

Meeting Minutes



Central Southern Regional Community Consultative Committee Meeting

Thursday 9 March 2016

Tara Customer Service Centre, Fry Street, Tara

1. Opening

The meeting of the QGC Central/Southern Regional Community Committee was called to order at 9:00am on Thursday 9 March at the Tara Customer Service Centre, facilitated by Ms Deb Camden, Independent Facilitator.

2. Attendees

The following people attended the QGC Central Southern Regional Community Committee meeting:

QGC Central Southern Regional Community Committee Members	QGC Representatives
<ul style="list-style-type: none"> • Krzysztof Oracz, Chinchilla Family Support Centre • Diane Bradford, Western Downs Regional Council • Kaye Maguire, Councillor Western Downs Regional Council • Leanne Evans, Chinchilla Community Unity Group • Ros Wade, Tara Neighbourhood Centre • Patricia Peck, Wieambilla Estates Rural Subdivision • Beth Wood, Dalby Welcoming Community Committee • Kimberley Lingard, Chinchilla Community Commerce and Industry • Joe Abbott, Tara Futures Group Inc. 	<ul style="list-style-type: none"> • Bill Langin, Upstream Integration Manager • Kristelle Townsend, Social Performance and Community Engagement Advisor • Simon Nish, Social Performance Manager • Meredith Prior, Social Performance Advisor (Perth) • Dr Tom Measham, GISERA • Dr Andrea Walton, GISERA • Assoc Prof Will Rifkin, UQ • Dr Katherine Witt, UQ
Apologies	Independent Facilitator
<ul style="list-style-type: none"> • Graham Siewwright, TAFE QLD South West • Andrew McCartney, Condamine Alliance • Louise Sanderson, Goondir Health Services • Dean Russell, Dalby State High School • Cameron O'Neil, Queensland Murray Darling Committee • Jayne Swift, Ozcare 	<ul style="list-style-type: none"> • Deb Camden, PRISM Communication Architects

Meeting Minutes



Meeting agenda

The following items of business were discussed as per the meeting agenda:

Agenda item	Details
<p>a. Introductions and meeting overview</p>	<p>Deb Camden gave a broad overview of the meeting format, housekeeping/emergency procedures and acknowledged the traditional owners of the land, recognising past and present elders.</p> <p>Deb Camden led roundtable introductions of Community Committee members and QGC representatives.</p>
<p>b. Safety moment</p>	<p>Meredith Prior shared a safety moment on Intervention. Meredith outlined helpful hints about how best to respectfully intervene when we notice someone undertaking an activity unsafely.</p>
<p>c. Adoption of minutes</p>	<p>Deb Camden asked the committee to formally consider the minutes of the Joint Northern/Central/Southern Regional Community Consultative Committee meeting held 1 December 2016 and asked for suggested changes.</p> <p>The Northern/Central/Southern Regional Community Consultative Committee minutes were adopted.</p>
<p>d. Actions from previous meeting</p>	<p>Deb Camden reviewed the actions from the previous meeting.</p> <p>Due to the last meeting being a joint meeting, some of the actions were in relation to the Northern area. The committee agreed to focus on the actions related to the Central South Regions, response to Northern related actions can be found in the Northern RCCC meeting minutes.</p> <p>Stanbroke Contact QGC noted that locals can call Stanbroke directly if they would like further information or to alert Stanbroke to an operational issue.</p> <p>Kristelle noted that Tony Roseby (Stanbroke Backgrounding Manager) is the contact for all operational issues concerning Stanbroke operations on QGC Land.</p> <p>The contact number for Tony was emailed out 4 January 2017 to all committee members.</p> <p>It was also noted that committee members could also call QGC direct on 1 800 030 443.</p> <p>Distribution of Employment and Procurement Information QGC committed to investigating whether a quarterly email could be provided to the community outlining procurement and employment opportunities within the QGC supply chain.</p> <p>Kristelle updated that there were some changes QGC needed to implement</p>

