

# Meeting Minutes



## **QGC Joint Northern/Central/Southern Regional Community Consultative Committee Meeting**

Thursday 1 December 2016  
Swagsman Motel, 1-9 Marian Street, Miles

### **1. Opening**

The meeting of the QGC Joint Northern/Central/Southern Regional Community Committee was called to order at 11:00am on Thursday 1st December 2016 at the Swagsman Motel, facilitated by Ms Deb Camden, Independent Facilitator.

### **2. Attendees**

The following people attended the QGC Joint Northern/Central/Southern Regional Community Committee meeting:

<b>QGC Northern/Central/Southern Regional Community Committee Members</b>	<b>QGC Representatives</b>
<ul style="list-style-type: none"><li>• Rose Asplin, Murilla Landcare</li><li>• Cecilia Donohoe, Wandoan District Liaison Group</li><li>• Adam Clark, Wildlife Preservation Society of Queensland, Upper Dawson</li><li>• Peter Cox, TAFE QLD South West</li><li>• Lavinia Tyrell, Western Downs Regional Council</li><li>• Margarette Sinnamon, Wandoan Community, Commerce and Industry Inc</li><li>• Krzysztof Oracz, Chinchilla Family Support Centre</li><li>• Zita Stark, Chinchilla Family Support Centre</li><li>• Kaye Maguire, Councillor Western Downs Regional Council</li><li>• Rowena Price, Wandoan State School</li><li>• Leanne Evans, Chinchilla Community Unity Group</li><li>• Andrew McCartney, Condamine Alliance</li><li>• Cecily Brockhurst, Murilla Community Centre</li></ul>	<ul style="list-style-type: none"><li>• Kristelle Townsend, Lead Social Performance Coordinator</li><li>• Carlie Watson, Social Performance Coordinator</li><li>• Joshua Rutledge, Field Manager Kenya/Jordan</li><li>• Michael Sudmalis, Water Operations Representative</li><li>• Simon Nish, Social Performance Manager</li></ul>

# Meeting Minutes



<ul style="list-style-type: none"><li>• Ros Wade, Tara Neighbourhood Centre</li></ul>	
<b>Apologies</b>	<b>Independent Facilitator</b>
<ul style="list-style-type: none"><li>• Aschleigh Perring, Miles Health Service</li><li>• Patricia Peck, Wieambilla Estates Rural Subdivision</li><li>• Louise Sanderson, Goondir Health Services</li><li>• Gayle Porter, Tara Futures Group Inc.</li><li>• Darren Cook/Andrew Robertson, Field Manager - North</li><li>• Ravi Chandra, Tenure Advisor</li><li>• Beth Wood, Dalby Welcoming Community Committee</li><li>• Dean Russell, Dalby State High School</li><li>• Cameron O'Neil, Queensland Murray Darling Committee</li><li>• Terri Keller, Western Downs Regional Council</li><li>• Sharn Pogan, Miles State High School P&amp;C</li><li>• Kimberley Lingard, Chinchilla Community Commerce and Industry</li><li>• Jayne Swift, Ozcare</li></ul>	<ul style="list-style-type: none"><li>• Deb Camden, PRISM Communication Architects</li></ul>

# Meeting Minutes



## 3. Meeting agenda

The following items of business were discussed as per the meeting agenda:

Agenda item	Details
<b>a. Introductions and meeting overview</b>	<p>Deb Camden gave a broad overview of the meeting format, housekeeping/emergency procedures and acknowledged the traditional owners of the land, recognising past and present elders.</p>
<b>b. Safety moment</b>	<p>Carlie Watson shared a safety moment:</p> <p>On 9 October, there was a tragic event when a single vehicle roll-over resulted in the death of one of our Easternwell colleagues, Andrew Lines. Andrew was 35-years-old and leaves his wife Jacqui and their four children.</p> <p>Sadly QGC and our contractors have had a number of safety incidences following this. A number of them have been hand injuries.</p> <p>Our whole business undertook a safety stand down to focus on safety to ensure we prevent any future harm happening to people.</p> <p>The lessons learnt:</p> <ul style="list-style-type: none"> <li>• Follow the rules, procedures and safe work methods</li> <li>• Be mindful to look out for yourself and look out for each other.</li> </ul> <p>Carlie invited people to share examples of when people knowingly or unknowingly did something unsafe and thought about it afterwards. Several committee members shared examples. Carlie reiterated a focus on safety in each moment, follow safe practices and look out for each other.</p>
<b>c. Adoption of minutes</b>	<p>Deb Camden led roundtable introductions of Community Committee members and QGC representatives. Deb Camden asked the committee to formally consider the minutes of the Northern Regional Community Consultative Committee meeting held 9th September and Central/Southern Regional Community Consultative Committee meeting held 8th September and asked for suggested changes.</p> <p>The last Northern Regional Community Consultative Committee meeting minutes and Central/Southern Regional Community Consultative Committee minutes were adopted.</p>
<b>d. Actions from previous meeting</b>	<p>Deb Camden reviewed the actions from the previous meeting.</p> <p><b>Pipeline subsidence</b></p> <ul style="list-style-type: none"> <li>• A concern was shared with us at the last meeting around pipeline subsidence and potential safety issues for land owners. Carlie Watson advised that she highlighted the concerns with our Manager for Common Processes who has advised that for the bulk of pipeline areas that rectification of subsidence will now be a quicker process.</li> <li>• Our Manager for Common Processes shared that we are completing monthly aerial patrol and ground patrols are</li> </ul>

