

Meeting Minutes



QGC Central/South Regional Community Committee

Thursday 9 June 2016

Chinchilla Motor Inn, 45 – 51 Park Street, Chinchilla

1. Opening

The 6th meeting of the QGC Central Southern Regional Community Consultative Committee was called to order at 09:00am on Thursday 9 June at the Chinchilla Motor Inn, 45 – 51 Park Street, Chinchilla, facilitated by Ms Cheryl Gray, Independent Facilitator.

2. Attendees

The following people attended the Central Southern Regional Community Consultative Committee meeting:

QGC Central Gas Field Community Committee Members	QGC Representatives
<ul style="list-style-type: none">• Krzysztof Oracz, Chinchilla Family Support Centre• Ros Wade, Tara Neighbourhood Centre• Patricia Peck, Wieambilla Estates Rural Subdivision• Theresa Jane Philips, Wieambilla Estates Rural Subdivision• Beth Wood, Dalby Welcoming Community Committee• Louise Sanderson, Goondir Health Services• Jayne Swift, Ozcare• Carolyn Tillman, Councillor Western Downs Regional Council• Peter Cox, TAFE QLD South West• Trish Leddington-Hill, Chinchilla Community Unity Group (Proxy)• Dean Russell, Dalby State High School	<ul style="list-style-type: none">• Sue-Ern Tan, General Manager Access & Optimisation• John Murray, Field Operations Manager Central• Richard Eva, Aviation and Ground Transport Manager• Scott Marriott, Commercial Operations Manager, Insitu Pacific• Kristelle Townsend, Lead Social Performance Adviser
Apologies	Independent Facilitator
<ul style="list-style-type: none">• Cameron O'Neil, Queensland Murray Darling Committee• Kimberley Lingard, Chinchilla Community Commerce and Industry• Gayle Porter, Tara Futures Group Inc.	<ul style="list-style-type: none">• Cheryl Gray, PRISM Communication Architects

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<ul style="list-style-type: none">• Terri Cobb, Western Downs Regional Council	
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3. Meeting agenda

The following items of business were discussed as per the meeting agenda:

Agenda item	Details
<p>a. Introductions and meeting overview</p>	<p>Cheryl Gray introduced herself as a replacement facilitator for Deb Camden as Deb was presently unavailable to attend this round of meetings.</p> <p>Cheryl led roundtable introductions of Community Committee members and QGC representatives.</p> <p>Kristelle Townsend informed the group that Leisa Finch had resigned since the last meeting due to finalising her role at the Myall Youth and Community Centre. The committee discussed what perceived gaps there might be within the representation on the committee and whether there were any suggestions for a replacement representation. The following groups were suggested:</p> <ul style="list-style-type: none"> • Dalby Chamber of Commerce and Industry • Western Downs Regional Chamber Group • Condamine Alliance <p>Action: Kristelle Townsend to follow up with representatives from the groups noted above and arrange a replacement organisational representative.</p> <p>Cheryl Gray gave a broad overview of the meeting format.</p>
<p>b. Safety moment</p>	<p>Cheryl Gray invited Committee members to share a safety moment.</p> <p>Kristelle Townsend shared a safety moment on winter fire safety.</p>
<p>c. Adoption of minutes</p>	<p>Cheryl Gray asked the Committee to formally consider the Wednesday 10 March 2016 Central Southern Committee minutes and asked for suggested changes.</p> <p>The Central Southern Community Consultative Committee minutes were adopted.</p>
<p>d. Actions from previous meeting</p>	<p>Cheryl Gray reviewed the actions from the previous meeting.</p> <p>Flaring notifications</p> <p>Kristelle Townsend reported that she had contacted Firecom to discuss a process whereby they can receive relevant flaring information if they are notified of a fire within an area of QGCs infrastructure.</p> <p>Firecom noted that they already had information relating to QGC's infrastructure locations and had a process in place whereby they could contact QGC at any time should they suspect flaring may be occurring in a similar area to a reported fire. Kristelle Townsend worked with Firecom to review this information to ensure it was up to date and all relevant processes and contacts were in place.</p>

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	<p>Action: John Murray suggested that QGC could further investigate what mapping might be able to be provided to Firecom to further assist.</p> <p>UQ Socio Economic Data</p> <p>At the last meeting a committee member enquired as to whether QGC had seen the UQ report outlining socio economic data on local business, the committee member noted that there was some interesting statistics sourced through the tax office which helped to illustrate the position of businesses before, during and after the construction phase, in addition to changes in wages.</p> <p>Kristelle Townsend reported the data may be in relation to the UQ Cumulative Impact Data booklets. These booklets report three lots of data from the Australian Taxation Office:</p> <ul style="list-style-type: none"> • Average personal income • Wages and salary • Total business income <p>The latest data is for 2013-14 financial year. Draft booklets have been compiled for the following towns:</p> <ul style="list-style-type: none"> • Miles • Roma • Wallumbilla • Toowoomba • Chinchilla • Dalby • Wandoan • Dysart • Moranbah <p>The booklets will be available online in coming months (July/August) on the UQ 'Boomtown-toolkit' website - https://boomtown-toolkit.org/</p> <p>Try-a-Trade Program</p> <p>Kristelle Townsend confirmed that the try-a-trade program would include students from Tara Shire State College, as it did in 2015. In 2015 t three students took part in the program and this year it would double to six. Students will be required to travel to Dalby one day a week throughout term three to participate.</p>
<p>e. Operations and QGC Update</p>	<p>John Murray, Field Operations Manager (Central), provided an update on Operations and a Charlie development update as per the appended slides.</p> <p>John also advised:</p> <ul style="list-style-type: none"> • Operations staff were continuing to work on improving reliability of the hydraulic power units (located on the

