRC resident.</p> <p><i>Further details of QGC pathway participants have been included in meeting slides and discussion was had in relation</i></p>	Katie Taylor

			<i>to the definition of a local resident. See Community feedback below.</i>	
	CLOSED	ACTION	Carlie Watson to provide a list of the number of QGC pathway participants from each area at the Q1 RCCC. <i>Details included in the meeting slides for Q1.</i>	Carlie Watson
Operations Update				
4.		Community Feedback	<p>World Science Festival Chinchilla is the same date as the Tara show. Who determines the date?</p> <p>QGC RESPONSE:</p> <ul style="list-style-type: none"> • QLD Museum send tentative dates and QGC ensure the potential dates don't clash with any local events. • QGC has noted checking with local councils and committee members to major local event dates to prevent clashes. • Going forward, QGC to check with WDRC and committee members before locking in World Science Festival dates. <p>What date does the 2018 Community Fund open?</p> <p>QGC RESPONSE:</p> <ul style="list-style-type: none"> • Community Fund opens on the 1/07/2018 <p>Non local application received apprenticeship as part of the QGC Pathways program.</p> <ul style="list-style-type: none"> • Applicant had not lived in Tara for more than 3 years • Applicant applied when living in Townsville and only moved back to the region upon receiving the apprenticeship. <p>DISCUSSION: Definition of 'Local'</p> <p>We also want to draw people back to the community as well as employing existing locals.</p> <p>Why should someone who had a job elsewhere get one of our local jobs?</p> <p>We like to welcome people back to our community. This person is going to be contributing to our community. We should be concentrating on people being the right fit. If they were not really living here and not contributing than that would be another issue. We are trying to encourage economic growth.</p> <p>Maybe for the next round QGC could make the guidelines clearer and definitive so we don't have similar issues next time around?</p> <p>Going forward, let's embrace the people we now have and encourage them. Issues have been raised and lessons learnt. QGC to take this feedback and consider during the next recruitment round.</p> <p>Gas Fields Commission asked for QGC feedback on</p>	RCCC Members

			<p>Biosecurity manual roll out and lessons learnt at toolbox sessions.</p> <ul style="list-style-type: none"> • How are QGC working with this manual? • Are QGC getting this information across to Landholders? <p>QGC RESPONSE: Carlie Watson to chase up further information, Biosecurity manual and details on toolbox talks.</p> <p>WDRC – Next major event for the WDRC is Anzac Day</p> <p>Dalby Chamber working on upcoming projects/initiatives:</p> <ul style="list-style-type: none"> • Benefits to the region due to 2nd range crossing. How do we promote Dalby and the Western Downs? • Delicious and Delightful Festival • Skilled QLD for work project <ul style="list-style-type: none"> ○ Target group 2017 was culturally diverse background ○ 15 from co-hort were from non-English speaking background. This made people more aware of how hard it can be for non-English speaking residents to find work in the region ○ 11/15 people are now employed ○ This project makes people aware what a great contribution everyone in the community can make. <p>Positive feedback</p> <ul style="list-style-type: none"> • Knows of a few people attending the Wieambilla/Tara drop is sessions this week. • RCCC meetings have helped with answering community questions. <p>Working on pilot program in Charleville developing local residents to be trained as teachers. If pilot is successful, program could be rolled out in Tara, Miles, Chinchilla and St George.</p> <p>Science Festival this weekend</p> <p>QUESTION: There is a reported spike in domestic violence in the Gladstone Region. How are we looking in the Western Downs?</p> <p>RESPONSE: Dalby domestic violence applications are up by 30% in the last 12 months.</p> <ul style="list-style-type: none"> • No solution at this stage • No support locally to help offenders or victims • Increase in people requiring housing. People are just showing up in the region with no money saying “There is gas, there should be jobs”, but don’t have 	
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			<p>money for rent etc</p> <ul style="list-style-type: none"> • Drugs especially Ice in the community. Easy to transport and produce and is cheaper than alcohol. <p>ALL – Thank you Katie Taylor for preparing today’s meeting.</p>	
	OPEN	ACTION	QGC to check with WDRC and committee members before locking in World Science Festival dates.	Katie Taylor
	OPEN	ACTION	What is local? Katie to present criteria for 2018 QGC Pathways Program at Q2 meeting.	Katie Taylor
	OPEN	ACTION	Carlie Watson to chase up further information/feedback on Biosecurity roll out, a copy of the Biosecurity manual and details on toolbox talks.	Carlie Watson
5.		Business Update	<p>Kelli How, Land Access Manager provided a QGC business and operations update as per the appended slides. Key points included:</p> <ul style="list-style-type: none"> • Arrow gas sales agreement – <ul style="list-style-type: none"> ○ Over a 27 year period, QCLNG will buy gas from Arrow’s Surat Basin acreage and bring it to market using existing pipelines and processing infrastructure, wherever possible. ○ Under the deal, uncontracted gas from Arrow’s Surat Basin fields would flow to the QCLNG project that would then sell gas to local customers and also export it through its gas plant on Curtis Island. • Construction Update – QGC 2018 construction program includes gathering pipelines construction, and drilling of wells across existing operational areas. <ul style="list-style-type: none"> ○ Over 2017-2018 we will drill up to 161 wells ○ Wells will supply both domestic and LNG markets ○ We are currently considering our 2019 development plan which will include infill development in the North and Central/South operational areas. • New Central Tenement maps – Happy to distribute copies. Please advise if you would like additional detail added. • Community Benefits <ul style="list-style-type: none"> ○ Feedback from drop in sessions was that QGC did not support the Tara region during construction in the area. ○ QGC looking for other opportunities, please let us know if you have any suggestions. <p>COMMENT: The Solar upgrade at the Wieambilla Country Club is very important. The Country Club is the evacuation point for the Wieambilla estates. Without power, there is no water, food or toilet facility during an emergency.</p> <ul style="list-style-type: none"> • Upcoming Community Engagement 	Kelli How

