

Meeting Minutes



QGC Central Southern Regional Community Committee

Thursday 8 September 2016

Tara Customer Service Centre, Fry Street, Tara

1. Opening

The 7th meeting of the QGC Central Southern Regional Community Consultative Committee was called to order at 09:00am on Thursday 8 September at the Tara Customer Service Street, Tara, facilitated by Ms Deb Camden, Independent Facilitator.

2. Attendees

The following people attended the Central Southern Regional Community Consultative Committee meeting:

QGC Central Gas Field Community Committee Members	QGC Representatives
<ul style="list-style-type: none">• Ros Wade, Tara Neighbourhood Centre• Patricia Peck, Wieambilla Estates Rural Subdivision• Kaye Maguire, Councillor Western Downs Regional Council• Peter Cox, TAFE QLD South West• Dean Russell, Dalby State High School• Andrew McCartney, Condamine Alliance• Leanne Evans, Chinchilla State School P&C• Gayle Porter, Tara Futures Group Inc.	<ul style="list-style-type: none">• Nagaraj R, Operations Manager Central• Simon Nish, Social Performance Manager East• Malcolm Hellmuth, Project Manager Third Parties• Ravi Chandra, Tenure Advisor• Kristelle Townsend, Social Performance and Community Engagement Advisor
Apologies	Independent Facilitator
<ul style="list-style-type: none">• Cameron O'Neil, Queensland Murray Darling Committee• Kimberley Lingard, Chinchilla Community Commerce and Industry• Terri Cobb, Western Downs Regional Council• Krzysztof Oracz, Chinchilla Family Support Centre• Louise Sanderson, Goondir Health Services• Beth Wood, Dalby Welcoming Community Committee• Jayne Swift, Ozcare	<ul style="list-style-type: none">• Deb Camden, PRISM Communication Architects

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Meeting agenda

The following items of business were discussed as per the meeting agenda:

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a. Introductions and meeting overview	<p>Deb Camden introduced herself and led roundtable introductions of Community Committee members and QGC representatives.</p> <p>Deb Camden gave a broad overview of the meeting format.</p> <p>Simon Nish provided an introduction as the new QGC Social Performance Manager East.</p>
b. Safety moment	<p>Deb Camden invited Committee members to share a safety moment.</p> <p>Kristelle Townsend shared a safety moment on driving to conditions.</p>
c. Adoption of minutes	<p>Deb Camden asked the Committee to formally consider the Wednesday 9 June 2016 Central Southern Committee minutes and asked for suggested changes.</p> <p>The Central Southern Community Consultative Committee minutes were adopted.</p>
d. Actions from previous meeting	<p>Deb Camden reviewed the actions from the previous meeting.</p> <p>Replacement committee representative An environment representative was an identified gap on the committee. Kristelle Townsend contacted Condamine Alliance in the first instance to gauge whether they would like to have a representative on the committee. Andrew McCartney accepted on behalf of Condamine Alliance.</p> <p>Flaring notifications Kristelle investigated whether QGC could support Firecom with any additional mapping resources. The business is presently developing a new app called "Swifty" and are investigating whether this could be shared with Firecom or the rural fire brigades. Swifty builds upon QGC's current mapping systems and will provide directional advice for accessing QGC infrastructure. Swifty will be available for use by contractors and staff.</p> <p>Water Enquiries An email was distributed to the committee members following the last meeting with information on the water monitoring program. Further information can be found at the following link to the 2016 draft Surat Underground Water Impact Report: https://www.dnrm.qld.gov.au/ogia/surat-underground-water-impact-report</p> <p>Should a landholder have questions relating to their bore or believe their bore may have been impacted, in the first instance they should contact the DNRM CSG Compliance Unit 07 4529 1500, email: csq.enquiries@dnrm.qld.gov.au or visit the following link</p>