Agenda item	Details
	<p>with our contractors in the reporting process to make them aware that we were going to publish the information. We've put some changes in places so we can provide this information. Information on opportunities in our supply chain will be provided in April and quarterly thereafter.</p> <p>Bank Closures At the previous meeting a committee member asked if QGC could do anything to assist with bank closures. Simon advised that he thought a combined approach with Council would lend more weight and said he would write to Council to offer QGC's support for a delegation to State Government to raise the issue to see what could be done.</p> <p>A letter was sent to Council however a response has not been received.</p> <p>Kaye Maguire noted that she would investigate further.</p> <p>Action: Kristelle to resend the letter to Kaye Maguire for follow up.</p> <p>Social Investment QGC committed to holding separate workshops/meetings with community to gain their feedback on QGC's 3 year Social Investment program.</p> <p>Following the December meeting, four additional workshops were held across Tara, Miles, Chinchilla and Wandoan in February 2017. Feedback was received by over 56 community members in the Western Downs. An overview of the feedback received and the direction QGC's Social Investment is taking will be provided later in the meeting.</p> <p>2017 Meeting Dates Proposed meeting dates for 2017 were provided to Committee members any feedback relating to dates were to be provided to Kristelle or Carlie.</p> <p>QGC proposed moving the June meetings to the 15th and 16th June for Bill to be able to attend. This was accepted by the committee.</p>
<p>e. Operations Update</p>	<p>Bill Langin, Upstream Integration Manager provided a QGC business and operations update as per the appended slides. Key points included:</p> <p>QGC Update</p> <ul style="list-style-type: none"> • Further lease areas have been opened by the Queensland Government for tender for domestic gas production. • The link to the government website is below where you can find a map of tender areas:

Agenda item	Details
	<p data-bbox="555 304 1404 371">https://www.business.qld.gov.au/industries/invest/mining/exploration-incentives/current-tenders</p> <ul data-bbox="507 412 1382 517" style="list-style-type: none"> • QGC is examining the blocks and conditions now that the details are available before deciding whether or not to formally participate in the bidding process. <p data-bbox="459 555 911 591">Central Southern Operations Update</p> <p data-bbox="459 622 943 658">Windibri flare installation project 2017</p> <ul data-bbox="459 685 1404 1361" style="list-style-type: none"> • QGC has started work at its Windibri facility on two modification projects designed to enhance the safety systems on site. • One of the projects involves the installation of a flare system, which essentially routes gas to a safe location during an emergency shutdown event. • The flare system will replace the existing vent system, lowering the carbon footprint of the site and providing an even safer environment for workers. • Mid-year flaring will occur during commissioning of the system and this may be visible from Kogan-Condamine Road near the Windibri facility. • Following the commissioning of the facility, flaring will only occur as necessary for emergency shutdown processes • The other project involves an expansion to the Fire and Gas system – allowing for early detection of even the smallest gas leak. <p data-bbox="459 1384 1404 1462">Action: Kristelle Townsend to confirm that notification of Firecomm is taking place when flaring of facilities for maintenance is expected.</p> <p data-bbox="459 1485 815 1520">Dalby Trade Futures Program</p> <ul data-bbox="459 1559 1404 2002" style="list-style-type: none"> • QGC are providing ongoing support to the Dalby Trade Futures Program – commencement of 7 x grade 11's occurred in February 2017 • This is a part of the Certificate II in Process Plant Operations. • Students will spend approx. one day onsite per month over two years undertaking work experience with our operators. • Students come from the Western Downs Regional Council district and some live close by to our facilities • 7 x grade 12 students are also completing their second year of the program

Agenda item	Details
	<p>Socio-economic baseline update</p> <ul style="list-style-type: none"> • Ongoing work is being undertaken to update our community baseline data for our Central / South operational areas • The purpose is validating socio-economic data but the sessions have also helped us to gain some good insight on preferred engagement methods and the community's knowledge and understanding of our business and how we need to improve. • We have heard very clearly that there is a need for more open and transparent communication mechanisms and we need to get better at providing the latest information on our business in a timely manner. • Recent engagement included: <ul style="list-style-type: none"> One-on-one meetings undertaken with community organisations and services from the towns of Chinchilla, Dalby and Tara 2 x focus groups undertaken at the Wieambilla Country Club and at Dalby PCYC with local residents out of town <p>Committee members commented that:</p> <p>In the first meetings held for the Consultative Committees there was a strong emphasis on good communication.</p> <p>Regular and transparent information sharing by the business helps to prevent community members from being afraid of the CSG industry.</p> <p>Ongoing field development</p> <ul style="list-style-type: none"> • The nature of unconventional gas is that it requires ongoing field development to ensure we continue to supply domestic customers and LNG export market • Our well development is going to shift from the northern region to QGC's central/south tenements • Negotiations have commenced with individual landholders in the central south areas – the community may hear of these discussions • The infrastructure development will include wells and associated