Agenda item	Details
	<p>completed when operators are carrying out other programmed maintenance work in the area.</p> <ul style="list-style-type: none"> <li>• Right of Way (ROW) inspections are typically performed quarterly (ground patrol) during the cathodic protection surveys. As well as our patrols, the environmental team also carry out ROW audits on a regular basis.</li> <li>• Now that the bulk of our new pipelines have come out of the initial warranty period we are able to respond to defect rectification directly with our Transmission Operations team rather than calling on the original pipeline installer to rectify.</li> </ul> <p>A committee member advised that the repairs on the pipeline were a slow process as there were more repair areas being uncovered during the process and that full walk arounds were required.</p> <p><b>Action:</b> Carlie Watson to advise Manager for Common Processes that slow progress is being made with repairs and that more required repairs are being picked up by walking the area.</p> <p><b>Fire Planning/vegetation management</b></p> <ul style="list-style-type: none"> <li>• QGC has plans in case of fire, including a Bushfire Risk Management plan to reduce fuel load of vegetation and risk of fires on our properties to make sure we were taking care of this to keep people safe.</li> <li>• We have firefighting equipment and personnel available at all major facilities.</li> <li>• Regarding QGC property, bushfire management is the responsibility of the tenant and they are required to have a hazard reduction plan and ensure appropriate fire breaks are in place. Fire fuel loads are managed through a combination of grazing and hazard reduction burns.</li> <li>• Our plans were put into action this week when there was a fire, started by lightning, at Woleebee Creek. The fire was put out in a joint effort between the local fire brigade, Diamond Protection and Stanbroke with no people or infrastructure harmed.</li> <li>• Bill Townsend is our key contact regarding general QGC Bushfire Management. We are able to pass on information for him to have the most relevant representative participant where possible in rural fire days through our Information Line 1800 030 443.</li> </ul> <p>A committee member stated that she requires a specific QGC</p>

Agenda item	Details
	<p>contact and phone number for the Rural Fire Brigade in the North.</p> <p><b>Action:</b> Carlie Watson to liaise with Bill Townsend on specific delegate for Woleebee Creek Rural Fire Brigade.</p> <p><b>Feedback on QGC Communities Fund</b></p> <p>Kristelle reported feedback from the last Central/South Committee around potentially reducing thresholds and partially funding projects for the QGC communities fund has been provided to our Social Investment personnel.</p> <p><b>Concerns regarding Stanbroke cattle breaking out of fences</b></p> <p>If they prefer, locals are able to call Stanbroke directly if they would like further information or alert Stanbroke to an operational issue that needs to be addressed, such as cattle getting out of a fenceline. Stanbroke have confirmed that committee members are able to contact Tony Roseby (Stanbroke Backgrounding Manager) for all operational issues concerning their operations on QGC Land.</p> <p>You are also welcome to call our QGC 1800 030 443 line.</p> <p><b>Action:</b> Carlie will provide an email out to committee members confirming the phone number provided for Tony.</p> <p><b>QGC Land rates</b></p> <p>Carlie Watson provided further information around QGC's land rates. QGC has neither received nor requested a refund for any previous rates paid. In some circumstances, QGC receives multiple land valuations where a single property is comprised of several lots on plan. QGC's rural properties are categorised in the WDRC rates scheme as "Petroleum Other".</p> <p>Section 57 of the Land Valuation Act 2010 (Qld) ('the Act') provides that adjoining lots must be included in the same valuation notice where the adjoining lots are owned by the same person, leased to the same person, and being worked as a single business unit. QGC identified adjoining land parcels that we believed met the criteria in the Act and requested the Valuer-General to amalgamate multiple valuations into a single valuation.</p> <p>QGC understands that the Western Downs Regional Council is seeking a review of the Valuer-General's valuation decisions so it's inappropriate for QGC to comment further at this stage.</p> <p><b>Economic planning/marketing planning for Wandoan</b></p> <p>Simon reported that Government bodies had met to progress</p>