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	<p>https://www.dnrm.qld.gov.au/our-department/contact-us/coal-seam-gas</p> <p>Health-e-Region Data A committee member requested more information on the source of the telehealth service data, particularly the reported average users of Western Downs telehealth services. The data was gathered from across the Darling Downs Health Service Region and includes figures of other telehealth services within the region, not just those supported through the QGC funded Centre for online Health program.</p> <p>A committee member noted that through the provision of the telehealth services provided to Tara, there was an identified need for diabetic health services. As a result of this identified need, face-to-face visiting services are now visiting the area.</p>
<p>e. Operations and QGC Update</p>	<p>Nagaraj, Operations Manager, provided an update on Operations and a Charlie development update as per the appended slides.</p> <ul style="list-style-type: none"> • The work to integrate the Shell and BG businesses here in Australia is now well advanced. The new organisation structure is now in place and employees are working in their new roles. • This has seen some changes to a few management positions in the upstream but otherwise has meant little change to our workforce in the field to date. • There have been some changes in function support areas as there were synergies identified between Shell's Perth and Brisbane offices. • The Brisbane office is now a Shell office, while in the areas that are part of our joint ventures, there will be a slight branding change but the letters QGC will remain even though Shell will be the operator. These changes will be rolled out over the coming months. <p>A map was displayed with an overview of Shell Australia's Portfolio. Nagaraj shared the following points.</p> <ul style="list-style-type: none"> • At present Shell have Australia's largest equity share of LNG production. • Shell are the only player with a significant footprint in Australia's two leading LNG provinces – Offshore Western Australia, and onshore in Queensland. • Shell has a long standing history in Australia, starting more than 100 years ago. • This began by importing kerosene to Australia at the beginning of the 20th century and since has involved exploring, developing, refining and marketing oil and gas products. • Shell businesses in Australia includes: Prelude FLNG

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	<p>project, Gorgon and development options in the Browse Basin, outer Exmouth, and in the Timor Sea. In Queensland Shell have QGC and a 50% stake in Arrow Energy.</p> <p>Central and Southern Operations update</p> <ul style="list-style-type: none"> • Routine operational maintenance was undertaken across the Central and South regions at the end of July 2016 • This involved some safety critical inspections – making sure the facilities continue to operate under the required safety requirements and where possible implementing additional controls to ensure that risks are as low as reasonably practical. • The Dalby Trade Futures Program continues to operate in the Central and Southern areas. Students from Dalby State High School continued their work experience with the students spending time with an operator onsite. • From 2017 QGC will be starting to expand the remotely piloted aerial system (RPAS) into the Central and Southern areas. • Airspace approval has been received but is contingent on further development of required infrastructure including airspace separation assurance infrastructure – the technology to ensure the operator will know what other aircraft is in the air when the UAV is in flight. Currently we only have airspace separation assurance infrastructure over the northern field where the program is already being rolled out. • The RPAS program has been successful in QGC’s northern operational area reducing the risk of driving as much as possible. <p>A committee member noted that from previous presentations on RAPS the committee was assured that the airspace separation technology was already in place.</p> <p>Nagaraj responded noting that the technology was in place within the northern area where they are currently operating RPAS however this technology would be extended to cover the central and southern areas.</p> <p>Charlie Development</p> <p>An update, with a short video was provided on the Charlie Development as per the appended slide pack. Key points were:</p> <ul style="list-style-type: none"> • Construction works continue on the Charlie project, although some short delays were encountered as a result of inclement weather • Overall progress to mid-August is around 37%, with the majority of project scope areas on schedule • Deliveries of equipment will continue regularly throughout

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	<p>the next two to three months. Where necessary, specialist transportation companies will be engaged and police escorts deployed to ensure safe delivery</p> <ul style="list-style-type: none"> The project continues to have an impressive HSSE record.
<p>f. Key Topic Meeting</p>	<p>Kristelle Townsend, Social Performance and Community Engagement Advisor, provided a local content update as per the appended slides. Key points were:</p> <ul style="list-style-type: none"> Local content is one of the more frequent questions raised with QGC In terms of our procurement, more than half of the goods and services we buy are sourced in Queensland For the past few years, the regional areas where we operate, have attracted 6% of this spend. During the 2016 financial year, this was valued at almost \$260 million. Western Downs specifically accounted for 21% of this regional investment or around \$54 million. A map outlining the number of suppliers within Western Downs communities was shown as per the appended slides. This map shows the location of those 86 suppliers in the Western Downs that we've purchased goods and services from in the last financial year. These suppliers include 6 who have been successful in tendering for new contracts this year. These companies are providing a range of services from accommodation to scaffolding, concrete batchplants, cleaning services and telecommunications. QGC contractors and suppliers are also supporting community organisations. An outline of recent contractor involvement and support of the Western Downs community was provided in the slides. 14 key contractors reported numerous community involvement initiatives during Q2. Through our contractor reporting requirements (exhibit G) we now receive much more information on our top 44 tier 1 contractors' involvement in our operational region. <p>As per the slides, Kristelle also detailed two supplier programs that QGC is currently trialling to support small-medium local businesses in our supply chain emerge stronger from the experience of working with us:</p> <ul style="list-style-type: none"> Entrepreneurs Program: Funded by the Department of Industry, Innovation and Science (AusIndustry), the Entrepreneurs Program helps good businesses achieve their potential. Over a 12 month period, business owners or managers have the benefit of a dedicated Business Adviser to develop and guide the execution of a customised