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	<p>well sites). There are now approximately 1000 wells within the central area of the business.</p> <ul style="list-style-type: none"> • Thirteen students from Dalby State High School regularly visit QGC's Central-South area and undertake work experience onsite. • Pipeline inspections were regularly undertaken with the use of specific technology including intelligent and non-intelligent pigs. • There are planned timelines for ongoing maintenance of all infrastructure. <p>A committee member asked whether gas infrastructure would flare automatically if gas built up in pipes.</p> <p>John Murray responded that flaring would occur automatically as part of the process safety system.</p> <p>A committee member commented that it was reassuring that gas would not be allowed to build up and would automatically be dealt with in a safe and planned manner.</p> <p>Charlie Development</p> <p>John Murray provided an update on the Charlie development as per the slides attached. Key points noted include:</p> <ul style="list-style-type: none"> • Construction of the Charlie project is progressing on multiple work fronts including the compression station, electrical sub-stations, two ponds and pump stations overhead power line and the gas and water trunklines connecting to the Woleebee Creek operations hub. • Wells are being drilled and the gathering network installation has commenced. • The project has made an impressive HSSE start with more than 250,000 hours completed without an lost-time incident or high-potential incident. • In the coming months road transport of major components for the Charlie project including the pipework will be delivered. This includes a small number of large semi-trailers with pre-constructed modules. <p>QGC Update</p> <p>Sue-Ern Tan, General Manager Access & Optimisation, provided a QGC business update as per the appended slides. Key points outlined were:</p> <ul style="list-style-type: none"> • The integration of QGC into the Shell Australia portfolio

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	<p>continues</p> <ul style="list-style-type: none"> • There has been a significant focus on integration over the past several months including bringing together two large businesses and their processes, culture and various ways of operation. • Changes to staffing have been planned in a well-considered manner and some job cuts across the business will occur mainly where roles are duplicated, especially in head offices.
<p>f. Key topic update</p>	<p>QGC Procurement Update Kristelle Townsend, Lead Social Performance Advisor, provided a QGC procurement update as per the appended slides. Key points outlined were:</p> <ul style="list-style-type: none"> • The data used for the “QGC Procurement Update” slide consists of QGC and QGC Tier 1 contractor (major contracts only) spend for Q1 of 2016 • The chart depicts that a significant amount of the money spent is within Queensland and Australia, including 78% being within Queensland • The data does not include ad hoc/corporate card expenditure and, owing to the significant number of contractors throughout the supply chain, it does not capture the full spend from the industry • The smallest part of the pie chart is international spend, which is less than 1% • The data used for the “Regional Procurement Update” consists of data from our key areas of operations including Western Downs, Banana Shire, Central Highlands, Maranoa, Toowoomba, Gladstone and Rockhampton regions • Slide 12 outlines some of the more recently awarded regional contracts <p>Make Good Update: Sue-Ern Tan, General Manager Access & Optimisation, provided a make-good update as per the appended slides. Key points outlined were:</p> <ul style="list-style-type: none"> • The next draft Underground Water Impact Report (UWIR) will be finalised in the next couple of months • This outlines bores to be possibly be affected between 2016 - 19 • 47 bores have been identified for QGC as being in the immediately affected area for 2016-19, triggering bore assessments in the first instance • For the identified bores QGC will need to undertake a

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	<p>bore assessment within 60 days of when the UWIR takes effect</p> <ul style="list-style-type: none"> • From there QGC must use best endeavours to enter into a make-good agreement within 40 business days from when the bore assessment was undertaken or as otherwise agreed by the Chief Executive of the Department of Environment and Heritage Protection • If the bore is impaired, or is likely to be impaired, QGC must provide make-good measures. <p>A committee member asked what would happen if the property owner’s water was going to be impacted immediately.</p> <p>Sue-Ern responded that it is unlikely that the bores identified would immediately run out of water because the UWIR process is designed to identify affected bores well before any adverse affect to allow time for assessments to be made and agreements to be negotiated.</p> <p>A committee member asked whether QGC had information on specific bores.</p> <p>Sue-Ern responded that further information on the bores would be gathered as they progressed through the process of assessment. Overall, in the latest report, more bores were identified within the northern development area than the central-southern development region. In the 2012 UWIR more bores were identified in the central-south.</p> <p>A committee member asked who landholders could contact, were their bore to be affected.</p> <p>Sue-Ern responded that the Department of Natural Resources and Mines should be the point of contact in the first instance and they will assist the landholder with the correct process.</p> <p>Action: Kristelle Townsend to send Department of Natural Resources and Mines contact details and the latest water monitoring report information to committee members.</p> <p>Remotely Piloted Aerial System Richard Eva, QGC Aviation and Ground Transport Manager, and Scott Mariott, Insitu Pacific Commercial Operations Manager, provided an overview of QGC’s remotely piloted aerial system and</p>