Agenda item	Details
	<p>gathering pipelines and construction activities such as access tracks</p> <ul style="list-style-type: none"> • Some construction of new wells will start to occur on properties where we have negotiated access agreements in the coming months • We've put a range of measures in place to help reduce any potential disruption to landholders through increased noise, dust or extra traffic however landholders or local residents with any concerns can call us on 1800 030 443 any time of the day or night or can liaise with their land access contact directly. • Besides from this ongoing well development there are no major infrastructure projects such as Central Processing Plants or Field Compression Stations planned for the immediate future. <p>Charlie Development</p> <ul style="list-style-type: none"> • Progress of Charlie Development is on schedule, with mechanical completion of: <ul style="list-style-type: none"> ▪ Charlie Pump Station ▪ Woleebee Creek Sub Station ▪ Charlie and Phillip Ponds • There will be additional flare stacks at Charlie field compression station as a safety measure during maintenance, which will come online during the year. Rehabilitation works are currently underway for areas around the trunklines. • On the 4th February, a tour for Wandoan community members to see progress on the Charlie development was held. • Charlie project activity will be declining over the coming months as the project heads towards completion. Once the project is complete, it will be integrated with the existing facilities at Woleebee Creek and operated from there. This means the temporary project contractor and workforce numbers in, and accessing Wandoan town, will decrease over the coming months. • To inform and assist local businesses so they can prepare, QGC will be holding a session in Wandoan on the 23rd March, beginning 7am at the Central Motel.
f. Local Content	Bill Langin, General Manager Upstream Integration, provided an update on local content as per the appended slides:

Agenda item	Details
	<ul style="list-style-type: none"> • Currently, 40% of our upstream workers live locally, with a lower proportion of temporary contractors living locally. • For QGC directly, during the last quarter 3% of our procurement was undertaken in the Western Downs. • In 2016, our local procurement included a total of about \$135.6 million spent upstream. • A much higher proportion of the spend of contractors, around 20%, was procured in the Western Downs. • In 2016, there was a total of about \$62 million spent upstream. • We ask our larger contractors to report to us any upcoming recruitment and procurement opportunities. • Multiple positions being recruited over coming 6 months, including strong recruitment drives at: Broadspectrum, Decmil, Diamond Protection and Skytrans. • There are also a number of upcoming procurement opportunities our contractors have reported. These include: <ul style="list-style-type: none"> • International SOS – medical supplies • Veolia Water - fire system maintenance, crane hire, equipment servicing, leak detection, compressor and boiler maintenance • Kentz – plant and equipment supply for Charlie FCS • Diamond Protection – vehicle maintenance • CPB – signage and PPE • A quarterly update of opportunities will be distributed to Western Downs Chambers of Commerce and Regional Community Consultative members from mid-April. • People are reminded to contact the contractors directly regarding these opportunities as they arise.
<p>g. QGC Social Investment Update</p>	<p>Meredith Prior, provided an update on QGC’s social investment program and an overview of the feedback received through the workshops:</p> <ul style="list-style-type: none"> • Thank you to those who participated in our community engagement around our legacy projects. • Over 52 people attended the sessions across Miles, Wandoan, Chinchilla and Tara and an additional four people provided feedback outside of these sessions. • A handout was provided which summarised the feedback received

Agenda item	Details
	<p>and areas where we think we share common interests. A more detailed overview of the feedback received can be viewed via the summary appended.</p> <p>Across the region, there were common themes of:</p> <ol style="list-style-type: none"> 1. Increasing pathways into our business and other local businesses through better STEM education 2. Encouraging new businesses/diversifying economy and supporting existing businesses 3. Promoting the communities across the Western Downs. 4. QGC Communities Fund - there was a lot of feedback that groups across the region found the QGC Communities Fund very valuable - so these are our four priority areas for consideration. <ul style="list-style-type: none"> • There was also strong feedback around local employment and procurement, as well as other pathways into our business, including apprenticeships and traineeships. This is feedback we are providing to our relevant business areas and as noted in the local content update, we are working on an apprenticeship and traineeship program. • For some areas that were out of scope of our Social Investment, we are providing information to relevant areas of our business or will be highlighting the feedback with other organisations. • We are now developing our regional program and partnerships, considering these key areas. • Our next steps in the process include considering this feedback in developing the programs and sharing information on partner selection and programs. • We will be able to share further information around this with you in the coming months.
<p>h. Community feedback</p>	<p>Deb Camden opened the floor for any further feedback, questions or comments by the community.</p> <p>A committee member commented that they provided feedback at the QGC Information Centre regarding a dangerous T intersection on the Cnr of Montrose and Clynes roads. The committee member noted there was a give way sign at the intersection but suggested improvements. QGC had responded that it was a Council road and therefore was an issue which Council would need to address however appreciated the safety concern</p>