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	<p>improvement plan.</p> <ul style="list-style-type: none"> • Accessing Supply Chain Opportunities (ASCO): The Queensland Government's ASCO program helps position local businesses for involvement in supply chain activity. This program helps businesses looking to access the major project procurement market to better understand the buyer environment: the fundamentals of developing a capability statement, developing and implementing management systems, tendering and contract management. These services are offered through tailored, face-to-face workshops. • These initiatives are part of our effort to secure and sustain local content in our supply chain. They support and help prepare businesses for their next opportunities, whether with QGC or other companies. • An update on workforce numbers was provided as per the appended slides. <p>Committee members commented that community organisations have tried to support live local programs in the past and it may be time for the community to refocus on initiatives such as community welcoming groups, to support industry live local initiatives.</p> <p>A committee member noted that it is also difficult to attract teachers to the area long term also. Often they will come to the area to undertake their rural service and then move on again. Family ties are an important connector for people to an area.</p> <p>It was noted that some key community assets that are good in the area include schooling options for younger children and good hospital facilities however secondary schooling was one of the areas of need.</p> <p>Several committee members noted that some schools within the region were presently working on ways to better cope with student behavioural issues. Schools in the area have a higher percentage of first year teachers as they come out to complete their rural service and with new residents moving to the area there has been a decline in student behaviours.</p> <p>Committee members noted that communities were trying to mitigate against issues caused from excess housing supply.</p> <p>A committee member noted that there is a 'Beginning Teacher Hub' being started up in the Surat Basin which will be focused on training up highly skilled new teachers for positions in schools in regional areas.</p> <p>Additionally, some schools are trying to have specialised class rooms with more one-on-one attention, dedicated to students with high needs and integrate these with mainstream class rooms in</p>

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	<p>order to address the issues.</p> <p>The committee highlighted the importance of industry providing career pathways to support the development of a local workforce to improve local content in future years.</p> <p>Malcolm Hellmuth, Project Manager Third Parties, provided an update on QGC’s contributions to road upgrades in the Central and Southern operational areas as per the appended slides. Key points were:</p> <ul style="list-style-type: none"> • During the construction phase traffic volumes increased substantially in some areas but this is now decreasing. • Overtime QGC has contributed to the sealing and upgrade of roads which were required to support QGC’s activities but these contributions have also helped to upgrade these for the whole community. • The royalty for regions program has also contributed to road upgrade projects in the region. • An update on roadworks completed and upcoming works supported by QGC was provided in line with the information provided within the presentation. • Overall, QGC has funded or contributed to the sealing or widening of more than 210km of roads in the Western Downs and provided \$27m to State Government for road upgrades and maintenance. • Western Downs Regional Council (WDRC) were still responsible for maintenance and safety however QGC and Council work very collaboratively together, regularly meeting with Council around works and if there is an issue on a road which QGC regularly utilises they will work together to fix it. • WDRC has an app ‘snap send solve’ whereby residents can report issues to council. <p>A committee member asked how the data was gathered.</p> <p>Malcolm responded that QGC’s GIS team map traffic data from our forward program of works and then calibrate this against QGC’s In Vehicle Monitoring System (IVMS) data.</p>
<p>g. Community Benefits Update</p>	<p>Community benefits update</p> <p>Kristelle Townsend, Lead Social Performance Adviser, provided an update on community benefits as per the slides:</p> <ul style="list-style-type: none"> • QGC Communities Fund invested \$576,000 with 21 community organisations in the Western Downs region since opened in 2015. Successful round three projects were shared on the slides. • Food leaders Australia: After an EOI process, we now have a cohort of 8 producers in the project, who will receive