			<ul style="list-style-type: none"> ○ Wieambilla/Tara Drop In Sessions 8/03/2018 ○ Invitation has been advertised on community billboards in the area as well as a mail out to resident's inviting them to attend. ● Solar Energy Project <ul style="list-style-type: none"> ○ Shell continuing to investigate the option of a new solar energy project on QGC existing land in the Wandoan area ○ QGC delivering an update on the project at the Wandoan year ahead dinner ○ No final investment decision has been made 	
6.		Operations Update	<ul style="list-style-type: none"> ● The Charlie project created 100 new jobs for the region. ● Charlie will soon produce enough gas to supply almost half of Queensland's daily demand. <p>QUESTION: Where are the 100 positions based? Can they live locally?</p> <p>QGC RESPONSE: The majority of positions are based in Woleebee FIFO. A small portion of the positions are full time and the remainder are contract positions.</p> <p>QUESTION: Can local residents apply?</p> <p>QGC RESPONSE: There is a push to get local people into the positions, however some positions are quite technical and we may not have qualified people locally.</p> <p>QUESTION: Can locals working on the project live at home? Or do they have to stay in camp?</p> <p>QGC RESPONSE: This is challenging in the north. Some local residents travel in and out from Woleebee where roles allow. Woleebee camp to Charlie is quite a distance and safety pre-start is run with everyone from Woleebee camp.</p> <ul style="list-style-type: none"> ● Pipelines/Wellsite Inspections <ul style="list-style-type: none"> ○ We are currently completing pipeline inspections from Western Downs through to Gladstone. ○ You may notice an increase in QGC traffic on local roads. ● Upgrades to local roads: <ul style="list-style-type: none"> ○ Ryalls Road – Horse Creek Crossing ○ Goldens Road – Gravel upgrading 1km section ○ Ducklo School Road/Red Gum Road – Gravel re-sheeting and sealing works now completed. 	
8.		Ground Water Monitoring	<ul style="list-style-type: none"> ● All information is available on our website ● All information collected by QGC is sent to the QLD Government every 6 months as per regulatory requirements. ● Summary: <ul style="list-style-type: none"> ○ Gubberamunda – Mainly climatic and local abstraction effects ○ Springbok – Some areas of impact due to 	

			<p>structural or geological connection with reservoir</p> <ul style="list-style-type: none"> ○ Walloons – Lower coals preferentially depleting, down 100 meters ○ Hutton – preexisting decline, no indication yet of CSG derived impact <p>QUESTION: What do QGC perceive impact will be once all QGC wells come online?</p> <p>QGC RESPONSE:</p> <ul style="list-style-type: none"> ○ Looking like tracking closely to original prediction with no surprises. <p>Kelli How: When we see there is going to be an impact on a landholder bore, we negotiate and ‘make good’ providing alternative water methods. There has been no increase in ‘make good’ scenarios’.</p> <ul style="list-style-type: none"> • Key messages to share to the community: <ul style="list-style-type: none"> ○ QGC have a good understanding on what is going on with ground water. ○ As expected there are impacts but they are manageable. 	
	OPEN	ACTION	QGC to provide non-technical Ground Water summary at Q2 RCCC.	Patrick McKelvey
9.		Local Content Update	<p>Kelli How provided an update on local content as per the appended slides:</p> <ul style="list-style-type: none"> • Local Procurement QGC - Q4 2017 statistics - \$34 million spent in the Western Downs and \$204 million in the Surat Basin. • Local Procurement Contractors – Q4 2017 statistics - \$12 million in Western Downs and \$38 million in Surat Basin. • Local Living QGC – 35% upstream workers living locally • Local Living Contractors – 26% upstream workers living locally • The local content agenda is featuring strongly for the business this year; with a drive for QGC and Shell leadership to improve our performance in regards to local spend and local living. 	Kelli How
10.		QGC Pathways	<ul style="list-style-type: none"> • The apprentices and traineeship program commenced in January. • QGC training modules are currently being completed. • QGC will be holding a meet and greet of the successful applicants, their family, school representatives, buddies and QGC staff to welcome them on 12th April 2018. <p>COMMENT: During construction phase, businesses in Dalby lost apprentices/trainees to the Gas industry due to the wages that QGC are paying.</p> <p>QGC RESPONSE: We are aware of this issue and this intake of apprentices/trainees were employed through MIGAS and paid National award wages.</p> <ul style="list-style-type: none"> • Next round of recruitment will start mid-year 2018. <p>QUESTION: What is the qualification received for a Wellsite Trainee?</p>	