Agenda item	Details
	<p>economic planning for the region and to collate initiatives happening across various departments.</p> <p><b>Action:</b> Simon to provide an update on any further developments in this area at the next meeting.</p>
<p><b>e. Operations Update</b></p>	<p>Joshua Rutledge, Field Manager for Kenya/Jordan, provided an update on our operations and the Charlie development:</p> <ul style="list-style-type: none"> <li>• There may be some localised flaring as routine operational maintenance continues as scheduled.</li> <li>• Operations in the North are preparing for smooth transition and integration of the Charlie development next year. There will be an addition flare at Charlie field compression station as a safety measure during maintenance, which will come online next year.</li> <li>• ‘One Team’ health, safety, security and environment forums are being held across the business in the upstream with both staff and contractor representatives to ensure focus remains on safety. These are planned to occur twice a year across the upstream.</li> <li>• In the Southern/Central region, a celebration of participants in the Dalby Trade Futures program was held on the 16<sup>th</sup> November. QGC provides the work experience component for students undertaking a Certificate II in Plant Operations.</li> </ul> <p><b>Charlie Development</b></p> <ul style="list-style-type: none"> <li>• Piping and electrical work is the priority for the Charlie Field Compression Station. The systems known as Slug Catchers, which catch any build-up of water in the pipeline before it enters the Field Compression Station, have been installed. The systems required to begin the process of gas production are also underway.</li> <li>• Completed pieces of the construction are now being assessed before the construction team hand over to QGC’s operations team. The installation of the gas pipeline between the Charlie Field Compression Station and Woleebee Creek Central Processing Plant is complete and testing works are underway. The water pipeline between these facilities has been fully welded and installed and the process of burying the pipeline has begun. Final inspections of the pond lining systems are underway at both Charlie and</li> </ul>

Agenda item	Details
	<p>Phillip ponds.</p> <ul style="list-style-type: none"> <li>The Woleebee Creek Central Processing Plant substation is being expanded to accommodate the Charlie development. A new substation adjacent to the Charlie field compression station as well as an overhead transmission line connecting the two substations is nearing completion.</li> </ul> <p><b>Noise monitoring</b></p> <ul style="list-style-type: none"> <li>Kristelle Townsend provided an update that QGC has been conducting noise monitoring near the Kenya Processing Plant in accordance with the Department of Environment and Heritage Protection requirements under an Environment Protection Order.</li> <li>Monitoring conducted for a period of one month showed levels from QGC's operations did not exceed the QGC Environment Authority noise criteria for 99.6% of the time, but that there were four 15-minute periods where levels were slightly above the criteria.</li> <li>The results have been reported to the Department of Environment and Heritage Protection.</li> <li>Monitoring will be ongoing and we are looking to implement short and long term measures to reduce noise levels.</li> </ul>
<p><b>f. Key Topic Update</b></p>	<p>Michael Sudmalis, Water Operations Representative, provided an update on QGC's water and brine management, with the following key points:</p> <ul style="list-style-type: none"> <li>We manage our produced water by maximising beneficial use.</li> <li>Northern Water Treatment Plant – very efficient, recovering 97% of produced water.</li> <li>Reverse Osmosis process – 90% recovery for beneficial use.</li> <li>Brine Concentrators – takes 10% RO reject (by-product of Reverse Osmosis) and recovers additional 7% for beneficial use.</li> <li>Concentrated Brine – accounts for remaining 3% and is safely being stored in dedicated, purpose built concentrated brine ponds.</li> <li>At Woleebee Creek, there is one concentrated brine pond that has been built.</li> </ul> <p>Michael clarified that the ponds that have been built are large enough in capacity to store any extra brine produced as a result of the Charlie development being commissioned.</p>