Agenda item	Details
	<p>being raised with the business. The information had been passed onto QGC's road team for alternative signage to be suggested to Council through them.</p> <p>Action: Kristelle Townsend to follow up with QGC roads team regarding the safety suggestion of T-section signage at this intersection.</p> <p>A committee member noted that a possible salt storage suggestion for QGC could be utilising sites which have already been excavated in the region such as mining sites. This would minimise environmental disruption to other sites.</p> <p>Kristelle Townsend responded that QGC is continuing to investigate suitable options for salt management, including collaboration with other proponents in the region. QGC must abide by strict environmental conditions for any option to be considered.</p> <p>A committee member noted that Dalby Chamber of Commerce is planning to hold an innovation forum in Dalby on 9th and 10th June.</p> <p>A committee member thanked QGC for their support of the recently held Chinchilla Melon Festival.</p> <p>QGC reminded the committee that the World Science Festival Regional program would once again be held in Chinchilla on Friday 31st March and Saturday 1st April.</p>
<p>i. QGC Research Update</p>	<p>Gas Industry Social and Environmental Research Alliance</p> <p>Dr Andrea Walton and Dr Tom Measham, Gas Industry Social and Environmental Research Alliance (GISERA), presented on their economic and forecasting research.</p> <p>The presentation provided forecasting information on the likely economic effects during the operations phase and lessons to support local businesses. Modelling suggested that a gradual reduction in reliance in CSG over time and diversification of industries may provide better economic outcomes.</p> <p>Meeting participants were show an animation of the project findings, available from: https://gisera.org.au/project/economic-assessment-and-forecasting/ .</p> <p>Will Rifkin, Associate Professor, Centre for Social Responsibility in Mining, Centre for Coal Seam Gas, provided an update on the Social and Economic Changes with CSG Development Project. Key Points were:</p> <ul style="list-style-type: none"> • It's not just the resource development activity that causes impacts - it's the associated construction and multiplier effect. • The combined effects of infrastructure and growth and how they

Agenda item	Details
	<p>change communities.</p> <ul style="list-style-type: none"> • Core trends found through UQ's indicator findings include: <ul style="list-style-type: none"> ○ 5% town population growth per annum in boom years ○ Changes to unemployment levels ○ Increases in traffic and other reported offences ○ Rent increases then significant decreases ○ Income increases then declines ○ Increases in numbers of families on government support residing in the region since late 2014 ○ Increased school enrolments • Communities can utilise the toolkit to help them understand the trends occurring in their region https://boomtown-indicators.org
j. Items for next agenda	<p>Deb Camden outlined the proposed date for the next meeting.</p> <p>15 June 2017, Chinchilla</p> <p>No agenda items were raised for the upcoming meeting.</p>

3. General Business

No general business items were raised.

4. Meeting Close

The next Central/Southern Regional Community Consultative Committee meeting is proposed for the 15th June in Chinchilla, with venue to be advised.

5. Central/Southern Gas Field Community Committee Members

Representative	Organisation
Krzysztof Oracz	Chinchilla Family Support Centre
Leanne Evans	Chinchilla State School P&C
Patricia Peck	Wieambilla Estates Rural Subdivision
Jayne Swift	Ozcare
Terri Cobb	Western Downs Regional Council
Dean Russell	Dalby State High School
Kimberley Lingard	Chinchilla Community Commerce and Industry
Ros Wade	Tara Neighbourhood Centre
Beth Wood	Dalby Welcoming Community Committee
Graham Siewwright	TAFE Queensland South West
Cr Kaye Maguire	Councillor - Western Downs Regional Council
Joe Abbott	Tara Futures Group Inc
Louise Sanderson	Goondir Health Services
Cameron O'Neil	Queensland Murray Darling Committee
Andrew McCartney	Condamine Alliance