			<p>QGC RESPONSE: Nationally accredited Process Plant qualification. This is a generic qualification relevant to positions in the mining and gas industry.</p> <p>QGC COMMENT – We are working on shaping our future workforce. Apprentices and Trainees selected were distributed by Local residents, Indigenous and non-indigenous and men and women.</p>	
11.		Social Investment	<ul style="list-style-type: none"> • Communities Fund <ul style="list-style-type: none"> ○ 70 applications received ○ 14 successful projects ○ Application forms will be available online for 2018 from April • Sponsorship and Donations Program <ul style="list-style-type: none"> ○ QGC apologise for the delays in payments ○ New sponsorship and donations form to be uploaded to the website by the end of March. ○ Round 1 2018 closed 28/02 with 9 successful applicants. ○ Please note new email address qgcommunity@shell.com • World Science Festival/ Future Makers <ul style="list-style-type: none"> ○ Working with QLD Museum on what Future Makers looks like going into 2018 and beyond. • TSBE - Emerging Exporters Program <ul style="list-style-type: none"> ○ Has been extended for 3 years and will provide a strong pathway for local producers to become export ready and open new international markets ○ Expression of interested process open week 19/03. Carlie to send out information to committee members. • TSBE - Business Navigators Program <ul style="list-style-type: none"> ○ Will be based in the Western Downs and provide a mobile service to local businesses that connects start-up's and spring-ups with resources and support. ○ Roles for navigators currently being recruited and will be based in Chinchilla. ○ Information sessions on application process for new cohort will be held 19/3 in Miles, Dalby and Chinchilla ○ Keen to hear from individuals with an idea/business plan. ○ Small Businesses who are establishing are also able to use this Navigator service. ○ Competition to be run yearly similar to 'Shark Tank' TV show concept – Pitch your business idea to a panel and the winner takes home \$10,000 to go towards their business idea. ○ Businesses/ideas not related to Gas Industry. ○ Navigator Program Goals - more jobs, more businesses and growth of existing 	Simon Nish

			<p>businesses in the region.</p> <p>QUESTION: Can ideas be business processes rather than a product?</p> <p>TSBE RESPONSE: Business coach/navigator would refer to other sectors if assistance in business processes is required. This is not a business restructuring service, but rather a service to help businesses grow by new ideas and diversification.</p> <ul style="list-style-type: none"> • Health-e-Regions <ul style="list-style-type: none"> ○ The program will continue for another 3 years. ○ Students can continue to receive allied health support to improve health and education outcomes ○ Visits to schools involved in the program commenced week 19/02. ○ We have a greater focus on getting information out to communities about these programs this year ○ When health issues i.e. speech problems are addresses – children are better behaved at school <p>COMMENT: Committee member commented that Tara schools needed Speech and OT in schools.</p> <p>QGC RESPONSE: Both Tara schools are now included in the program</p>	
	OPEN	ACTION	Carlie to send out information on Emerging Exporters to Committee members	Carlie Watson
	OPEN	ACTION	Katie to ensure new Sponsorship and Donations form is uploaded onto the website by end of March.	Katie Taylor
12.		Community Feedback	<ul style="list-style-type: none"> • Questions: Of the 246 questions received in Q4 2017 the main topics included: <ul style="list-style-type: none"> ○ Procurement (82) ○ Land (11) ○ Social Investment (16) ○ Other (112) ○ Employment (24) • Complaints: There were 14 complaints or negative comments during Q4 2017. Topics included: <ul style="list-style-type: none"> ○ 2 x Noise ○ 1 x Environment ○ 2 x Traffic ○ 2 x Social ○ 7 x Land Access • We will continue to share the general feedback trends and complaints we get in the business to increase transparency and provide accountability for us to improve over time 	Kelli How
13.		RPAS Tour	<p>Are you interested in seeing a Remotely Pilot Aerial System in Flight?</p> <p>Names of interested committee members were noted and dates TBA.</p>	Simon Nish
	OPEN	ACTION	RPAS Tour – Carlie to send out dates for tour	Carlie Watson
14.		Email Blasts	<ul style="list-style-type: none"> • RCCC members encouraged to sign up and distribute sign up details to local community. 	

			QUESTION: Can we post our blasts on Community Facebook Forums? QGC RESPONSE: Carlie to investigate and report back at Q2 meeting.	
	OPEN	ACTION	Carlie to investigate whether QGC can post bulletin/email blasts on Community Facebook forums.	Carlie Watson
15.		Items for next agenda	<p>Deb Camden outlined the proposed date for the next meetings.</p> <p>Q2 – Joint Meeting</p> <ul style="list-style-type: none"> • 10am 7th June – Miles <p>Q3 – September Dalby/Wandoan</p> <p>Q4 – November Chinchilla – Joint Committee Meeting</p> <p>No agenda items were raised for the upcoming meeting.</p>	Deb Camden