Agenda item	Details
	<p><b>Long-term brine management strategy</b></p> <ul style="list-style-type: none"> <li>• QGC has investigated a number of options to manage brine.</li> <li>• On balance, when all safety, environmental, community and business factors are considered, crystallising brine into solid salt form and encapsulating it for long-term storage in purpose built cells is considered the most feasible and optimum solution at this stage.</li> <li>• As a direct result of declining brine/salt profiles, emerging crystallization technology and renewed industry collaboration discussions, QGC has also endorsed a strategy to defer the construction of further brine processing infrastructure until after 2020.</li> </ul> <p>A committee member asked if QGC intended to use the salt facility being constructed outside of town. Michael stated that QGC had no commercial arrangements with the facility and that QGC would not use any externally owned or operated facilities without performing a range of due diligence activities on the organisation and equipment to ensure safe salt storage.</p> <p><b>Local Content</b></p> <p>Carlie Watson shared the latest employment and procurement information as per the appended slides. Feedback was provided from committee member that it would be great to have information on upcoming opportunities emailed out to the community.</p> <p><b>Action:</b> Carlie Watson to follow up on a quarterly email out for procurement and employment opportunities within the QGC supply chain.</p>
<p><b>g. Community feedback</b></p>	<p>Committee members reported that there had been several bank branch closures in the region that were impacting communities. This was particularly raised as a concern for Wandoan community but recent bank closures in Taroom and Miles were also highlighted. A committee member asked if QGC could do anything to assist with bank closures. Simon advised that he thought a combined approach with Council would lend more weight and said he would write to Council to offer QGC’s support for a delegation to State Government to raise the issue to see what could be done.</p> <p><b>Action:</b> Simon to write to Western Downs Regional Council</p> <p>A committee member stated that the Wandoan Community Commerce and Industry group were telelinking with another small town to look for ideas to increase tourism in the region.</p>

Agenda item	Details
	<p>Carlie advised that QGC were going to have some consultants update some community baseline mapping in the Tara area.</p> <p>A committee member said any previous information for Miles area might be useful for them.</p> <p><b>Action:</b> Carlie provide any previous socio-economic data for Miles to committee member.</p>
<p><b>h. Social Investment Update</b></p>	<p>Carlie advised QGC is going to have a fresh look at a 3 year Social Investment program. After committee feedback it was decided extra meetings should be held for this purpose.</p> <p><b>Action:</b> Carlie to book in meetings for purpose of gaining feedback round Social Investment.</p>
<p><b>i. Items for next agenda</b></p>	<p>Deb Camden outlined the proposed dates for next year's meetings.</p> <p><b>Action:</b> Committee members to provide feedback to Kristelle or Carlie if they have any concerns regarding the proposed meeting dates via email by end-January 2016.</p> <p>No agenda items were raised for the upcoming meeting.</p>

#### 4. General Business

No general business items were raised.

#### 5. Meeting Close

The next Central/Southern Regional Community Consultative Committee meeting is proposed for the 9<sup>th</sup> March in Tara, with venue to be advised. The next Northern Regional Consultative Committee meeting is proposed for the 10<sup>th</sup> March in Wandoan, with venue to be advised.

#### 6. Central/Southern Gas Field Community Committee Members

Representative	Organisation
Krzysztof Oracz	Chinchilla Family Support Centre
Leanne Evans	Chinchilla State School P&C
Patricia Peck	Wieambilla Estates Rural Subdivision
Jayne Swift	Ozcare
Terri Cobb	Western Downs Regional Council
Dean Russell	Dalby State High School
Kimberley Lingard	Chinchilla Community Commerce and Industry
Ros Wade	Tara Neighbourhood Centre
Beth Wood	Dalby Welcoming Community Committee
Peter Cox	TAFE Queensland South West
Cr Kaye Maguire	Councillor - Western Downs Regional Council
Gayle Porter	Tara Futures Group Inc
Louise Sanderson	Goondir Health Services

# Meeting Minutes



<b>Cameron O'Neil</b>	Queensland Murray Darling Committee
<b>Andrew McCartney</b>	Condamine Alliance

## 7. Northern Gas Field Community Committee Members

<b>Representative</b>	<b>Organisation</b>
<b>Cecilia Donohoe</b>	Wandoan & District Liaison Group
<b>Sharn Pogan</b>	Miles SHS P&C
<b>Rose Asplin</b>	Murilla Landcare Group
<b>Cecily Brockhurst</b>	Murilla Community Centre and Miles Chamber of Commerce
<b>Margarette Sinnamon</b>	Wandoan Community, Commerce and Industry Incorporated
<b>Lavinia Tyrell</b>	Western Downs Regional Council
<b>Aschleigh Perring</b>	Miles Health Service
<b>Adam Clark</b>	Upper Dawson Wildlife Preservation Society
<b>Rowena Price</b>	Wandoan State School