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	<p>intensive support in their export readiness journey. A range of businesses entirely new to export and some with experience. Food Leaders Australia will undertake market research on China relevant to these producers and assist them to build their systems and other areas of the business to help them become export capable.</p> <ul style="list-style-type: none"> • Health-e-Regions program: Health-e-regions is part of a number of services helping to grow telehealth services in the region. All agreements with schools are signed and speech pathology services have commenced. This program continues to provide support for people in need of care in the Western Downs region. This year an average of 371 telehealth consultations per month were delivered through the hospital system; a total of 159 consultations delivered through GP clinics; and an average of 9 sessions weekly for children in Q2. • CCIQ 'Strengthening Local Chambers Program: All chambers have new websites up and running and back end support from CCIQ. Next round of workshops is October (10th Wandoan; 11th Tara; 12th Miles; 13th Chinchilla; 14th Jandowae). CCIQ is working with each of the chambers to see if they wish to establish boards of advice, tapping into existing skills in each town. <p>Engagement and support activities undertaken for the quarter were noted including:</p> <ul style="list-style-type: none"> • Participation in Wandoan, Miles and Chinchilla NAIDOC activities • Chinchilla State School Trail bike ride • Wandoan State School RPAS visit Woleebee Creek • Iman Determination Day, Taroom – Congratulations on the Native Title decision. • Wandoan Polocrosse • Western Downs Regional Council brief and site tour • 2 x Try Trades Tours • Ongoing support of the Dalby State High School Trade futures Program <p>Kristelle advised that QGCs Sponsorships and Donations program was closing for the year on the 30th September and would reopen in January 2017. She also advised the QGC Communities Fund was open for applications until the 30th September.</p> <p>The committee provided feedback on the QGC Communities Fund and some suggestions for how it could be changed for future funds. Feedback included allowing an option for part funding of projects and reduce the threshold for how much can be applied for at once i.e. the maximum amount to be applied for within an application should be \$20 – 25,000.</p>

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	<p>Action: Kristelle Townsend to provide this feedback to QGC's Social Investment team.</p>
<p>h. Community feedback</p>	<p>Deb Camden opened the floor for any further feedback, questions or comments by the community.</p> <p>A committee member noted that she had recently passed a QGC vehicle with only one headlight operational and requested we remind staff to maintain their vehicles.</p> <p>Kristelle Townsend reminded the committee that the QGC Information line (1800 030 443) continued to be available should they ever need to report an issue. While it's not always possible, a vehicle or registration number is helpful in identification of staff or alternatively as QGC vehicles have IVMS, sometimes a time and approximate location can also be enough to help identify a driver.</p> <p>A committee member commented that the interest in drones or RPAS has increased substantially and that many schools are now incorporating this technology into their educational curriculum. The committee member highlighted that this is a positive opportunity for industry engagement with schools in the region.</p> <p>As a new manager within the business Simon Nish requested feedback from committee members on the community consultative committee.</p> <p>The committee noted that:</p> <ul style="list-style-type: none"> • At present the meetings have the right balance between giving information and allowing time to receive feedback. • The frequency of quarterly meetings is good. • It may be time to revisit Dalby as a meeting location due to this being the closest centre for some attendees. • Overall committee members felt that the meetings were constructive.
<p>i. Items for next agenda</p>	<p>Deb Camden invited the committee to propose agenda items for the next meeting and the end of year meeting was discussed.</p> <p>The committee was asked if they would like to hold a combined committee meeting again which would also incorporate a tour, similar to last year.</p> <p>Committee members noted that they would like to participate in a tour of a facility again for the end of year meeting.</p>

3. General Business

No general business items were raised.

4. Meeting Close

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The meeting was closed by Deb Camden at 12.00pm.

5. Central/Southern Community Committee Members

Representative	Organisation
Krzysztof Oracz	Chinchilla Family Support Centre
Leanne Evans	Chinchilla State School P&C
Patricia Peck	Wieambilla Estates Rural Subdivision
Jayne Swift	Ozcare
Terri Cobb	Western Downs Regional Council
Dean Russell	Dalby State High School
Kimberley Lingard	Chinchilla Community Commerce and Industry
Ros Wade	Tara Neighbourhood Centre
Beth Wood	Dalby Welcoming Community Committee
Peter Cox	TAFE Queensland South West
Cr Kaye Maguire	Councillor - Western Downs Regional Council
Gayle Porter	Tara Futures Group Inc
Louise Sanderson	Goondir Health Services
Cameron O'Neil	Queensland Murray Darling Committee
Andrew McCartney	Condamine Alliance