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	<p>the Scan Eagle technology currently being trialled to inspect QGC infrastructure as per the appended slides. Key points outlined were:</p> <ul style="list-style-type: none">• The business has seen value in extending the trial to continue piloting this technology• Next phase of the trial has been extended until September 2016• Community has shown significant interest during engagement particularly at the Wandoan and Chinchilla shows• Engagement with key stakeholders will be ongoing• QGC can communicate with the system at all times via a control centre located onsite• The aircraft is used to do inspections on QGC's well infrastructure including visual surveillance and infra-red. The methane detection technology is being further identified• The system can add value to the work our operators do by ensuring their visits to site are as productive as possible• The Scan Eagle technology was originally designed for tuna boats and, therefore, the system does not require a runway to take off or land.• This particular system was chosen by QGC as it was a tried and tested system with the utmost expertise in this field• All operators of the equipment are commercial pilots and therefore have the greatest understanding of the air space and operating with other aircraft• Trials for the QGC program commenced in December 2014• The equipment operates beyond visual line of site and transposes signals to other aircraft systems so is known to be in the area• Additionally, other aircraft within the area can be identified on the systems within the control centre• The system also assists in checking infrastructure during times of wet weather when vehicles could not access the site• The RPAS generally flies at approximately 2000-3000 feet and is powered by a 28cc motor, making similar sound to a grass trimmer.• It has a 5.5L fuel tank that can last up to 20 hours, so it is designed for long-duration tasks• The aim is for each well inspection to take approximately six minutes per well• Sensitive receptors are identified and avoided as much

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	<p>as possible – our only interest is checking the QGC infrastructure and therefore QGC does not hold or store the raw imaging from the equipment but rather this is securely stored by Boeing and only the infrastructure data is provided to QGC.</p> <ul style="list-style-type: none"> • Due to the equipment being much quieter than other forms of aerial surveillance – e.g., helicopters – the system has not been interfering with livestock. <p>Committee members asked a number of questions regarding the technology. Key points were:</p> <ul style="list-style-type: none"> • Community members and landholders were being informed about the equipment in various ways. Presently the equipment is operating predominantly within the northern region and the landholders whose property it is operating over have been notified of this. We have also embarked on a number of engagement activities across the region including involvement at Chinchilla and Wandoan shows, school tours and other presentations such as the Regional Community Consultative committee to share information on the system. • The RPAS system can travel up to 150km from the launch and recovery site, however for the QGC operations this year we will be within 40km of the launch & recovery site • QGC will not operate outside the range of the system and the situational awareness systems. • Should there be other aircraft in the area – e.g., emergency medivac systems – the ground control crew for the system can easily and safely communicate with the other pilots, similarly to any other aircraft • Boeing is presently working with Queensland emergency services on a separate project, looking at ways to assist on the ground bushfire emergency crews • The RPAS system can fly at night if necessary.
<p>g. Community Benefits Report</p>	<p>Kristelle Townsend, Lead Social Performance Adviser, provided a report on the QGC community benefits program as per the appended slides.</p> <p>Kristelle reported that the QGC sponsorship and donation process had now reopened.</p>

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	<p>A committee member enquired as to where the telehealth data came from and whether it crosses over into the Darling Downs Hospital and Health Service data.</p> <p>Action: Kristelle Townsend to follow up regarding the source of the telehealth service data, particularly the reported average of Western Downs telehealth services.</p>
h. Community feedback	<p>Cheryl Gray opened the floor for any further feedback, questions or comments by the community.</p> <p>A committee member noted that the demographic changes in the community were still ongoing and some community services were continuing to struggle with the changes.</p>
i. Items for next agenda	<p>Cheryl Gray invited the committee to propose agenda items for the next meeting.</p> <p>The next meeting will be held on the Thursday 8th September in Tara with the location to be advised.</p>

4. General Business

No general business items were raised.

5. Meeting Close

The meeting was closed by Cheryl Gray at 12.00pm.

6. Central/Southern Gas Field Community Committee Members

Representative	Organisation
Krzysztof Oracz	Chinchilla Family Support Centre
Leanne Evans	Chinchilla State School P&C
Patricia Peck	Wieambilla Estates Rural Subdivision
Jayne Swift	Ozcare
Terri Cobb	Western Downs Regional Council
Dean Russell	Dalby State High School
Kimberley Lingard	Chinchilla Community Commerce and Industry
Ros Wade	Tara Neighbourhood Centre
Beth Wood	Dalby Welcoming Community Committee
Peter Cox	TAFE Queensland South West
Cr Carolyn Tillman	Councillor - Western Downs Regional Council
Gayle Porter	Tara Futures Group Inc
Louise Sanderson	Goondir Health Services
Cameron O'Neil	Queensland Murray Darling Committee